

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 29th January 2021.

Dear Sir/Madam,

You are hereby summoned to attend a meeting of Lazonby Parish Council which will be held via Zoom Virtual Meeting, on Wednesday 3rd February 2021 at 7.30 pm.

Members of the public are welcome to attend this meeting either by video link through the Zoom website or via telephone. Please notify the Clerk before 9 am on Wednesday 3rd February 2021 by email or telephone of your intention to attend so that joining instructions can be forwarded to you.

The meeting can be attended by video link or telephone and the software will need to be downloaded from the zoom website. Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Parish Council for any malicious acts/viruses etc. when using this third-party system. Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract).

If parishioners would like an issue raised instead of attending the virtual meeting please send in your queries via email by Tuesday 2nd February 2021 to the Clerk on LazonbyPC@googlemail.com

It is important that Council Members and parishioners are made aware of the following at the beginning of each virtual meeting:

1. The meeting may be recorded for the purpose of minute taking and will be disposed of once it has been used in order to write the minutes and within 14 days of the meeting.
2. To have their microphones on mute unless they are allowed to speak.
3. To adhere to the Councils Code of Conduct, General Standing Orders and virtual Standing Orders
4. Only unmute when you have been invited in to speak.
5. Speak clearly and look into the camera.
6. Turn phones to silent.
7. Be aware of time lags and allow time for participants to respond.
8. Introduce themselves when raising a point.
9. Respond to the Chair when their name is called.
10. Be aware of your background (what others can see behind you when you are on screen i.e. valuables, photos, sounds)

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of Council Member Vacancies.	TO CONSIDER any nominations to fill one Council Member vacancy.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u></p> <p>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
5.	The Parish Councils Response to Coronavirus and other relevant information.	TO RECEIVE an update on the Parish Council's involvement in helping the local community during the coronavirus Covid 19 pandemic.
6.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>

7.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise. <p>Due to it being a virtual meeting Parishioners are asked to please send in their queries, comments or concerns via email by Tuesday 2nd February 2021 to the Clerk on LazonbyPC@googlemail.com</p>
8.	Report from the local Community Police.	TO RECEIVE a report from the local Community Police.
9.	Parish Broadband Issues.	TO CONSIDER broadband issues in the parish and a request by a parishioner for an improved service.
10.	Minutes of the Council Meeting on the 2nd December 2020.	<p>TO RECOMMEND that the Minutes of the Parish Council meeting on the 2nd December 2020 now be approved and signed as a true record of those proceedings via this virtual meeting.</p> <p><u>Note: Please see Appendix 10a.</u></p>
11.	<p>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 2nd December 2020 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).</p>	
	a. Transfer of Assets and Service to the Parish (Last minute no. 20/172).	TO RECEIVE an update regarding the 'Transfer of Assets and Services' to the Parish'.
	b. Ownership of Land. (Last minute no. 20/172).	TO RECEIVE an update about the ownership of land near the Old School after a suggestion was made that the land belonged to the Parish Council.
	c. Broken Wooden Post Near the Church (Last minute no. 20/172).	TO RECEIVE an update about a broken wooden post at the end of the Parish Council land opposite the church.
	d. The Boundary fence on the Parish playing/sports field (Last Minute no. 20/172).	TO RECEIVE an update on the boundary fence that separates the horse field from the Parish playing/sports field which has been reported to be in need of repair.
	e. The white line at the bottom of Seat Hill (Last Minute no. 20/172).	TO RECEIVE an update on the repainting of the white lines across the road at the bottom of Seat Hill onto the road to Bells Bakery.
	f. The use of what3words (Last minute no. 20/172).	TO RECEIVE an update on the Parish Council's use of the app what3words.
	g. Footway light at Thorn Tree (Last minute no. 20/172).	TO RECEIVE an update on the Light at Thorn Tree which has been reported to not be working, and is believed to have never worked.
	h. Maintenance work at Eden Bridge Car Park (Last minute no. 20/172).	TO RECEIVE an update about the fencing and fence posts needing to be repaired and vegetation needing to be cut back at Eden Bridge Car park.

<p>i. Tree Surgery Needed in the Parish (Last minute no. 20/182).</p>	<p>TO RECEIVE an update about the Tree Surgery Needed in the Parish.</p> <p>ALSO RECOMMENDED that the Members be asked to confirm that an E Mail exchange took place when the Council agreed to not proceed with the pruning of the Maple Trees and ask Cumbria County Council assume responsibility instead.</p> <p><u>Report of the Clerk to Council.</u></p> <p>It was discovered after the December 2020 meeting of the Parish Council that the maple trees that were on the list of trees in the parish that needed to be pruned, were not the responsibility of the Parish Council but were owned by Cumbria Highways. After consulting with Cumbria County Council through Councillor Hilary Carrick, the Parish Council were told that they were prepared to prune the maples in question but the work would have to be priced as part of a package of works and therefore would not take place at the moment. The County Council also said that if the pruning was needed urgently then the Parish Council, if they wish, could go ahead and pay for them to be trimmed back on this occasion and then they get them put on a schedule for future maintenance. However, if they weren't considered urgent them Councillor Carrick said she would ask for them to be cut back before spring and then get them included on a maintenance schedule. An email exchange took place between Parish Councillors and it was decided that the work was not urgent and that Cumbria County Council could do the work when they were able.</p> <p>The pruning work on the Oak tree at Will Pool and the Copper Beech tree at the old school has now been completed by Nicol Landscapes Ltd and an invoice for the work was submitted to the Parish Council.</p>
<p>j. Request for another Fish and Chip Van to visit the village (Last minute no. 20/183).</p>	<p>TO RECEIVE an update about the request for another Fish and Chip Van to visit the village.</p> <p><u>Report of the Clerk to Council.</u></p> <p>Following the December 2020 meeting of the Parish Council, it was agreed that the Clerk informs Humes Catering Services that the Council felt they could not stop them coming to the village with their Fish and Chip Van and using public highway land but there still had concerns about patrons using their vehicles, the possible noise and smell, and even the litter. The Clerk also asked if they did decide to visit the village then could they make sure all litter was cleared up. The Clerk also informed Humes Catering Services that the Parish Council do have another site in the village which another Fish and Chip vendor pays the Parish Council to use on a Thursday evening. The original Fish and Chip vendor was also informed that another vendor wanted to visit the village which they were fine with. Humes Catering Services acknowledged the Councils concerns and said they were planning on coming into the village on Sundays and would try not to upset anyone nearby and will take on board the concerns of the Parish Council, and if they found that they were upsetting too many people they would relocate. They also asked to put a sign up which they were told would be better at the end of Scaur lane on the road to Great Salkeld. Some issues have arisen by parishioners but these are currently being monitored.</p>

	k. Donation Box at Eden Bridge Car Park (Last minute no. 20/184).	<p>TO RECEIVE an update about the donation box at Eden Bridge Car Park.</p> <p><u>Report of the Clerk to Council.</u> The Clerk wrote to the Clerk to Patterdale Parish Council regarding their honesty/donation box in their parish because Lazonby Parish Council were considering putting one at the canoe steps at Eden Bridge Car park. The Clerk asked if the Patterdale Parish Council had any problems with their honesty/donation box especially regarding the donations being stolen or the box being damaged. The Clerk also asked if there were any other issues that Lazonby Parish Council needed to consider if they do have one. The Clerk to Patterdale Parish Council replied saying that a fixed sturdy box with a locking mechanism would be needed and that it was best if it was emptied daily. The Clerk to Patterdale Parish Council said that their box does get broken into a lot especially over the summer. They have now temporarily removed it and are waiting for a local resident to build a stone cairn with an internal sturdy box. However, even with the problems, they have had the Clerk said that they received a great income from it.</p>
	l. Charge Points for electric cars in Cumbria (Last minute no. 20/185).	TO RECEIVE an update about the Charge Points for electric cars in Cumbria.
12.	Minutes of the Council Extra-ordinary Meeting on the 13th January 2021.	<p>TO RECOMMEND that the Minutes of the Parish Council's Extra-ordinary Meeting on the 13th January 2021 be approved and signed as a true record of those proceedings via this virtual meeting.</p> <p><u>Note: Please see Appendix 12a.</u></p>
13.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
14.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
15.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update on the proposed development of Lazonby Egg Packing Station.
	b. Traffic Issues in the Parish.	TO RECEIVE an update about the Traffic Issues in the parish.
	c. Footpath between Eden Bridge and Lazonby Swimming Pool.	TO RECEIVE an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.
	d. Planting Trees in the Parish.	TO RECEIVE an update about the planting the saplings and hedgerow of various species at the southern end of what was the allotment site on the parish playing/sports field.
16.	Financial Report by the Treasurer.	<p>TO RECEIVE the December 2020 and January 2021 Treasurers Report for approval.</p> <p><u>Note: Please see Appendix 16a.</u></p>

17.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
18.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>ALSO TO RECEIVE a planning application report for approval regarding the following Planning Application No: 20/0904 - Reserved Matters application for appearance, landscaping, layout and scale, attached to approval 17/0016, at Land at Scaur Lane, Lazonby, Penrith which was considered by the Planning Committee and Members of the Parish Council at the December 2020 Meeting of the Parish Council, with written notification to parishioners via the parish notice boards, in December 2020. Comments were received from parishioners. The Parish Council gave the following response (which was also reported in the December 2020 Minutes of the Parish Council.:</p> <ol style="list-style-type: none"> 1. The Parish Council would like confirmation on the number of houses that are proposed for the site especially as the original outline planning application stated there were 50 houses, and it now appears to be as many as 59 plus. 2. The Parish Council would like to point out the number of houses proposed by this planning application exceeds the number of houses that the Neighbourhood Plan has indicated for this site, which the Parish Council believe needs to be reviewed or justification given for this increase. 3. The Parish Council would like to point out that the Neighbourhood plan encourages building companies proposing housing estates in the parish to make a substantial financial contribution to parish projects. The Parish Council have a current project which needs funding which is the installation of a much needed footpath between Eden Bridge and Lazonby swimming pool which would hugely benefit from a financial contribution. 4. The Parish Council would like to point out that the Neighbourhood Plan also states sandstone must be used in the building of houses so that it is in keeping with the majority of houses in the village. Therefore all the proposed houses facing Scaur Lane and any boundary wall need to be made of sandstone so that it is in keeping with the rest of the village; and that the existing boundary wall does not exceed a height of 3 feet. 5. The Parish Council would like to see electric car charging points made available on the proposed site. 6. The Parish Council ask that appropriate highway lighting is provided in the part of the development that fronts Scaur Lane. 7. Finally, due to the above issues the Parish Council request that this planning application goes to the Planning Committee. <p style="text-align: right;"><u>Note: Please see Appendix 18a.</u></p>

		<p>ALSO TO RECEIVE a planning application report for approval regarding Planning Application No. 20/0847 – 2 Tallows Whins, Lazonby - Single-storey rear extension to dwelling. This was a re-consultation due to changes to the original planning application. The planning application was considered by the Planning Committee and Members of the Parish Council by Email, with written notification to parishioners via the parish notice boards, in December 2020. No objections or comments were received from parishioners. The Parish Council gave a NO COMMENTS or NO OBJECTIONS response.</p> <p style="text-align: right;"><u>Note: Please see Appendix 18b.</u></p> <p>Please Note: At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 20/0847 - Single-storey rear extension to dwelling, at 2 Tallows Whins, Lazonby - GRANTED. 2. Planning Application No. 20/0828 – Retrospective erection of shed and canopy structure, at Land N of 8 Seat Hill, Lazonby - GRANTED. <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
20.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
21.	Repair of the door on the Grass Cutting equipment storage shed and Annual Mowers Service.	<p>TO RECEIVE a request from Andrew Davies, the Head at Lazonby School, who has asked if the Council could please repair the door to the grass cutting equipment storage shed in the school field.</p> <p>ALSO TO RECEIVE notification that the Annual service of the grass cutting mowers has been carried out.</p>
22.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Consultation No. 3 - Exploring our options: Building new homes is available to view on the Local Plan webpage, where you will find all relevant documents, maps and contact details. If you have an interest in future house building and housing strategy in the National Park please take a look at the consultation document. The consultation document is divided into two sections: <ul style="list-style-type: none"> • <u>Part 1 Spatial and Housing Strategy</u> provides information about the existing pattern of development and suggests options about where new development could go in the National Park. • <u>Part 2 Housing Development Capacity</u> is an invitation to

		<p>landowners and communities to suggest new sites for development and an opportunity to consider the options for reviewing infill policy.</p> <p>Part 2 is supported by a list of maps of each town and larger village. These provide information about some of the physical constraints and opportunities such as slope angle and flood risk. These may help you in suggesting land that is capable of development. The maps also identify the current 'Housing Development Boundaries', where these have been adopted. We are asking for your views about widening these boundaries to extend housing opportunity or replacing them with a criteria based policy. A third element of the paper is inviting consultees to review the current list of important open spaces in the National Park. These are the green areas identified on the maps. Should these or other areas continue to be protected from development over the next 20 years.</p> <p>How to respond to this consultation - There are 30 consultation questions embedded in Parts 1 and 2 of the <u>consultation document</u> and you can submit your answers and comments using the <u>response form</u>, by e-mail or by post. You are invited to respond to some or all of these questions. Part 2 is accompanied by maps to help you identify development capacity in your town or village. These are listed in alphabetical order at the bottom of the webpage, along with a map key. Click on any map to view, download and add any annotations either digitally or by hand. Part 2 also introduces the 'Call for Sites' process and you can nominate sites for development using the <u>Call for Sites form</u>.</p> <p>They invite the Parish Council to send your response to us by e-mail to localplan@yorkshiredales.org.uk or by post to FREEPOST Yorkshire Dales. Alternatively, you can also leave us a voicemail message by calling 01969 652334 and a member of the Planning Policy team will get back to you. They have asked to encourage others with an interest in housing growth in the National Park to respond to this consultation. The closing date for responses is Friday 26th February 2021.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
23.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Action for Health and Mental Health Providers Forum Bulletins. 2. Cumbria Arts & Culture Network Newsletters. 3. Regular Covid-19 – EDC Daily Member's Briefings. 4. Regular NALC Updates and Bulletins. 5. Eden Rivers Trust Information. 6. CALC Newsletter for November and December 2020. 7. Funeral Guidance Update during the pandemic. 8. Eden District Council's new draft Housing Strategy -The draft Strategy was available to view online. They were seeking feedback on the draft strategy from Members. This is to help make sure the final document reflected the priorities for Housing in Eden. The draft Strategy sets out the proposed priorities for Housing in Eden under three main headings:

		<ul style="list-style-type: none"> • Development of good quality new housing • Improving the condition of our existing housing stock • Improving access to housing for all <p>This consultation was separate from and additional to the Council's consultation on the Strategic Housing and Economic Needs Assessment (SHENA). Details of the SHENA consultation were available on their website. The SHENA is part of the evidence base which informs the draft Housing Strategy. They were several ways to respond including survey monkey. They also shared the link with partner organisations and on their website. The deadline for responses was Wednesday 20th January 2021.</p> <p>9. Community Leaders Pack - The pack has been collated by the Cumbria Community Resilience Group regarding Covid 19. It is designed to help community leaders support people in their communities. Community leaders may be informal (someone who's set up a local support group) or formal (local councillors); the pack might also be useful to other people, including the staff of local voluntary sector organisations.</p> <p>10. NALC Legal Notice – LTN 57 – Easements over Common Land and Village.</p> <p>11. Thank you letter from the Ministry of Housing, Communities and Local Government - for the work being done to help local communities – December 2020.</p> <p>12. Local Government Reform Information - relating to work carried out by Cumbria County Council on local government reorganisation. Further to the County Council Cabinet meeting on 17th December 2020, it was agreed that the following be shared with Town and Parish Councils. This information is also being shared with the District Leaders.</p> <p>Scrutiny Report – Local Government Reform – Locality Models and Structures plus the following appendices:</p> <ul style="list-style-type: none"> • Appendix 1 – Scrutiny Review - Task and Finish Group Locality Models and Structures • Appendix 2 – South Lakeland Community Capacity in Response to Covid • Appendix 3 – CALC LGR in Cumbria Interim Position • Appendix 4 - Background Information on Unitary Locality Examples. <p>13. Cumbria Community Resilience Group - Volunteering and Neighbourliness during “lockdown” – January 2020.</p> <p>14. Settle Carlisle Railway Community Rail Partnership – the Council have received a summary of the Settle-Carlisle Railway Community Rail Partnerships activities and plans for the future. They are the accredited Community Rail Partnership for the historic and vibrant Settle to Carlisle rail line. After a year of travel restrictions, they are looking forward to encouraging passengers, whether local to or visiting the region, back to the line when the current restraints are eased. They would like to get in touch again to explain their role in more</p>
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		<p>detail. In the meantime, they have said that please do not hesitate to contact them, using the details found in the attached 'Who We Are & What We Do' PDF, should you require any further information.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
24.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 3 rd March 2021, which will be held virtually via Zoom.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

February 2021 Meeting of the Parish Council

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
10a.	Minutes of the Council Meeting of the 2 nd December 2020.
12a.	Minutes of the Council Extra-ordinary Meeting on the 13 th January 2021.
16a.	Financial Report by the Treasurer.
18a and b.	Planning Applications – New (or Appeal).