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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
Tel: 0843 2894416 **Website:** www.lazonbyparishcouncil.org **Email:** LazonbyPC@googlemail.com

A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 8th January 2021.

Dear Sir/Madam,

You are hereby summoned to attend an extra-ordinary meeting of Lazonby Parish Council which will be held via Zoom Virtual Meeting, on Wednesday 13th January 2021, at 7.30 pm, to discuss Grant Applications, Finances and the Budget for 2021 - 2022, and any other urgent matters that may arise that will need to be considered before the February 2021 meeting of the Parish Council.

Members of the public are welcome to attend this meeting either by video link through the Zoom website or via telephone. Please notify the Clerk before 9 am on the 13th January 2021 by email or telephone of your intention to attend so that joining instructions can be forwarded to you.

If parishioners would like an issue raised regarding matters on the agenda **only** instead of attending the virtual meeting please send in your queries via email by Tuesday 12th January 2021 to the Clerk on LazonbyPC@googlemail.com


The meeting can be attended by video link or telephone and the software will need to be downloaded from the zoom website. Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Parish Council for any malicious acts/viruses etc. when using this third-party system. Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract).

It is important that Council members and parishioners are made aware of the following at the beginning of each virtual meeting:

1. The meeting may be recorded for the purpose of minute taking and will be disposed of once it has been used in order to write the minutes and within 14 days of the meeting.
2. To have their microphones on mute unless they are allowed to speak.
3. To adhere to the Councils Code of Conduct, General Standing Orders and virtual Standing Orders
4. Only unmute when you have been invited in to speak.
5. Speak clearly and look into the camera.
6. Turn phones to silent.
7. Be aware of time lags and allow time for participants to respond.
8. Introduce themselves when raising a point.
9. Respond to the Chair when their name is called.
10. Be aware of your background (what others can see behind you when you are on screen i.e. valuables, photos, sounds)

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM.	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3.	Declaration of Interests.	TO RECEIVE any Declarations by Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.
4.	Public Participation	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> Any item on the agenda. <p>Due to it being a virtual meeting Parishioners are asked to please send in their queries, comments or concerns via email by Tuesday 12th January 2021 to the Clerk on LazonbyPC@googlemail.com</p>
5.	Planning Applications (New).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>1. Planning Application No. 20/0961 - Outline application for 8 self-build plots, with approval sought for access and layout, on Land off Scaur Lane, Lazonby Penrith</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. This information has already been circulated by Email to Councillors.</p>
6.	Deferral of the Minutes of the Council Meeting of the 2 nd December 2020.	TO RECOMMEND that the approval of the Minutes of the Parish Council meeting on the 2 nd December 2020 be deferred to the next full meeting of the Parish Council on 3 rd February 2021 due to this meeting being an extra-ordinary meeting to deal with issues of finance and budget only and any urgent matters that may arise.
7.	Minutes of the Finance & Budget Committee Meeting of the 20 th November 2019.	<p>TO RECOMMEND that the Minutes of the Finance & Budget Committee meeting on the 20th November 2019 be approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><u>Note: Please see Appendix 7a.</u></p>
8.	Annual Lazonby Parish Council Grant Applications for 2021 – 2022.	<p>TO CONSIDER grant applications for 2021 – 2022.</p> <ol style="list-style-type: none"> Great North Air Ambulance for financial assistance of £200 towards the general running costs of the service. The Fellrunner for financial assistance of £315.70 towards providing a scheduled bus service to the residents in the Parish of Lazonby. Lazonby Swimming Pool for financial assistance of £500 towards the purchase of an automatic chlorinator to maintain the optimum water quality for safe bathing.

		<p>4. Lazonby Parochial Church Council for financial assistance of £500 towards the Churchyard upkeep and maintenance.</p> <p><u>Note: Please see Appendix 8a and 9a.</u></p>
9.	Budget and Precept for 2021 – 2022.	<p>TO CONSIDER the Parish Council Budget and Precept for 2021 – 2022.</p> <p><u>Note: Please also see Appendix 9a.</u></p>
10.	Date of Next Meeting.	<p>TO NOTE that the date of the next scheduled meeting of the Parish Council be Wednesday 3rd February 2021, which will be held virtually via Zoom.</p>

LAZONBY PARISH COUNCIL

January 2021 Extra-ordinary Meeting of the Parish Council

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
7a.	Minutes of the Finance & Budget Committee Meeting of the 20th November 2019.
8a and 9a.	Annual Lazonby Parish Council Grant Applications for 2021 – 2022.
9a.	Budget and Precept for 2021 – 2022.