

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Thursday 1st April 2021.

Dear Sir/Madam,

You are hereby summoned to attend a meeting of Lazonby Parish Council which will be held via Zoom Virtual Meeting, on Wednesday 7th April 2021 at 7.30 pm.

Members of the public are welcome to attend this meeting either by video link through the Zoom website or via telephone. Please notify the Clerk before 9 am on Wednesday 7th April 2021 by email or telephone of your intention to attend so that joining instructions can be forwarded to you.

The meeting can be attended by video link or telephone and the software will need to be downloaded from the zoom website. Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Parish Council for any malicious acts/viruses etc. when using this third-party system. Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract).

If parishioners would like an issue raised instead of attending the virtual meeting please send in your queries via email by Tuesday 6th April 2021 to the Clerk on LazonbyPC@googlemail.com

It is important that Council Members and parishioners are made aware of the following at the beginning of each virtual meeting:

1. The meeting may be recorded for the purpose of minute taking and will be disposed of once it has been used in order to write the minutes and within 14 days of the meeting.
2. To have their microphones on mute unless they are allowed to speak.
3. To adhere to the Councils Code of Conduct, General Standing Orders and virtual Standing Orders
4. Only unmute when you have been invited in to speak.
5. Speak clearly and look into the camera.
6. Turn phones to silent.
7. Be aware of time lags and allow time for participants to respond.
8. Introduce themselves when raising a point.
9. Respond to the Chair when their name is called.
10. Be aware of your background (what others can see behind you when you are on screen i.e. valuables, photos, sounds)

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of a Council Member Vacancy.	TO CONSIDER any nominations to fill one Council Member vacancy.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	The Parish Council's Response to Coronavirus and other relevant information.	TO RECEIVE an update on the Parish Council's involvement in helping the local community during the coronavirus Covid 19 pandemic.
6.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>

7.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise. <p>Due to it being a virtual meeting Parishioners are asked to please send in their queries, comments or concerns via email by Tuesday 6th April 2021 to the Clerk on LazonbyPC@googlemail.com</p>
8.	Report from the local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
9.	Parish Broadband Issues.	TO CONSIDER broadband issues in the parish and a request by a parishioner for an improved service.
10.	Minutes of the Council Meeting on the 3rd March 2021.	<p>TO RECOMMEND that the Minutes of the Parish Council meeting on the 3rd March 2021 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 10a.</u></p>
11.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 3rd March 2021 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Transfer of Assets and Service to the Parish (Last minute no. 21/21).	TO RECEIVE an update regarding the 'Transfer of Assets and Services' to the Parish'.
	b. Broken Wooden Post Near the Church (Last minute no. 21/21).	TO RECEIVE an update about a broken wooden post at the end of the Parish Council land opposite the church.
	c. The Boundary fence on the Parish playing/sports field (Last Minute no. 21/21).	TO RECEIVE an update on the boundary fence that separates the horse field from the Parish playing/sports field which has been reported to be in need of repair.
	d. The white line at the bottom of Seat Hill (Last Minute no. 21/21).	TO RECEIVE an update on the repainting of the white lines across the road at the bottom of Seat Hill onto the road to Bells Bakery.
	e. Footway light at Thorn Tree (Last minute no. 21/21).	TO RECEIVE an update on the Light at Thorn Tree which has been reported to not be working, and is believed to have never worked.
	f. Maintenance work at Eden Bridge Car Park (Last minute no. 21/21).	TO RECEIVE an update about the fencing and fence posts needing to be repaired and vegetation needing to be cut back at Eden Bridge Car park.
	g. Donations at Eden Bridge Car Park (Last minute no. 21/21).	TO RECEIVE an update about the donations for Eden Bridge Car Park.
	h. Charge Points for electric cars in Cumbria (Last minute no. 21/21).	TO RECEIVE an update about the Charge Points for electric cars in Cumbria.

	i. Repair of the door on the Grass Cutting equipment storage shed (Last minute no. 21/17).	TO RECEIVE an update about the repair of the door on the grass cutting equipment storage shed.
	j. Parish Field and Grazing to Let for 2021.	<p>TO RECEIVE an update about the Parish Field and grazing to let for 2021.</p> <p>ALSO RECOMMENDED that the Members be asked to confirm that an E Mail exchange took place to agree to give delegated authority to Councillor Chris West and the Clerk Rebecca Wyatt so that they were able to open the bids for the sheep grazing and decide on the successful bidder. The deadline was on 29th March 2021.</p> <p><u>Report of the Clerk to the Council.</u></p> <p>The Council received notification that only one bid was received for the sheep grazing, from Mr Blaylock who had offered £160 for the rental of the Parish Sports/Playing field. The Clerk and Councillor Chris West, having been given delegated authority by the Council to deal with the bids, considered the bid received and agreed to accept it. Due to the timetable for the lease of the field, the Clerk informed Mr Blaylock that he was the successful bidder because the lease started on the 1st of April 2021.</p>
	k. Surveillance Camera at the Eden Bridge Recycling Centre.	TO RECEIVE an update about installing a Surveillance Camera at Eden Bridge Recycling Centre.
	l. Harrowbeck and Footpath number 339023.	TO RECEIVE an update about clearing Harrowbeck next to Footpath number 339023.
	m. Trees obscuring the school sign at the bottom of Townfoot.	TO RECEIVE an update about the trees obscuring the school sign at the bottom of Townfoot.
	n. Dropped flagstone on the pavement near the Midland Hotel.	TO RECEIVE an update about the dropped flagstone on the pavement near the Midland Hotel.
12.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
13.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
14.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update on the proposed development of the Lazonby Egg Packing Station.
	b. Traffic Issues in the Parish.	TO RECEIVE an update about the Traffic Issues in the parish.
	c. Footpath between Eden Bridge and Lazonby Swimming Pool.	TO RECEIVE an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.

15.	Financial Report by the Treasurer.	TO RECEIVE the February 2021 Treasurer's Report for approval. <u>Note: Please see Appendix 15a.</u>
16.	Appointment of New Internal Auditor.	TO CONSIDER appointing a new Internal Auditor. <u>Report of the Treasurer to the Council.</u> David Stevens has decided to stand down as the Parish Internal Auditor. The Committee would like to thank him for his services over the last five years. The Treasurer would like to recommend his replacement as Mr John Kidd who lives in the village and previously worked in finance as the Director of Finance for The Cumberland Building Society. Mr Kidd has agreed to audit the accounts for the usual fee of £70 subject to approval by the Committee.
17.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
18.	Planning Applications – New (or Appeal).	TO CONSIDER any new applications which have been issued for consultation by Eden District Council. <ol style="list-style-type: none"> 1. Planning Application No. 21/0191 – Installation of 6no additional static caravans on existing site for holiday occupation and demolition of an existing storage building, at Hesket Park, High Hesket, Carlisle. 2. Planning Application No. 21/0258 – Detached garage/secure store with attached carport. Re-submission of 20/024, at 1 Back Row, Lazonby, Penrith. 3. Planning Application No. 21/0273 – Proposed off-street parking area, at South Cote, Lazonby. 4. Planning Application No. 21/0096 – Replacement of existing former chicken shed with new secure storage shed, at Barnwell House. Lazonby, Penrith. <p>ALSO TO RECEIVE a planning application report for approval regarding Planning Application No. 21/0141 – Erection of a timber granny annexe, at Coombe Eden. Armathwaite, Carlisle. It was resolved at the March 2021 Meeting of the Parish Council that the Council had NO OBJECTIONS to Planning Application No. 21/0141 – Erection of a timber granny annexe, at Coombe Eden. Armathwaite, Carlisle. However due to this not being on the agenda and only introduced at agenda item 17 - Matters of Urgency on the meeting's agenda, that the Clerk put notices up on the Parish notice boards to consult parishioners before a response was given. No responses were received from parishioners so a NO OBJECTIONS response was given to Eden District Council Planning.</p> <p style="text-align: right;"><u>Note: Please see Appendix 18a.</u></p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>

19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. Planning Application No: 21/0126 - Discharge of conditions 3 (surface water drainage scheme), attached to approval 20/0293, at Amberley Lodge, Lazonby - GRANTED.</p> <p>Please note - this was sent to the Parish Council although the Parish Council was not consulted on it originally.</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
20.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
21.	Proposed Diversion of Public Footpath No 339025.	<p>TO CONSIDER the proposed diversion of public footpath no 339025 consultation under the Highways Act 1980 Sections 119.</p> <p><u>Report of the Clerk to the Council.</u> Cumbria County Council would like to receive any comments that the parish Council might wish to make regarding the proposed diversion of a section of public footpath no 339025 at Garthfolds in the parish of Lazonby. The section to be extinguished is shown A-B and a new route to be created shown A-C-D-E-F-G as detailed on the attached map already sent to Councillors. For reasons of safety, the proposed diversion will take walkers out of a busy working farmyard with its regular movement of livestock and large farm machinery and to improve security following a recent burglary. The proposed route will be slightly shorter and will pass through fields and open countryside yet still offers a good view of the traditional farm buildings.</p> <p>The applicant landowner will install BS5709 compliant wicket gates at Points C, D, F and G on the attached map. Groundworks will be undertaken to ease the gradient from the present field level to the roadside at Point G.</p> <p>If the Parish Council wish to visit the site prior to providing a response then please contact the landowner's agent Christopher Gray of Edwin Thompson.</p> <p>When responding, please could you think about the following legal tests that would have to be met if any diversion is to be successful:-</p> <ol style="list-style-type: none"> 1. Will the new path be substantially less convenient to the public? 2. The effect which the diversion would have on public enjoyment of the path or way as a whole; 3. The effect the order would have as respects other land served by the existing right of way; 4. The effect of the new right of way on land over which the new path is created; 5. That termination of the alternative footpath is on the same or a connected highway and is substantially as convenient to the public. <p>They would like a reply by the end of April 2021.</p>

22.	Local Government Reorganisation.	<p>TO RECEIVED information regarding the Local Government Reorganisation.</p> <p><u>Report of the Clerk to the Council.</u> At their last meeting, the Parish Council considered the Local Government Reorganisation Consultation. The Secretary of State for the Ministry for Housing, Communities and Local Government, Robert Jenrick MP, announced the government’s consultation into local government reorganisation (LGR) in three areas of England, including Cumbria. Recently, the principal authorities in Cumbria were invited to submit their proposals for reorganisation in the autumn. The consultation closes at 11.45 pm on 19th April 2021. The Parish Council have noted the consultation and has not given a response as yet.</p> <p>The Parish Council have received a letter from Eden District Council and Carlisle City Council regarding their proposal; and a leaflet from Allerdale Borough Council and Copeland Borough Council regarding their proposal.</p>
23.	Preparing to Return to Face to Face Parish Council Meetings.	<p>TO RECEIVE information about NALC’s guidance about the possible return of face to face meetings after 6th May 2021.</p> <p>TO CONSIDER the NALC guidance on holding face to face meetings to see what the Parish Council need to do.</p> <p>ALSO TO CONSIDER an online survey consultation which been issued regarding whether there should be permanent arrangements allowing Council meetings to take place online, which closes on 17th June: www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence”</p> <p><u>Report of the Clerk to the Council.</u> The Secretary of State for Housing, Communities and Local Government, Robert Jenrick MP, has written to council leaders about remote meetings to confirm that the government has considered the case for extending legislation very carefully and has concluded that it is not possible to bring forward emergency legislation on this issue at this time. NALC’s Chairperson Councillor Sue Baxter has replied to express her disappointment, as has the Local Government Association in their statement. The government has also updated the guidance on the safe use of council buildings following this confirmation, aimed at helping Councils operate safely and securely, including using existing powers to reduce the number of face-to-face meetings deemed necessary. NALC has not been involved or consulted on the update to this guidance and will need to consider the new advice. A Consultation has also been launched about how remote meetings have been used to inform any potential future legislation regarding their use beyond the coronavirus pandemic which closes on 17th June 2021. NALC will of course be responding to this consultation and will be discussing this with other key stakeholders who we have already been working with on this issue. As county officer colleagues heard at yesterday’s fortnightly remote meeting, NALC is supporting the application by Hertfordshire County Council/Lawyers in Local Government/Association of Democratic Services Officers to the court for a declaration. This will continue despite the government’s decision and is expected to be determined before the end of April.</p>

24.	Litter Picking in the Community.	<p>TO CONSIDER the Keep Britain Tidy's the Great British Spring Clean</p> <p>TO ALSO CONSIDER a request for the Council to buy more litter picking equipment for the parish.</p> <p><u>Report of the Clerk to the Council.</u></p> <p>The Keep Britain Tidy organisation has just launched the Great British Spring Clean which they are encouraging local communities to take part. This year, supporters can join us by again making a simple <u>pledge</u> and let us know how many minutes they'll clean-up for during the campaign (28 May – 13 June 2021). They will convert those minutes to miles with the hope that, come summer, we can all enjoy a cleaner, greener, litter-free environment. People can pledge as an <u>individual</u> or as a <u>group</u>, ensuring they follow the latest Covid-19 guidance about group gatherings outdoors. On our site, we have all the latest safety advice and information.</p> <p>Also, four people in pairs have been out recently picking litter on the road to Carlisle. They have collected 14 bags in a 1 mile stretch. They have 2 sets of equipment on permanent loan from Eden District Council and have bought another two hoops to use. They have received thanks & positive comments from the local community. A lady near Appleby has set up a Wombling free Eden social media page to link like-minded people who pick litter all over Eden. Eden District Council has limited resources for equipment and wants to mostly keep their equipment to loan out for community litter picks. Therefore a request has been made to the Parish Council to ask if they would fund the purchase of two more litter grabbers at a cost of around £30 so that they have four full sets to use locally on their litter picks.</p>
25.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. CALC Member Survey 2021 - a new survey from the Cumbrian Association of Local Councils (CALC). They would be grateful if the Parish Council could complete this. It is a short questionnaire designed to help them improve their services. It covers areas including council administration, training, employment matters and Council activities such as community planning. The consultation closes on Monday 24th May 2021. 2. Climate Science & Solutions 101 - What a Difference a Degree Makes - 90-minute climate crash course delivered by Cumbria Actions for Sustainability (CAfS) - They will initially be holding two sessions with 15 places per session so first come first served. If there is sufficient demand we will arrange for CAfS to deliver further courses. The first sessions are on: <ul style="list-style-type: none"> • Tuesday 22nd June 6.30 pm – 8 pm • Tuesday 29th June, 1 pm – 2.30 pm <p>The cost will be subsidised for CALC members at £15 per delegate, for non-members the cost is £40 per delegate.</p> 3. Zoom training for Parish Councils - Wednesday 5th May 2021, at 6.30 pm -7.15 pm - Join Eden Rivers Trust for a Zoom training event for Parish Councils thinking of setting up Balsam Task Force groups in their area. The training will include: <ul style="list-style-type: none"> • How to form, coordinate and support your Balsam Task

		<p>Force,</p> <ul style="list-style-type: none"> • Facts, figures and practical pointers for strategic Himalayan balsam removal, • Safety, legal and technical considerations, • What ERT can do to support you and your Balsam Task Force. <p>Open to Parish Council members or people associated with parish councils in Eden catchment.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
26.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Action for Health and Mental Health Providers Forum Bulletins. 2. Cumbria Arts & Culture Network Newsletters. 3. Regular Covid-19 – EDC Daily Member's Briefings. 4. Regular NALC Updates and Bulletins. 5. Cumbria Community Resilience Group - COVID Updates. 6. CALC Newsletter – February/March 2021. 7. Cumbria in Bloom Newsletter. 8. Zero Carbon Cumbria Partnership Update – March 2021. 9. Newsletter for parish Councils from Eden Rivers Trust. 10. Letter from Highways England about road works on the Appleby to Brough bypass starting in April 2021. 11. Cumbria County Council Environment Fund and Green Recovery. 12. Leeds-Settle-Carlisle Line as Part of a Rural Transport Strategy information - In January 2020 the Friends of the Settle-Carlisle Line published their paper '<u>The Case for Integrated Transport on the Settle Carlisle Line Corridor</u>' which examined how local transport links could be improved benefitting the economic outlook and wellbeing of the communities. In early 2021 the opportunity presented to submit evidence to the DfT Future of Transport: Rural Strategy review. With this in mind, they have therefore revisited the earlier study to form their submission to the DfT review and now provide an update paper entitled the 'The Leeds-Settle-Carlisle Line as Part of a Rural Transport Strategy' for your consideration. The recent paper provides an overview of the transport situation as it currently exists, some of the problems and makes general and specific recommendations on how matters might be improved, envisaging the railway line at the core of a rural transport strategy. Quite simply, the railway line is already there with a reasonable service and state-funded so why not use it? <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
27.	Date of the Next Meeting.	<p>RECOMMENDATION that the date of the next scheduled meeting be Wednesday 5th May 2021, via Zoom virtual meeting.</p> <p><u>PLEASE NOTE</u> that this Meeting of the Parish Council will start with an Open Parish Meeting at 7 pm followed by the Annual General Meeting of the Council at approximately 7.30 pm.</p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

April 2021 Meeting of the Parish Council

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
10a.	Minutes of the Council Meeting on the 3rd March 2021.
15a.	Financial Report by the Treasurer.
18a.	Planning Applications – New (or Appeal).