

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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### A NOTICE TO:

**All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 28<sup>th</sup> May 2021.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 2<sup>nd</sup> June 2021, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

This meeting will be subject to Covid-19 restrictions and guidelines. The meeting will be restricted to the Parish Council Members, District and County Councillors, the Clerk and Treasurer and a maximum of six parishioners. **Those parishioners wishing to attend the meeting will need to pre-register with the Parish Clerk by 5 pm on Tuesday 1<sup>st</sup> June 2021. Attendance is limited to the maximum of 6 parishioners and permission to attend will be given on a first come first serve basis.**

At the meeting the following will apply - registering for track and trace, wearing face masks, hand sanitising and social distancing rules will apply.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### **AGENDA**

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Apologies for absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
2.	<b>The filling of a Council Member Vacancy.</b>	<b>TO RECEIVE</b> notification that a 'Notice of Vacancy' was issued following the resignation of Gill Sharples. The final date of a possible election is Thursday, 3 <sup>rd</sup> June 2021. If there have been no nominations for election, the Council need to look to co-opt.
3.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4.	<b>Declaration of Interest.</b>	<p><b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b>  A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
5.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul> <p><b>Parishioners are asked to preregister if they wish to attend the meeting by 5 pm Tuesday 1<sup>st</sup> June 2021, by contacting the Clerk on <a href="mailto:LazonbyPC@googlemail.com">LazonbyPC@googlemail.com</a>. Attendance is limited to the maximum of 6 parishioners and permission to attend will be given on a first come first serve basis.</b></p>
7.	<b>Report from the local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> the Eden Focus Police Newsletter for Penrith &amp; Alston – April - May 2021.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
8.	<b>Parish Broadband Issues.</b>	<p><b>TO CONSIDER</b> broadband issues in the parish and a request by a parishioner for an improved service.</p>
9.	<b>Minutes of the Council Meeting on the 5<sup>th</sup> May 2021.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council's Annual General Meeting on the 5<sup>th</sup> May 2021 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 9a.</u></b></p>

10.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 5<sup>th</sup> May 2021</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Transfer of Assets and Service to the Parish (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update regarding the 'Transfer of Assets and Services' to the Parish'.
	<b>b. The white line at the bottom of Seat Hill (Last Minute no. 21/99).</b>	<b>TO RECEIVE</b> an update on the repainting of the white lines across the road at the bottom of Seat Hill onto the road to Bells Bakery.
	<b>c. Footway light at Thorn Tree (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update on the Light at Thorn Tree which has been reported to not be working, and is believed to have never worked.
	<b>d. Donations at Eden Bridge Car Park (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.
	<b>e. Repair of the door on the Grass Cutting equipment storage shed (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update about the repair of the door on the grass cutting equipment storage shed.
	<b>f. Harrowbeck and Footpath number 339023 (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update about clearing Harrowbeck next to Footpath number 339023.
	<b>g. Dropped flagstone on the pavement near the Midland Hotel (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update about the dropped flagstone on the pavement near the Midland Hotel.
	<b>h. Sign for Canoeing and Fishing (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update on putting a public sign up to remind canoeists and those that are fishing, to be courteous to each other while using the river.
	<b>i. Requests for more Skips at the Eden Bridge Recycling Centre (Last minute no. 21/99).</b>	<b>TO RECEIVE</b> an update about the Requests for more Skips at the Eden Bridge Recycling Centre.
	<b>j. Return to Face to Face Parish Council Meetings (Last minute no. 21/112).</b>	<b>TO RECEIVE</b> an update about the online survey consultation regarding whether there should be permanent arrangements allowing Council meetings to take place online, The consultation closes on 17th June 2021: <a href="http://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence">www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence</a>  The Clerk has received two replies so far so what would the Parish Council like to do about the consultation.
11.	<b>Report from the District Councillor Gordon Nicolson.</b>	<b>TO RECEIVE</b> a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.

12.	Report from County Councillor Hilary Carrick.	<b>TO RECEIVE</b> a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	<b>Lazonby Parish Projects:</b>	
	a. Proposed Development of Lazonby Egg Packing Station.	<b>TO RECEIVE</b> an update on the proposed development of the Lazonby Egg Packing Station.
	b. Footpath between Eden Bridge and Lazonby Swimming Pool.	<b>TO RECEIVE</b> an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.
14.	Financial Report by the Treasurer.	<b>TO RECEIVE</b> the May 2021 Treasurer's Report for approval. <b><u>Note: Please see Appendix 14a.</u></b>
15.	Authority for Payments.	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.
16.	Planning Applications – New (or Appeal).	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> <li><b>Planning Application No. 21/0498</b> –Change of use of land to Sui Generis use (storage of timber, tools, and machinery, agricultural items, related vehicles), erection of general purpose building for the same use; and formation of riding arena, at Field West of Clear View, Lazonby, CA10 1AU.</li> <li><b>Planning Application No. 21/0449</b> – Alterations and extension to existing facility to include storage canopy extension, addition of samples storage building, conveyor canopy and water storage cylinders, at Roxane UK Ltd. Eden Valley, Armathwaite, CA4 9TU.</li> </ol> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
17.	Planning Applications – Decisions.	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> <li>Planning Application No. 21/0273 – Proposed off-street parking area, at South Cote, Lazonby - <b>GRANTED</b>.</li> </ol> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
18.	LPC Cumbria Highways Link Person Report.	<b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.
19.	Councillors Expenses.	<b>TO CONSIDER</b> giving paying expenses to Councillors for the cost of printing out agendas and relevant paperwork for virtual meetings.

20.	Potential funding streams for environmental projects.	<b>TO CONSIDER</b> potential funding streams for environmental projects.
21.	Hedgerow Planting.	<b>TO CONSIDER</b> the planting of a hedgerow alongside the road between Eden Bridge and the swimming pool.
22.	Parish Grant Awards Criteria.	<b>TO CONSIDER</b> an update to the parish grant awards criteria and how to ensure that the criteria adhere too.
23.	Invitations to Participate.	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li><b>Greening Eden Community by Community Event</b> - EALC is delivering in partnership with Eden District Council a Greening Event on 9<sup>th</sup> June 2021 via Microsoft Teams. The event which is free to attend will be open from 6.45 with a 7 pm start and the guest speaker is Terena Plowright, the founder of the Greener Campaign.</li> <li><b>Climate Change – What can you do about it?</b> - Sign up for your 90-minute climate crash course delivered by Cumbria Action for Sustainability. In this interactive, fact-filled whistle stop tour of climate science, you'll find out what's causing climate change, why it's a problem and what YOU AND YOUR COMMUNITY CAN do to solve it. The course is online and will be delivered on ZOOM at the discounted rate of £15 per delegate for CALC members and £36 for non-members on 23<sup>rd</sup> September 2021 from 6.30 to 8.30 pm. Places are limited so need to be booked as soon as possible by emailing <a href="mailto:Sonia.Hutchinson@cumbria.gov.uk">Sonia.Hutchinson@cumbria.gov.uk</a> or <a href="mailto:office@calc.org">office@calc.org</a> or complete the training booking form on the CALC website</li> <li><b>Eden Local Plan Partial Review: Public Consultation</b> - Following a decision by Eden District Council's Executive last month, the decision in 2019 to carry out a full review of the current Eden Local Plan 2014 - 2032 was amended to prioritise a partial review of the Local Plan instead. This was to ensure no work is wasted in view of emerging changes to national planning legislation, as well as possible Local Government reorganisation in Cumbria. As you will be aware, the Local Plan is a key document used when assessing new planning applications in Eden. It sets out a range of planning policies, including where and how many new houses can be built, where employment land is allocated and the design and type of buildings that are encouraged. The partial review is set to introduce or strengthen policies on <b>two</b> key areas: climate change and design. Work on the partial review has now commenced and the Council will shortly publish the Local Development Scheme, which includes the timetable for the Partial Review. Eden District Council wanted to take the opportunity to let you know that early public consultation on the Partial Review is expected to commence <b>next month</b> (around mid-June) for a period of <b>six weeks</b>. Public involvement at this early stage of the plan's preparation is important to help shape future policies. To ensure you are well placed to respond to the consultation within the statutory consultation period, we would encourage you to identify it as an agenda item, for discussion, on your June or July committee agenda. Please note that the consultation will take the form of a small number of questions relating to climate change and design; there is no report to review and comment on. Responses to these questions will be analysed following the closure of the consultation and ultimately shape</li> </ol>

		<p>and inform how policies on these matters are drafted. Eden District Council would also greatly appreciate it if Parish Councils could help spread the word among residents and businesses that they can register to be notified of this, and future, planning policy consultations, by completing our short online form at: <a href="http://www.eden.gov.uk/Planning-Policy-consultation-registration">www.eden.gov.uk/Planning-Policy-consultation-registration</a>. Whilst the Council's priority is the partial review of the Local Plan, you may be interested to know that the Council will also shortly commence a Settlement Study (of all settlements in Eden outside of the National Parks), which will be a key piece of evidence in relation to a wider review of the Local Plan at a future date. A member of the team will be in touch with you on this matter later in the year.</p> <p>4. <b>Lake District National Park Partnership - Letter to Parish/Town Councils regarding Partnership's Plan consultation</b> - the launch of the public consultation on the Lake District National Park Partnership's Plan 2020 – 2025. The third page of the letter also contains FAQs about the Plan. The online consultation goes live next week and will run for four weeks from Tuesday 25<sup>th</sup> May until midday Wednesday 23<sup>rd</sup> June. Please share this information with your parish/ town councillors – They welcome consultation responses from organisations, public bodies as well as individuals. If the dates of your Parish/ Town Council committee cycle or Parish Meeting cycle means you feel you will be unable to respond to the consultation by 23<sup>rd</sup> June please let us know and we will do what we can to accommodate this. The consultation can be found via their website (please note this link will go live on 25<sup>th</sup> May). The Partnership would also like to invite Parish/ Town Councillors to an online session (via ZOOM) to support the consultation – this will be held on Tuesday 8<sup>th</sup> June 18.00 – 20.00. This session will follow a similar format to the Plan engagement session we ran with Parish/ Town Councils on 19<sup>th</sup> November 2020. However, this session is an opportunity to explore your ideas for how organisations could potentially further the ambitions and actions in the Plan. They would be interested in hearing contributions from you at the event. If you have an activity planned that is related to any of the key challenges in the Partnership's Plan (either current or future planned activity) please let me know on <a href="mailto:LDNPP@lakedistrict.gov.uk">LDNPP@lakedistrict.gov.uk</a> and we can look to incorporate this into the session. Feedback from the session on 8<sup>th</sup> June, and the consultation more widely, will be used to strengthen the plan ahead of expected adoption in the autumn. They want to encourage Parish/ Town Councillors to register to attend the 8<sup>th</sup> June event via the Eventbrite link on the information sent out via email. An agenda and ZOOM details will be provided to those who sign up.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
24.	INFORMATION given for reference only.	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>Action for Health and Mental Health Providers Forum Bulletins.</b></li> <li>2. <b>Cumbria Arts &amp; Culture Network Newsletters.</b></li> <li>3. <b>Regular Covid-19 Bulletins</b></li> <li>4. <b>Regular NALC Updates and Bulletins.</b></li> <li>5. <b>CALC Newsletter for April/May 2021.</b></li> <li>6. <b>NALC Anti-bullying Policy and how to respond to claims of bullying and/or harassment</b> – the Clerk will be working on this and presenting it to the Parish Council for approval at a future meeting.</li> </ol>

		7. NALC Practitioners Guide 2021. 8. Information about the Local Nature Recovery Strategy Pilot. 9. Changes to the guidance for the public who are involved in arranging and attending a funeral. 10. EALC Countryside Access information.  <u>Please Note: This information has been circulated by Email to Councillors.</u>
25.	<b>Date of the Next Meeting.</b>	<b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 7 <sup>th</sup> July 2021, at 7.30 pm, in the Village Hall.

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

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## **LAZONBY PARISH COUNCIL**

### **June 2021 Meeting of the Parish Council**

### **SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
9a.	Minutes of the Council Meeting on the 5 <sup>th</sup> May 2021.
14a.	Financial Report by the Treasurer.