

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
Tel: 0843 2894416 **Website:** www.lazonbyparishcouncil.org **Email:** LazonbyPC@googlemail.com

A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 2nd December 2022.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 7th December 2022, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of a Council Member Vacancy.	TO CONSIDER any nominations to co-opt new Council Members TO RECEIVE an update regarding the notice of vacancy following the resignation of Councillor Steve Craig. <u>Report of the Clerk to the Council.</u> Eden District Council has informed the Clerk that there were no requests received for election so the Council can now move to co-opt for the vacancy.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the</i>

		<p><i>Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise. <p>ALSO TO RECEIVE the following concerns of Parishioners received so far via email to the Clerk:</p> <ol style="list-style-type: none"> 1. Scaur Close steps – a parishioner reported that a brick has come out from under the steps which go from Scaur Close onto the Salkeld road, and the brick is now at the side of the steps so is potentially a trip hazard, also they are concerned that the step may now be weakened by it coming out. 2. Road to Plumpton – a parishioner has reported that the road from Lazonby to Plumpton, as you leave the village, is often covered with surface water, and they are concerned that this will be a more significant problem when it is icy and so will become a greater risk of causing accidents.
7.	Report from the local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p>ALSO TO RECEIVE the Eden Focus Police Newsletter for Penrith & Alston Police Newsletter for September – October 2022, and October – November 2022.</p> <p style="text-align: center;"><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
8.	Minutes of the Council Meeting on the 2nd November 2022.	<p>TO RECOMMEND that the Minutes of the Parish Council Meeting on the 2nd November 2022 be approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><u>Note: Please see Appendix 8a.</u></p>

9.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 2nd November 2022 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Donations at Eden Bridge Car Park (Last minute 22/218).	TO RECEIVE an update about the donations for Eden Bridge Car Park.
	b. Repair of the door on the Grass Cutting equipment storage shed (Last minute 22/218).	TO RECEIVE an update about the rendering of the grass-cutting equipment storage shed.
	c.State of footpaths in the Village (Last minute 22/218).	TO RECEIVE an update about the state of the footpaths in the village and the holes appearing in them, as well as the issue of dropped kerbs for wheelchair users.
	d. Parish Fishing (Last minute 22/218).	TO RECEIVE an update about the Fishing Rights and Bailifing in the parish.
	e. Sign at River Eden (Last minute 22/218).	TO RECEIVE an update about the sign saying “no access ISSS site on our stream by Lazonby Estates.” which appeared at the River Eden.
	f. Broken Rail near the Old School (Last minute 22/218).	TO RECEIVE an update about the broken rail near the bench near the Old School.
	g. Request from Lazonby Village Hall Committee to review electricity use (Last minute 22/218).	TO RECEIVE an update about the request from Lazonby Village Hall Committee to review the footway light on the village hall’s electricity use.
10.	Report from the District Councillor.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
11.	Report from the County Councillor.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
12.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update about the proposed development of the Lazonby Egg Packing Station.
	b. Footway between Eden Bridge and Lazonby Swimming Pool.	TO RECEIVE an update on the footway project between Eden Bridge and Lazonby Swimming Pool.

13.	Annual Lazonby Parish Council Grant Applications for 2023 – 2024.	<p>TO CONSIDER the recommendations from the Finance & Budget Committee for the funding applications for 2023 - 2024.</p> <p><u>Report of the Clerk to Council.</u> The Finance and Budget Committee met in November, to discuss grant awards, as well as the budget and precept for 2023 - 2024. The following grant applications were considered with recommendations of awards to be given at the December 2022 Meeting of the Parish Council, in order for the Council to make their final decisions. The following organisations/groups asked for funding and their requests were considered by the Finance and Budget Committee.</p> <ol style="list-style-type: none"> 1. Eden Valley Players. 2. Lazonby Festive Donation Tree Club.
14.	Financial Report by the Treasurer.	<p>TO RECEIVE the November 2022 Treasurer's Report for approval. <u>Note: Please see Appendix 14a</u></p> <p>ALSO TO RECEIVE the recommendations and Draft Minutes of the Finance and Budget Committee regarding the budget and precept for 2023 - 2024, after their recent meeting in November 2022.</p> <p><u>Note: This information was sent out to Councillors only and will not be released to the public until they are approved at a future date.</u></p>
15.	To Approve the Minutes of the Finance & Budget Committee – November 2021.	<p>TO RECOMMEND that the Minutes of the Parish Council's Finance & Budget Committee Meeting on the 17th November 2021 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 15a</u></p>
16.	Request for the Parish Council to buy a Christmas Tree for the Village.	<p>TO CONSIDER a request for the Parish Council to buy a Christmas Tree for the Village again this year, which is usually placed at the War Memorial.</p>
17.	Staff Pay Rises 2022 – 2023.	<p>TO RECEIVE and CONSIDER the Staff Pay Rise from 2022 – 2023.</p> <p><u>Report of the Treasurer to Council.</u> The Local Government Association has agreed on a pay rise for staff which is back valued from 1st April 2022. NALC has confirmed this increase and instructed all Councils to implement it as swiftly as possible. Currently, all LPC staff are on Grade 7 and the hourly rate will be increased from £10.63 to £11.63.</p> <p>CLERK - The Clerk will receive a back valued award from 1st April 2022 of £429.28. This equates to an increase of £53.66 per month over 8 months (1/4/22 – 1/12/22). As of 1st Jan 2023, the Clerk's monthly pay will increase from £570.48 to £624.14. The Clerk's Annual pay will rise from £6845.72 to £7489.72.</p> <p>TREASURER - During the financial year 2021 - 22 both the Clerk and Treasurer were not awarded any pay rise due to a pay dispute. This was eventually resolved at an agreed increased rate of 19 pence per hour. The Clerk was paid £122.40 in April 2022 back valued from April 2021 and the Treasurer was owed £25.44. The Treasurer deferred his payment until claiming his annual expenses as financial internal regulations only permit the Treasurer to be paid by cheque, each cheque written/cashed is now a cost under HSBC's new banking T and C's. Moving forward with the most recent pay rises needing implementation the Treasurer will also receive back valued</p>

		from 1 st April 2022 £89.36. This equates to an increase of £11.17 per month over 8 months (1/4/22 – 1/12/22). As of 1 st Jan 2023, the Treasurer's monthly pay will increase from £118.70 to £129.87. Annual pay will rise from £1424.42 to £1558.42. The Treasurer will receive a cheque for £143.26 which includes a deferred pay rise of £25.44, a recent pay rise of £89.36 and annual expenses claim of £28.46.
18.	Authority for Payments.	<p>TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.</p> <p>ALSO TO RECEIVE and CONSIDER the notification that the annual insurance premium of £1309.26 paid to Zurich Municipal was paid by cheque before the renewal date of 16th October 2022. However, last week the Treasurer received a call from Zurich that no payment had been received. The Treasurer immediately stopped the cheque as it was assumed lost in the post. The Treasurer has subsequently arranged to pay the insurers by BACS in two instalments as the Parish Council's daily limit is £1000. Bank Transfer No 75 £1000 Bank Transfer No 76 £309.26</p>
19.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 22/0812 – Proposed alterations and extension, at Springbank, Lazonby, Penrith. 2. Planning Application No. 22/0887 – Two storey rear extension and alterations to front elevation, at Weldun, Lazonby, Penrith. <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
20.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No: 22/0655 - Retrospective application for the erection of a polytunnel, at Eden Field, Armathwaite, Carlisle CA4 9PQ – GRANTED. 2. Planning Application No: 22/0671 - Prior notification for the addition of solar panels, at Bells Of Lazonby Ltd, Edenholme, Bakery, Lazonby, Penrith CA10 1BG - THE PRIOR APPROVAL OF THE AUTHORITY WAS NOT REQUIRED. <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
21.	LPC Cumbria Highways Link Person Report.	TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.

22.	Local Government Reorganisation.	<p>TO RECEIVE an update about the Local Government Reorganisation (LGR).</p> <p>ALSO TO RECEIVE updates and newsletters on Local Government Reorganisation (LGR) – 3rd November, 11th November, 18th November, 25th November and 1st December 2022. Also to receive notification that Westmorland and Furness Council announces the appointment of a new Director of Thriving Places; Recruitment of Chief Officer Roles - Cumberland Council and Westmorland and Furness Council.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
23.	Diversion of path No. 339025 in the Parish of Lazonby.	<p>TO RECEIVE notification about the diversion of path No. 339025 in the Parish of Lazonby.</p> <p><u>Report of the Clerk to Council.</u> CUMBRIA COUNTY COUNCIL (FOOTPATH NO 339025 PARISH OF LAZONBY) PUBLIC PATH DIVERSION AND DEFINITIVE MAP MODIFICATION ORDER 2021.</p> <p>The above-named Order confirmed by this Council and will come into effect on 26th November 2022 when a notice will appear in the Cumberland and Westmorland Herald.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
24.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. The Greening Campaign - an exciting opportunity for Parishes in the Eden District to get involved in. The Greening Campaign is designed for use by Parish and Town Councils or Community Action Teams. It is a fun and cost-effective way for communities to tackle the climate crisis. It follows a tried and tested four-phased programme. The four phases help develop each community's vision for a sustainable future. Looking at themes like the home, biodiversity, low carbon economy, and community energy. The Greening Campaign helps councils support their communities. It also allows communities to support each other. It shares the experiences of over 200 communities currently working through the toolkit. Each of the four phases costs £50. Eden District Council are subsidising phase 1 so it will only cost £25 for town and parish councils in Eden. For more information, please visit: <u>The Greening Campaign (eden.gov.uk)</u> or please don't hesitate to get in touch with Ellie Hill, Sustainability Officer at Eden District Council. 2. Boundary Commission for England 2023 Boundary ReviewThe Boundary Commission for England (BCE) is redrawing constituency boundaries in order to rebalance the number of electors represented by each MP, and a final consultation on proposed new constituencies is now open. A newly revised map of constituency proposals, which takes into account feedback sent in by the public on the initial proposals, has been published on the consultation website <u>bcereviews.org.uk</u>. BCE would like to hear from local councils in this final consultation, which is open until 5 December, so we would be grateful if you could please share details with your members. To help you do this please see <u>BCE's Partner Toolkit</u> with a range of resources including sample bulletin and website text, blog post, sample posts for social media, posters and flyers. If you have any questions about either the consultation or the Partner Toolkit, please contact NALC.

		<p>3. Legal Spend Survey CALC has been asked to help with a survey regarding Legal Spending: <u>How much do the 10,000 parish and town councils in England spend each year on solicitors?</u> - This is a question that the Legal Services User Group (Anne Bott (Surrey Association of Local Councils), Danny Moody(Northamptonshire County Association of Local Councils), and Sally Longmate (Suffolk Association of Local Councils)) have thought about. To the best of their knowledge, there is no existing data on it anywhere. Consequently, they want to ask, and the best way of doing that is via the CALC network. The Legal Services User Group are working with County Association colleagues to build a picture of how much the 10,000 parish and town councils in England spend each year on solicitors for things like land transfers, lease agreements, contracts and procurement, legal disputes, and general legal advice. Please look up the approximate total value of your legal services spend during the financial year ending 31 March 2022 and report the data via https://www.surveymonkey.co.uk/r/PC5QJ6P. Please respond by 31 December 2022 if possible. The data will be used purely for illustration; no personal information is being collected and no contact will be made with individual councils. We will feedback the overall results in the New Year. It would be greatly appreciated if the Council are able to respond.</p> <p>4. Cost Of Living Crisis Questionnaire for Town & Parish Councillors - Households across the District are facing the triple impact of tax increases (NI), rising interest rates and inflation outpacing rises in income. Lower income households are disproportionately affected as food, fuel, energy and debt makes up a higher proportion of their total household expenditure. Government has provided some financial assistance through the Household Support Fund distributed by the County Council and other measures. In largely rural areas of Cumbria, access to services, fuel poverty and low pay in some sectors all contribute to increasing financial hardship. Town and parish councillors are often first to hear about residents' concerns. This short questionnaire is to capture residents' concerns and suggestions so agencies and local authorities can support where possible. The findings of this questionnaire will be reported back to you directly (if you choose to share your email address on the questionnaire) and via Clerks, once all responses have been collated and analysed, and with information on any outcomes/actions that will follow.</p> <p><u>Please Note: This information has been circulated by Email Councillors.</u></p>
25.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Green Space 2 Grow Support Pack for Town and Parish Councils 2. Updates on the current Cost of Living Crisis Information. 3. Cumbria Local Authority Climate Update 29.10.22 to 11.11.22. 4. CALC News - September & October 2022. 5. Cost of Living Crisis, LGR and Coronavirus updates. 6. CALC Training: January - July 2023. <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>

26.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 1 st February 2022, at 7.30 pm, in the Village Hall.
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INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
December 2022 Meeting of the Parish Council
SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
8a.	Minutes of the Council Meeting on the 2nd November 2022.
14a.	Financial Report by the Treasurer.
15a.	Minutes of the Finance & Budget Committee – November 2021.