

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

**Clerk to the Council:** Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT  
**Tel:** 0843 2894416      **Website:** [www.lazonbyparishcouncil.org](http://www.lazonbyparishcouncil.org)      **Email:** [LazonbyPC@googlemail.com](mailto:LazonbyPC@googlemail.com)

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### A NOTICE TO:

#### **All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 31<sup>st</sup> March 2023.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 5<sup>th</sup> April 2023, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### **AGENDA**

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	<b>TO RECEIVE</b> any apologies for absence.
2.	The filling of a Council Member Vacancy.	<b>TO CONSIDER</b> any nominations to co-opt new Council Members
3.	Requests for Dispensations.	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	<b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.  <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member</i>

		<p><i>requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b>  <i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul>
7.	<b>Report from the local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> the Eden Focus Police Newsletter for Penrith &amp; Alston Police Newsletter for February 2023.</p> <p><b><u>Please Note:</u></b> This information has been circulated by Email to Councillors.</p>
8.	<b>Minutes of the Council Meeting on the 1<sup>st</sup> March 2023.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council Meeting on the 1<sup>st</sup> March 2023 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note:</u></b> Please see Appendix 8a.</p>
9.	<p><b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 1<sup>st</sup> March 2023</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).</p>	
	<b>a. Donations at Eden Bridge Car Park (Last minute 23/34).</b>	<b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.
	<b>b. Repair of the door on the Grass Cutting equipment storage shed (Last minute 23/34).</b>	<b>TO RECEIVE</b> an update about the invoice for the rendering work on the grass-cutting equipment storage shed.
	<b>c. State of footpaths in the Village (Last minute 23/34).</b>	<b>TO RECEIVE</b> an update about the state of the footpaths in the village, as well as the issue of dropped kerbs for wheelchair users.

	<b>d. Parish Fishing (Last minute 23/34).</b>	<b>TO RECEIVE</b> an update about the Fishing Rights and Bailifing in the parish.
	<b>e. Sign at River Eden (Last minute 23/34).</b>	<b>TO RECEIVE</b> an update about the sign saying “no access ISSS site on our stream by Lazonby Estates.” which appeared at the River Eden.
	<b>f. Mud on Road from Quarry Vehicles and Blocked Gulley (Last minute 23/34).</b>	<b>TO RECEIVE</b> an update about mud on road near the quarry onto the A6 to Plumptre, from quarry vehicles and the blocked gulley.
	<b>g. Damage to the Small Bridge-style Wall Over Harrowbeck (Last minute 23/34).</b>	<b>TO RECEIVE</b> an update about the damage to the small bridge-style wall over Harrowbeck and the nearby property
	<b>h. Parish Field and Grazing to Let for 2023 (Last minute 23/47).</b>	<p><b>TO RECEIVE</b> an update on the Parish Field and grazing to let for 2022.</p> <p><b><u>Report of the Clerk to the Council.</u></b></p> <p>The Council received only one bid for the sheep grazing on the Parish playing/sports field from Mr Blaylock who offered £201 for the year’s rent. The Clerk and Councillor Chris West, having been given delegated authority by the Council to deal with the bids, considered the bid received and agreed to accept it. Due to the timetable for the lease of the field, the Clerk informed Mr. Blaylock that he was the successful bidder straight away because the lease started on the 1st of April 2023.</p>
	<b>i. King’s Coronation Celebrations (Last minute 23/48).</b>	<b>TO RECEIVE</b> an update about the King’s Coronation Celebrations Event.
	<b>j. Maintenance of the Eden Bridge Car Park Area (Last minute 23/49).</b>	<b>TO RECEIVE</b> an update about the Maintenance of the Eden Bridge Car Park Area.
<b>10.</b>	<b>Report from the Westmorland &amp; Furness Councillor.</b>	<b>TO RECEIVE</b> a report from Westmoreland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish.
<b>11.</b>	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<b>TO RECEIVE</b> an update about the proposed development of the Lazonby Egg Packing Station.
<b>12.</b>	<b>Financial Report by the Treasurer.</b>	<p><b>TO RECEIVE</b> the March 2023 Treasurer’s Report for approval.</p> <p><b><u>Note: Please see Appendix 12a</u></b></p>
<b>13.</b>	<b>Authority for Payments.</b>	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.

14.	Planning Applications – New (or Appeal).	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
15.	Planning Applications – Decisions.	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
16.	LPC Cumbria Highways Link Person Report.	<p><b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
17.	Local Government Reorganisation.	<p><b>TO RECEIVE</b> an update about the Local Government Reorganisation (LGR).</p> <p><b>ALSO TO RECEIVE</b> updates and newsletters on Local Government Reorganisation (LGR) – 3<sup>rd</sup> March, 10<sup>th</sup> March, 20<sup>th</sup> March and 24<sup>th</sup> March Westmorland &amp; Furness Validation checklist (planning) consultation, Westmorland &amp; Furness The Next Council Conversation 08/02/2023- Output Report, and information on the Westmorland &amp; Furness briefing/update session on 21<sup>st</sup> March, at 6pm.</p> <p><b>Please Note: This information has been circulated by Email to Councillors.</b></p>
18.	Parish Council elections in May 2023.	<p><b>TO RECEIVE</b> an update about the Parish Council elections in May 2023.</p>
19.	Highways Issues.	<p><b>TO CONSIDER</b> a request from another Parish Council about communication issues regarding highways.</p> <p><b><u>Report of the Clerk to the Council.</u></b> The following email was received from Satterthwaite Parish Council:</p> <p><i>“To fellow local councils in the new Westmorland and Furness council area. I am contacting you on behalf of Satterthwaite Parish Council regarding continuing issues with Highways in our parish with a focus on road closures. We as a parish and Satterthwaite in particular have been subjected to multiple road closures in the last 18 months all resulting in diversion times of up to an hour With no consultation from Highways and little notification. I have contacted highways regarding this and our MP Tim Farron has also pursued the matter with highways and the resulting replies show that they Have no comprehension of the effect the closures and subsequent diversions have on local peoples lives. The other important aspect of the road closures is that emergency services can’t also access the roads either. Its clear that Highways are not taking this issue seriously and we are a small rural PC are struggling to get any proper dialog on the issue I am hoping that</i></p>

		<p><i>As local councils if we can get together we can force some changes to the way this issue is dealt with by highways especially at this point with the new unitary authority Taking control from April.</i></p> <p><i>The points I would like to deal with –</i></p> <ul style="list-style-type: none"> <li><i>• If the proposed road closure leads to a diversion of more than 15min then there has to be consultation with the local council and other options such as traffic management should be discussed.</i></li> <li><i>• If multiple contractors are putting in supplies (example to a new house ) they have to coordinate to minimise closures.</i></li> <li><i>• That emergency services access is kept open.</i></li> </ul> <p><i>Please let us know if your council is interested in meeting up to discuss this issue either by zoom or in person. We will also ask Peter Thornton the new Westmorland &amp; Furness council cabinet member for Highways and Tim Farron to attend Also if you would like to add other Highways issues to the agenda please let us know.”</i></p>
20.	Clerk's Laptop Computer.	<p><b>TO RECEIVE</b> information about the purchase of a new laptop for the Clerk.</p> <p><b>ALSO TO RECOMMEND</b> that the Members be asked to confirm that an E Mail exchange took place where Parish Councillors agreed to give the Clerk to the Parish Council the permission to urgently purchase a laptop for the Parish Council's Clerk's duties due to the failure of the existing laptop.</p> <p><b>ALSO TO CONSIDER</b> what the Parish Council wished to do with the old laptop once all Parish Council data has been removed. The Clerk is of the opinion it would be better to be disposed of it properly as it is not of any value now due to its technical issues and age.</p> <p><b><u>Report of the Clerk to the Council.</u></b></p> <p>The Clerk has been having issues with the Parish Council's laptop for a while but during this March it was the worst it has been, turning itself half way through doing her work which lost the completed draft March 2023 Minutes so the work had to be completely done again, and turning off during recent online training for the Elections, the battery does not work anymore, and it was also very slow. The laptop was purchase in March 2013 so it is now 10 years old which is a good age for any laptop. Due to the upcoming Local Elections and Annual General Meeting and work in general the Clerk felt that the laptop was not meeting the Parish Council needs anymore, so the Clerk asked Parish Councillors via Email if a new laptop could be purchased as soon as possible as the situation was deteriorating and the Clerk did not feel she could carry out the work that needed to be done. After an email discussion and the Clerk giving the Parish Councillors links to several laptops around the price of £400 - £500 which would adequately meet the needs of the Parish Council. The Parish Councillors were happy with this and all agreed that the Clerks could purchase the laptop she felt was the best for the job. The Clerk chose to buy an Asus VivoBook Laptop which was £459 plus £3.99 delivery which was not only the cheapest but the better specifications and a good make of computer. The Computer has now arrived and the Webmaster has been setting it up for the Clerk. The Clerk did ask if needed could a more up to date Office package be purchased too if the current 2007 packages could not be used, however, the 2007 Office package is working fine on the new laptop.</p>

21.	Parish Boon Day.	<b>TO CONSIDER</b> when to have a boon day in the parish in order to pick up litter and have a general tidy up.
22.	Broadband in the Parish.	<b>TO CONSIDER</b> if the Parish Council would like to support BARN broadband again as they are retrying to bring their broadband services to the village.
23.	Invitations to Participate.	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li><b>1. Community Hubs/Power Loss Questionnaire</b> - Please complete the questionnaire by Monday 17 April 2023.</li> <li><b>2. Climate Action: Please complete this online survey for Town and Parish Councils which focuses in particular on carbon reduction and community energy.</b></li> <li><b>3. DLUHC Consultation On Infrastructure Levy - Request To Circulate NALC Briefing To Member Councils In Your Areas.</b></li> </ol> <p><u>Please Note: This information has been circulated by Email Councillors.</u></p>
24.	INFORMATION given for reference only.	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <ol style="list-style-type: none"> <li><b>1. Practitioners Guide 2023, along with a document highlighting the changes.</b></li> <li><b>2. CALC News - January &amp; February 2023</b></li> <li><b>3. News from Eden Rivers Trust - Spring 2023.</b></li> <li><b>4. Official notification to submit your authority's return 2022/2023.</b></li> <li><b>5. Cumbria in Bloom Woodland Copse Award &amp; RHS Big Seed Sow information.</b></li> <li><b>6. Ford Warning Signage.</b></li> <li><b>7. Cost of Living: Household support fund after LGR, National Citizens Advice Webinar Information.</b></li> <li><b>8. Cumbria Local Authority Climate Updates.</b></li> <li><b>9. Connecting Cumbria re broadband across Cumbria update.</b></li> </ol> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
25.	Date of the Next Meeting.	<p><b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 10<sup>th</sup> May 2023, at 7 pm, in the Village Hall.</p> <p><b>PLEASE NOTE</b> that this Meeting of the Parish Council is the second Wednesday in the month due to the Local Parish Council Elections.</p> <p><b>PLEASE ALSO NOTE</b> that the meeting will start with an Annual Open Parish Meeting at 7 pm followed by the Annual General Meeting of the Council at approximately 7.30 pm.</p>

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

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**LAZONBY PARISH COUNCIL****April 2023 Meeting of the Parish Council****SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
<b>8a.</b>	<b>Minutes of the Council Meeting on the 1<sup>st</sup> March 2023.</b>
<b>12a.</b>	<b>Financial Report by the Treasurer.</b>