

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 12th June 2015.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 17th June 2015, in the Jubilee Rooms, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,

Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	Chair's Declaration of Acceptance of Office for the Appointment of Chairman of the Council for 2015 -2016.	TO RECEIVE the Chair's signed Declaration of Acceptance of Office for the Appointment of Chairman of the Council for 2015 -2016.
3.	The filling of Council Member Vacancies by Co-option.	TO CONSIDER nominations to fill the Council Member vacancies left unfilled at the election by reason of insufficient nominations.
4.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
5.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.

A note from the Clerk to the Council.

*A **personal interest** might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area.*

*A personal interest will also be a **prejudicial interest** if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.*

6.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
7.	Minutes of the Council Meeting of the 20th May 2015.	<p>RECOMMENDATION that the minutes of the meeting on the 20th May 2015 be approved and signed as a true record of those proceedings.</p> <p>Note: Please see Appendix 7a.</p>
8.	Matters Arising from the Minutes of the Council Meeting of the 20th May 2015.	<p>TO CONSIDER any matters arising from the minutes of the 20th May 2015.</p>
	13/245 - Public Participation - Lazonby Community Playground Maintenance.	<p>TO RECEIVE an update regarding the maintenance of Lazonby Community Playground.</p>
	15/75 - Maintenance of the Parish Notice Boards.	<p>TO RECEIVE an update about the maintenance of the parish notice boards.</p> <p>ALSO TO CONSIDER what to do about the broken tile on the notice board near the church because a replacement cannot be found that matches the existing tiles.</p> <p>Report of the Clerk to Council. John Manson has now completed the maintenance on the parish notice boards but he was unable to find a matching tile for the broken tile on the notice board near the church. He has instead given it a few extra coats of varnish where the tile used to be to help protect it.</p>
	15/61 - Public Participation - Flower planters at the entrances into the village.	<p>TO RECEIVE an update about the flower planters at the entrances into the village.</p>
	15/89 - Public participation - Blocked Guttering at Barton Dale.	<p>TO RECEIVE an update about the blocked guttering in Barton Dale.</p> <p>Report of the Clerk to Council. It was reported at the May 2015 meeting of the Parish Council that a parishioner was having trouble with blocked guttering on their house in Barton Dale which belongs to Eden Housing. The Clerk reported the problem to Eden Housing and they said they would deal with it. The Clerk also spoke to the parishioner to let them know but the parishioner believes the trees that over looked the property are to blame and wants the Parish Council to consider this.</p>
	15/95 - Establishment of	<p>TO RECOMMEND that Councillor Peter Minihan be asked to join the</p>

	Committees and Working Groups 2015/2016.	Finance and Budget Committee Members 2015 – 2016 as discussed in the May 2015 Meeting of the Parish Council.
	15/108 - Grass Cutting in Scaur Lane.	TO RECEIVE an update about grass cutting issues Scaur Lane and in other areas in the parish. <u>Report of the Clerk to Council.</u> Councillor Chris West spoke to Vicky about cutting the grass near her house which she is happy to do. However, she would appreciate the other part being cut by the Council, which is the part next to the Scaur Close grass which was discussed at the May 2015 meeting.
9.	Public Participation.	TO RECEIVE any contributions from the parishioners relating to: a) Any item on the agenda; b) And any other parish-related matter which they may wish to raise.
10.	Fibre Optic Broadband.	TO RECEIVE an update regarding Fibre Optic Broadband from Brian Smythe.
11.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	Standing Orders and Financial Regulations.	TO RECEIVE the amendments made to the current Financial Regulations of the Council. <u>Note: Please see Appendix 13a.</u>
14.	Lazonby Parish Projects:	
	a. Registration of Parish Land.	TO RECEIVE an update regarding the registration of Parish land.
	b. Will Pool Project.	TO RECEIVE an update regarding the Will Pool project.
	c. Neighbourhood Plan.	TO RECEIVE an update regarding the implementation of a Neighbourhood Plan.
	d. Street lighting in the Parish.	TO RECEIVE an update regarding the Street lighting in the Parish. <u>Report of the Clerk to Council.</u> Councillor Gordon Nicolson has been in contact with Chris Slater, the Eden District Council Footway Lighting Project Officer, who has said that although they are having difficulty in securing an electricity supply in Lazonby for light 17 (near the Village Hall) they have not ruled this light out. They have also said that they have a number of lights in this situation and will instruct Amey Engineering to look into it further.
	e. Footpath between Lazonby and Kirkoswald.	TO RECEIVE an update regarding the request for the footpath between Lazonby and Kirkoswald.
	f. Scaur Close Green.	TO RECEIVE an update on the revamp of the Scaur Close green.
	g. Recycling Centre and Eden Bridge Car Park.	TO RECEIVE an update on the maintenance of the Eden Bridge Car Park surface. ALSO TO RECEIVE notification that the wild flower project has ceased at Eden Bridge after the area was cut several times after several misunderstandings.

		ALSO TO RECEIVE notification that the Fish & Chip van has changed ownership but will continue to operate at Eden Bridge Car Park on the days already arranged with the Parish Council.
15.	Financial Report by the Treasurer.	TO RECEIVE the Financial Report of the Treasurer. <u>Note: Please see Appendix 15a.</u>
16.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members. 1. Payment of £180 to Office Technology Corporation to move the photocopier to the Clerks new address - the Clerk spoke to the company leasing the photocopier about moving it herself but although they said that would be fine they also said that if it got damaged in the move then it could run into thousands to have it repaired. So the Clerk decided against doing it herself.
17.	Planning Applications – New (or Appeal).	TO CONSIDER any new applications which have been issued for consultation by Eden District Council. <u>Please Note:</u> At the time of this Agenda being issued there were no New Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda.
18.	Planning Applications – Decisions.	TO RECEIVE any decisions on Planning Applications which have been issued by Eden District Council. <u>Please Note:</u> At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.
19.	Police up-date.	TO RECEIVE a report from the local Community Police, including any Neighbourhood Alert bulletins. 1. Police - Penrith Rural Newsletter. 2. Launch Of Cumbria Together Website on 09/06/2015 - this is an information portal for victims and witnesses and their families or friends to access information as well as support in their area covering a wide range of crimes. <u>Please Note:</u> This information has already been given out on Email to Councillors.
20.	Lazonby Fire/Rescue Service.	TO RECEIVE a report from the Lazonby Fire/Rescue Service, including any neighbourhood Alert Bulletins.
21.	Housing issues and Development in the Parish.	TO RECEIVE an update regarding the Barton Dale signs. <u>Report of the Clerk to Council.</u> The Clerk has contacted Story Homes again regarding the Barton Dale signage and is still awaiting a reply. TO CONSIDER any other issues relating to housing issues in the parish.
22.	Traffic and Parking Issues in the Village.	TO RECEIVE an update about the possibility of additional parking space at Bells of Lazonby.

		ALSO TO CONSIDER the removal of the parking restrictions and lines outside the lofts which were supposed to be removed after a 6 month trial over a year ago but did not happen.
23.	LPC Cumbria Highways Link Person Report.	TO RECEIVE a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.
24.	LPC mobile friendly website.	TO RECEIVE information about updating the Parish Council website to make it mobile phone friendly.
25.	Photocopier Lease Review.	TO RECEIVE information about the possible lease of a new photocopier. <u>Note: Please see Appendix 25a.</u>
26.	Request to hold a Training Event on the Planning Process.	<p>TO CONSIDER a request to host a training event on the planning process in Lazonby.</p> <p><u>Report of the Clerk to Council.</u> The Clerk received an email from Gwyn Clark, Head of Planning Services at Eden District Council, who wrote:</p> <p><i>"We have a programme of training events now across the District, the idea (based upon a very successful event hosted by Brough PC a little while ago) is that we find a willing Parish to host the event, and with the help of Sonia at CALC give this publicity, and we come along to deliver some training on the planning process and how Parish Councils can most effectively engage with it. The training lasts about an hour and a half to two hours, depending upon questions and the discussions that might develop from these and so we would like to start reasonably early, 6.30pm or 7.00pm. We delivered training in Penrith yesterday, this was at the invitation of the new Town Council, and are visiting Morland on the 24th June, and after that have dates visiting Kirkby Stephen (30th June) and Alston (13th July), and I'm also waiting to hear from Dacre (who initially have suggested 10th August). I would like to find a venue in the north/northwest part of the District and hence my conversation with Gordon. Gordon thought that it might be a little difficult to find a date before the school holidays in which case it might be best to leave it till September, but either way if you are able to agree to host the event it would be good to get a date in our diaries. Apart from providing the venue all we would need you to do would be to email Parish Clerks in your local area to generate interest (when Brough PC did this it was most effective), Sonia could feature it in her Friday bulletin, and we would come along with our presentation. We had good feedback yesterday and I'm sure the Parish Councillors will benefit greatly."</i></p>
27.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> 1. Local Council Advisory Service Seminars 2015 - Zurich Risk Engineering have announced the details of their 2015 safety and risk management seminars - 9th July 2015 at Wigton Market Hall. <p><u>Please Note: Some of this information may have already been given out on Email to Councillors.</u></p>
28.	INFORMATION given for reference only.	<p>TO RECEIVE and note any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. NALC Legal Briefing L03-15 22 May 2015 - The Local Government (Religious etc. Observances) Act 2015. 2. CALC Circular - June 2015. 3. Media statements from the CCG, the North Cumbria Trust and the Partnership Trust. <p><u>Please Note: Some of this information may have already been given out on</u></p>

		<u>Email to Councillors.</u>
29.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 8th July 2015, at 7.30 pm, in Lazonby Village Hall.