

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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### A NOTICE TO:

#### **All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 3rd July 2015.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 8th July 2015, in the Jubilee Rooms, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,

Rebecca Wyatt  
Clerk to the Council.

### **AGENDA**

<b>ITEM NO:</b>	<b>ITEM</b>	<b>RECOMMENDATIONS, CONSIDERATIONS &amp; ACTIONS.</b>
1.	<b>Apologies for absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
2.	<b>The filling of Council Member Vacancies by Co-option.</b>	<b>TO CONSIDER</b> nominations to fill the Council Member vacancies left unfilled at the election by reason of insufficient nominations.
3.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	<b>Declaration of Interest.</b>	<p><b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item.</p> <p>Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)</p> <p>Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests.</p> <p><i>If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p>

		<p><b><u>A note from the Clerk to the Council.</u></b>  <i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area.</i>  <i>A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	<b>Minutes of the Council Meeting of the 17th June 2015.</b>	<p><b>RECOMMENDATION</b> that the minutes of the meeting on the 17th June 2015 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 6a.</u></b></p>
7.	<b>Matters Arising from the Minutes of the Council Meeting of the 17th June 2015.</b>	<b>TO CONSIDER</b> any matters arising from the minutes of the 17th June 2015.
	<b>13/245 - Public Participation - Lazonby Community Playground Maintenance.</b>	<b>TO RECEIVE</b> an update regarding the Lazonby Community Playground.
	<b>15/108 - Grass Cutting in Scaur Lane.</b>	<b>TO RECEIVE</b> an update about grass cutting issues Scaur Lane and in other areas in the parish.
	<b>15/121 - Public Participation - the Neon light on the Co-ops ATM.</b>	<p><b>TO RECEIVE</b> an update about the status of the new ATM which has been installed at the co-op and causing a disturbance to traffic and local residents because of --- its bright blue neon light.</p> <p><b><u>Report of the Clerk to Council.</u></b>  The Clerk has been in touch with Eden District Council's Planning Services to ask if any action is being taken regarding this issue, and to also ask if planning permission should have been sought to have this new ATM installed? The Clerk received a reply to say that they can confirm that an enforcement case has been opened in regards to the ATM at the Lakes &amp; Dales Scotmid Co-operative, and that it has been allocated reference number 15/5055 and will be investigated accordingly.</p>
	<b>15/125 - Standing Orders and Financial Regulations.</b>	<b>TO RECEIVE</b> an update on the CALC approved amendments made to the current Financial Regulations of the Council.
	<b>15/137 - Photocopier Lease Review.</b>	<b>TO RECEIVE</b> an update on the lease of a new photocopier.
	<b>15/138 - Request to hold a Training Event on the Planning Process.</b>	<b>TO CONSIDER</b> a date to hold the Training Event on the Planning Process.
8.	<b>Governance Committee Membership.</b>	<b>TO CONSIDER</b> and confirm the Membership of the Governance Committee. This was left off the May agenda by mistake.
9.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <p>a) Any item on the agenda;  b) And any other parish-related matter which they may wish to raise.</p>

10.	<b>Fibre Optic Broadband.</b>	<b>TO RECEIVE</b> an update regarding Fibre Optic Broadband from Brian Smythe.
11.	<b>Report from the District Councillor Gordon Nicolson.</b>	<b>TO RECEIVE</b> a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	<b>Report from County Councillor Hilary Carrick.</b>	<b>TO RECEIVE</b> a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	<b>Lazonby Parish Projects:</b>	
	<b>a. Registration of Parish Land.</b>	<b>TO RECEIVE</b> an update regarding the registration of Parish land.
	<b>b. Will Pool Project.</b>	<b>TO RECEIVE</b> an update regarding the path to Will Pool.
	<b>c. Neighbourhood Plan.</b>	<b>TO RECEIVE</b> an update regarding the implementation of a Neighbourhood Plan.
	<b>d. Street lighting in the Parish.</b>	<b>TO RECEIVE</b> an update regarding the Street lighting in the Parish.
	<b>e. Scaur Close Green.</b>	<b>TO RECEIVE</b> an update on the revamp of the Scaur Close green.
	<b>f. Recycling Centre and Eden Bridge Car Park.</b>	<b>TO RECEIVE</b> an update on the maintenance of the Eden Bridge Car Park surface.
	<b>g. Community Play Ground.</b>	<b>TO RECEIVE</b> an update about the ownership and maintenance of the Community Playground.
14.	<b>Financial Report by the Treasurer.</b>	<b>TO RECEIVE</b> the Financial Report of the Treasurer. <b>Note: Please see Appendix 14a.</b>
15.	<b>Authority for Payments.</b>	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.
16.	<b>Planning Applications – New (or Appeal).</b>	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application No: 15/0466</b> - (Full Application) Part retrospective for various playground equipment, at Lazonby C of E School, Lazonby, Penrith CA10 1BL.</li> <li>2. <b>Planning Application No: 15/0523</b> - (Full Application) Proposed alterations, first floor extension and porch to house. Demolition of concrete garage and erection of prefabricated timber summer room. Alterations to vehicular entrance and parking area, at Rose Cottage, Lazonby, Penrith CA10 1AJ</li> <li>3. <b>Planning Application No: 15/0529</b> - (Listed Building) Listed building consent for the demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 9RQ.</li> </ol> <p><b>Please Note:</b> At the time of this Agenda being issued there were no further New Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be</p>

		necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda.
17.	<b>Planning Applications – Decisions.</b>	<p><b>TO RECEIVE</b> any decisions on Planning Applications which have been issued by Eden District Council.</p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
18.	<b>Police up-date.</b>	<b>TO RECEIVE</b> a report from the local Community Police, including any Neighbourhood Alert bulletins.
19.	<b>Lazonby Fire/Rescue Service.</b>	<b>TO RECEIVE</b> a report from the Lazonby Fire/Rescue Service, including any neighbourhood Alert Bulletins.
20.	<b>Housing issues and Development in the Parish.</b>	<p><b>TO RECEIVE</b> an update regarding the Barton Dale signs.</p> <p><b>Report of the Clerk to Council.</b> The Clerk has contacted Story Homes again regarding the Barton Dale signage and is still awaiting a reply This time a reply was received from Chris Mossop, the Architectural Designer at Story Homes.</p> <p><i>"Don't worry we're still here. We were looking to install all the road signage at the same time, this generally being carried out towards the end of a development build programme. We'll forward confirmation of the signage style and locations, as originally discussed with Debbie, early next week as a proposal for discussion when you next meet. In the meantime should you have any specific queries please do not hesitate to contact me."</i></p> <p><b>TO CONSIDER</b> any other issues relating to housing issues in the parish.</p>
21.	<b>Traffic and Parking Issues in the Village.</b>	<b>TO RECEIVE</b> an update on the removal of the parking restrictions and lines outside the lofts which were supposed to be removed after a 6 month trial over a year ago but did not happen.
22.	<b>LPC Cumbria Highways Link Person Report.</b>	<b>TO RECEIVE</b> a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.
23.	<b>Local and National races.</b>	<p><b>TO RECEIVE</b> an update about the Tour of Britain 2015 Cycle Race.</p> <p><b>ALSO TO RECEIVE</b> an update about the Lazonby 10k race.</p>
24.	<b>Notification about the Annual Grant forms being sent</b>	<b>TO RECEIVE</b> notification that the Clerk will be sending out the Annual Grant Forms in August 2015 and to decide if there are any other village groups or organisations who should be sent a form in case they do not realise funding is available.
25.	<b>Invitations to Participate.</b>	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> <li><b>1. Letter from NALC Chairman regarding Fly a Flag for the Commonwealth – 14 March 2016</b> - The NALC Chairman wrote -The "9th March this year marked Commonwealth Day 2015. Over 750 Commonwealth flags were raised together at 10am that morning by local authorities (including 191 town councils) and a small number of others, throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and the Commonwealth, with His Excellency Kamallesh Sharma, Commonwealth secretary-general, raising the final flag outside the Great West Door of Westminster Abbey, London, before attending</li> </ol>

*the annual Commonwealth Observance there that day. This was the largest, single, raising of the Commonwealth flag in the history of the Commonwealth, which bodes well for the future, especially as this event is to become an annual occasion growing in size and stature over the next few years, involving the countries and communities of all the other 52 Commonwealth countries on Commonwealth Day each year, (which always falls on the second Monday in March). I have pleasure therefore, in asking all local (parish and town) councils, to download the 2016 Guide To Taking Part from the [Fly a Flag](#) website, and would like to encourage your participation in this unique, annual occasion, that will bring the communities and countries of the Commonwealth together in a common celebration of this great family of nations, its diverse cultures and communities. Please go to page 5 of the guide to enable you to see how you can take part, and where to obtain your 90' x 54' Commonwealth flag for the 14 March 2016. (Once used, the flag can be stored away in readiness for Commonwealth Day 2017 and beyond, so please look upon the purchase of the Commonwealth flag as an investment for the future). Your flag could either be raised by your mayor, chairman of the council, or you may wish to invite a young person from a local school to raise it on your behalf, especially as the youth of the Commonwealth are the future of the Commonwealth. It is important that those taking part, should complete the online registration form found at [Fly a Flag](#) by no later than the 29 January 2016 to ensure your involvement is registered to enable the public and media alike, to attend your flag raising ceremony on the morning of the 14 March 2016. (Those that have taken part previously do not have to re-register their involvement unless the town or parish clerk has changed)."*

2. Implementing geological disposal: A call for evidence on working with communities - The 2014 White Paper, *Implementing Geological Disposal*, sets out a voluntarist approach based on working with communities that wish to participate in the siting process. The White Paper explains the work that will happen before formal discussions between interested communities and the developer of a GDF, Radioactive Waste Management (RWM) begin. No sites have been selected or are currently under consideration. Formal discussions to start to identify potential sites will only begin once three Initial Actions have been completed:
  - bringing development of a Geological Disposal Facility (GDF) in England within the definition of a 'Nationally Significant Infrastructure Project' in the Planning Act 2008, and bringing forward a supporting National Policy Statement;
  - a national geological screening exercise bringing together existing geological information relevant to the safety of a GDF;
  - working with experts and stakeholders by convening a Community Representation Working Group (CRWG), chaired by Department of Energy and Climate Change (DECC). The CRWG will develop the processes for working with communities including: community representation, the test of public support, and details of community investment. To support the third of these actions, DECC has launched a Call for Evidence, which asks for contributions on how communities can become involved in the siting process for a GDF.

The Call for Evidence can be accessed via:

<https://www.gov.uk/government/consultations/implementing-geolog>

		<p><u>ical-disposal-working-with-communities.</u></p> <p>The document provides background information on the process as well as asking a series of questions, centered on the issues of community representation, community investment and the test of public support. At the end of the document is a response form. <b>The closing date for the submission of responses is 4 September 2015.</b></p> <p><b><u>Please Note: Some of this information may have already been given out on Email to Councillors.</u></b></p>
26.	<b>INFORMATION given for reference only.</b>	<p><b>TO RECEIVE</b> and note any information that has been given out for reference only:</p> <p><b>1. CALC Circular for July and August 2015.</b></p> <p><b><u>Please Note: Some of this information may have already been given out on Email to Councillors.</u></b></p>
27.	<b>Date of the Next Meeting.</b>	<p><b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 2nd September 2015, at 7.30 pm, in Lazonby Village Hall.</p> <p>Please note that there is no scheduled Parish Council meeting for August 2015.</p>

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

**Longstanding matters that will return to either the next month's Parish Council Meeting's Agenda or in due course:**

- 15/61 - Public Participation - Flower planters at the entrances into the village.
- 15/126 - Lazonby Parish Projects: e. Footpath between Lazonby and Kirkoswald.