

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 30th January 2015.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 4th February 2015, in the Jubilee Rooms, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,

Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of Council Member Vacancies by Co-option.	TO RECEIVE an update regarding the Council Member vacancies following Councillors resignations from the Council.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.

A note from the Clerk to the Council.

A **personal interest** might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area.

A personal interest will also be a **prejudicial interest** if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.

5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Minutes of the Council Meeting of the 3rd December 2014.	<p>RECOMMENDATION that the minutes of the meeting on the 3rd December 2014 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 6a.</u></p>
7.	Matters Arising from the Minutes of the Council Meeting of the 3rd December 2014.	<p>TO CONSIDER any matters arising from the minutes of the 3rd December 2014.</p>
	13/245 - Public Participation - Lazonby Community Playground Maintenance.	<p>TO RECEIVE an update regarding the Eden District annual maintenance agreement and repairs of the Community Playground.</p>
	14/81 - Public Participation - Flowers in the verge at Eden Bridge.	<p>TO RECEIVE an update on the mowing of the verge at Eden Bridge car park in order to allow its flora to thrive.</p>
	14/196 - Public Participation - The swings on the Coronation Garden site.	<p>TO RECEIVE an update on the swings and upkeep of the Coronation Garden site.</p>
	14/207 - Public Participation - Cutting back of the tree at Croglin Toys.	<p>TO RECEIVE an update on the Cutting back of the tree at Croglin Toys.</p> <p><u>Report of the Clerk to Council.</u> The Clerk has spoken to BT again but this time received a slightly different response to last time. This operator was unclear what the policies were but the Clerk was told to speak to BT Openreach instead because they deal with such issues. This was not said to the Clerk the last time contact was made with BT. After talking to a BT Openreach operator and explaining the situation they said that the telephone wire pole relocation team would be the best people to speak to on this issue. The telephone wire pole relocation team said it would cost the Parish Council £199 to have a surveyor come out to look at the situation, to see about moving the pole and lines or dropping the wires while the tree was cut but not to actually cut the tree back. Then there would be further costs to move it etc. The Clerk had taken some photos to send them but they were not very forthcoming with giving the Clerk an Email to send the photos through as they said it would still need a surveyor to come out. They also explained that some poles are shared with electricity companies so if this was the case the Parish Council would have to talk to them as well to get</p>

		permission but at present it is not known by the Clerk if this is the case. Note: Please see Appendix 7a.
	14/222 - Public Participation - Drop Down Kerb at Barton Dale.	TO RECEIVE an update regarding the drop Down Kerb at Barton Dale.
8.	Public Participation.	TO RECEIVE any contributions from the parishioners relating to: a) Any item on the agenda; b) And any other parish-related matter which they may wish to raise.
9.	Fibre Optic Broadband.	TO RECEIVE an update regarding Fibre Optic Broadband from Brian Smythe.
10.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
11.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
12.	Lazonby Parish Projects:	
	a. Registration of Parish Land.	TO RECEIVE an update regarding the registration of Parish land.
	b. Will Pool Project.	TO RECEIVE an update regarding the Will Pool project. <u>Report of the Clerk to Council.</u> Councillor Christine Chamberlain has been organising the Will Pool Board and opening ceremony. The information board's text needs to be finalised although the artwork is now complete. The date of the opening of Will Pool has been suggested as Saturday or Sunday 21st/22nd March 2015. Councillor Chamberlain has asked Mrs Kidd and her family whether either of these dates would suit them to attend the opening ceremony and they have agreed that Sunday would be better.
	c. Neighbourhood Plan.	TO RECEIVE an update regarding the implementation of a Neighbourhood Plan.
	d. Street lighting in the Parish.	TO RECEIVE an update regarding the Street lighting in the Parish. <u>Report of the Clerk to Council.</u> The Clerk received information from Amanda Ward, the Assistant Property & Contracts Officer at Eden District Council, who said that one of their engineers had attended to a recent report of Light 36, Outside Croft End, Scaur Lane, Lazonby, CA10 1BX not working. Once on site he found that the shade had a large hole in it and the control box door was cable tied on and there was no Earth. Due to the condition he had to disconnect at the fuse and remove the head. Due to this he has recommended that the supply also be disconnected. Therefore, EDC have requested ENWL to disconnect the supply. They have also said that this light will not be replaced as it does not match the criteria in their Footway Lighting Policy and that the Parish Council agreed that this light was not a high priority at the site meeting which took place on 23 rd October 2014.
	e. Lease of Tarn Wadling Wood	TO RECEIVE an update regarding the joint management of Tarn Wadling Wood.
	f. Footpath between	TO RECEIVE an update regarding the request for the footpath between

	Lazonby and Kirkoswald.	Lazonby and Kirkoswald.
	g.Triangle in Scaur Lane.	TO RECEIVE an update on the revamp of the grass triangle in Scaur Close.
13.	Financial Report by the Treasurer.	TO RECEIVE the Financial Report of the Treasurer. <u>Note: Please see Appendix 13a.</u>
14.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
15.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>1. Planning Application 14/1106 - (Full Application) Demolition of existing attached store room and erection of a sunroom, at Grumply Nook, Lazonby , Penrith CA10 1AJ.</p> <p>Please Note: At the time of this Agenda being issued there were no further New Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda.</p> <p>ALSO TO RECEIVE a Planning Committee report for approval regarding the following Planning Applications which were considered by the Planning Committee by Email, with written notification to parishioners via the parish notice boards, in January 2015:</p> <p>1. Planning Application No: 14/1044 - (Full Application) Proposed extensions to existing production unit and office/welfare building. New site access and internal roadway. New delivery yard with earth bunding and associated landscape works, at Eden Valley Mineral Water Company, Armathwaite, Penrith CA4 9TU.</p> <p>2. Planning Application No: 14/1061 - (Full Application) Single storey extension to front of existing bungalow, at Brookfield, Lazonby, Penrith CA10 1AJ.</p> <p>3. Planning Application No: 14/1065 - (Change of Use PD/PN - Class JKLM) Change of use of an agricultural building to two dwellings with associated operational development, at East Brownrigg, Low Dyke, Plumpton, Penrith CA11 9PF.</p> <p><u>Note: Please see Appendix 15a.</u></p>
16.	Planning Applications – Decisions.	<p>TO RECEIVE any decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. Planning Application No: 3/14/9011 - Single storey extension to rear, at Lazonby Fire Station, Banktop, Lazonby, Penrith, Cumbria, CA10 1AJ - GRANTED.</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the</p>

		Agenda being issued and the Meeting itself, they will be presented at the Meeting.
17.	Tree Preservation Order No 168, 2015 - Fern Lea, Lazonby (TPO 168 2015): Planning Application 15/0040.	<p>TO CONSIDER Tree Preservation Order No 168, 2015 - Fern Lea, Lazonby (TPO 168 2015). <u>Note: Please see Appendix 17a.</u></p> <p>ALSO TO CONSIDER the associated Planning Application No: 15/0040 - Tree Works (TPO) - 1) Overall crown reduction of 2.5 - 3.0 m; 2) Crown raise to above height of telephone wires; Tree Preservation Order No 168, 2015, Fernlea, Lazonby, at Fern Lea, Lazonby Penrith CA10 1BG.</p> <p><u>Report of the Clerk to Council.</u> Rob Sim of Eden District Council has contacted the Clerk to say that the Parish Council should be aware that he has met with the applicant and agreed that the work proposed is appropriate management and therefore the District Council intends to approve the application. The deadline for comments is 11th February 2015.</p>
18.	Police up-date.	TO RECEIVE a report from the local Community Police, including any Neighbourhood Alert bulletins.
19.	Lazonby Fire/Rescue Service.	TO RECEIVE a report from the Lazonby Fire/Rescue Service, including any neighbourhood Alert Bulletins.
20.	Housing issues and Development in the Parish.	<p>TO RECEIVE an update regarding the Barton Dale signs.</p> <p><u>Report of the Clerk to Council.</u> Amanda Ward, Assistant Property & Contracts Officer at Eden District Council, has recently visited Barton Dale to double check exactly where the nameplates should be located. Amanda then sent a plan and a document explaining the proposed locations and what the nameplates should display. Eden District Council would need to get agreement for the signs to be installed on the grass verges from Cumbria County Council, but hopefully this is straightforward and will not be an issue.</p> <p><u>Note: Please see Appendix 20a.</u></p> <p>TO CONSIDER any other issues relating to housing issues in the parish.</p>
21.	LPC Cumbria Highways Link Person Report.	TO RECEIVE a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.
22.	Distribution of agenda and papers electronically.	<p>TO RECEIVE information through CALC regarding the distribution of agenda and agenda paperwork electronically (by Email).</p> <p><u>Report of the Clerk to Council.</u> The Clerk has spoken to CALC about how to take this forward. The Clerk would have to sort out a scanning device, although the LPC photocopier may be able to scan documents. Then this would cover any documentation the Clerk receives through the post and not by Email (which is becoming rarer nowadays). Also the Clerks signature will need to be scanned for the agenda. This procedure would mean that the Clerk would have to have signed authorisation from those who wished to be sent their paperwork electronically. Also CALC have said to create an authorisation form and send it around to all Councillors who would sign it if they agreed to having agendas by Email.</p> <p><u>Note: Please see Appendix 22a.</u></p>

23.	Eden District Council Scrutiny Work Plan Consultation.	<p>TO CONSIDER the Eden District Council 2015/16 Scrutiny Work Plan.</p> <p><u>Report of the Clerk to Council.</u> Samantha Bagshaw, the Member Services Officer in Corporate and Legal Services at Eden District Council has written to the Parish Council to ask for help in deciding what Eden Council's Scrutiny's priorities should be over the next 12 months. To assist the Parish Council they have sent a document that lays out the remit of the three scrutiny panels at Eden, giving the Parish Council a chance to put forward subjects that matter to the Parish Council and their Parishioners. Any topics that are suggest will be considered by the Scrutiny members who draw up a work programme for the coming year. Scrutiny Councillors look at how well Eden District Council's services operate, and can investigate current Council policy to see if it can be improved, and help shape new Council policies. Over the last year, Councillors at Eden have undertaken some positive pieces of work in areas, such as looking at the re-use of redundant buildings, particularly in rural areas. As a result of the work, scrutiny's recommendations have been accepted and are being reflected in new Council policy in this area. Other work included highlighting ambulance response times in Eden and signing up to the Armed Forces Covenant to support ex-forces personnel in the district. Scrutiny can also consider issues about crime and health in Eden. If there is any activity that the Parish Council feel needs looking at, then send a line or a couple of sentences explaining what it is. Please return any topic suggestions before Thursday 26 March 2015.</p> <p style="text-align: right;"><u>Note: Please see Appendix 23a</u></p>
24.	May 2015 Parish Council Elections for Lazonby.	TO RECEIVE notification from the Clerk of the May 2015 Parish Council Elections for Lazonby.
25.	Invitations to Participate.	<p>TO CONSIDER if Council members would like to comment, take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> 1. Affordable Warmth - it's a big deal - Eddie Allen, the new Affordable Warmth advisor at Eden Housing Association in Penrith contacted the Clerk at the beginning of December 2014. He said that he would be happy to attend a Parish Council meeting to give a short introduction to the service and answer any questions. He also said that he would be visiting Lazonby in December to spread the word about a new service they are offering in partnership with Cumbria Action for Sustainability (CAfS) and Opt4 Community Energy. Under the banner of "Affordable Warmth – it's a big deal", the service has three main features: <ul style="list-style-type: none"> • Help with switching energy supplier- average save in Eden to date is £171per household per year. • Free draught proofing assessment and fitting for eligible Eden residents – as part of CAfS "Cold to Cosy Homes" initiative. • Free energy advice – during a home visit I can also help with advice on how to keep bills down, e.g. making the most efficient use of heating and hot water systems. <p><u>Please Note: Some of this information may have already been given out on Email hand to Councillors.</u></p>
26.	INFORMATION given for reference only.	<p>TO RECEIVE and note any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. NALC briefing on the report of the Communities and Local

		<p>Government Select Committee concerning the operation of the National Planning Policy Framework.</p> <p>2. Department for Communities and Local Government -Capping, Section 137 limit and Transparency Code.</p> <p>3. Department for Communities and Local Government - Plain English guide to the Planning System.</p> <p>4. CUMBRIA COUNTY COUNCIL - COMMONS ACT 2006 – SCHEDULE 3 - Notice of Transitional period for the amendment of the registers of common land and village greens - the Clerk has put this notice on the Parish notice boards.</p> <p><u>Please Note: Some of this information may have already been given out on Email hand to Councillors.</u></p>
27.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be the 4th March 2015, at 7.30 pm, in Lazonby Village Hall.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

Longstanding matters that will return to either the next month's Parish Council Meeting's Agenda or in due course:

- 14/221 - Parish Notice Boards Maintenance (this will return to the agenda in the spring).