

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT

Tel: 0843 2894416

Website: www.lazonbyparishcouncil.org

Email: LazonbyPC@googlemail.com

A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 2nd September 2016.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 7th September 2016, in the Jubilee Rooms, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	Appointment of Chairman of the Council for 2016 - 2017.	TO RECOMMEND that proposals are invited from the floor for a Chair to be appointed for the year 2016 – 2017 from the Council Members. <u>Report of the Clerk to Council.</u> Although Councillor Gordon Nicolson has agreed to be acting Chair the Parish Council will still need a permanent Chair for 2016/2017 so this will remain on the agenda until a Chair has been elected.
3.	The filling of Council Member Vacancies.	TO CONSIDER nominations to fill the Council Member vacancies by Co-option, which were left unfilled at the election by reason of insufficient nominations.
4.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
5.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable</i>

		<p>pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</p> <p><u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
6.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
7.	Minutes of the Council Meeting of the 6th July 2016.	<p>RECOMMENDATION that the Minutes of the Parish Council meeting on the 6th July 2016 be approved and signed as a true record of those proceedings.</p> <p style="text-align: center;"><u>Note: Please see Appendix 7a.</u></p>
8.	Matters Arising from the Minutes of the Council Meeting of the 6th July 2016.	TO CONSIDER any matters arising from the Minutes of the Council Meeting of the 6 th July 2016.
	15/190 – Overgrown pavement, Seat and damaged Bus Stop Sign - Armathwaite Rd End.	TO NOTE that the damaged Bus Stop Sign at Armathwaite Road End of the A6 has now been replaced by a new one.
	16/22 - Copper Beech Tree at Croglin Designs.	TO RECEIVE an update about the Copper Beech Tree at Croglin Designs.
	16/60 – Public participation - Maintenance of the War Memorial	TO RECEIVE an update about the re-pointing of the War Memorial as discussed at the April 2016 meeting of the Parish Council.
	16/112 - Steps to the Railway Station.	<p>TO RECEIVE an update about the steps to the Railway Station.</p> <p><u>Report of the Clerk to Council</u> The Clerk wrote to the two companies who were potentially responsible for the steps to the railway station near the Midland hotel, to ask them to install a handrail on the steps after a parishioner's recent accident. Trust Inns Ltd has confirmed their obligations contained in their leasehold interest, and they have said that they will reinstate the handrail in the near future.</p>
9.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <p>a) Any item on the agenda; b) And any other parish-related matter which they may wish to raise.</p>

10.	Fibre Optic Broadband.	TO RECEIVE an update regarding Fibre Optic Broadband from Brian Smythe.
11.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	Review of Standing Orders, Financial Regulations and adopting other policies and procedures.	<p>RECOMMENDATION that a new revised and recently amended version of the Financial Regulations, as advised by the National Association of Local Councils (NALC), be adopted by the Parish Council.</p> <p><u>Please Note: A copy of the revised Financial Regulations has already been given out on Email to Councillors.</u></p>
14	Environment & Neighbourhood Committee Meeting.	TO RECEIVE an update from the Environment & Neighbourhood Committee regarding the employment of a Ground Worker for Summer 2016.
15.	Lazonby Parish Projects:	
	a. Registration of Parish Land.	TO RECEIVE an update regarding the registration of Parish land.
	b. Neighbourhood Plan.	TO RECEIVE an update regarding the Neighbourhood Plan.
	c. Scaur Close Green.	TO RECEIVE an update regarding the Scaur Close Green triangle project.
	d. Community Play Ground.	<p>TO RECEIVE an update about the Community Playground.</p> <p><u>Report of the Clerk to Council.</u> Councillors Gordon Nicolson and Christine Chamberlain are still to meet with the members of the Swimming Pool committee, to discuss how the Parish Council can help the swimming Pool Committee in the future. However the date still needs to be agreed.</p>
	e. Eden Bridge Car Park & Recycling Centre.	<p>TO RECEIVE a report about the Eden Bridge Car Park & Recycling Centre clean-up.</p> <p><u>Report of the Clerk to Council.</u> The Clerk received a letter in July 2016 about the recycling centre needing a clear up as requested under the terms of the recycling credit agreement. However, the volunteers that usually give their valuable time to clean the recycling centre were away. Councillor Chris West kindly offered to go down and clear it.</p>
	f. Wall at Bank Foot.	TO RECEIVE an update on the collapsed wall at Bank Foot.
	g. Emergency Procedures for Parish.	<p>TO RECEIVE an update on the emergency procedures for parish.</p> <p>ALSO TO CONSIDER organising a date for a Lazonby Parish Emergency Response Plan meeting with representatives from local groups, organisations and businesses.</p>
16.	Financial Report by the Treasurer.	<p>TO RECEIVE the Financial Report from the Treasurer.</p> <p><u>Note: Please see Appendix 16a.</u></p>
17.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.

18.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>1. Planning Application 16/0685 - (Full Application) Retrospective permission for retention of steps leading up to the seating area adjacent to Scaur Lane footway and some privately owned driveways, on land off Scaur Lane, Lazonby, Penrith.</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda.</p>
19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. Planning Application 16/0148 - (Full Application) Loft conversion and three storey rear extension to dwelling, at South Cote, Lazonby, Penrith CA10 1AJ.– GRANTED.</p> <p>2. Notification of Outcome of Application for Planning Permission Location: Low Plains Quarry, Armathwaite, Penrith, Cumbria, CA4 9TR Proposal: Section 73 application to vary Condition 19 of planning permissions 3/11/9009 and 3/11/9010 Ref No: 3/16/9002 - GRANTED</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
20.	Police up-date.	<p>TO RECEIVE a report from the local Community Police, including any Neighbourhood Alert bulletins.</p> <p>1. Cumbria Constabulary Public Consultation Survey – closes 9th September 2016.</p>
21.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
22.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to the following:</p> <p>1. NALC Survey on Community Led Housing to all Member Councils – Deadline is now 30th September 2016.</p> <p>2. Nominations for CALC Executive Committee – deadline for nomination forms is 14th October 2016.</p> <p>Please Note: <u>Some of this information has already been given out on Email to Councillors.</u></p>
23.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <p>1. Insurance Act information.</p> <p>2. NALC’s revised publication of “Being a Good Employer”.</p> <p>3. Compliance Information with the Transparency Code for Smaller Authorities.</p>

		<u>Please Note: Some of this information has already been given out on Email to Councillors.</u>
24.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 5 th October 2016, in Lazonby Village Hall, at 7.30 pm.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

September 2016 Meeting of the Parish Council

SUPPLEMENTARY APENDICES

ITEM NO: (Appendix)	ITEM
7a.	Minutes of the Council Meeting of the 6th July 2016.
16a.	Financial Report by the Treasurer.