

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 9th December 2016.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 14th December 2016, in the Jubilee Rooms, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,

Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	Appointment of Chairman of the Council for 2016 - 2017.	TO RECOMMEND that proposals are invited from the floor for a Chair to be appointed for the year 2016 – 2017 from the Council Members.
3.	The filling of Council Member Vacancies.	TO CONSIDER nominations to fill the Council Member vacancies by Co-option, which were left unfilled at the election by reason of insufficient nominations.
4.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
5.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the</i>

		<p><i>Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
6.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
7.	Minutes of the Council Meeting of the 2nd November 2016.	<p>RECOMMENDATION that the Minutes of the Parish Council meeting on the 2nd November 2016 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 7a.</u></p>
8.	Matters Arising from the Minutes of the Council Meeting of the 5th October 2016.	TO CONSIDER any matters arising from the Minutes of the Council Meeting of the 2 nd November 2016.
	16/22 - Copper Beech Tree at Croglin Designs.	TO RECEIVE an update about the Copper Beech Tree at Croglin Designs.
	16/60 – Public participation - Maintenance of the War Memorial.	TO RECEIVE an update about the re-pointing of the War Memorial as discussed at the April 2016 meeting of the Parish Council.
	16/112 - Steps to the Railway Station.	TO RECEIVE an update about the steps to the Railway Station.
	16/229 – Public Participation - Retrospective planning consent for steps at the Meadows.	TO RECEIVE an update on the Retrospective planning consent for steps at the Meadows.
	16/241 - Tenancy Agreement with Croglin Designs.	TO RECEIVE an update about the Tenancy Agreement for the Old School.
9.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <p>a) Any item on the agenda;</p>

		b) And any other parish-related matter which they may wish to raise.
10.	Fibre Optic Broadband.	TO RECEIVE an update regarding Fibre Optic Broadband from Brian Smythe.
11.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	Lazonby Parish Projects:	
	a. Registration of Parish Land.	<p>TO RECEIVE an update regarding the registration of Parish land.</p> <p><u>Report of the Clerk to Council.</u> The Transfer of the footpath adjoining the Methodist Church has now been agreed by the Trustees for Methodist Church Purposes (TMCP). A document needs to be signed by the Chair and another member of the Parish Council in the presence of an independent adult witness who should then sign his/her name and confirm his/her full name and address in the space provided underneath the signatures. The Parish Council will need to authorise the signing of the deed by resolution passed at the December 2016 meeting.</p> <p>The Trustees for Methodist Church Purposes (TMCP) have also asked the Parish Council to certify that they are not in any way connected to the TMCP or any members of the Kirkoswald and Alston Moor Circuit Meeting. This is because, as a registered charity, the TMCP needs to ensure that they are not dealing with a party that is connected to it in some way as the transaction would then need to be authorised by the Charity Commission. This is because of the potential conflicts in interest that are likely to be involved in such a transaction if both sides are connected. There is a certificate that the TMCP would like signed on behalf of the Parish Council. Although it is not a statutory requirement to provide such a certificate, the TMCP are insisting that this be provided.</p> <p>The Parish Council have asked several questions about this process which Bethan Griffiths of Cartmell Shepherd has answered.</p>
	b. Neighbourhood Plan.	<p>TO RECEIVE an update regarding the Neighbourhood Plan.</p> <p><u>Report of the Clerk to Council.</u> Members are asked to note that the draft submission pack for the Lazonby Neighbourhood Plan has been sent to IPE Consultants in Bristol for a pre submission health check. Grant funding was secured to cover the cost of this work. The next steps will be determined on completion of the health check. A residents' consultation meeting is being organised for Saturday 11th February 2017 from 11 am until 2 pm at Lazonby Village Hall.</p>
	c. Scaur Close Green.	TO RECEIVE an update regarding the Scaur Close Green triangle project.
	d. Community Play Park.	<p>TO RECEIVE an update about the Community Play Park.</p> <p><u>Report of the Clerk to Council.</u> The Chair of Lazonby and District Swimming Pool Association has indicated that her Management Committee have accepted the offer from Lazonby Parish Council to fund 80% of the costs for grass cutting, insurance and</p>

		<p>safety inspections of equipment at Lazonby Community Park. The offer is subject to drawing up a mutually acceptable agreement and is proposed for a period of five years from 1st April 2017. The value of the offer is up to £2,500 per annum.</p> <p>Members are asked to note the above and authorise further discussion on the detailed arrangements and drawing up a draft agreement for consideration by Lazonby and District Swimming Pool Association. The resulting agreement will be presented to the February 2017 meeting of Lazonby Parish Council for approval.</p>
	e. Wall at Bank Foot.	TO RECEIVE a report on the collapsed wall at Bank Foot.
	f. Emergency Procedures for Parish.	<p>TO RECEIVE an update on the emergency procedures for parish.</p> <p><u>Report of the Clerk to Council.</u> An initial meeting of interested persons was held on 13th October 2016. Kathryn Binney, the Emergency Planning Officer at Cumbria County Council, subsequently produced a draft Emergency Plan for interested residents to consider. The Draft Plan was circulated to those who attended the meeting with a request for expressions of interest in attending a further meeting to progress matters. Regrettably, the number of positive replies does not justify further consideration. It is with some reluctance that the Chair asks Lazonby Parish Council members to resolve to cease this initiative.</p>
	g. Contracting a Lengthsman.	<p>TO RECEIVE an update about contracting a Lengthsman.</p> <p><u>Report of the Clerk to Council.</u> Members, having considered contracting a Lengthman at the Meeting on 2nd November 2016, agreed that an expression of interest in a joint project with Lazonby School would seem feasible. Following a discussion with the Chair of Governors at the School, it is now clear that the joint project will not proceed. Therefore, Members are asked to:</p> <ul style="list-style-type: none"> • Confirm that they wish the Lengthsman project to proceed. • If so confirm the level of funding and hourly rate (previously proposed £11.00 per hour, number of hours per week to be confirmed). • Confirm activities in scope to the project, authorise further work and preparation of details for consideration and final decision at February 2017 meeting. Budget provision for this initiative in 2016/17 was set at £1,500.
	h. Charity Shop in the Parish.	TO CONSIDER the possibilities of setting up a charity shop in the village to raise funds for the local community.
14.	Annual Lazonby Parish Council Grant Applications for 2017 – 2018.	<p>TO CONSIDER the recommendations from the Finance & Budget Committee for the funding applications for 2017/2018.</p> <p><u>Report of the Clerk to Council.</u> The Finance and Budget Committee met at the end of November, in order to discuss grant awards, as well as the budget and precept for 2017/2018. The following grant applications were considered with recommendations of awards to be given at the December 2016 Meeting of the Parish Council, in order for the Council to make their final decisions. The following Funding requests were discussed by the Finance and Budget Committee.</p> <p>1) Great North Air Ambulance for financial assistance of £200 towards the purchase of two portable scanners for the aircraft and the rapid response vehicles.</p>

		<p>2) Parish Church of St.Nicholas (Parochial Church Council) for financial assistance of £500 towards the on-going costs of maintaining the grave yard and outward appearance of St Nicholas Parish Church.</p> <p>3) The Fellrunner for financial assistance of £376.50 towards providing a scheduled bus service to the residents in the Parish of Lazonby.</p> <p>4) Eden Valley Camera Club for financial assistance of £100 towards to purchase a lightweight tripod that members can borrow.</p> <p>5) Lazonby and District's Got Talent for financial assistance of £60 to cover the cost of the annual membership to the Highlights Rural Touring Scheme.</p> <p>6) Lazonby Village Hall Management Committee for financial assistance of £1500 towards the cost of purchasing an easily storable and movable P.A. system, hard-wired amplification, improved and safer stage-lighting, and a mixing system so that the hall can host live bands and larger theatrical productions.</p> <p>7) Lazonby and District Community First Responders for financial assistance of £378.40 to pay for the initial equipment to be used by the latest CFR to complete the training and become operational.</p> <p><u>Please Note: The information regarding Funding applications has already been given out to Councillors at the November meeting of the Parish Council.</u></p> <p>RECOMMENDATION that the Minutes of the Finance & Budget Committee Meeting on 30th Nov 2016 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 14a.</u></p>
15.	Financial Report by the Treasurer.	TO RECEIVE the Financial Report from the Treasurer. <u>Note: Please see Appendix 15a and b.</u>
16.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
17.	Fishing Permits.	<p>TO CONSIDER the Fishing Permit Tariffs for 2017.</p> <p><u>Report of the Treasurer to Council.</u></p> <p>It is likely that the Fishing Permits could be lower this financial year and in order to incentivise the selling of season tickets the Treasurer has been researching some websites and recommends the following changes. It would appear that the fishing associations have in conjunction with the Environment Agency over the last couple of years changed the fishing season dates for the various species. Against this some will offer annual season tickets. Therefore the Treasurer proposes that the Parish Council fall in line with these changes and offers a full annual season ticket for the two categories of fishing. The Treasurer has highlighted his recommendations in the present tariff, which are the prices he considers are realistic to attract more interest in annual tickets. <u>Note: Please see Appendix 17a.</u></p>
18.	Planning Applications – New (or Appeal).	TO CONSIDER any new applications which have been issued for consultation by Eden District Council.

		<p>Please Note: At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda.</p>
19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p>Please Note: At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
20.	Housing issues and Development in the Parish.	<p>TO RECEIVE an update regarding the Barton Dale signs.</p> <p><u>Report of the Clerk to Council.</u> Chris Mossop, the Architectural Designer for Story Homes, has confirmed that the street signs for Barton Dale have been placed on order as previously discussed and that they are now awaiting delivery. However, there is no confirmation of proposed instalment dates as yet however he will discuss this with the Contracts Manager to ascertain a time table for the necessary works.</p> <p>TO CONSIDER any other issues relating to housing issues in the parish.</p>
21.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE an update about the barriers at the bottom of Station Road near the Co-op.</p> <p>ALSO TO RECEIVE any other reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
22.	New Council Policies.	<p>TO RECEIVE the new Parish Council Policies to be looked at during the Meeting break, and brought back to the February 2017 meeting for consideration.</p> <p><u>Please Note: The Policies have been given out on Email to Councillors.</u></p>
23.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to the following:</p> <p>TO ALSO NOTE that a consultation about BT Programme of Payphone Removals was considered by Councillors through Email between the November 2016 and December 2016 meetings because of a deadline of 9th December 2016.</p> <p><u>Report of the Clerk to Council.</u> The Clerk was contacted Eden District Council who has recently been consulted by BT about the proposed removal of 44 Telephone boxes in various locations throughout Eden, due to low usage over a significant period of time. Some Parish Council Clerks have already been in touch with the District Council to let us know their views. The District Council has also received a letter from the Yorkshire Dales National Park setting out</p>

		<p>comprehensive reasons why telephone boxes should remain. A list of telephone boxes, the relevant telephone number and post code were attached. The District Council has been given until the 14th December 2016 to respond to BT and issue a formal decision on whether it wishes to exercise the power of veto and stop the removal of the boxes. The Communities Portfolio Holder Councillor Elaine Martin will be making the decision on behalf of the District Council. Eden District Council wanted a response by 9th December 2016 and appreciated that Parish Councils may not have a formal meeting between now and then but a view from the Parish Council, after consultation with the Chairman, would be sufficient for the purposes of this consultation. The Clerk consulted with all Members of the Parish Council By Email and the following response was given to reach the District Council by the deadline which is before the December 2016 meeting of the Parish Council:</p> <p><i>“Lazonby Parish Council opposes the removal of the phone box in Lazonby (Telephone Number - 01768 898201 Post code - CA10 1AQ). Nothing has changed since the last consultation a few years ago. Unfortunately Mobile signals remain very poor in the village so the phone box is a much needed public service and it should remain in its present location.”</i></p> <p><u>Please Note: This information has already been given out on Email to Councillors.</u></p>
24.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <p>1. The Eden Tripartite meeting - Minutes and Information held on 10th October including presentations and the update on the Eden Local Plan.</p> <p><u>Please Note: This information has already been given out on Email to Councillors.</u></p>
25.	Date of the Next Meeting.	<p>RECOMMENDATION that the date of the next scheduled meeting be Wednesday 1st February 2017, in Lazonby Village Hall, at 7.30 pm.</p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

December 2016 Meeting of the Parish Council

SUPPLEMENTARY APENDICES

ITEM NO: (Appendix)	ITEM
7a.	Minutes of the Council Meeting of the 2nd November 2016.
14a.	Annual Lazonby Parish Council Grant Applications for 2017 – 2018.
15a and b.	Financial Report by the Treasurer.
17a.	Fishing Permits.