

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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### A NOTICE TO:

**All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 2<sup>nd</sup> March 2018.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 7<sup>th</sup> March 2018, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Appointment of a New Chairman of the Council for 2017 - 2018.</b>	<b>TO RECOMMEND</b> that proposals are invited from the floor for a Chair to be appointed for the year 2017 – 2018 from the Council Members, following the recent resignation of the Chair Councillor John Nicol.
2.	<b>Apologies for absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
3.	<b>Resignation of Councillor.</b>	<b>TO RECEIVE</b> notice of Councillor John Nicol's resignation from the Council.
4.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
5.	<b>Declaration of Interest.</b>	<b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.

		<p>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</p> <p><b><u>A note from the Clerk to the Council.</u></b>  A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
6.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul>
7.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
8.	<b>Minutes of the Council Meeting of the 7<sup>th</sup> February 2018.</b>	<p><b>RECOMMENDATION</b> that the Minutes of the Parish Council meeting on the 6<sup>th</sup> December 2017 be approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><b><u>Note: Please see Appendix 8a.</u></b></p>
9.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the 7<sup>th</sup> February 2018</b> (the list below are the main issues but in addition other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Lease with Croglin Designs Ltd (Last minute no. 18/08).</b>	<b>TO RECEIVE</b> an update regarding the Lease with Croglin Designs Ltd.

	<b>b. Parish Council Website (Last minute no. 18/08).</b>	<b>TO RECEIVE</b> an update about the Parish Council website.  <b><u>Report of the Clerk to Council.</u></b> The Parish Council's new website has now been launched. However, the mobile friendly version is still being tweaked to allow users to download the files to view.
	<b>c. Footpaths at 'The Meadows' Development (Last minute no. 18/08).</b>	<b>TO RECEIVE</b> an update about the footpaths at 'The Meadows' Development.
	<b>d. Community Speed watch scheme which Cumbria Police (Last minute no. 18/08).</b>	<b>TO RECEIVE</b> an update on the Community Speed watch scheme promoted by Cumbria Police.
<b>10.</b>	<b>Super Fast Broadband.</b>	<b>TO RECEIVE</b> an update regarding Fibre Optic Broadband.
<b>11.</b>	<b>Report from the local Community Police.</b>	<b>TO RECEIVE</b> a report from the local Community Police.  <b><u>Please Note: The monthly Police Newsletter has already been circulated on Email to Councillors and a copy will be available at the meeting to view.</u></b>
<b>12.</b>	<b>Report from the District Councillor Gordon Nicolson.</b>	<b>TO RECEIVE</b> a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
<b>13.</b>	<b>Report from County Councillor Hilary Carrick.</b>	<b>TO RECEIVE</b> a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
<b>14.</b>	<b>Lazonby Parish Projects:</b>	
	<b>a. Neighbourhood Plan.</b>	<b>TO RECEIVE</b> an update regarding the Neighbourhood Plan.
<b>15.</b>	<b>Financial Report by the Treasurer.</b>	<b>TO RECEIVE</b> the Financial Report from the Treasurer. <b><u>Note: Please see Appendix 15a, b and c.</u></b>
<b>16.</b>	<b>Authority for Payments.</b>	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.
<b>17.</b>	<b>Planning Applications – New (or Appeal).</b>	<b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.  <b>1. Planning Application No: 18/0071</b> - Variation of condition 2 (plans compliance) attached to approval 14/1044, at Eden Valley Mineral Water Company, Armathwaite, Penrith, CA4 9TU.  <b>2. Planning Application No.18/0072</b> - Lazonby Discharge of conditions 3 (noise assessment), and 4 (lighting assessment) attached to approval 14/1044.Reserved by Cond. at Eden Valley Mineral Water Company, Armathwaite, Penrith, CA4 9TU. <b><i>This notification was not sent to the Parish Council but was on the Eden District Council's Weekly Planning Application List.</i></b>  <b><u>Please Note:</u></b> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications

		<p>reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda.</p> <p><b>ALSO TO RECEIVE</b> notification for an Eden District Council Planning Committee meeting on the 15<sup>th</sup> February 2018 for the following:</p> <ol style="list-style-type: none"> <li><b>1. Planning Application No. 17/0156</b> – Variation of Condition – variation of conditions 2 (plans compliance) relating to site alterations, 6 (landscaping details) and 7 (finishes) attached to approval 12/0696, at land adjacent to Bank Top Yard, Bankside, Lazonby. <b>Reason for referral:</b> The application is before the Members as the recommendation is contrary to that of the Parish Council and also at the request of a member of the public.</li> </ol> <p style="text-align: center;"><b><u>Please Note: The information has already been circulated on Email to Councillors and a copy will be available at the meeting to view.</u></b></p>
18.	<b>Planning Applications – Decisions.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
19.	<b>LPC Cumbria Highways Link Person Report.</b>	<p><b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
20.	<b>Transfer of Assets and Services to the Parish.</b>	<p><b>TO RECEIVE</b> an update from the Environment &amp; Neighbourhood Committee regarding the 'Transfer of Assets and Services to the Parish' following their meeting this evening which was before the full Council meeting.</p>
21.	<b>Report from the Environment &amp; Neighbourhood Committee.</b>	<p><b>TO RECEIVE</b> an update report, from the Environment &amp; Neighbourhood Committee following their meeting this evening which was before the full Council meeting, on the following:</p> <ol style="list-style-type: none"> <li><b>1. The Will Pool Project.</b></li> </ol>
22.	<b>New Committee Members and Deputies for Parish Council Committees.</b>	<p><b>TO CONSIDER</b> appointing a new Committee Member for the Governance Committee and the Finance &amp; Budget Committee.</p> <p><b>TO ALSO CONSIDER</b> the nomination of deputies for the Parish Council Committees, and to make any consequential amendments to TORs, to ensure that future Committee Meetings are quorate.</p>
23.	<b>Parish Grass-cutting for 2018.</b>	<p><b>TO RECOMMEND</b> that the parish grass-cutting volunteers should be mobilised again for 2018 with a letter from the Chair or Clerk to the volunteers.</p>

24.	Parish Field and Grazing to Let for 2018.	<p><b>TO CONSIDER</b> the Parish Field and grazing to let for 2018.</p> <p><b><u>Report of the Clerk to Council.</u></b>  Do the Council wish the Clerk to contact the Cub Scout Leaders to ask if they would like to continue to use the Parish field under the same arrangement as last year when they rented the larger part of the field as the sole user, and the Parish Council put the remaining part out to bids for the grazing. A decision will need to be made so that the Clerk will need to put a poster on the Parish notice boards regarding the grazing in the next week or so with a dead line for the end of March 2018 for bids.</p>
25.	Invitation to Name the New Development Behind the Lilacs.	<p><b>TO CONSIDER</b> an invitation to name the new development behind the Lilacs.</p> <p><b><u>Report of the Clerk to Council.</u></b>  The Clerk received the following Email from Fiona Willan of WillanTrading Ltd:</p> <p><i>“We are a family development company who will be soon be building a small exclusive 5 x 4 bed detached houses on the land to the rear of The Lilacs in Lazonby. We wondered if the Parish Council would like to name the development and I attach the Councils Policy on street naming for guidance. Can you please advise if this is something the council would be interested in doing or alternatively would you like us to submit something for your approval?”</i></p>
26.	Invitations to Participate.	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>The Keep Britain Tidy Spring Clean Campaign</b> – This will need to be registered on line as soon as possible if the Parish Council is interested in taking part. The spring clean is from the 2<sup>nd</sup> March up until 25<sup>th</sup> March 2018.</li> <li>2. <b>Utility Priority Services Register Survey</b> - The Rural Services Network are currently working with Electricity North West to assist people in rural areas who may find themselves in vulnerable circumstances. This could be due to ill health, disability, mental health issues or language barriers. The Parish Council may be aware of the Priority Services Register which is operated by utility companies for example Electricity North West. This allows people who register on it to receive special consideration and action particularly in the event of disruption of power or water power disruption. Although this service may be fairly well known, it may be that the people who may benefit the most are not aware of its existence. It is likely that the Priority Services Register may become a common list for both energy and water companies to users in priority need and Electricity North West and United Utilities are two companies that are already working closely on these issues. For example you could register with one company and with the customer's permission, automatically register with the other. Currently, United Utilities run a separate list so there is the need for people to register their need for priority with both organisations, although there is</li> </ol>

		<p>currently a 12 week trial (as from 5 February 2018) where customers who newly register for Priority Services, with their consent, will have their data shared between the two companies, therefore only registering once. The Rural Service Network have agreed to work with Electricity North West to do some research to firstly find out about how well known this Priority Services Register is to parish councils and to Parish Councillors in Lancashire and Cumbria. Secondly, they would like to see how many parish councils would be interested in working with them and the Companies in an exercise designed to increase the level of registration. This is an exercise designed exclusively to help those in rural areas who might need it - there is absolutely. NO ulterior sales or marketing motive here. We wish to work with Parish Councils to help them help those in priority need in their communities. The Clerk has filled in the survey.</p> <p><b>3. NHS England consultation asks the public for views on over-the-counter medicines</b> - NHS England is currently asking the public for views on reducing prescribing of over-the-counter medicines for 33 minor, short-term health concerns. The public consultation started in December and ends on 14 March 2018.</p> <p><b><u>Please Note: This information has already been circulated on Email to Councillors and copies will be available at the meeting to view.</u></b></p>
27.	<p><b>INFORMATION given for reference only.</b></p>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <p><b>1. EE Broadband information from Eden District Council - EE</b> launches 4G home broadband antenna to connect more than 580,000 homes across the UK</p> <ul style="list-style-type: none"> <li>• EE trials new 4G antenna solution across the Cumbrian North Fells – providing rural homes with superfast broadband as fast as fibre for the first time</li> <li>• 4G antenna and professional installation service will be available nationwide from 9 February</li> <li>• With 4G coverage in more places than any other operator, EE could help 580,000 homes gain access to high speed connectivity</li> <li>• For the first time in the UK, customers can use EE's new combined 4G and fixed broadband line checker, automatically suggesting the best home broadband connection for them.</li> </ul> <p><b>2. Radioactive Waste Management News bulletin - Issue 1 - February 2018.</b></p> <p><b>3. ACTION with Communities in Cumbria's Household Emergency Planning Leaflet.</b></p> <p><b>4. NALC General Data Protection Toolkit.</b></p> <p><b><u>Please Note: This information has already been circulated on Email to Councillors and a copy will be available at the meeting to view.</u></b></p>
28.	<p><b>Date of the Next Meeting.</b></p>	<p><b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 4<sup>th</sup> April 2018, in the Jubilee Room, Lazonby Village Hall at 7.30pm.</p>

29.	<b>Wall at Bankfoot.</b>	<p><b>TO RECOMMEND</b> that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p> <p><b>TO CONSIDER</b> the next course of action regarding the collapsed wall at Bank Foot, Lazonby.</p>
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**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

**LAZONBY PARISH COUNCIL**  
**March 2018 Meeting of the Parish Council**  
**SUPPLEMENTARY APENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
8a.	<b>Minutes of the Council Meeting of the 7<sup>th</sup> February 2018.</b>
15a, b and c.	<b>Financial Report by the Treasurer.</b>