

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
Tel: 0843 2894416 **Website:** www.lazonbyparishcouncil.org **Email:** LazonbyPC@googlemail.com

A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 2nd November 2018.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 7th November 2018, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

| ITEM NO: | ITEM | RECOMMENDATIONS, CONSIDERATIONS & ACTIONS. |
|----------|---|---|
| 1. | Apologies for absence. | TO RECEIVE any apologies for absence. |
| 2. | The filling of Council Member Vacancies. | TO CONSIDER nominations to fill the three Council Member vacancies by Co-option following recent Councillor resignations. |
| 3. | Requests for Dispensations. | TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest. |
| 4. | Declaration of Interest. | TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide,</i> |

| | | |
|----|--|--|
| | | <p><i>in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p> |
| 5. | Matters of Urgency. | <p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p> |
| 6. | Public Participation. | <p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise. |
| 7. | Super Fast Broadband. | TO RECEIVE an update regarding Super Fast Broadband. |
| 8. | Report from the local Community Police. | <p>TO RECEIVE a report from the local Community Police.</p> <p><u>Report from the Police.</u> Mark Robson, PCSO 5398 gave the following report following the last meeting of the Parish Council. There have been a couple of crimes to note in the area.</p> <ol style="list-style-type: none"> 1. Between 00:00 and 08:00 hours on 2/10/2018 (Tuesday) police received reports of a theft of an unsecured red Honda quad bike from a farm in Armathwaite. The registration plate is not known or any other details. The Police advice for farmers is to secure their expensive goods by locking barn doors etc. 2. Between 18:00 hours on 27/08/2018 and 15:00 on 02/10/2018 a report of criminal damage to a motor vehicle (parked on the street in Lazonby) was received. The body work of the vehicle was scratched on the main street B6413 Lazonby. <p>The Police now have three proactive Police Constables who have joined their team and have already been dealing with local matters. Speeding and mobile phone use whilst driving has been a highlighted target but equally they have been dealing with crime related matters. However, crime is very low on the whole in Eden. Furthermore, on the 5/10/2018 the Head of Lazonby School mentioned that parents are complaining about speeding outside of the school. This will be targeted by Mark, with the speed gun, and he will be looking to do something with the children similar to what he did back in April 2018.</p> |

| | | |
|-----|---|--|
| 9. | Minutes of the Council Meeting of the 3rd October 2018. | RECOMMENDATION that the Minutes of the Parish Council meeting on the 3 rd October 2018 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 9a.</u> |
| 10. | <p>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the 3rd October 2018 (the list below are the main issues but in addition other issues may also be discussed from the last Minutes that are not listed here).</p> <p>a. Lease with Croglin Designs Ltd (last minute no. 18/190).</p> <p>b. Transfer of Assets and Service to the Parish (last minute no. 18/190).</p> <p>c. Train Timetable (last minute no. 18/190).</p> <p>d. Standing Orders (last minute no. 18/190).</p> <p>e. Fishing Permits (last minute no. 18/190).</p> <p>f. Fallen Trees at Will Pool (last minute no. 18/199).</p> <p>g. Training Request for CPR and using a Defibrillator (last minute no. 18/200).</p> | <p>TO RECEIVE an update regarding the Lease with Croglin Designs Ltd.</p> <p><u>Report of the Clerk to Council.</u> The Landlords License to Assign Lease document has now been signed by all parties, with the Parish Council retaining one copy and the Tenant of the Old School holding the other copy.</p> <p>TO RECEIVE an update regarding the 'Transfer of Assets and Services' to the Parish'.</p> <p>TO RECEIVE an update regarding the train timetables for the Parish.</p> <p><u>Report of the Clerk to Council.</u> The Clerk has received the following information that in previous years, before the 2018 from Carlisle was introduced, there was a Christmas shopping special from Carlisle at 2057 on the five Thursdays before Christmas, to tie into late night shopping in Carlisle. This year it has been cancelled and instead the 2018 will stop at Armathwaite and Lazonby instead just on those five Thursdays. Otherwise, there is no change planned for the December-May timetable. Northern Rail apparently put in a bid for this change just before Network Rail put a stop to any changes at all to the timetable this December. Apparently Network Rail is not allowing any changes now, no matter how minor, before next May. Furthermore, a representative from Friends of the Settle-Carlisle Line would be happy to attend a future Parish Council Meeting or meet up with Councillors to discuss this further.</p> <p>TO CONSIDER the revised Parish Council's Standing Orders with the view to adopting them.</p> <p><u>Please Note: This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p> <p>TO RECEIVE an update about the fishing permits.</p> <p>TO RECEIVE an update about the fallen trees and damaged boundary wall at Will Pool.</p> <p>TO RECEIVE an update about hosting a CPR and using a Defibrillator training by providing a room and advertising the event.</p> <p><u>Report of the Clerk to Council.</u> The Village Hall has been booked for Saturday 19th January 2019 from 2 pm to 4 pm. The Clerk is liaising with the Parishioner making the request regarding the advertising of the event.</p> |

| | | |
|-----|---|---|
| | <p>h. General Data Protection Regulations (GDPR) (last minute no. 18/201).</p> | <p>TO RECEIVE an update about the General Data Protection Regulations (GDPR).</p> <p>ALSO TO RECOMMEND that the Parish Council's Subject Access Request Policy and Subject Access Request Form be approved.</p> <p>ALSO TO RECOMMEND that the General Data Protection Awareness Checklist for Councillors be filled out signed and returned to the Clerk.</p> <p><u>Please Note: This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p> |
| | <p>i. Changes to the Production of the Parish Council Newsletter (last minute no. 18/202).</p> | <p>TO RECEIVE an update regarding changes to the production of the Parish Council Newsletter.</p> |
| 11. | <p>Report from the District Councillor Gordon Nicolson.</p> | <p>TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> |
| 12. | <p>Report from County Councillor Hilary Carrick.</p> | <p>TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> |
| 13. | <p>Lazonby Parish Projects:</p> | |
| | <p>a. Neighbourhood Plan.</p> | <p>TO RECEIVE an update regarding the Neighbourhood Plan.</p> |
| | <p>b. Traffic Issues Consultation.</p> | <p>TO RECEIVE an update about the Traffic Issues Consultation.</p> |
| | <p>c. Footpath between Eden Bridge and Lazonby Swimming Pool.</p> | <p>TO RECEIVE an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.</p> |
| 14. | <p>Annual Lazonby Parish Council Grant Applications for 2019 – 2020.</p> | <p>TO RECEIVE notification of the grant applications received for consideration, to be further discussed at a Finance and Budget Committee meeting to be held before the December 2019 meeting of the Parish Council.</p> <ol style="list-style-type: none"> 1. Great North Air Ambulance for financial assistance of £200 towards general running costs of the service. 2. The Fellrunner for financial assistance of £357.60 towards providing a scheduled bus service to the residents in the Parish of Lazonby. 3. Lazonby Parochial Church Council for financial assistance of £1000 towards the installation of an electrical winding mechanism for the church tower clock. <p><u>Please Note: This information has already been circulated on Email to Councillors and copies will be available at the meeting to view.</u></p> <p>ALSO TO NOTE the date of the Finance and Budget Committee meeting in order to discuss grant awards, the budget and precept for 2019/2020 is Wednesday 22nd November 2018 in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.</p> |

| | | |
|-----|--|--|
| 15. | Financial Report by the Treasurer. | <p>TO RECEIVE the Financial Report from the Treasurer. <u>Note: Please see Appendix 15a.</u></p> <p>ALSO TO RECEIVE the preliminary Footway Lighting Budget 2018 - 2022 <u>Note: Please see Appendix 15b.</u></p> |
| 16. | Authority for Payments. | <p>TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.</p> |
| 17. | Planning Applications – New (or Appeal). | <p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>1. Planning Application No.18/0841 - Extension to dwelling, at Eden Field. Armathwaite.</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</p> <p>ALSO TO NOTE that Planning Application No. 18/0528 - Reserved Matters application for appearance, landscaping, layout and scale attached to approval 17/0016, on Land off Scaur Lane, Lazonby went to the Eden District Council Planning Committee on 18th October 2018.</p> |
| 18. | Planning Applications – Decisions. | <p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. Planning Application No: 18/0686 – Installation of underground LPG tank in front garden Pennine Cottage. Scaur lane, Lazonby CA10 1AH – GRANTED.</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p> |
| 19. | LPC Cumbria Highways Link Person Report. | <p>TO RECEIVE any reports on other issues that has arisen since the last Council meeting concerning Cumbria Highways.</p> |
| 20. | Remembrance Day Service. | <p>TO RECEIVE an invite to the Chair to do a reading at the Remembrance Day Service, at 10.00 am Sunday 11th November 2018.</p> |
| 21. | 188140 - Street Names required for new development planning approval 17/0817. | <p>TO CONSIDER the proposed street name required for new development behind the Lilacs.</p> <p>Report of the Clerk to Council. Willan Trading Ltd have been in contact with Eden District Council regarding the naming of the new development behind the Lilacs. It has now been decided that they need to name the lane that will lead to the houses first, and have approved Leith Lane, however, Willan Trading Ltd are now asking for approval from the Parish Council first before they proceed to name the actual development itself.</p> |

| | | |
|------------|---|--|
| <p>22.</p> | <p>Invitations to Participate.</p> | <p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Eden District Council Carol Service - Councillor Mrs Mary Robinson, Chairman of Eden District Council would like to invite members of your Parish to attend her Carol Service which is being held on Monday 17th December 2018 at St Andrew's Church, Penrith at 6.30pm (please note new time). The service will be followed by refreshments in the Church. A collection will be made during the service which will be donated to her chosen charities, Hospice at Home, the Great North Air Ambulance and Penrith Mountain Rescue Team. 2. Preventing stroke - a request for some short feedback for a Cumbrian pilot - Julie Clayton, Head of Communications and Engagement, NHS North Cumbria Clinical Commissioning Group would be grateful if Parish Councils could provide some short feedback for this NHS England funded project they are embarking on around the prevention of stroke / detection of people with a trial fibrillation which will be piloted in the Copeland area, and hopefully rolled out across north Cumbria. They are keen to make sure that they have some insight from parish councils and would be delighted if anyone wanted to find out more, get involved or build some links in your area. <p><u>Please Note: This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p> |
| <p>23.</p> | <p>INFORMATION given for reference only.</p> | <p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. LCAS Risk Topic Update - October 2018 - Tree Liabilities and Cemetery/Memorial Management Information. 2. Information regarding the Parish Council Elections in May 2019. 3. ADOPTION STATEMENT: EDEN LOCAL PLAN 2014 – 2032: In accordance with Regulation 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012 notice is hereby given that Eden District Council adopted the Eden Local Plan 2014 -2032 on 11th October 2018. Eden District Council's Local Plan (the Plan) was submitted to the Secretary of State for independent examination on the 23rd December 2015. Planning Inspector Melvyn Middleton BA(Econ) DipTP Dip Mgmt MRTPI was appointed by the Secretary of State to undertake the examination. A series of public hearings chaired by the Inspector commenced on Monday, 9th May 2016 and resumed during July. A third series of hearings took place between Monday 12th September 2016 and Thursday 15th September 2016. Following the interim Eden Local Plan consultation exercise, which ended on 10 April, a further short series of hearings took place on 2nd – 3rd May 2017. A number of modifications were made to the Local Plan pursuant to section 23 of the Planning and Compulsory Purchase Act 2004. The main modifications were confirmed by the Inspector appointed by the Secretary of State and are set out in the published Inspector's Report. A number of additional modifications have also been included as necessary technical changes resulting from representations received during the public consultations and at the hearings sessions held in 2016 and 2017. The main and additional modifications may be viewed on the Council's |

| | | |
|-----|----------------------------------|---|
| | | <p><u>website</u>. The recommended main and additional modifications have been included in the adopted Local Plan which now carries full weight in the consideration of planning applications and replaces the Eden Local Plan (1996) and Core Strategy (2010) policy documents.</p> <p>In accordance with Regulations 26 and 35 of the 2012 Regulations the following documents have been made available and are available for inspection, free of charge, at the locations listed below:</p> <p>(i) the Eden Local Plan;</p> <p>(ii) this Adoption Statement; and</p> <p>(iii) the Sustainability Appraisal Report document</p> <p>Inspection of Documents</p> <p>The documents listed at (i) (ii) and (iii) are available for inspection on the Council's <u>website</u> and at the following places:</p> <ul style="list-style-type: none"> • Eden District Council , Town Hall, Corney Square, Penrith, CA11 7QF • Eden District Council, Mansion House, Friargate, Penrith, CA11 7YG • Alston Local Links, Alston Town Hall, Front Street, Alston, CA9 3RF • Appleby Library, Low Wiend, Appleby-in-Westmorland, CA16 6QP • Kirkby Stephen Local Links, The Old Grammar School, Vicarage Lane, Kirkby Stephen, CA17 4QX • Lazonby Co-op (Library Link), Henderson Buildings, Lazonby, CA10 1BG • Penrith Library, St. Andrew`s Churchyard, Penrith, CA11 7YA • Shap Library Link, The Old Courthouse, Main Street, Shap CA10 3NL <p><u>Please Note: This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p> |
| 24. | Date of the Next Meeting. | RECOMMENDATION that the date of the next scheduled meeting be Wednesday 5 th December 2018, in the Jubilee Room, Lazonby Village Hall at 7.30pm. |

| | | |
|-----|--------------------------|--|
| 25. | Wall at Bankfoot. | <p>TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p> <p>TO CONSIDER the next course of action regarding the collapsed wall at Bank Foot, Lazonby.</p> <p style="text-align: right;"><u>Note: Please see Appendix 25a.</u></p> |
|-----|--------------------------|--|

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
November 2018 Meeting of the Parish Council
SUPPLEMENTARY APENDICES

| ITEM NO: (Appendix) | ITEM |
|--------------------------------|---|
| 9a. | Minutes of the Council Meeting of the 3rd October 2018. |
| 15a and b. | Financial Report by the Treasurer. |
| 25a. | Wall at Bankfoot – CONFIDENTIAL MINUTE. |