

# LAZONBY PARISH COUNCIL

## Treasurer's Report April 2020

### 1. Expenditure

Staff Costs (April)	£ 542.82
GNAA (Grant – Service Costs)	£ 200.00
Fellrunner Buses (Grant – Service Costs)	£ 249.00
Lazonby PCC (Grant – Churchyard Upkeep)	£ 250.00
LVH (Grant – Renovation of Snooker Hall)	£ 2200.00
Lazonby Pool (Annual Service Playground Costs)	£ 803.39
David Stevens (Internal Audit Fees)	£ 70.00
Clerks Pay Rise (Monthly Difference between Old and New)	£ 113.65
Geoff Wilson (Fuel for Lawn Mowers)	£ 5.93
<b>Total</b>	<b><u>£ 4434.79</u></b>

### 2. Income

Precept (Eden DC)	£ 13350.00
Eden DC (Footwaylights Grant 2020-21)	£ 1633.00
Colin Barnfield (Donated Funds for New Seat in Parish)	£ 639.00
<b>Total</b>	<b><u>£ 15622.00</u></b>

### 3. Bank Balances as at 30th April 2020

HSBC C/A – Expected Cleared Balance **£17521.10**  
HSBC D/A - **£15273.36**

### 4. Accounts – Internal Audit

David Stevens has completed the audit and is satisfied that the accounts are correct.

### 5. Accounts – External Audit

A new protocol was introduced for 2017/18 and beyond for smaller authorities to decide if they should seek a full review of their accounts by PFK Littlejoin LLP Ltd, the appointed external auditor or seek an exemption.

Exemption criteria :- turnover for both income and expenditure below the threshold of £25k.

Last year the Parish Council voted to sign a Certificate of Exemption and publish its accounts on the website saving a fee of £200 plus VAT.

Again the Parish Council's accounts fall below the threshold and therefore the committee will need to vote on either remaining exempt or agreeing for a full review with costs incurred.

Either way all documents will need to be signed off and published for public viewing.

**New guidelines have been granted for the annual returns to be submitted, 31<sup>st</sup> July is the new date.**

I am now processing the accounts for external audit and will report in due course.

### 6. Staff Pay

As from April 1<sup>st</sup> the staff are now working on new pay scale 7 an increase of 20 pence an hour. The Clerk has also had an increase of paid hours per week resulting in a rise of £113.65 per month. The Treasurer has remained on the same hours thus increasing £2.23 per month. The annual pay negotiations have not been agreed currently expected 2.75% and will in time be backdated to April 1<sup>st</sup>. Until such time a monthly cheque will be paid to the Clerk for £113.65 then automated payments will be updated to include the new and annual pay rise. The same will occur for the Treasurer, however his monthly cheque payment will be deferred until full automation on account of the small sum each month for a cheque.

Chris Hoy  
Treasurer  
30.04.2020