

# LPC

## LAZONBY PARISH COUNCIL

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### Minutes

**For the Council Meeting held on Wednesday 4th March 2015, starting at approximately 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.**

**Present:** Chair Councillor Virginia Minihan.

Councillors Tim Cutting, Chris West, Gordon Nicolson, John Judson, Christine Chamberlain, Christine Hill and Peter Minihan.

Also in attendance: the Parish Council Treasurer Chris Hoy, Clerk to the Council Rebecca Wyatt and 1 parishioner.

Apologies for absence were received from County Councillor Hilary Carrick and Broadband Champion Brian Smythe.

ITEM / MINUTE No.	ITEM	BUSINESS
15/27	<b>Council Member Vacancy.</b>	<p>The Council received an update regarding the Council Member vacancies following recent Councillors resignations from the Council.</p> <p><b>RESOLVED</b> that it be noted that the Parish Council will continue to look to co-opt a new Council Member to fill the remaining position.</p>
15/28	<b>Requests for Dispensations.</b>	<p><b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.</p>
15/29	<b>Declaration of Interest.</b>	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson declared a personal interest in matters concerning Eden District Council.</p> <p><b>ALSO RESOLVED</b> that it be noted that Councillors Virginia and Peter Minihan declare a personal interest in matters concerning Low Plains Quarry.</p>
15/30	<b>Matters of Urgency.</b>	<p>The Council received one matter on the grounds of urgency which arrived too late to be otherwise placed on the agenda, and/or was determined by certain deadlines.</p> <ol style="list-style-type: none"> <li>1. A request to change the date of the May 2015 Parish Council Open and Ordinary Meeting due to the Parish Council Elections being on 7th May 2015, and in order to give the Clerk enough time to process the paperwork for the new Parish Council.</li> </ol> <p><b>RESOLVED</b> that the May 2015 Annual Open Meeting and following Ordinary Parish Council Meeting be on Wednesday 20th May 2015.</p>

15/31	<b>Minutes of the Council Meeting of the 4th February 2015.</b>	<p>The Minutes of the Council Meeting of the 4th February 2015 were considered.</p> <p><b>RESOLVED</b> that the Minutes of the Council Meeting of the 4th February 2015 be amended to remove the 'B' from band B and replace it with D to make the sentence read 'band D' on minute 15/09 - Report from the District Councillor Gordon Nicolson.</p> <p><b>ALSO RESOLVED</b> that subject to the above changes the Minutes of the Council Meeting of the 4th February be approved and signed as a true record of those proceedings.</p>
15/32	<b>Matters Arising from the Minutes of the Council Meeting of the 4th February 2015.</b>	<p>The Council considered any matters arising from the Minutes of the 4th February 2015.</p>
	<b>13/245 - Public Participation - Lazonby Community Playground Maintenance.</b>	<p>The Council received an update regarding the Eden District annual maintenance agreement and repairs of the Community Playground. The Council discussed the issue of taking over the ownership of the Community Playground land from the Lazonby &amp; District Swimming Pool, as they have verbally offered it to the Parish Council. Eden District Council does not want the land. The land has a covenant on it.</p> <p><b>RESOLVED</b> to pursue ownership of the Community Playground land.</p> <p><b>ALSO RESOLVED</b> that Councillor Chris Hill ask the Lazonby &amp; District Swimming Pool Management Committee about transferring ownership of the Community Playground land to the Parish Council.</p> <p><b>ALSO RESOLVED</b> that the Clerk fill in the forms to register Lazonby Community Playground as an asset of community value with Eden District Council, and liaise with Councillors Virginia Minihan and Gordon Nicolson.</p>
	<b>14/196 - The swings on the Coronation Garden site (Special expenses).</b>	<p>The Council received an update on the swings and upkeep of the Coronation Garden site. At the last meeting of the Parish Council in February 2015, Council Members agreed to look into registering Coronation Gardens as an asset of community value with Eden District Council. The Clerk has downloaded the forms and started to fill them in.</p> <p><b>RESOLVED</b> that the Clerk continue to fill in the forms to register Coronation Gardens as an asset of community value with Eden District Council, and liaise with Councillors Virginia Minihan and Gordon Nicolson.</p>
	<b>14/207 - Public Participation - Cutting back of the tree at Croglin Designs (Toys).</b>	<p>The Council received an update on the cutting back of the tree at Croglin Designs (Toys). The Council received a quote of £770 from PS Trees to cut back the large mature beech tree near the Old School. The work included reducing an overall beech crown by 1/3; ensuring the crown reduction results in all branches being clear of the 6 telephone lines that currently run through the beech canopy; ensuring that there are no lateral branches remaining which overhang the Methodist Church and the Old School; ensuring that there are no lateral branches remaining which overhang the adjacent public footpath; cordoning off the immediate area accessible to the public; and chipping, cleaning up and removing all arisings. The work would take 2 days, and prior to the works being carried out, all nearby residents will be informed of the date of the works and the likely noise disturbance. PS Tree contact details will be provided for anyone who wishes to discuss concerns:</p>

	<p>Day 1 - would require 3 tree workers for two main reasons.</p> <ul style="list-style-type: none"> <li>• To safely lower the lateral branches hanging over telephone wires and the nearby buildings.</li> <li>• To ensure the safety of pedestrians and passing traffic from branches overhanging the highway footpath.</li> </ul> <p>Day 2 - would require 2 tree workers to complete the crown reduction as per British Standard 3998 and remove arisings</p> <p>The Tree Surgeon has also said that Croglin Designs in the Old School can approach BT and complain about the tree encroaching on the telephone wires if they are interfering with telephone reception. If that is the case they would cut them back.</p> <p><b>RESOLVED</b> that Councillor Peter Minihan seek a reduction in cost to the original quote from PS Trees for a reduced amount of cutting back.</p>
<p><b>14/222 - Public Participation - Drop Down Kerb at Barton Dale.</b></p>	<p>The Council received an update regarding the construction of a drop down kerb at Barton Dale. Both County Councillor Hilary Carrick and the Clerk have spoken to the parishioner, who has requested the drop down kerb at Barton Dale, to keep her informed about its progress. County Councillor Carrick visited the parishioner and gave her a copy of the dropped kerbs plan, explaining to her what is being proposed and giving her assurance that the work will be completed by the end of March 2015. Councillor Carrick also apologised for the delays from last summer and explained some of the contributing factors.</p> <p>Councillor Carrick also reported that whilst there, some other residents mentioned that the slope outside number 39 Barton Dale gets very slippery in the winter; and that those with either mobility scooters or pushchairs have difficulty with both this and the camber of the pavement and the dropped kerb on the corner of Scaur Lane and Rectory Road outside numbers 11 and 12 Barton Dale. So Councillor Hilary Carrick has asked the Highways team to check whether the slope outside 39 Barton Dale is a suitable gradient for mobility scooters etc. and whether there is any possibility of a hand rail being installed on one side to improve safety in the winter. Councillor Carrick has also asked them to check whether or not the camber of the bend and gradient of the dropped kerb outside numbers 11 and 12 Barton Dale is suitable for motor scooters and to report back to her.</p> <p><b>RESOLVED</b> that it be noted that the works for both the dropped down kerb, the possibility of a hand rail being installed on one side to improve safety in the winter, and a check on the gradient for mobility scooters etc. be reported back at the next meeting of the Parish Council.</p>
<p><b>14/234 - Public Participation - Bateman Lane Gate Post Repair.</b></p>	<p>The Council received an update regarding the Bateman Lane gate post repair.</p> <p><b>RESOLVED</b> that Councillor John Judson still intends to repair the gate in Bateman Lane, when conditions are suitable.</p>
<p><b>15/04 - Matters of Urgency- Low Plains Quarry Appeal.</b></p>	<p>The Council received an update regarding the Cumbria County Council / Planning Inspectorate Planning Appeal, for the LafargeTarmac Ltd, Low Plains Quarry, Armathwaite, Penrith, which was held on the 17th February 2015. Councillor Gordon Nicolson attended the Appeal on behalf of the Parish Council. Cumbria County Council withdrew the enforcement notices on LafargeTarmac Ltd, instead conditions have been made to their planning application that must be adhered to. The</p>

15/32		<p>final decision remains with the inspectorate.</p> <p><b>RESOLVED</b> that Councillor Gordon Nicolson be thanked for attending the Cumbria County Council / Planning Inspectorate Planning Appeal, for the LafargeTarmac Ltd, Low Plains Quarry, on behalf of the Parish Council.</p> <p><b>ALSO RESOLVED</b> that Councillor Gordon Nicolson be thanked for his report on the Cumbria County Council / Planning Inspectorate Planning Appeal, for the LafargeTarmac Ltd, Low Plains Quarry, the contents of which were noted.</p>
	<p><b>15/12 - Financial Report by the Treasurer – Renovations at the Old School.</b></p>	<p>The Council received an update about the planned improvements at the Old School. As agreed at last meeting of the Parish Council, Councillors John Judson and Gordon Nicolson met with Joe Butler at the Old School to discuss his proposed works. It has been reported by the Councillors that the works are all internal and involve lining walls to increase insulation and some adjustments to the electrical system. There will be no cost to the Parish Council and the works will not be visible from the outside. The Councillors agreed that it is in order for Joe to proceed, due to needing to get the work done before the arrival of new machinery, they would recommend this to the next meeting of the Parish Council. They also discussed the terms of the contract. Joe is content with the rent at its present level and the arrangements for three yearly reviews. His primary concern was that if he did the proposed works he wished to have an assurance that the Parish Council was content to maintain the present arrangements for rent, insurance and rent reviews. The Councillors believe that the Parish Council can give this assurance with the proviso that it is conditional on the terms of the lease being met and all payments made on due dates. Joe accepted this. However, the company now occupying the premises is now called Croglin Designs, and not Croglin Toys, and Joe Butler is the principal, so the lease should be changed to reflect this.</p> <p>The Chair and a witness have also signed a 'Landlord's Waiver of Right of Distress' form to say that the Parish Council have no rights to the machinery that Croglin Designs is being loaned. This was carried out immediately as Joe Butler needed to return the form to the machinery owners in order to have it delivered as soon as possible due to work commitments.</p> <p><b>RESOLVED</b> that the report about the improvements at the Old School be noted.</p>
15/33	<p><b>Public Participation.</b></p>	<p>There were no parishioners wishing to make any comments at the meeting. However the Council received correspondence from a parishioner who wished to raise several issues of concern in the village. The parishioner raised the following issues: the speed of the delivery of the Parish Council Newsletter; potholes at Eden Bridge car park; the plans to allow more flora on the verge at Eden Bridge; parking issues on the main street; and traffic speeds near the Co-op in the village.</p> <p>It was brought to the Parish Council's attention that a muck spreader recently covered some cars and the main road in the village with cow muck. However, County Council officers were informed and arranged for Metcalfes to clean up the road.</p> <p><b>RESOLVED</b> that the Clerk write to the parishioner to inform him that the Parish Council have noted his comments and are looking to deal with the issues raised, where possible.</p>

15/34	<b>Fibre Optic Broadband.</b>	<p>The Council received a report regarding Superfast Broadband. Local cabinets are getting reasonable speeds with 70 Meg being recorded. The debate over the 2nd phase continues, with Eden pushing for the lion's share of the funding as it is currently only getting around a 70% coverage which is much lower than the target of 93%. Councillor Gordon Nicolson is to meet with Rory Stewart MP on Friday 6th March to discuss the issue of Superfast Broadband in Eden, and how to push for a better service coverage to make sure Eden is not short changed. From East Fell, across to Croglin, across to Dufton is currently very under serviced with little or no Superfast Broadband, with many other gaps in service in Eden that need addressing.</p> <p><b>RESOLVED</b> that Councillor Gordon Nicolson be thanked for his report about broadband, the contents of which were noted.</p>
15/35	<b>Report from the District Councillor Gordon Nicolson.</b>	<p>The Council received a report from the District Councillor Gordon Nicolson about matters affecting the Parish, which may also be covered by other items on the agenda.</p> <ol style="list-style-type: none"> <li>1. Community Planning grants for the Neighbourhood Plan which will be discussed on the Neighbourhood Plan agenda item.</li> <li>2. The issue of the footway lighting in the parish to be discussed on the footway lighting agenda item.</li> <li>3. The following Council Tax rates have been set for the Lazonby parish for 2015/2016: <ul style="list-style-type: none"> <li>Band A: £1071.89</li> <li>Band B: £1250.55</li> <li>Band C: £1429.20</li> <li>Band D: £1607.84</li> <li>Band E: £1965.13</li> <li>Band F: £2322.44</li> <li>Band G: £2679.73</li> <li>Band H: £3215.68</li> </ul> </li> </ol> <p><b>RESOLVED</b> that Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p>
15/36	<b>Report from County Councillor Hilary Carrick.</b>	<p>The Council received a written report from the County Councillor Hilary Carrick in her absence. However, as it covered other items on the agenda, the points Councillor Carrick gave were made at the relevant agenda items.</p> <p><b>RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>
15/37	<p><b>Lazonby Parish Projects:</b></p> <p><b>a. Registration of Parish Land.</b></p>	<p>The Council received an update regarding the registration of parish land. The Solicitors have drawn up a draft declaration form which when approved by the Council will be signed by Councillor John Judson, as a long term Councillor and resident of Lazonby, to say that to the best of his knowledge the land in question belongs to the Parish Council. The Clerk has also sent a letter, on behalf of the Parish Council, to Mr and Mrs O'Neil regarding the registration of land at Brooklyn Green. A reply is still awaited.</p> <p><b>RESOLVED</b> that Councillor Virginia Minihan will continue to liaise with the Solicitors over the Declaration forms in order to establish ownership of the land the Parish Council are registering.</p>

**b. Will Pool Project.**

The Council received an update regarding the Will Pool project. The following was discussed:

1. The Will Pool information board is now in production with the printers, and now the positioning of it at Will Pool will need to be confirmed.
2. County Councillor Hilary Carrick has been advised that the wildfowl signs will be ready in time for the official opening on the 22<sup>nd</sup> March, and the Highways team are also aiming to have them mounted on the road side posts by then.
3. The Council discussed where to put the Cumbrian Waste Management plaque at Will Pool, which will be fitted before the opening event.
4. The Council also considered the possible creation of a pathway beside the road to allow disabled and pushchair access from the village. Councillor Virginia Minihan has spoken to David Spence of Cumbria County Council about the footpath who has said that this will not happen due to cost.
5. Any concerns regarding the pond draining/water levels should be resolved as the seasons progress.
6. The Will Pool refurbishment opening event is now organised for 22<sup>nd</sup> March 2015, with the invited funders from Cumbria Waste Management and County Council attending the event. There will be the cutting of a ribbon to open the refurbished Will Pool. Refreshments will be available, with a plastic duck race and stone rubbing.
7. Councillor John Judson has spoken to Mounsey & Wheatley Monumental Masons who have quoted prices for the stone plaques for Will Pool, and the Millennium stone at the Church. The Will Pool stone's face has eroded so will need to have the face removed and re-engraved at a cost of £772 plus VAT. The Millennium stone at the Church has been engraved on the wrong side so the face is coming off. The stone masons have suggested putting a slate plate on the front of the Millennium stone and having it engraved at a cost of £286. The Council then discussed the possibility of putting an engraved slate or metal plate on the front of the Will Pool stone too.

**8. A Will Pool funding review:**

As previously reported, the Parish Council received two grants for the Will Pool project - the CWMET for £4600 and CCC for £880. However, part of the CWMET conditions were a 10% contribution as match funding, effectively reducing the grant to £4140. Therefore, the Parish Council made a provision to fund £1000 from Parish funds.

CWMET Grant - £4600	10% to CWMET - £460
CCC Grant - £880	N Kelly (Works) - £4245
Parish Fund - <u>£1000</u>	Kedel (Furniture) - £1495
£6480	Eden Graphics - <u>£830</u>
	£7030

A possible donation of £250 was also offered although not yet received. Also there is the additional cost of £595 for the wild fowl signs, which may be met by County Council funding but this has not been acknowledged as yet. Therefore, due to additional and

15/37		<p>unforeseen costs the Parish contribution has currently risen to £1500 and may rise to £2000 by the end of the project.</p> <p><b>RESOLVED</b> that it be noted that the Council received and accepted the review of the Will Pool Funding.</p> <p><b>RESOLVED</b> that the Councillor John Judson ask the Stone Masons about the cost for both stones to have engraved slate plates put on them.</p> <p><b>ALSO RESOLVED</b> that Councillor Chris Hill will make a poster to put on the parish notice boards to advertise the Will Pool opening event.</p>
	<p><b>c. Neighbourhood Plan.</b></p>	<p>The Council received an update regarding the implementation of a Neighbourhood Plan.</p> <p>Applications to the Community Planning grants for the Neighbourhood Plan are now open again. Councillors Gordon Nicolson and Peter Minihan are working towards submitting an application as soon as possible. This will cover phase 1 into phase 2 of the Neighbourhood Plan.</p> <p>The Neighbourhood Plan questionnaires have been delivered by volunteers around the parish. The boxes for the returned questionnaires are situated in the Co-op and the Village Hall. Once returned they will be initially sorted through to see who has not returned them (by means of a special code system). The volunteers will then visit the houses that have not submitted their response to see if they wish to take part. The questionnaires will then be given to H &amp; H Land and Property to analyse. There is also an option of an online response to questionnaires. The results will be discussed at the Neighbourhood Plan Public meeting on Thursday 19th March 2015.</p> <p>Councillor Chris West is organising the catering for the Neighbourhood Plan Public Meeting on Thursday 19th March.</p> <p>Year 6 Primary School children have been invited to the public meeting to give their input.</p> <p>The Council also received a written report regarding the meeting to consider tenders for support to produce a Neighbourhood Plan.</p> <p><b>RESOLVED</b> that Councillors Virginia and Peter Minihan will collect the questionnaire boxes from the Church, Co-op and the Village Hall and give them to Councillor Gordon Nicolson who will notify volunteers as to which houses they need to revisit. Councillor Peter Minihan will then collect all the completed questionnaires and deliver them to H &amp; H Land and Property in Carlisle.</p> <p><b>ALSO RESOLVED</b> that Councillor Gordon Nicolson ask Tom Woof of H &amp; H Land and Property about responses from the online Neighbourhood Plan questionnaires.</p> <p><b>ALSO RESOLVED</b> that the Council accept the written report regarding 'the meeting to consider tenders for support to produce a Neighbourhood Plan', the contents of which were noted.</p>
	<p><b>d. Street lighting in the Parish.</b></p>	<p>The Council received an update regarding the Street lighting in the Parish. Amanda Ward, the Assistant Property &amp; Contracts Officer at Eden District Council wrote to inform the Parish Council that Eden District Council are in the process of replacing lights on their Outstanding Works Programme (OWP) that meet their criteria and have been agreed with the Parish Councillors on their site visit with Chris Slater. The lights are being replaced in the order that they were reported on the OWP. The</p>

15/37		<p>following lights have been replaced with a column light and should either be up and running or in the final stages:</p> <ul style="list-style-type: none"> <li>• Light No. 10 – By the railway bridge on the church side</li> <li>• Light No. 35 – Outside 9 Barton Dale, Lazonby, CA10 1BU</li> <li>• Light No. 2 – Outside Stone House, Lazonby, CA10 1BL</li> <li>• Light No. 5 – Outside front of Thorn Tree, Lazonby, CA10 1CL</li> <li>• Light No. 9 – Outside St Nicholas Parish Church, Lazonby, CA10 1BL</li> <li>• Light No. 17 - Outside 1 Hindson Terrace, Lazonby, CA10 1AE</li> <li>• Light No. 18 – Outside Rose Cottage, Lazonby, CA10 1AE</li> </ul> <p>The whole process takes a few weeks because there are a number of stages to follow: the column is to be concreted in place; the lamp head will be put on at a later date (this is to let the concrete set without the chance of the column being moved in high winds should the head be installed at the same time); and then the electric supply can be connected by ENWL once the column is in position.</p> <p>The map of the street lighting starts from Meadow End to Stonebarn, Scour Lane up Rectory Way. There will be no lighting in Scarrows or at the sheep market. The five columns of lighting will be maintained until they become dilapidated at the rear of Sunny Croft. In the future a contribution from the Parish Council may be needed to plug any gaps in the costs of replacements.</p> <p><b>RESOLVED</b> that the report regarding Eden District Council being in the process of replacing lights on their Outstanding Works Programme (OWP) be noted.</p>
	<p><b>e. Lease of Tarn Wadling Wood</b></p>	<p><b>RESOLVED</b> that it be noted that the issue of Public Liability insurance for Tarn Wadling Wood is still not resolved and no reply has been received to a further correspondence to the Woodlands Trust.</p> <p><b>ALSO RESOLVED</b> that the Clerk will write again to the Woodlands Trust to ask for the information about the Public Liability insurance in order to proceed with the project.</p>
	<p><b>f. Footpath between Lazonby and Kirkoswald.</b></p>	<p>The Council received an update regarding the request for the footpath between Lazonby and Kirkoswald. The footpath has been estimated to cost £43,000 and has been included in the schedule of Local Area Transport Improvement Schemes for 2015/16. Unfortunately, the scheme has been initially assessed as a low priority but its position in the schedule will increase if projects assessed as being a higher priority come in under budget or if we are able to generate a greater financial contribution towards the cost of the path. Councillor Hilary Carrick is very disappointed at this outcome but has given her assurance that she will do whatever she can to try and ensure that the path is created this financial year. In the meantime any suggestions for fund raising activities would be gratefully received.</p> <p><b>RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report about the request for the footpath between Lazonby and Kirkoswald, the contents of which were noted.</p>
	<p><b>g. Triangle in Scour Lane.</b></p>	<p><b>RESOLVED</b> that it be noted that there was nothing to report at present regarding the revamp of the grass triangle in Scour Close but the Clerk will write to Geoff Wilson to see when he may be able to start.</p>

15/38	<b>Financial Report by the Treasurer.</b>	<p>The Council received a written report from the Treasurer (please see attached Treasurer's Report).</p> <p><b>RESOLVED</b> that the Council agreed to the recommendation of £3000 being transferred to the Parish Council Deposit Account.</p> <p><b>ALSO RESOLVED</b> that the Treasurer be thanked for his report and review, the contents of which were approved, accepted and noted.</p>
15/39	<b>Authority for Payments.</b>	<b>RESOLVED</b> that it be noted that there were no authority for payments.
15/40	<b>Planning Applications – New (or Appeal).</b>	<p><b>RESOLVED</b> that it be noted that there were no new Planning applications or Appeals.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Council received the Planning Services Parish Charter Information for reference.</p>
15/41	<b>Planning Applications – Decisions.</b>	<p><b>RESOLVED</b> that it be noted that the following Planning Application Decisions were received:</p> <ol style="list-style-type: none"> <li>1. Tree Preservation Order No 168, 2015, Fern Lea, Lazonby - <b>CONFIRMED.</b></li> </ol>
15/42	<b>Police up-date.</b>	<p>The Council received a report from the local Community Police. Police Inspector Dave Willets has written to the Council to inform them that the police will be having a "Police desk" in the parish:</p> <p><i>"For the past 10 months Eden Neighbourhood Policing Team have held a "Police Desk" at Shap Library on Wednesday 0830 -1130 hours. Although most contact with the police is today made via 101, website or email, there are still a number of people who are more comfortable speaking with a police officer in person. The idea of a Police Desk is to have a regular police presence in a location where Eden residents are normally unable to access face to face policing services. With a Police Desk an officer will simply be at a single location at the same time and day every week, so local residents know where to go if they want to discuss something with the Constabulary. I chose Shap originally as it is the 4<sup>th</sup> largest conurbation in Eden, but unlike Penrith, Appleby, or Kirkby Steven it doesn't have a police office or dedicated PCSO in the village. Also residents often contacted me to say they wanted to see more police in the village and complained of speeding issues. However after 10 months and much advertising and promotion, we are not getting enough visitors to the Police Desk to provide any kind of value. I have therefore attended the Shap Parish Council meeting and informed them that I am now moving the Police Desk to a new location. The PC have supported this. I would like to move the Police Desk to Lazonby. This is another similarly large village a long way from face to face policing services. It is also obviously a growing village, with the new estate being built. This will provide other challenges that may require more policing services. I have chosen the COOP to host the Police Desk, as it is a central hub of the village where many local people from a large rural area visit. I am pleased that I have today been told that the COOP have agreed to host the police desk on their premises. I intend to keep the day and times the same. Wednesday 0830 -1130 hours. Before the Police Desk in Lazonby starts, I would like to advertise it in the local Parish Magazine, Constabulary website and posters in the shop itself. In addition I also would like to inform the Parish Council of my intention. If the Council wish me to attend a meeting to discuss this further, I will happily do so." The "Police Desk" is due to start at the Co-op on Wednesday 18th March 2015.</i></p>

		<b>RESOLVED</b> that it be noted that the "Police Desk" is due to start at the Co-op on Wednesday 18th March 2015.
15/43	<b>Lazonby Fire/Rescue Service.</b>	<b>RESOLVED</b> that it be noted that no written or verbal report was received by Lazonby Fire/Rescue Service.
15/44	<b>Housing Development in the Parish.</b>	<p>The Council received an update regarding the Barton Dale signs. The Clerk has sent Amanda Ward of Eden District Council a letter regarding Lazonby Parish Council's response to Eden District Council's proposed plans for the street nameplates at Barton Dale, to say they accept the proposals made. Amanda Ward has said that she will be sending a response this week.</p> <p>The Council also received information about the Street Naming and Numbering and Address Allocation Schedule at the New Residential Development at Lazonby, Penrith. Planning Ref: 14/0351 - SNN ID – 14/8056.</p> <p><b>RESOLVED</b> that the Council pursue Amanda Ward of Eden District Council for a response to their letter.</p> <p><b>ALSO RESOLVED</b> that the information about the Street Naming and Numbering and Address Allocation Schedule at the New Residential Development at Lazonby, Penrith. Planning Ref: 14/0351 - SNN ID – 14/8056, be noted.</p>
15/45	<b>LPC Cumbria Highways Link Person Report.</b>	<b>RESOLVED</b> that it be noted that there were no further issues to be discussed that have arisen since the last Council meeting concerning Cumbria Highways.
15/46	<b>May 2015 Parish Council Elections.</b>	<p>The Council received an update on the May 2015 Parish Council Elections. The Clerk gave a briefing on the nomination papers for new and returning Parish Councillors. The nominations forms are available through the Clerk to the Parish Council or Eden District Council. The Clerk has advertised for new Parish Councillors, with posters on the parish notice boards and Parish Council website. The closing date for Parish Council nominations is 9th April 2015, at 4pm.</p> <p><b>RESOLVED</b> that it be noted that those Parish Councillors wishing to return to the Parish Council were given nomination forms.</p> <p><b>ALSO RESOLVED</b> that it be noted that a nomination form was also given to a parishioner in attendance.</p>
	<b>At this point in the meeting the Chair addressed the Parish Council present to ask if they wished to carry on business due to the over running of time allocated to hold the meeting. It was agreed by all present that they wished to continue to complete all business on the agenda.</b>	
15/47	<b>Parish Grass-cutting for 2015.</b>	<p>The Parish Council also received a recommendation that the parish grass-cutting volunteers should be mobilised again for 2015 with a letter from the Chair to the volunteers.</p> <p><b>RESOLVED</b> that it be agreed that the parish grass-cutting volunteers should be mobilised again for 2015 with a letter from the Chair to the volunteers.</p>
15/48	<b>Parish Field and Grazing to Let.</b>	The Council considered the parish field and grazing to let for 2015. The Clerk has spoken to the Cub Scout Leaders who have said that they would like to continue to use the parish field on a Monday night, and asked that there be no sheep on that night if possible. The Clerk will ensure this is put on the advertising.

15/48		<p><b>RESOLVED</b> that the Council agreed to the posters advertising the Parish playing field's grazing to let for 2015 being put up in the Parish, with the deadline of Saturday 28th March 2015 for sealed bids.</p> <p><b>ALSO RESOLVED</b> that the Chair Councillor Virginia Minihan and the Clerk to the Council be given the authority by the Council to open the bids received for the grazing on the Parish playing field and make any decisions in relation to the letting from the 1st April 2015, and then bring back the decision on the winning bidder to the next meeting of the Parish Council in April 2015.</p>
15/49	<p><b>Eden District Council Scrutiny Work Plan Consultation.</b></p>	<p>The Council received the Eden District Council 2015/16 Scrutiny Work Plan again for consideration. As reported at the February 2015 meeting and agreed by the Council to discuss it further at the March 2015 meeting of the Parish Council, Eden District Council has written to the Parish Council to ask for help in deciding what Eden Council's Scrutiny priorities should be over the next 12 months. To assist the Parish Council they sent a document that lays out the remit of the three scrutiny panels at Eden, giving the Parish Council a chance to put forward subjects that matter to the Parish Council and their Parishioners. Any topics that are suggested will be considered by the Scrutiny members who will draw up a work programme for the coming year. Scrutiny Councillors look at how well Eden District Council's services operate, and can investigate current Council policy to see if it can be improved, and help shape new Council policies. Over the last year, Councillors at Eden have undertaken some positive pieces of work in areas, such as looking at the re-use of redundant buildings, particularly in rural areas. As a result of the work, Scrutiny's recommendations have been accepted and are being reflected in new Council policy in this area. Other work included highlighting ambulance response times in Eden and signing up to the Armed Forces Covenant to support ex-forces personnel in the district. Scrutiny can also consider issues about crime and health in Eden. If there is any activity that the Parish Council feel needs looking at, then send a line or a couple of sentences explaining what it is. Please return any topic suggestions before <b>Thursday 26 March 2015.</b></p> <p><b>RESOLVED</b> that if Councillors wish to make any further comments regarding the Eden District Council Scrutiny Work Plan Consultation, that they inform the Clerk who will pass them on to Eden District Council.</p>
15/50	<p><b>Invitation to comment on Eden District Council's Draft Council Plan 2015-2019.</b></p>	<p>The Council considered an invitation to comment on Eden District Council's Draft Council Plan 2015-2019. Eden District Council would like to invite all Parish and Town Councils in Eden to comment on their 'Draft Council Plan 2015-2019' in a public consultation which runs from Wednesday 11th February to Friday 20th March 2015. The Council Plan is their main policy document; it sets out their priorities and directs everything they do.</p> <p><b>RESOLVED</b> that if Councillors wish to make any further comments regarding the Invitation to comment on Eden District Council's Draft Council Plan 2015-2019, that they inform the Clerk who will pass them on to Eden District Council.</p>
15/51	<p><b>Audit, Data Transparency and Websites.</b></p>	<p>The Council received information from NALC regarding Parish and Community Council Meetings. The Council received an updated Legal Topic Note 5 from NALC, which has been amended to take account of:</p> <p>The change in the law that permits email service of the summons and agenda;</p> <p>The government's requirement that councils in England with turnover not exceeding £25,000 should publish the summons, agenda and draft minutes on a website. The Clerk has spoken to CALC about this and it means that the Council will have to display the draft Minutes on their website, as they do not exceed £25,000 income. This looks to come into effect from July 2015</p>

15/51		<p>so the Clerk has spoken to the Parish Council webmaster Geoff Bennett to ask if he can make a section for the draft Minutes from March 2015. Only the most recent draft Minutes will be available on the website from the time the Agenda goes up, and as soon as the approved Minutes have been given to the webmaster then they will be removed. The approved minutes and agendas will continue as they are. It was also recommended that the Council ask the webmaster to put up the Treasurer's Reports on the Parish Council website too from March 2015 onwards.</p> <p><b>RESOLVED</b> that the information received from NALC regarding Parish and Community Council Meetings be noted.</p> <p><b>ALSO RESOLVED</b> that the Clerk have the Treasurer's Reports put up on the Parish Council website from March 2015.</p>
15/52	<p><b>Invitations to Participate.</b></p>	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> <li>1. <b>'Getting Started with Questionnaires'</b> a workshop run by ACT for community groups in Eden. It will be ideal for Neighbourhood Planning and Community Led Planning groups or other community groups who need to design and distribute questionnaires. The workshop is on Wednesday 11<sup>th</sup> March 2015, at 6.30pm – 9pm, at Penrith Community Fire Station.</li> <li>2. <b>Eden Association of Local Councils meeting will take place on 16th March 2015 at 7.30 pm.</b> This meeting will be the first tri-partite meeting to be held in the district between the Parish Councils, District Council and County Council. The meeting will be hosted and chaired by the County Council this time. The intention is to hold these meetings twice per annum. Once the venue and agenda has been confirmed it will be circulated to all parishes.</li> </ol> <p><b>RESOLVED</b> that the invitations to participate be noted.</p>
15/53	<p><b>INFORMATION given for reference only.</b></p>	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> <li>1. <b>CALC's Radioactive Waste Management Report and Information - February 2015.</b></li> <li>2. <b>Affordable Rural Housing: A practical guide for Parish Councils.</b></li> <li>3. <b>CALC's Report on the Radio Active Waste Management Meeting in Manchester in February 2015, and supporting paperwork.</b></li> <li>4. <b>NALC's response to the Consultation on Local Government Finance Settlement 2015/2016 regarding Local Council precepts.</b></li> </ol>
15/54	<p><b>Date of the Next Meeting.</b></p>	<p><b>RESOLVED</b> that it be noted that the date of the next scheduled meeting be confirmed as Wednesday 1st April 2015, at 7.30pm in the Jubilee Rooms at Lazonby Village Hall.</p>