

# LPC

## LAZONBY PARISH COUNCIL

### Minutes

**For the Meeting of Lazonby Parish Council on  
Wednesday 1<sup>st</sup> November 2023, in Lazonby Village Hall, at 7.30 pm.**

**Present:** Chair Councillor Tim Wright

Councillors Phillip Whitehead, **Peter Foley**, Andrew Miller, Ruth Hookway, Maralyn Wade and Craig Wilkinson.

Also in attendance: One Parishioner, County Councillor Hilary Carrick, Treasurer to the Council Chris Hoy and Clerk to the Council Rebecca Wyatt.

ITEM / MINUTE No.	ITEM	BUSINESS
23/205	<b>Appointment of Temporary Chair.</b>	<p><b>TO CONSIDER</b> the appointment of an acting Chair for the purpose of this meeting.</p> <p><b>RESOLVED that the</b> Council present agreed that Councillor Tim Wright be nominated to be the acting Chair for this meeting.</p>
23/206	<b>Apologies for absence.</b>	<b>RESOLVED</b> that there were no apologies received as all Council Members were present.
23/207	<b>Appointment of Chairman of the Council for 2023 - 2024.</b>	<p>It was recommended that proposals were invited from the floor for a permanent Chair to be appointed for the year 2023 – 2024 from the Council Members.</p> <p>With the recent resignation of the Chair the Parish Council now needs to elect a new Chair; or if no one comes forward for the position the Parish Council needs to make sure there is an acting Chair at each meeting that can support the Clerk and Treasurer over that month.</p> <p><b>RESOLVED</b> that there were no nominations for a Chair to be appointed for the year 2023 – 2024 from the Council Members present.</p> <p><b>ALSO RESOLVED</b> that this appointment of permanent Chair agenda item will be brought back to the next meeting of the Parish Council in December 2023.</p>
23/208	<b>The Filling of Council Member Vacancies.</b>	<p>The Council considered any nominations to co-opt new Council Members as the Parish Council have five Councillor seats to fill after recent resignations.</p> <p>Parishioner Craig Wilkinson has now completed a Councillor co-option application form and observed a past Parish Council meeting, and now wishes to be co-opted onto the Parish Council.</p> <p>Three parishioners have also shown their interest in becoming Parish Councillors, with one parishioner having submitted their Councillor co-option forms for consideration.</p> <p><b>RESOLVED</b> that Craig Wilkinson be co-opted onto the Parish Council proposed by Councillor Phillip Whitehead, and seconded by Councillor Tim Wright, with all Councillors present in agreement.</p>

		<b>ALSO RESOLVED</b> that the Clerk ensure the correct forms are filled out for the new Councillor Craig Wilkinson and submitted to Westmoreland & Furness Council.
<b>23/209</b>	<b>Requests for Dispensations.</b>	<b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
<b>23/210</b>	<b>Declaration of Interest.</b>	<b>RESOLVED</b> that Councillor Phillip Whitehead declared a prejudicial interest in matters concerning the Egg Packing Station Housing Development.
<b>23/211</b>	<b>Matters of Urgency.</b>	<p>The Council received the following matters which arrived too late to be otherwise placed on the agenda so were introduced in this part of the agenda. These are as follows:</p> <ol style="list-style-type: none"> <li>1. The Treasurer would like to update the Parish Council of the latest issues with the setting up of a new bank signatory.</li> </ol>
		<b>1. RESOLVED</b> that the Treasurer will report this information to the Council in the Treasurer's Report part of the agenda, which is Minute 23/219 - Financial Report by the Treasurer of these minutes.
<b>23/212</b>	<b>Public Participation.</b>	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish-related matter which they may wish to raise. The Parish Council also discussed issues that parishioners had been in contact about.</p> <ol style="list-style-type: none"> <li>1. It was reported that parishioner Shelia Bennison, who had been a former Parish Councillor, had sadly passed away recently.</li> <li>2. A parishioner had contacted the Council about a sycamore tree on a piece of land just in front of their property that they believed needed to be cut down before it caused damage to the high retainer wall. The parishioner wanted confirmation that the land did not belong to the Parish Council before the parishioner contacted a Tree surgeon to deal with it.</li> <li>3. A parishioner had asked for an update on the blocked gully because it still had not been completed when it had already been reported it was due to be done.</li> <li>4. A parishioner has raised concerns about double parking behind the school.</li> <li>5. It was reported that more footway lights were out, although one of them would not be repaired due to the agreement made by the former District Council.</li> <li>6. It was reported that there had been fly tipping at the depot owned by Westmoreland &amp; Furness Council after the gate had been left open. There had also been fly tipping reported at the Eden Bridge recycling centre but this was tidied up by Councillor Maralyn Wade.</li> </ol>
		<ol style="list-style-type: none"> <li>1. <b>RESOLVED</b> that the Council agreed to send Shelia Bennison's family a condolence card.</li> <li>2. <b>RESOLVED</b> that it be noted that the Clerk sent written confirmation to the parishioner to say that the Parish Council did not own the narrow band of land in front of their property, that the Parish Council did not hold any responsibility for the land, and that the Parish Council did not have any right to give permission to enter the land.</li> </ol>

		<p>3. <b>RESOLVED</b> that it be noted that a report about this was going to be given later on in the meeting at agenda item 12 d) Mud on road from quarry vehicles and blocked gully, which is minute no 23/216 of these minutes.</p> <p>4. <b>RESOLVED</b> that it be noted that the parishioner was advised to speak to the Head of the School about encouraging sensible parking.</p> <p>5. <b>RESOLVED</b> that the lights be discussed at Agenda item 12 h). Footway lighting repairs, which is minute no 23/216 of these minutes.</p> <p>6. <b>RESOLVED</b> that Westmorland &amp; Furness Councillor Hilary Carrick would report the fly tipping on the depot land belonging to Westmorland &amp; Furness Council.</p> <p><b>ALSO RESOLVED</b> that Councillor Maralyn Wade be thanked for tidying up the fly tipping at Eden Bridge recycling centre.</p>
23/213	Broadband in the Parish.	It was reported that B4RN are at the next phase, which was wayleave training. There have been several reports of difficulty getting the funding sorted for individuals signing up through their website, and it has also been hard for those in rented accommodation. There is a B4RN meeting next week.
		<b>RESOLVED</b> that Councillor Tim Wright will ask B4RN about why there are difficulties for some people getting their funding especially if in rented property, and he will find out more about the wayleave training.
23/214	Report from the local Community Police.	<p><b>RESOLVED</b> that it be noted that the local police has reported that there had been an incident of egg throwing at a property in Tallows Whins on Halloween.</p> <p><b>ALSO RESOLVED</b> the Police, Fire and Crime Commissioners Partnership newsletter – Autumn 2023, the Eden Focus Police Newsletter for Eden Rural and the Penrith &amp; Alston Police Newsletter for September &amp; October 2023 be noted.</p>
23/215	Minutes of the Council Meeting on the 4 <sup>th</sup> October 2023.	It was recommended that the Minutes of the Parish Council meeting on the 4 <sup>th</sup> October 2023 be approved and signed as a true record of those proceedings.
		<b>RESOLVED</b> that the Minutes of the Parish Council meeting on the 4 <sup>th</sup> October 2023 be approved and signed as a true record of those proceedings.
23/216	Progress Reports on Recent Actions.	The Council received progress reports regarding matters from the Minutes of the Council Meeting on the 4 <sup>th</sup> October 2023.
	a. Donations at Eden Bridge Car Park (Last minute 23/191).	The Council received an update about the donations at Eden Bridge car park. Councillor Maralyn Wade has researched the laws for overnight parking etc. which Councillor Wade then explained to Council Members. Councillor Wade believed it would be better to put the 'no overnight parking' on the same notice as the donations for the car park, which is hoped would act as a deterrent.
	<b>RESOLVED</b> that the Council agreed that putting 'no overnight parking' on the sign for car park donations would be a good idea, instead of having two separate notices.	

<p><b>b. State of footpaths in the Village (Last minute 23/191).</b></p>	<p>So far Councillors Ruth Hookways and Andrew Miller have walked part of the village between the Midland pub and the swimming pool and back up the other side. Several major issues have been detected:</p> <ol style="list-style-type: none"> <li>1. A dangerous manhole cover which is bent has a sharp edge and is a major tripping hazard.</li> <li>2. There is a grating cover missing on either a drain or the sewage system, on the pavement near the derelict building near the swimming pool end of the village.</li> </ol> <p>Councillor Maralyn Wade also reported that a grid outside the fire station is sinking and needs repairing again.</p> <p>Councillor Hilary Carrick reported that the footpath on the school side has been swept by Highways to see if there was a loose surface in order to assess it for repairs, as were other areas like Scour Close. Also the drop kerbs (at the school and Eden Court) were supposed to be done last year but have not as yet, but they are now on a priority list.</p> <p><b>RESOLVED</b> that it be noted that Councillor Ruth Hookway and Councillor Andrew Miller are still working on the state of the footpaths report.</p> <p><b>ALSO RESOLVED</b> that Westmorland &amp; Furness Councillor Hilary Carrick will report the problems highlighted by Councillors Ruth Hookway, Andrew Miller and Maralyn Wade to Highways.</p>
<p><b>c. Parish Fishing (Last minute 23/191).</b></p>	<p>The Council received an update about the Fishing Rights and Bailifing in the parish. Councillor Peter Foley explained that the zoom meeting between the Angling Club and Council Members still needed to take place but he believed that the Council needed to talk to the Swimming Pool and the shop in Kirkoswald about the project and the new way of distributing permits first.</p> <p><b>RESOLVED</b> that the report from Councillor Peter Foley be noted with thanks.</p> <p><b>ALSO RESOLVED</b> that Councillor Peter Foley and Treasurer Chris Hoy meet with the Swimming pool and the shopkeepers at Kirkoswald Village shop to explain the new permit system before they talk to the Angling Club.</p>
<p><b>d. Mud on Road from Quarry Vehicles and Blocked Gulley (Last minute 23/191).</b></p>	<p><b>RESOLVED</b> that it be noted that the repairs on the gulley did go ahead on on the 5<sup>th</sup> October 2023 but it was not completed, so the next date for repairs is 6<sup>th</sup> November 2023.</p> <p><b>ALSO RESOLVED</b> that it be noted that it was reported at the last meeting that Highways has written to the land owner to ask them to clean the road of mud, which will be monitored as Highways have stringent powers to act if mud on the road is a safety issue.</p>
<p><b>e. Social Media Presence for the Parish Council (Last minute 23/191).</b></p>	<p><b>RESOLVED</b> that it be noted that the Parish Council Social Media Policy is still being worked on, which needs to be in place before any social media accounts can be set up for the Parish Council.</p>
<p><b>f. Speed Limit Signs Coming into the Village (Last minute 23/191).</b></p>	<p>The Council received an update on the relocation of the 30 mph speed limit signs on the roads to Great Salkeld and Carlisle. The vegetation blocking vision on the road to Carlisle is to be cleared and is now on the system to be done. The assessments for the speeding signs took place in October 2023.</p> <p><b>RESOLVED</b> that it be noted that the results of the assessments on the relocation of the 30 mph speed limit signs on the roads to Great Salkeld and Carlisle will be reported back at the December 2023 meeting of the Parish Council.</p>

	<p><b>g. Steps up to the Railway Station (Last minute 23/159).</b></p>	<p><b>RESOLVED</b> that it be noted that the overgrown steps going up passed the Midland Hotel towards the Railway Station were only partially cleared, mainly the larger weeds, so Councillor Tim Wright will go and check it again himself and ask the brewery to clear them more thoroughly if he thinks they do need it; although the weeds will start to die back for winter.</p>
	<p><b>h. Footway Lighting Repairs (Last minute 23/187).</b></p>	<p>The Council received an update on the following footway lights which were both reported as not working:</p> <ol style="list-style-type: none"> <li>1. A footway Light reported to be out near the co-op shop.</li> <li>2. A footway light reported to be out on the corner of Scarrows Lane and Carlisle road.</li> </ol> <p>The footway light by the Bowling Club on Rectory Hill was also reported to be <b>on all of the time</b>, and another light which would not be repaired as agreed when the footway lights were adopted by the Parish Council.</p> <p><b>RESOLVED</b> that the footway light that is out on the corner of Scarrows Lane and Carlisle road has already been reported to Highways, however the Clerk will also report it again.</p> <p><b>ALSO RESOLVED</b> that the Clerk report <b>the light constantly on</b>, on Rectory Hill and near the Co-op to Highways.</p> <p><b>ALSO RESOLVED</b> that the Council also look to see if any other lights were currently out that also needed reporting.</p>
<p><b>23/217</b></p>	<p><b>Report from the Westmorland &amp; Furness Councillor.</b></p>	<p>The Council received a report from Westmoreland &amp; Furness Councillor Hilary Carrick about Westmorland &amp; Furness matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. Westmorland &amp; Furness Council's Climate Action Plan part one has now been completed. Work is in progress to produce part two of the Climate Action Plan, which is to be published in the New Year.</li> <li>2. Westmorland and Furness Council has given their support to schemes ranging from pedestrian crossings to funding for community buses and improvements to footpaths, stiles, a ford and a bridleway through the Sustainable Travel funding. This includes a pedestrian crossing costing £50,000 in the High Street, Kirkby Stephen; and a bridle crossing by resolving surface and access issues, costing £92,000, at Thacka Beck, Penrith.</li> <li>3. There are still 16 plus travel problems for six formers. This is being resolved with using larger buses creating extra spaces.</li> <li>4. Issues regarding Locality payment of accounts by Westmorland &amp; Furness Council, which included the Village Hall, have now been resolved.</li> </ol> <p><b>RESOLVED</b> that Westmoreland &amp; Furness Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that Westmoreland &amp; Furness Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p>
<p><b>23/218</b></p>		

	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<p>The Council received a report about the proposed development of the Lazonby Egg Packing Station It was reported that the future of the development of the old Egg Packing Station is still being considered. The new Westmorland and Furnace policy for the affordable housing fund is being finalised and will be considered by the Council Cabinet in December 2023. In the meantime a review of the Parish Council's application against the prospective policy and application process is being carried out so that any implications for the project can be identified. However, the project costs will have to be reassessed as the figures in the application were from February 2023 and had a six month life span. However, this work will not be done until the Council have confirmation that the project complies with the policy requirements and details of any changes to the application process.</p> <p><b>RESOLVED</b> that the report about the Egg Packing Station Housing Development be noted.</p>
	<b>b. Conservation in the Parish.</b>	<b>RESOLVED</b> that Councillor Phillip Whitehead has nothing further to report about any conservation projects or issues in the parish at present, so this agenda item will be removed from the agenda until next year.
<b>23/219</b>	<b>Financial Report by the Treasurer.</b>	<p>The Council received a report from the Treasurer for October 2023 (please see attached Treasurer's Report).</p> <p>The Treasurer reported that the new bank signatory was currently being dealt with. Councillor Ruth Hookway has responded to HSBC's initial request for verification by smartphone and awaits further notifications as part of the process as the new bank signatory. This also requires the Treasurer to be appointed Secretary in dealing with the Parish Council financial business.</p> <p><b>RESOLVED</b> that the Treasurer be thanked for his monthly report, the contents of which were approved, accepted and noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that Councillor Ruth Hookway had agreed to take on this role as bank signatory and has carried out her part of the process so far.</p> <p><b>ALSO RESOLVED</b> that the Council agreed that Treasurer Christopher Hoy be appointed Secretary in dealing with the Parish Council financial business.</p>
<b>23/220</b>	<b>Authority for Payments.</b>	<b>RESOLVED</b> that there were no authority of payments to consider.
<b>23/221</b>	<b>Annual Lazonby Parish Council Grant Applications for 2024 – 2025.</b>	<p>The Council received notification of the grant applications for 2024 - 2025 received for consideration, to be further discussed at a Finance and Budget meeting to be held in the near future.</p> <ol style="list-style-type: none"> <li>1. <b>The Penrith Swift Group</b> for financial assistance of <b>£600</b> towards the cost of installing swift nesting boxes on suitable properties in Lazonby.</li> <li>2. <b>The Fellrunner Village Bus</b> for financial assistance of <b>£810</b> towards providing a scheduled bus service to the residents in the Parish of Lazonby.</li> </ol> <p><b>RESOLVED</b> that the grant applications received for consideration be noted and that they will be considered as part of the Finance and Budget meeting.</p>

20/222	<b>Finance &amp; Budget Committee Meeting.</b>	<p>The Council discussed the arrangement of a Finance &amp; Budget Committee Meeting for the Parish Council Budget and Parish Council grant-giving for 2024 – 2025. Due to the loss of recent Councillors and Members of Committees it was felt that it may be better to discuss the Finance and Budget matters for 2024 - 2025 in a confidential part at the end of the December 2023 full Parish Council meeting.</p> <p><b>RESOLVED</b> that the Council agreed to discuss the Finance and Budget matters in a confidential part at the end of the December 2023 full Parish Council meeting.</p>
23/223	<b>Planning Applications – New (or Appeal).</b>	<p><b>RESOLVED</b> that there were no new planning applications to consider.</p> <p><b>ALSO RESOLVED</b> that the Council approved a Planning Application report regarding planning application No: 23/0662 - Detached garage, at Weldun, Scarrows Lane, Lazonby, Penrith CA101AT, which was considered by the Planning Committee and Members of the Parish Council by Email, with written notification to parishioners via the parish notice boards, in October 2023; a <b>NO OBJECTIONS</b> response was given, however, the Parish Council did make the comment that they would have expected the garage to be constructed either behind or in line with the front aspect, and not forward of the existing buildings line.</p>
23/224	<b>Planning Applications – Decisions.</b>	<p><b>RESOLVED</b> that it be noted that there were no Planning Application Decisions received.</p>
23/225	<b>LPC Cumbria Highways Link Person Report.</b>	<p><b>RESOLVED</b> that there were no further the reports regarding Highways issues.</p>
23/226	<b>Adoption of the Westmorland and Furness Council’s Code of Conduct.</b>	<p>It was recommended that the Parish Council adopted the Westmorland and Furness Council’s Code of Conduct for Councillors.</p> <p><b>RESOLVED</b> that the Parish Council agreed to adopt the Westmorland and Furness Council’s Code of Conduct for Councillors.</p>
23/227	<b>Filling Internal and External Councillor Positions.</b>	<p>The Council considered filling the following positions after the recent resignations of three Councillors.</p> <ol style="list-style-type: none"> <li>1. Finance &amp; Budget Committee - Two Members.</li> <li>2. Environment &amp; Neighbourhood Committee – One Member</li> <li>3. Governance Committee – One Member</li> <li>4. Eden Association of Local Councils – One representative.</li> </ol> <p><b>RESOLVED</b> that this be brought back to the next meeting of the Parish Council to reconsider.</p>
23/228	<b>Invitations to Participate.</b>	<p>The Council considered if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>Westmorland and Furness Council are consulting you on both their draft Statements of Licensing and Gambling Policies</b> Westmorland and Furness Council are consulting you on both their draft Statements of Licensing and Gambling Policies, from 1<sup>st</sup> October 2023 to 31<sup>st</sup> December 2023. <b>Statement of Licensing Policy 2024-2029</b> The Licensing Act 2003 requires that the Council, acting as the Licensing Authority, prepare, consult on and publish a Statement of Licensing Policy to be published every five years, setting out the policies the Council will generally apply to promote the four licensing objectives when making decisions on applications</li> </ol>

		<p>under the Act.</p> <p><b>Statement on Gambling Policy 2024-2027</b></p> <p>The Gambling Act 2005 requires that the Council, acting as the Licensing Authority to prepare, consult on and publish a Statement of Gambling Policy every three years, setting out how the Authority will manage the licensing of local gambling premises.</p> <p>These will be Westmorland and Furness Council's first Statement of Licensing Policy and Statement of Gambling Policy and once adopted will be in force from 1<sup>st</sup> April 2024. The former Barrow Borough, Eden and South Lakeland District Council legacy policies will remain in place until 31<sup>st</sup> March 2024. Copies of the documents can be downloaded here:</p> <p>Draft Statement of Licensing Policy 2024-2029  <a href="https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/beer-entertainment-and-late-night-refreshment-licensing">https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/beer-entertainment-and-late-night-refreshment-licensing</a></p> <p>Draft Statement of Gambling Policy 2024-2027  <a href="https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/gambling-licensing-and-permits">https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/gambling-licensing-and-permits</a></p> <p>Please send your comments us via email:  <a href="mailto:commercial@westmorlandandfurness.gov.uk">commercial@westmorlandandfurness.gov.uk</a></p> <p>or by post to: Head of Public Protection, Westmorland and Furness Council.</p>
		<p><b>RESOLVED</b> that invitations to participate be noted.</p>
<p>23/229</p>	<p><b>INFORMATION given for reference only.</b></p>	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>CALC Newsletter July &amp; August 2023.</b></li> <li>2. <b>Notification – Proposed extension of public spaces protection orders relating to dog control (Eden) - -</b> Westmorland and Furness Council ('the Council') proposes to extend the existing Public Space Protection Orders (PSPOs) applicable to the area of Eden, relating to dog control, for a further period of three years. The Council considers the three year extension of the existing PSPOs necessary to prevent anti-social behaviour issues relating to dog control and dog fouling, recurring and increasing in frequency and seriousness, after such time as the current orders expires on the 19th October 2023, the deadline for comments was Friday 13th October 2023.</li> <li>3. <b>Local, Regional and National Funding Opportunities information relevant to Parish Councils.</b></li> <li>4. <b>Information on Biodiversity Net Gain (BNG) -</b> under the Environment Act 2021, all planning permissions granted in England (with a few exemptions) except for small sites will have to deliver at least 10% biodiversity net gain from January 2024.</li> <li>5. <b>Community Emergency Planning update – October 2023.</b></li> <li>6. <b>Food &amp; Financial Resilience (West Group) information.</b></li> <li>7. <b>Changes to postal and proxy voting information.</b></li> <li>8. <b>Free Trees for Community Groups and Schools information.</b></li> </ol>
<p>23/230</p>	<p><b>Date of the Next Meeting.</b></p>	<p><b>RESOLVED</b> that the date of the next scheduled meeting be Wednesday 6<sup>th</sup> December, at 7.30 pm, in the Village Hall.</p>

**At this point in the meeting, the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.**

**RESOLVED** that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.

<b>23/231</b>	<b>Marking Chris West's Retirement from the Parish Council.</b>	<b>RESOLVED</b> that it be noted that the Parish Council discussed marking Chris West's retirement from the Parish Council in the confidential part of the meeting due to the nature of the discussion.
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The meeting finished at 9.17 pm.

**Please Note:**

**Amendments to these Minutes have been made in red following approval at the Parish Council Meeting on the 6<sup>th</sup> December 2023.**