

# LPC

## LAZONBY PARISH COUNCIL

### Minutes

**For the Council Meeting held on Wednesday 4<sup>th</sup> September 2019, starting at 7.30 p.m., in the Jubilee Rooms, Lazonby Village Hall.**

**Present:** Chair Councillor Chris West

Councillors Gordon Nicolson, Tim Wright, John Judson, Peter Foley, Lynn Whiteley, Andrew Sharples and **Phillp** Whitehouse

Also in attendance: the Clerk to the Council Rebecca Wyatt, County Councillor Hilary Carrick, Treasurer to the Council Chris Hoy, and 3 parishioners.

ITEM / MINUTE No.	ITEM	BUSINESS
19/157	<b>Apologies for absence.</b>	<b>RESOLVED</b> that it be noted that apologies were received from Councillor Gill Sharples.
19/158	<b>The filling of Council Member Vacancies.</b>	<p>The Council considered nominations to fill the Council Member vacancies by co-option. Parishioner Philip Whitehead wished to become a member of the Parish Council.</p> <p><b>RESOLVED</b> that Philip Whitehead be co-opted onto the Parish Council proposed by Councillor Tim Wright, and seconded by Councillor Lynn Whiteley, with all Councillors present in agreement.</p> <p><b>ALSO RESOLVED</b> that the Clerk ensure the correct forms are filled out for Councillor Philip Whitehead and then submitted them to Eden District Council.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Parish Council will continue to look to fill the remaining Parish Councillor position.</p>
19/159	<b>Requests for Dispensations.</b>	<b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
19/160	<b>Declaration of Interest.</b>	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson declared a personal interest in matters concerning Eden District Council, and in particular issues regarding the footway lighting where he is happy to provide information but not to vote.</p>
19/161	<b>Matters of Urgency.</b>	<p>The Council received the following matters which arrived too late to be otherwise placed on the agenda, or were omitted by mistake, so were introduced in this part of the agenda. These are as follows:</p> <ol style="list-style-type: none"> <li><b>1. Removal of dead tree on Bateman Lane</b> – it was reported to the Parish Council by the Swimming Pool Committee that a dead tree on Bateman Lane, which is Parish Council land, was leaning over dangerously especially as it was leaning over into the campsite. Councillor Chris West took the decision, after liaising with the Clerk</li> </ol>

		<p>to have three trees removed straight away. These trees had been identified in the tree survey as dangerous to the general public and especially the campsite users. The cost for removal was £295.</p> <p>2. <b>Planning Application No. 19/0605</b> – Creation of an independent dwelling and extension to rear elevation and south-east elevation, at Eden Field, Armathwaite.</p>
		<p><b>RESOLVED</b> that the report about the removal of the three trees on Bateman Lane be noted and that the Parish Council agreed that this was an emergency so immediate action did need to be taken.</p> <p><b>ALSO RESOLVED</b> that <b>Planning Application No. 19/0605</b> – Creation of an independent dwelling and extension to rear elevation and south-east elevation, at Eden Field, Armathwaite, be considered further at agenda item 15, which is item 19/71 Planning Applications – New (or Appeal) of these Minutes.</p>
19/162	<b>Public Participation.</b>	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish related matter which they may wish to raise.</p> <ol style="list-style-type: none"> <li>1. A parishioner has recently experienced problems with dog fouling in the vicinity of her garden on the road to Carlisle. Furthermore, that someone even though having picked up after their dog has then broken into the parishioners blue rubbish bags to put their bagged dog faeces in it, leaving a gaping hole. The Parishioner is very upset that some has interfered with their rubbish bags on their private property and would like the issue to be resolved. The Council advised the parishioner to make their own complaint regarding this issue to Eden District Council.</li> <li>2. Parishioners have contacted the Parish Council about putting up hedgehog warning signs in the village, especially as there has been a national drive to promote protecting hedgehogs as the numbers are dramatically declining. A parishioner has said that they are aware that there are numerous speed restrictions and elderly persons awareness signs already in situ around the main access roads to the village but thinks that due to the National decline in hedgehog numbers that the local community should support any initiative that helps and protects hedgehogs. It was also reported that seven hedgehogs have been killed in the village this year, including a mother and her two young.</li> <li>3. A parishioner has contacted the Parish Council regarding the Telephone Box at the Old School after a notice was put on it to inform the public that it is going to be removed due to lack of use. The parishioner has asked if the Parish Council could intervene and contact BT to find out the process for taking over and using the phone box as a library. There is a 42 day timescale on this to contact BT. The parishioner has also kindly offered to look after the phone box.</li> <li>4. A parishioner has raised the issue of the usage of drones in the area, as there has been an incident recently of a drone being flown over residential property on Scarrows Lane.</li> <li>5. A parishioner has contacted the Parish Council who lives near the Village Hall. The double yellow lines from the junction stop just before the drive which services three properties. Cars park right up to the drive toward the junction causing poor visibility when trying to exit the drive. The parishioner has asked if lines can be extended</li> </ol>

past the drive by 1 or 2 metres. The parishioner has already had one accident leaving the drive. The parishioner has also asked for people not to park on the double lines, which has already been the case on numerous times.

6. A parishioner has complained about the increased parking on the road to Carlisle near the junction from the village.
7. A community Boon day needs to be organised to clean up the Will Pool area.
8. Fly-tipping has been reported at the Eden Bridge Car Park Recycling Centre. However, this is a continual issue and does get cleared up regularly by Eden District Council as it is reported by the volunteers who kindly keep the Recycling Centre tidy.
9. The potholes at Eden Bridge Car Park do need to be filled in the near future. There is hardcore already at the site. Councillor John Judson has a wacker plate that can be used to put the hardcore in the potholes.
10. Lazonby Village Volunteers are a new group of parishioners who are getting together to keep the village clean and tidy. They have a face book group called the 'Lazonby Village Volunteers' and welcome anyone from the village to join them to keep their local community tidy.
11. A parishioner has contacted the Parish Council to request if the steep bank opposite the church on the south side of the road, i.e. behind the notice board railings could be left to encourage wildflowers not to cut this area until July every year? And that there may indeed be other pieces of Parish land to which this could be applied. The parishioner has said that this year the bank had more than 30 species of wildflowers (not including grasses) which were delightful - and the bees and other insects seemed to agree. By agreement with the volunteer grass cutters and in consultation with Councillor John Judson, cutting of the richest central area was delayed until July. This allowed the annual species to flower and set seed, so that next year it will be at least as rich. The parishioner is grateful to the grass cutting volunteers for their cooperation and hard work, which is entirely voluntary.

1. **RESOLVED** that the Clerk writes to the Community Wardens at Eden District Council to ask them to look into the parishioner's problem of their blue bags being broken into to deposit a bag of dog faeces.
2. **RESOLVED** that the concerns about Hedgehogs being killed on the roads and the need for Hedgehog warning signs be noted, with this issue being discussed later on in this agenda.
3. **RESOLVED** that it be noted that Councillor Chris West has been in touch with BT and they have said that they will be contacting with Eden District Council planning regarding this, so the Parish Council will wait to hear from them but will in the meantime see what the community would like to do with it.
4. **RESOLVED** that the Parish Council has said that this is a police matter so they would need to be contacted about the Drone.
5. **RESOLVED** that the issue of the yellow line on Scaur Lane and dangerous parking be noted and that the parishioner has been

		<p>advised to contact the Police to ask them to intervene, and that the Council are currently looking at traffic issues in the parish, so this could be added to the issues needing to be tackled.</p> <p>6. <b>RESOLVED</b> that the issue of the parking near the junction on the road to Carlisle be noted and that the Police should be asked to intervene, and that the Council are currently looking at traffic issues in the parish, so this could be added to the issues needing to be tackled.</p> <p>7. <b>RESOLVED</b> that it be noted that a date be organised to have the boon day at Will Pool in the near future.</p> <p>8. <b>RESOLVED</b> that the report about the fly-tipping at the Eden Bridge Car Park Recycling Centre be noted with thanks to the local volunteers for keeping the site tidy.</p> <p>9. <b>RESOLVED</b> that the report about the potholes at Eden Bridge Car Park be noted with a date to be organised for the holes to be filled.</p> <p>10. <b>RESOLVED</b> that the report about the Lazonby Village Volunteers be noted with thanks to the volunteers giving their time to keep the village clean and tidy.</p> <p>11. <b>RESOLVED</b> that the Parish Council agreed to not cutting the steep bank opposite the church on the south side of the road to encourage wildflowers until July each year.</p>
19/163	<p><b>Report from the local Community Police.</b></p>	<p>The Council received a written report from Policeman, Mark Robson, PCSO 5398. The report was as follows:</p> <p><i>“An update of crime reports and incidents in and around Lazonby since 3<sup>rd</sup> July- 2<sup>nd</sup> September 2019:</i></p> <ul style="list-style-type: none"> <li>• <i>23/08/2019- Great Salkeld- 4x Motorbikes stolen from an insecure shed. Log CP-20190823-0166.</i></li> <li>• <i>18/07/2019- 19:00 hours- B6412 (Barton Dale)- Report of 20 cars parked along the road on one side. Caller concerned that a head on collision may occur and there is an also a slight brow on the road. Caller concerned as there is a lack of passing places. Officer attended area, all vehicles parked legally and no police issues. An email has been sent to Highways regarding this matter.</i></li> <li>• <i>11/07/2019- pair of trainers stolen from outside a property in Lazonby.</i></li> </ul> <p><i>My work in your area:</i></p> <ul style="list-style-type: none"> <li>• <i>Attended a concern for welfare of a person within Lazonby</i></li> <li>• <i>Regular patrol within the area</i></li> <li>• <i>Crime prevention advice and several young persons visited to keep them from getting in trouble with the law.</i></li> <li>• <i>Attendance at several Road Traffic Collison’s A6 (Penrith to Carlisle)”.</i></li> </ul> <p><b>RESOLVED</b> that the report from the Police be noted with thanks to Mark Robson, PCSO 5398.</p>

19/164	Minutes of the Council Meeting of the 3 <sup>rd</sup> July 2019.	<p>The Minutes of the Council Meeting of the 3<sup>rd</sup> July 2019 were considered.</p> <p><b>RESOLVED</b> that the Minutes of the Council meeting of the 3<sup>rd</sup> July 2019 be approved and signed as a true record of those proceedings.</p>
19/165	<p><b>Progress Reports on Recent Actions.</b></p> <p><b>a. Transfer of Assets and Service to the Parish (last minute no. 19/142).</b></p>	<p>The Council received progress reports regarding matters from the Minutes of the 3<sup>rd</sup> July 2019.</p> <p>The Council received an update regarding the 'Transfer of Assets and Services' to the Parish'. The Parish Council have been asked to re-consider the future of the swings on Coronation Gardens. The new Eden District Council (EDC) Services Portfolio Holder has requested that a review of Play Areas with regard to Devolution be carried out, with all Town and Parish Councils affected. For Lazonby this will be the set of Swings on the B6412 Road (Coronation Gardens) to Great Salkeld. Neil Buck, the Contracts Manager at Eden District Council, has been asked to check and confirm which of the following option is preferred by the Parish Council:</p> <ol style="list-style-type: none"> <li>1. The Parish wish to keep as the Status Quo – where the PC continues with an Adoption Agreement</li> <li>2. The Parish would consider a change to a Management Agreement (EDC would be responsible for the weekly inspecting of the equipment and recharge for the service (circa £200). The grass cutting is paid for by CCC. The PC would be responsible for repairs and if need to replace the set of swings.</li> <li>3. The Parish wish to continue with the Devolution Process</li> </ol> <p>The Parish Council had a few queries which were answered by Eden District Council and are as follows:</p> <ol style="list-style-type: none"> <li>1. <b>If the Parish Council adopts the swings, will the grass cutting still be carried out by Cumbria County Council (CCC)?</b> <i>EDC Response – the grass is cut by EDC, who recharge CCC.</i></li> <li>2. <b>If not would the Parish Council have to arrange &amp; pay for that?</b> <i>EDC Response – Should CCC cease to fund this grass cutting, the PC may be requested to fund or the PC may wish to organise the cutting themselves.</i></li> <li>3. <b>If the Parish Council adopted the swings, would there be an agreement/contract with EDC to do the weekly inspections?</b> <i>EDC Response – All Adoption/Management/Transfer Agreements are legal agreements. EDC could continue to provide the weekly inspections, at least until the end of March 2022.</i></li> <li>4. <b>And if so how much would that cost?</b> <i>EDC Response – Though Management Agreements the PC would be recharged for the weekly inspections at the rate within our contract circa £200. The existing contract with our contractor ceases at the end of March 2022 and will need to be retendered.</i></li> <li>5. <b>Is it a statutory health &amp; safety requirement that the swings are inspected weekly?</b> <i>EDC Response – No, it depends upon the risk. The decision was taken that the risk was too great for Eden DC to reduce the frequency (Senior Officer/Relevant Member/Insurance Company)</i></li> <li>6. <b>Are they currently inspected weekly?</b> <i>EDC Response – Yes</i></li> <li>7. <b>The Parish Council understands that the £200 covers the inspection's only but if any defects were found or repairs would the PC be required to pay for these?</b> <i>EDC Response – Yes it covers the weekly inspection and they would action/report any emergency works while on site. All repairs/replacements would be for the PC to fund.</i></li> </ol> <p><b>RESOLVED</b> that the Clerk write to Neil Buck of Eden District Council, and</p>

		<p>inform him that with regard to the Devolution of Play Areas and the swings on Coronation Gardens, the Parish Council are interested in maintaining them.</p> <p><b>ALSO RESOLVED</b> that the Clerk ask if there would be a need for weekly inspections, as a low use area, and would a risk assessment for the swings be needed and would it make a difference to the number of inspections needed?</p>
	<p><b>b. Footway Light replacement on the B6413 (last minute no. 19/142).</b></p>	<p>The Council received an update regarding the Footway Light replacement on the B6413 near Thorn Tree.</p> <p>Amanda Ward, at Eden District Council, has recently contacted the Parish Council to ask what the Parish Council wished to do with the light on the B6413 near Thorn Tree. The Councillors have met with the Parishioner complaining about having too many footway lights surrounding their property, and while the alternatives are possible like moving it or decommissioning it, the cost implications or the lack of lighting for parishioners using the footpaths would be a huge issue. The Councillors discussed it at length and felt that they needed to retain the light, for the following reasons:</p> <ol style="list-style-type: none"> <li>1. The lights along the stretch of road are there for the safety of the school children and their carers in the winter months.</li> <li>2. The new design of the lights is lower in height (in most cases), their light is not as bright, and the arc has less circumference so, on the whole, less intrusive.</li> <li>3. When the other identified lights on Fiddlers Lane come to the end of their lives, they will not be replaced, this will then reduce the amount of light pollution considerably.</li> <li>4. The lights were there when the parishioner purchased the house, therefore the parishioner was fully aware of their presence.</li> </ol> <p>The lights on fiddlers Lane were discussed due to concerns from the residences of Eden Court who are worried about their safety walking along that road in winter when the lights along that stretch are no longer functional. The Parish Council will discuss this at a future meeting.</p> <p><b>RESOLVED</b> that the Parish Council agreed that the light that has been installed outside Thorn Tree House (Light No.4) should be retained and the installation completed.</p> <p><b>ALSO RESOLVED</b> that Councillor Tim Wright would inform the parishioner of the outcome of the parish Councils discussions and that they have agreed that the light should be retained and put on.</p> <p><b>ALSO RESOLVED</b> that the Clerk inform Amanda Ward of Eden District Council that the Parish Council would like the light installed outside Thorn Tree House (Light No.4) retained and the installation be completed.</p>
	<p><b>c. Establishing Parish Council Assets (last minute no. 19/142).</b></p>	<p>Councillors Gill Sharples and Chris West have walked around the village and looked at trees on Parish Council land. They are producing documents about the trees.</p> <p><b>RESOLVED</b> that Councillors Gill Sharples and Chris West will bring the documents about the trees on Parish Council land to the October 2019 Parish Council meeting for further consideration.</p>
	<p><b>d. Damaged Wall at Will Pool (last minute no. 19/142).</b></p>	<p>The Council received an update regarding the damaged wall at Will Pool. The damaged wall has now been repaired at Will Pool and looks good. Unfortunately, on inspection of the wall it was noticed that the wooden memorial bench was disintegrating and unable to be repaired as a</p>

		<p>result of age, use and weathering. It was been removed for safety reasons and the family are in the process of being informed.</p> <p><b>RESOLVED</b> that the Clerk put a thank you in the Parish Council Newsletter to the Executors of Dr Sanderson's Estate, who agreed to pay for the repair of the damaged wall at Will Pool as a gift to the parishioners of Lazonby. The wall is now repaired and looking wonderful.</p> <p><b>ALSO RESOLVED</b> that the Parish Council are still to organise a boon day at Will Pool in order to tidy up the area.</p>
	<b>e. Banking Signatories (last minute no. 19/148).</b>	<p><b>RESOLVED</b> that it be noted that now the Treasurer has the signed copy of the latest approved Parish Council Minutes from July 2019, where the issue of cheque signatories was resolved, he will arrange the signatories to attend the bank to register as Parish Council signatories, and present the July 2019 Minutes as proof of the decision.</p>
	<b>f. Temporary closure of footpath 339025 at The Lilacs (last minute no. 19/142).</b>	<p><b>RESOLVED</b> that it be noted that no further communications have been made regarding the Temporary closure of footpath 339025 at The Lilacs, and as the next deadline for the re-opening of the footpath is January 2020, that the Parish Council will wait until then to see if they need to pursue this further.</p>
<b>19/166</b>	<b>Report from District Councillor Gordon Nicolson.</b>	<p>The Council received a report from District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. In July 2019 Eden District Council tonight declared a climate emergency and committed to being carbon neutral by 2030.</li> <li>2. Eden District Council Plan for 2019 – 2023 Consultation on Tuesday 1<sup>st</sup> October 2019, at Rheged, Penrith.</li> <li>3. The crescent shaped seating at the end of the pathway on the Meadows is to be installed by Story Homes, at the end of September 2019</li> </ol> <p><b>RESOLVED</b> that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that District Councillor Gordon Nicolson reserved the right to request to speak on other issues on the agenda.</p>
<b>19/167</b>	<b>Report from County Councillor Hilary Carrick.</b>	<p>The Council received a report from County Councillor Hilary Carrick about County Council related matters affecting the Parish which has covered several items on the agenda.</p> <ol style="list-style-type: none"> <li>1. The drains near Will Pool have been cleared as best they can by Cumbria Highways but they suspect there is a blockage on the Parish Council's land and not Cumbria County Council land. However, the County Council are happy to go and clear it on the Parish Council Land if the Parish Council gives permission for them to do so.</li> <li>2. Cumbria County Council could not find a blockage in the drains near the bottom of the road to Carlisle.</li> <li>3. The loose drain cover on Scaur Lane is on a list to be done.</li> <li>4. The two blocked drains on Scaur Lane will also be put on the list to be done.</li> </ol> <p><b>RESOLVED</b> that the Parish Council agree to Cumbria County Council unblocking the drain on Parish Council Land with thanks.</p> <p><b>ALSO RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>

		<b>ALSO RESOLVED</b> that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.
19/168	<b>Lazonby Parish Projects:</b>	
	<b>a. Neighbourhood Plan.</b>	<p>The Parish Council received an update about the Neighbourhood Plan. The Neighbourhood Plan has been arranged for 17th October 2019. Information about the referendum will be on the Parish Council website, and a leaflet explaining it will be distributed to every household in the parish. Drop-in sessions and an event about the referendum will also be organised for the local community. Parish Councillors and other volunteers will distribute the leaflet. A Neighbourhood Plan Steering Group meeting will be organised for the near future to discuss this further.</p> <p><b>RESOLVED</b> that the report about Lazonby's Neighbourhood Plan be noted.</p>
	<b>b. Traffic Issues Consultation.</b>	<p>The Traffic Issues Steering Group met again in August 2019. Lazonby Parish Councillor Chris West, District Councillor Gordon Nicolson, County Councillor Hilary Carrick, County Council Officers, and members of the Cumbria Highways team continued to discuss traffic issues affecting the parish and ways to solve them.</p> <p>Speed strips across 4 areas, near the Bowling Club, Near the School, near the Village Hall and on Ash Rigg. on the village have produced results over a 24/7 four week period showing that on average the speeds are below 30 miles an hour.</p> <p>Consultation on the initial set of proposed changes to traffic regulations would take place in two stages: an initial informal consultation to seek the views of parishioners living in or near the specific target areas; Followed by a formal and wider consultation on those specific proposals taking into account the feedback from the informal stage. The consultations would look at issues such as identifying any places that lend themselves to more natural retreats for traffic to pass on the main high street, which would not be detrimental to residents; and possible extensions to parking restrictions such as double yellow lines.</p> <p>The owner of the bush/tree that often blocks visibility on the main high street was recently asked to cut it back, which they kindly agreed to but mentioned that every time it is cut back the traffic speeds up.</p> <p>Also, Eden Housing would like to close the access road on Bartondale, around the back, however, there is the 12 and 20 year rule that could allow the road to be opened again in a court of law is it was to be closed.</p> <p><b>RESOLVED</b> that the Council agreed to go ahead with the informal consultation</p> <p><b>ALSO RESOLVED</b> that is any other traffic issues need to be included please let the Steering Group know so it can be added to the Consultation.</p>
	<b>c. Footpath between Eden Bridge and Lazonby Swimming Pool.</b>	<p>The Council received an update about the Footpath between Eden Bridge and Lazonby Swimming Pool. Cumbria Highways want the footpath to be on one side only and not cross the road, however, the width in some area is a little short for the permitted width it should be at the very least 1.5 metres but preferable at 1.8 metres to be adopted. They have asked that landowners be approached to ask if they would be happy to use part of their land and to have a boundary wall moved if the funding is in place to do so. The project cost is estimated at £100,000. A map of the pinch points can be produced to show landowners.</p> <p><b>RESOLVED</b> that Councillors Chris West and Gordon Nicolson continue to</p>

		liaise with County Councillor Hilary Carrick on the footpath between Eden Bridge and Lazonby Swimming Pool project.
	<b>d. Scaur Close Green Update.</b>	<p>The Council received a project progress report on landscape and habitat improvements to Lazonby Parish Council land at Scaur Close from Geoff Wilson and Rob Sim who managed the project:</p> <p><i>“Most wild-flowers are annuals so it’s important that the dry seed is allowed to drop to be the source of next year’s flowers. By the second week of August, most of the seed had dropped from the meadow grass and wild-flowers at Scaur Close Green and it was time for harvest.</i></p> <p><i>Nigel &amp; Lois Harbron from Kirkoswald came across and gave us a lesson in species identification. The surprising thing was that there were many more species growing than was on the list of species that were obtained from Cumbria Wildflowers (see lists below). Either there was more in the mix than Cumbria Wildflowers knew, or other seeds have blown in over the last couple of year. Some seed was gathered for sowing on the roadside verge adjacent to the bridge car-park area, especially yellow rattle.</i></p> <p><i>During the second week of August, the grass and wildflower stems were mown, by strimmer. Arrangements had been made for the dried hay to be used as fodder for a parishioner’s horses.</i></p> <p><i>In a hay/wildflower meadow, it’s important to take the grass off so that it doesn’t act as a nutrient for the ground. Wild species need the ground to stay relatively unfertilised.</i></p> <p><i>Thank goodness that we weren’t dependent on the dry grass for our livelihood and to feed animals because given the time that was available to rake, shake and wait for the grass to dry, we couldn’t get it dried out. In the end, the grass was gathered into dumpy bags and composted, and the horses missed-out.”</i></p> <p><b>RESOLVED</b> that Geoff Wilson and Rob Simm be thanked for the great work they have continued to do on the Scaur Close Green project. and for the report that has been given to update the Parish Council and local community.</p>
	<b>e. VE Day Celebrations.</b>	<b>RESOLVED</b> that it be noted that the arrangements for the VE celebrations are still being progressed by Councillor Tim Wright.
<b>19/169</b>	<b>Financial Report by the Treasurer.</b>	<p>The Council received a report from the Treasurer (please see attached Treasurer’s Report).</p> <p><b>RESOLVED</b> that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p>
<b>19/170</b>	<b>Authority for Payments.</b>	<p><b>RESOLVED</b> that the Council has considered requests for payment received by the Treasurer, Clerk or Council Members, and agreed to pay the following:</p> <ol style="list-style-type: none"> <li>1. The sum of £32 to Lazonby Village Hall for room hire in June and July 2019.</li> <li>2. The sum of £8.08 to a volunteer grass cutter for the fuel for the parish lawnmowers.</li> </ol>
<b>19/171</b>	<b>Planning Applications – New</b>	The Council considered any new planning applications which have been issued for consultation by Eden District Council.

	<p>(or Appeal).</p>	<ol style="list-style-type: none"> <li>1. <b>Planning Application No. 19/0577</b> - Retrospective application for the installation of Biomass Boiler in existing building, at West Brownrigg farm, Plumpton, Penrith.</li> <li>2. <b>Planning Application No. 19/0605</b> – Creation of an independent dwelling and extension to rear elevation and south-east elevation, at Eden Field, Armathwaite.</li> </ol> <p>The Council also received notification that the following planning application was placed before the Planning Committee on Thursday 18 July 2019:</p> <ol style="list-style-type: none"> <li>3. <b>Planning Application No: 19/0220</b> - Variation of condition 2 (plans compliance) for amendments to design and discharge of conditions 3 (surface water drainage), 6 (parking) and 7 (window details) attached to approval 18/0327, at Ingle Neuk, Lazonby, Penrith, CA10 1AJ</li> </ol> <p>The Council also received a planning application report for approval regarding the following Planning Application, which was considered by the Planning Committee and Members of the Parish Council by Email, with written notification to parishioners via the parish notice boards, in August 2019. No objections or comments were received from parishioners. The Parish Council gave a <b>NO COMMENTS</b> response to the following planning application:</p> <ol style="list-style-type: none"> <li>4. <b>Planning Application No. 19/0265</b> – Conversion and renovation of an existing barn into one residential dwelling, at Town Foot farm, Lazonby.</li> </ol>
		<ol style="list-style-type: none"> <li>1. <b>RESOLVED</b> that the Council had <b>NO OBJECTIONS</b> to Planning Application No. 19/0577 - Retrospective application for the installation of Biomass Boiler in existing building, at West Brownrigg farm, Plumpton, Penrith.</li> <li>2. <b>RESOLVED</b> that the Council had <b>NO OBJECTIONS</b> to Planning Application No. 19/0605 – Creation of an independent dwelling and extension to rear elevation and south-east elevation, at Eden Field, Armathwaite.</li> <li>3. <b>RESOLVED</b> that it be noted that planning application No: 19/0220 was placed before the Planning Committee on Thursday 18 July 2019.</li> <li>4. <b>RESOLVED</b> that the report for Planning Application No. 19/0265 – Conversion and renovation of an existing barn into one residential dwelling, at Town Foot farm, Lazonby, be approved and signed by the Chair as a true record of the process it took to arrive at a <b>NO OBJECTIONS</b> response to Eden District Council Planning Services.</li> </ol>
<p>19/172</p>	<p><b>Planning Applications – Decisions.</b></p>	<p><b>RESOLVED</b> that it be noted that the following Planning Application Decisions were received:</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application No. 19/0356</b> – Alterations to the existing dwelling. Resubmission of approval 18/0336, at Croft End, Scaur Lane, Lazonby - <b>GRANTED.</b></li> <li>2. <b>Planning Application No. 19/0332</b> – Replacement of conservatory with ancillary accommodation, at 13 Scaur Close, Lazonby – <b>GRANTED.</b></li> <li>3. <b>Planning Application No.19/0220</b> – Ingle Neuk, Lazonby -</li> </ol>

		<p>Variation of condition 2 (plans compliance) for amendments to design and discharge of conditions 3 (surface water drainage), 6 (parking) and 7 (window details) attached to approval 18/0327CA10 1AQ - <b>GRANTED</b>.</p> <p>4. <b>Planning Application No. 19/0399</b> – to install a packaged sewage treatment plant for the treatment and disposal of dog and human waste, at Brackenbank Boarding Kennels, Lazonby - <b>GRANTED</b>.</p> <p>5. <b>Planning Application No. 19/0265</b> – Conversion and renovation of an existing barn into one residential dwelling, at Town Foot farm, Lazonby – <b>GRANTED</b>.</p>
19/173	<b>LPC Cumbria Highways Link Person Report.</b>	<b>RESOLVED</b> that it be noted that the junction at Low Plains is to be resurfaced.
19/174	<b>Revised Financial Regulations.</b>	<p>The Council considered the adoption of the new NALC Model Financial Regulations 2019 for England and Wales which has been given with guidance to carry out the update.</p> <p>The Council also received information about including an update in the signatory's part of the Financial Regulations to allow the Treasurer along with a Councillor to sign cheques.</p> <p><b>RESOLVED</b> that it be noted that the Clerk will be working on updating the Financial Regulations over the coming weeks using the NALC model and will bring it back to the next meeting of the Parish Council to either give an update on progress or to present for adoption.</p>
19/175	<b>The Old School Lease Update.</b>	<p>The Council received an update on the Old School lease. It was also recommended that the Members be asked to confirm that an E Mail exchange took place to agree to and confirm that the Council agreed to Chris Lofthouse re-taking the external photos of the Old School to update the Schedule of Condition, now the works are complete.</p> <p>Chris Lofthouse re-taking the external photos of the Old School to update the Schedule of Condition, now the works are complete.</p> <p>Various works at the Old School have now been completed. The Parish Council have agreed by Email exchange that Chris Lofthouse, of Lofthouse Consulting who are representing Croglin Designs, can re-take the external photos to update the Schedule of Condition, now the works are complete. Once the Schedule is amended it will be sent to Councillor Chris West for signing.</p> <p>Chris Lofthouse has now taken the photos of the exterior. He has said it looks much improved against the previous photos, and has used the same concept with the Schedule and replaced the previous photos with new ones in the same position and shown the date of the external photos on the cover sheet. Two hard copies, both of which need to be signed, are being sent to Councillor Chris West. Once signed they can be returned to the Old School or posted it to Head Office (address supplied via Email).</p> <p><b>RESOLVED</b> that the report about the Old School the Schedule of Condition part of the lease be noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Members of the Parish Council confirmed that an E mail exchange took place to agree to and confirm that the Council agreed to Chris Lofthouse re-taking the external photos of the Old School to update the Schedule of Condition, now the works are complete.</p>

19/176	<b>Parish Council representatives on Committees of local organisations.</b>	<p>The Council considered the role of Lazonby Parish Council representatives on external bodies or organisation committees. There have been queries to why there is a Parish Councillor representative on the Lazonby &amp; District Swimming Pool Committee. There has been a long history of Parish Council representation on the Swimming Pool Committee, often because the representative has had skills that could help the swimming pool, but more so because the Parish Council have funded the swimming pool and the community playground over the years. The Parish Council is accountable for the grants that are awarded to organisations and as Lazonby &amp; District Swimming Pool and the Community Playground has one of the largest donations, the Parish Council has always had a non-voting member on its committee. Their role has been to ensure that public money is being used effectively, and for the purpose proposed.</p> <p>However, Councillor Lynn Whiteley will be stepping down as the current representative so the Parish Council will be looking to appoint a new representative in the near future.</p> <p><b>RESOLVED</b> that the Clerk writes to Lazonby &amp; District Swimming Pool Committee to explain their position regarding a Parish Councillor representative on their committee, and the need to monitor the funding that they give the swimming pool and community playground.</p> <p><b>ALSO RESOLVED</b> that the Parish Council will appoint a new representative for the Lazonby &amp; District Swimming Pool Committee in the near future.</p>
19/177	<b>Updating existing Photocopier Printer Model.</b>	<p>The representative from Midshire photocopy/printer services contacted the Clerk to ask to meet regarding the upgrading of the Parish Council's photocopier/printer. An appointment was made. However, due to other work commitments, the Clerk was unable to meet with the photocopier representative to discuss updating the existing printer, so had to cancel.</p> <p><b>RESOLVED</b> that it be noted that the Clerk will bring this back to a future meeting once the Clerk has met with the Midshire representative.</p>
19/178	<b>Community Speed Watch.</b>	<p>The Council considered the recruitment of further volunteers for the Speed Watch campaign. Police Constable 1707 Norman Black, the Collision Reduction Officer (North) at Cumbria Constabulary, and Police co-ordinator for the North of Cumbria Community Speed Watch has contacted the Clerk. PC Black has explained that they are looking for volunteers to bolster the numbers with the active team currently deploying in Lazonby. PC Black will provide the training that lasts a couple of hours and all the equipment is provided. The teams are a high visibility deterrent to speeding within your community. The team uses Police calibrated speed detection devices and they record the speeding vehicles registration numbers. These numbers are fed back to PC Black and his team send warning letters to the offending drivers. This scheme has proved very successful in reducing speeding in rural communities. The teams deploy for a couple of hours a month and the equipment is moved around Eden to other volunteers when finished with it. PC Black has asked for this to be raised at this meeting and place a note of interest in the Parish Council newsletter.</p> <p><b>RESOLVED</b> that the request for more Speed Watch volunteer, from Police Constable 1707 Norman Black, the Collision Reduction Officer (North) at Cumbria Constabulary, and Police co-ordinator for the North of Cumbria Community Speed Watch be noted.</p> <p><b>ALSO RESOLVED</b> that the Clerk advertise the need for new Speed Watch volunteers in the next Parish Councils' Newsletter.</p>

**At this point in the meeting, the Chair addressed the Parish Council present to ask if they wished to carry on business beyond the two hour time limit for Parish Council meetings. It was RESOLVED to continue to complete all business on the agenda.**

19/179	<b>Telephone Box near the Old School.</b>	<p>The Council considered the adoption of the Telephone box (Kiosk) near the Old School. Due to lack of usage the phone box next to the Old School may be removed. At the request of a parishioner, the Parish Council has contacted BT to find out more about the removal of the phone box, and to ask about its adoption. The parishioner has said that they would be happy to volunteer to look after it. BT has said they will be consulting with Eden District Council on this matter. Councillor Chris West has spoken to BT who has said they will be working with Eden District Council Planning Services over the possible decommissioning of the telephone box. The insurance will also have to be looked into to see how much it would cost to take it over.</p> <p><b>RESOLVED</b> that the Parish Council agreed to wait until they hear more about the future of the phone box through Planning Services before they decide how to proceed.</p>
19/180	<b>Hedgehog Warning Signs.</b>	<p>The Council considered putting up hedgehog warning signs at the main roads into and out of the village. Several parishioners have asked the Parish Council to put up Hedgehog warning signs in the village after it was reported seven dead hedgehogs have been seen on the local roads already this year, including a mum and two youngsters, when hedgehogs are already in decline. The cost of the hedgehog warning signs is going to be looked into.</p> <p><b>RESOLVED</b> that it be noted that the Parish Council are still considering the issue of installing Hedgehog warning signs in the village, which includes finding out how much the signs will cost.</p>
19/181	<b>The pathway from Eden Bridge to Kirkoswald.</b>	<p>The Council received a request from Kirkoswald Parish Council regarding the pathway from Eden Bridge to Kirkoswald. Kirkoswald Parish Council have said that they have had a few problems with people walking on the pathway between Eden Bridge and Kirkoswald with dogs, not on leads, so would it be possible for Lazonby Parish Council to remind any Lazonby residents walking between the villages to remember that it is a permissive path and they need to respect the request to keep dogs on leads. The Clerk has already put this in the last Parish Council Newsletter.</p> <p><b>RESOLVED</b> that the request from Kirkoswald Parish Council regarding the pathway from Eden Bridge to Kirkoswald and keeping dogs on leads to be noted.</p>
19/182	<b>Notices of Inclusion in the List of Assets of Community Value.</b>	<p>The Council received three official notices of Inclusion on the list of Assets of Community Value - Sports Field, Will Pool and Coronation Gardens.</p> <p><b>RESOLVED</b> that the receipt of three official notices of Inclusion on the list of Assets of Community Value - Sports Field, Will Pool and Coronation Gardens be noted.</p>
19/183	<b>Invitations to Participate.</b>	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> <li>1. <b>Invitation to the Parish Council from the Great North Air Ambulance</b> - regarding a visit to the Air Ambulance base in Langwathby. They have availability on October 1<sup>st</sup>, 2<sup>nd</sup> 3<sup>rd</sup> or 4<sup>th</sup>. Anytime from 10.30 am until 5 pm.</li> <li>2. <b>EALC Annual General Meeting</b> - on Wednesday 25th September 2019, at 7.00 pm, in the Community Room, at the Fire and Rescue</li> </ol>

Headquarters, Penrith. They have arranged for two guest speakers this year. They will be Kevin McGilloway, the Chairman of the Fellrunner Bus Service, with the title of topic for discussion being Community Transport; and Judith Woof, of Warmer Homes Eden who will be holding a Workshop, an interactive opportunity between Parish Council representatives and Warm Homes Eden (WHE) Partners, on the Topic - How being cold can adversely affect people, how they can tackle it, what they can do to access WHE. In addition, there will be the usual AGM business. CALC would like to know if the Parish Council representative will be attending.

3. **Review of Polling Districts and Polling Places** – Eden District Council are seeking comments on any aspect of the polling districts and/or the polling places currently used in your area and inviting the Parish Council's representations and comments. Parish Councils and District Councillors will be consulted and comments are invited from any elector within the Parliamentary Constituency of Penrith and the Border, as well as any persons who have expertise in relation to access to premises or facilities for persons who have different forms of disability. Comments are also invited regarding those polling stations currently used for elections and/or any suggested alternatives. The review commences on 12 August 2019 and will end on 30 September 2019. Comments and representations should be sent in writing to the Returning Officer to be received by 5 pm on 30 September 2019 or by email to [elections@eden.gov.uk](mailto:elections@eden.gov.uk). Documents relating to the review can be inspected on the Council's website or at the Council's offices during normal office hours.
4. **Eden District Council Plan for 2019 – 2023** - a final draft of the Eden Council Plan for 2019-2023 is now available for consultation and can be viewed at [www.eden.gov.uk/councilplan](http://www.eden.gov.uk/councilplan). A copy of the plan is attached and your feedback would be welcomed by the Council. The survey is available online. Please submit your response to the Council by **4th October 2019**. The consultation questions are as follows:
  1. Do you agree with the 4 priorities of the Council for 2019-2023?
  2. Do you agree with the goals and actions identified to deliver the priorities?
  3. Do you have any suggestions for action to make the Council zero carbon and the District of Eden net zero carbon by 2030?
  4. Are there any important issues or challenges for Eden that are not currently included in the plan?
  5. The Council will be holding an event on the evening of 1<sup>st</sup> October 2019 at Rheged for Parish and Town Councils / Parish Meetings and further details will be available soon.
5. **May 2019 election survey** – an invitation to take part. The Clerk has completed it in relation to the Clerks point of view.
6. **Local Council Award Scheme Panel Member – CALC** are looking for experienced Councillors and Clerks who may be interested in becoming part of the peer review team for the Local Council Award Scheme (LCAS) run by NALC. Please also pass this email on to your members. They need volunteers who would be interested in working with other councillors and clerks in assessing whether parish and town councils have met the criteria for the three levels of the Local Council Award Scheme. These are:

		<ul style="list-style-type: none"> <li>• The <b>Foundation Award</b> demonstrates that a council meets the minimum requirements for operating lawfully and according to standard practice.</li> <li>• The <b>Quality Award</b> demonstrates that a council achieves good practise in governance, community engagement and council improvement.</li> <li>• The <b>Quality Gold Award</b> demonstrates that a council is at the forefront of best practice and achieves excellence in governance, community leadership and council development.</li> </ul> <p>The process of reviewing the applications for the various awards can be done at home via email, but we do pay expenses if the panel members choose to meet up at the start and end of the process. NALC issue set criteria for each level and the panel's role is to review the application and to see if it successfully fulfils the criteria for the award. If anyone is interested, please feel free to give CALC a ring in the office and they can tell you a bit more about the process.</p> <p><b>7. CALC's Developing your skills Training Programme September to December 2019.</b></p>
		<p><b>RESOLVED</b> that the invitations to participate be noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that Councillors visit to the Great Northern Air Ambulance base in Langwathby is to go ahead on the 3<sup>rd</sup> October 2019 once the Clerk has booked it with them.</p> <p><b>ALSO RESOLVED</b> that Councillor Gordon Nicolson will be attending the EALC Annual General Meeting - on Wednesday 25th September 2019.</p> <p><b>ALSO RESOLVED</b> that the Parish Council would like the Clerk to say in response to the Review of Polling Districts and Polling Places that there are no other suitable locations for a polling station in the parish of Lazonby to suggest, and the Village Hall is thought to be more than adequate for the job, it is advised that when booking the Village Hall that the Main Hall is booked primarily, and if possible the Jubilee Room too; this is due to the disable access to the Jubilee Room being through the Main Hall. If the Jubilee Room is booked for a polling station and the main hall is booked to another group then this makes it hard for disabled people to access the polling station”.</p>
19/184	<b>INFORMATION gave for reference only.</b>	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> <li>1. <b>CALC Newsletter – July 2019.</b></li> <li>2. <b>Better Internet Access in Cumbria information.</b></li> <li>3. <b>NALC Legal Update – June 2019</b> - regarding Use of secret ballots The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 and Public participation – naming individuals.</li> <li>4. <b>Working Together Service</b> - The Working Together Service is a framework devised by Cumbria County Council to ensure the safety of parish/town council volunteers (both Councillors and members of the public) and Lengthsman who undertake work to improve the standards of the environment within their parish. The Service sets out agreements which clarify the roles and responsibilities of these individuals when undertaking tasks which fall under the responsibility of the Cumbria Highways Authority such as roadside verge maintenance. The Working</li> </ol>

		<p>Together Service will also provide health and safety training/equipment to assist volunteers in undertaking low-risk highway maintenance activities. Cumbria County Council has developed the Working Together Service in collaboration with a number of parish/town councils and the Cumbria Association Local Councils (CALC). CALC supports this service seeing it as a “positive means for town and parish councils to work with Cumbria County Council in a legal, safe and effective way.” The Working Together Service has drawn up two different agreements to cover activities undertaken by town and parish councils. It is now beginning a trial of these agreements to establish whether further improvements can be made, the suitability of the agreement documents and to determine the resources required. Over the next coming months, the agreements will, in stages, become available district wide. CALC encourages members who are currently undertaking activities around the highways or who may wish to do this kind of work in future, to formalise their activities with Cumbria County Council by using the template agreements and also to take advantage of the health and safety training/equipment being provided by Cumbria County Council. The Working Together Service and CALC encourage all parish/town councils to contact Cumbria County Council via <a href="mailto:workingtogether@cumbria.gov.uk">workingtogether@cumbria.gov.uk</a> to inform them of any highways activities they are currently undertaking within their area so Cumbria County Council can begin to work with each parish to provide further safety, support and structure around these activities. Further useful information can also be found on the Working Together webpage: <a href="http://www.cumbria.gov.uk/yourcommunitysupport/workingtogether.asp">www.cumbria.gov.uk/yourcommunitysupport/workingtogether.asp</a></p> <p><b>5. Cumbria Action for Health and Mental Health Provider Forum Bulletin 29.07.2019 and 12.08.2019.</b></p> <p><b>6. Summer 2019 Newsletter from Eden Rivers Trust.</b></p>
		<p><b>RESOLVED</b> that it be the information above be noted and was given to the Council for reference only.</p>
<p><b>19/185</b></p>	<p><b>Date of the Next Meeting.</b></p>	<p><b>RESOLVED</b> that the date of the next scheduled meeting be Wednesday 2<sup>nd</sup> October, in the Jubilee Room, Lazonby Village Hall at 7.30 pm.</p>

<p><b>At this point in the meeting, the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</b></p>		
<p><b>RESOLVED</b> that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p>		
<p><b>19/186</b></p>	<p><b>Wall at Bank Foot.</b></p>	<p>The Council received an update about the Wall at Bank Foot.</p> <p><b>RESOLVED</b> that the working group continue to work with external parties on a confidential basis.</p>

The meeting finished at 9.50 pm.

**Please Note:**  
**Amendments to these Minutes have been made in red following approval at the Parish Council Meeting on the 2<sup>nd</sup> October 2019.**