

LAZONBY NEIGHBOURHOOD PLAN

STEERING GROUP MINUTES

Subject Steering Group Meeting
Date of Meeting: 13 November 2017
Location of Meeting: Stonebarn House, Low Plains Court

Attendees: **Name:**
Gordon Malcolm (GM)
Cllr Virginia Minihan (VM)
Cllr Peter Minihan (PM),
Cllr Gordon Nicolson (GN)
Cllr Chris Hill (CH)
Roger Campbell (RC),
Neil Kennedy (NK)

ITEM		ACTION
1.	Apologies All present	
2.	Matters Arising from October minutes <ul style="list-style-type: none">Will be covered during this meeting	
3.	Email from Paul Dancer of Savilles <ul style="list-style-type: none">Paul Dancer, who is working on behalf of Brackenburgh and Lazonby Estates sent an email to the dedicated LNP website asking for a copy of the minutes of our last meeting and the date when our completed submission would be submitted to EDC. VM replied that the documents were expected to be submitted on 14 November and attached a copy of the October minutes.This reply was circulated to all members of the Steering Group.	VM

<p>6.</p>	<p>Review of New Summary Leaflet and Pre-Referendum Flyer</p> <ul style="list-style-type: none"> • GN asked members to think of 10 reasons why Parishioners should vote for the LNP at Referendum and send their responses to him to incorporate into the draft summary leaflet by 30 November. GN would then email the draft summary leaflet for approval and comments over the Christmas break. • This leaflet will go to the printers once a Referendum date is announced by EDC and will be distributed to every house in the LNP designated area (the Parish) 10 days before the referendum date. • It was agreed that GN should also prepare a draft A5 (2 sides) flyer, which would be sent out to all members by email for comments/approval over the Christmas break. • The flyer will be distributed to every household in the Parish on the day before the Referendum. • Posters will be displayed around the village of Lazonby once a referendum date is known. 	<p>GN</p> <p>GN</p>
<p>7.</p>	<p>Provisional Future Timetable and Grant</p> <ul style="list-style-type: none"> • Current Grant runs out on 15.01.18 therefore all printing of summary leaflet, flyers and posters will be set-up and paid for before this date. There should not then be any more expense except for hiring of the village hall for meetings. • Completed LNP documents will be submitted to EDC on 14.11.17 and the Timetable is now dependent upon them but should proceed as follows:- <ul style="list-style-type: none"> ○ Jan '18 EDC may comment and make suggestions to be addressed ○ mid Jan '18 – end of Feb '18 - appointment of Inspector and comments of Inspector returned to EDC who may/may not ask for alterations to Plan. ○ March '18 Referendum date announced. 	<p>GN</p>
<p>8.</p>	<p>AOB</p> <ul style="list-style-type: none"> • GM has been invited to go to workshop being held by ACT and Cumbria County Council to promote the Neighbourhood Plan process to other communities. • Lorraine Smythe (ACT) has asked if she could do a case study on the NP process as gone through by the LNP Steering Group. • Provisional next meeting date – Monday 8 January 7.30pm at North Bank (GM's house) if needed. This will be dependant upon whether we have received a response from EDC by this date. 	<p>GM</p>