

LAZONBY NEIGHBOURHOOD PLAN

STEERING GROUP MINUTES

Subject Steering Group Meeting

Date of Meeting: 16 February 2017

Location of Meeting: Middle Cottage, Lazonby

Attendees:

Name:

Gordon Malcolm (GM)
Cllr Virginia Minihan (VM)
Cllr Peter Minihan (PM),
Cllr Chris Hill (CH)

ITEM		ACTION
1.	Apologies Apologies were received from Roger Campbell (RC), Neil Kennedy (NK), Cllr Gordon Nicolson (GN)	
2.	Matters Arising from 9 February minutes Covered in this meeting.	
3.	Feedback from Consultation Event <ul style="list-style-type: none">The event was well attended by 47 parishioners, some from outside of the village.There were many congratulatory comments about the Plan and an appreciation of the hard work that had gone into it.All comments were considered and some resulted in amendments to the plan and some policies.VM to type the comments and Steering group conclusions into the Consultation Statement.Several comments suggested that the Scaur Lane amenity area should be moved to the front of the site. This will be changed in the Plan.Comments were received about lack of access to Wan Fell, Lazonby Fell and Blaize Fell. PM to check on this by visiting the areas.Footpath policy was criticised and will be modified in line with advice received from Health Check Consultants.One comment suggested that housing for the elderly should be specifically addressed. The demographics will be looked at by PM to be included as an Appendix to a rewritten Policy H3.	VM GM PM GM PM GM

4.	<p>Feedback from meeting with EDC</p> <p>GN and VM had met with EDC to look at the alterations in the Eden Local Plan that might affect the LNP. The information given about housing numbers had already been relayed by GN at the last meeting but some further information was gained:-</p> <ul style="list-style-type: none"> • Out of the required 116 dwellings that have to be sited in the village (Key Hub) 35 will be provided by windfall sites over the next 15 year life of the Eden Local Plan, 17 sites are 'existing' ie already under construction/constructed, 48 are completed (The Meadows although EDC had the figure as 44), which leaves us only having to allocated 20 new sites in the village. Our housing site figures will be modified in light of this information but will still result in us identifying 156 housing sites in Lazonby as a Key Hub. • Heskett Park cannot be counted in our allocated Key Hub housing but can still appear in the NP as a site for 100% affordable housing, as a 'Rural Exception' site as it is outside the Key Hub (village). GM to rephrase in Plan. • EDC will specify where housing development will take place throughout the district except in areas that have an emerging Neighbourhood Plan. Therefore Lazonby can specify where housing should be sited rather than having sites imposed on us. • The Screening Opinion is underway and once the report has been written by Rachael Armstrong (EDC) it will be sent to Historic England, Natural England and the Environment Agency for their approval. • As we have sufficient sites to satisfy our allocation then it was agreed that the decision to look at one field outside the village boundary for our discounted sites database is sufficient. Rachael suggested that this may remove the need to include the village boundary but said that if we wish to include it then we need to justify why, with a good reason being that it removes the element of doubt as to what constitutes 'open countryside'. GM to reword the Plan to include this. • We still await a definitive answer as to whether we can include a local CIL in the Plan. 	<p>GM</p> <p>GM</p> <p>GM</p>
5.	<p>Letter to Scaur Lane Outline Planning Application</p> <p>Final draft of letter was approved ready to be sent to EDC by GM to arrive by 21 February.</p>	GM
6.	<p>Completion of Discounted Sites Database</p> <p>Mostly completed although some more robust reasoning is needed. GM had also put the proposed sites into a similar database using the same headings as suggested by EDC. This will be emailed round for the rest of the Steering Group to complete as far as possible.</p>	GM
7.	<p>Timetable re: further grant application</p> <p>If the EDC opinion comes back fairly soon to say that we don't need to undertake an Environmental Screening Assessment etc, then we are still on track to submit our documents to EDC by the end of March. It was felt that we would probably need to provide another Summary document along with a flyer to go into every house in the</p>	

	<p>Parish, when EDC arrange the Referendum for the Plan. There may also be the need for a further Public Consultation Event if the examiners report suggests major modifications to the Plan. Therefore we probably need to apply for finance to cover:-</p> <ul style="list-style-type: none"> • Final print of submission documents to go to EDC by end of March. • Final hard copies when amendments made after Independent Examination – June? • Hire of Hall, refreshments etc if further Consultation Event needed after Independent Examiners report – June? • Printing of Summary leaflet (+ flyer explaining the need to vote in the Referendum) for every household in Parish – July? • Monthly meetings for March – September • Summer barbeque to celebrate the adoption of the Plan!!!! – August 	GN
<p>8.</p>	<p>AOB Chris Chamberlain has offered to proof read all the documents before they are submitted to EDC. Everyone to look at Design Guide and bring comments to next meeting.</p>	<p>CH</p> <p>GM GN VM PM CH JJ</p>
<p>9.</p>	<p>Date of Next Meeting Thursday 9 March at 7.30pm at Stonebarn House, Low Plains Court.</p>	