

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

**Clerk to the Council:** Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT  
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### A NOTICE TO:

#### **All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 2<sup>nd</sup> February 2024.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 7<sup>th</sup> February 2024, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### **AGENDA**

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Appointment of Temporary Chair.</b>	<b>TO CONSIDER</b> the appointment of temporary Chair for the purpose of this meeting.
2.	<b>Apologies for Absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
3.	<b>Appointment of Chair of the Council for 2023 - 2024.</b>	<b>TO RECOMMEND</b> that proposals are invited from the floor for a Chair to be appointed for the year 2023 – 2024 from the Council Members.  <u><b>Report of the Clerk to Council.</b></u> With the recent resignation of the Chair, the Parish Council now needs to elect a new Chair; or if no one comes forward for the position, the Parish Council needs to make sure there is an acting Chair at each meeting that can support the Clerk and Treasurer over that month.
4.	<b>The Filling of Council Member Vacancies.</b>	<b>TO CONSIDER</b> any nominations to co-opt new Council Members.
5.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6.	<b>Declaration of Interest.</b>	<b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.  <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised</i>

		<p><i>Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b>  <i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
7.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b>Please Note:</b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
8.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul>
9.	<b>Broadband in the Parish.</b>	<p><b>TO RECEIVE</b> an update about broadband issues in the parish.</p> <p><b>ALSO TO RECEIVE</b> the Hyperfast GB Newsletter - December 2023 and Connecting Cumbria Newsletter December 2023.</p>
10.	<b>Report from the Local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> the Eden Focus Police Newsletter for Eden Rural and the Penrith &amp; Alston Police Newsletter for November &amp; December 2023, and December 2023 – January 2024.</p> <p style="text-align: center;"><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
11.	<b>Minutes of the Council Meeting on the 6<sup>th</sup> December 2023.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council Meeting on the 6<sup>th</sup> December 2023 be approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><b><u>Note: Please see Appendix 11a and b.</u></b></p>
12.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 6<sup>th</sup> December 2023</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Donations at Eden Bridge Car Park (Last minute 23/243).</b>	<b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.
	<b>b. State of footpaths in the Village (Last minute 23/243).</b>	<b>TO RECEIVE</b> an update about the state of the footpaths in the village, as well as the issue of dropped kerbs for wheelchair users.
	<b>c. Parish Fishing (Last minute 23/243).</b>	<b>TO RECEIVE</b> an update about the Fishing Rights and Bailiffing in the parish.

	<b>d. Social Media Presence for the Parish Council (Last minute 23/243).</b>	<b>TO RECEIVE</b> an update about having a social media presence for the Parish Council.
	<b>e. Speed Limit Signs Coming into the Village (Last minute 23/243).</b>	<b>TO RECEIVE</b> an update on the relocation of the 30 mph speed limit signs on the roads to Great Salkeld and Carlisle.
	<b>f. Steps up to the Railway Station (Last minute 23/243).</b>	<b>TO RECEIVE</b> an update about the overgrown steps going up passed the Midland Hotel towards the Railway Station.
13.	<b>Report from the Westmorland &amp; Furness Councillor.</b>	<b>TO RECEIVE</b> a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish.
14.	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<p><b>TO RECEIVE</b> an update about the proposed development of the Lazonby Egg Packing Station.</p> <p><b>ALSO TO CONSIDER</b> the role that the Parish Council would like Gordon Nicolson (former Parish Councillor) to take, in regard to the Egg Packing Station Housing Project.</p> <p><b><u>Report of the Clerk to Council.</u></b></p> <p>Gordon, prior to his retirement from the Parish Council, has had an integral role in progressing the housing project. If Gordon is to continue to be involved he will need to have authority from the Parish Council. This could either be co-opted to the Parish Council or being appointed to work solely on the Egg Packing Station. Gordon's preference is the latter. He would not make any decisions or give commitments on behalf of the Council who would reserve the right to approve any grant offers and agreements between Lazonby Parish Council and Westmorland and Furness Council. The Parish Council has discussed this via email during the Christmas/New Year break and has said they are happy for Gordon to be appointed to work solely on the Egg Packing Station Housing Project.</p>
15.	<b>Financial Report by the Treasurer.</b>	<p><b>TO RECEIVE</b> the December 2023 and January 2024 Treasurer's Report for approval.</p> <p style="text-align: right;"><b><u>Note: Please see Appendix 15a.</u></b></p>
16.	<b>Authority for Payments.</b>	<p><b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.</p> <p><b>1. To authorize a payment to Croglin Ltd of £364.</b> Croglin Ltd leased the Old School until September 2023 when Joe Butler the Director decided to set up another company within Croglin Ltd. Bud Designs Ltd was born and has taken on the rental of the property. Unfortunately the administration process between the two business failed to prevent Croglin Ltd from paying the quarterly rent due on November 6 the of £364 in error. Thus two amounts of £364 were paid on the same day. Bud Designs have asked if the Parish Council would kindly return the £364 to Croglin Ltd as a special request to keep the business dealings apart. They apologize for their mistake. On the 6th February another payment of £364 is due from Bud Designs Ltd for the next quarter. Therefore upon receipt of the next rental payment tomorrow (as collateral that their administration issues have been rectified) the Treasurer would like authority to pay £364 to Croglin Ltd as a Bank Transfer (No 124).</p>

17.	<b>Parish Web Site Hosts Price Increase.</b>	<p><b>TO CONSIDER</b> the UK Host 4u (the Parish Council's Web Site Hosts) increase in price and alternative offer.</p> <p><b><u>Report of the Treasurer to Council.</u></b></p> <p>UK Host 4u have just announced a price increase for 2024 for the basic Web Hosting paid in December from £49.99 to £59.99 plus VAT. An offer is available for a 3 for 2 whereby if we pay for 2 years hosting upfront the third would be free and they are willing to keep the price at the previous pre – price increase of £49.99. Therefore before VAT this would equate to £99.98, nothing to be paid in year 2 and 3 would be free. However to stress that this is for the Web Hosting only, the Domain Renewal is separate and would be paid annually currently at £12.45 before VAT and subject to possible increases.</p>
18.	<b>Planning Applications – New (or Appeal).</b>	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Westmorland and Furness Council.</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application Ref: 2023/1069/FPA</b> - (Full Application) - Demolition of existing buildings and flour silo and the erection of replacement extension and new extensions, at Bells Of Lazonby Ltd Edenholme Bakery Lazonby Penrith CA10 1BG.</li> <li>2. <b>Planning Application Ref: 2023/1105/FPA</b> – (Full application) - Extension of main bakery building, extension of gluten free bakery building, erection of a storage building, and reconfiguration of internal access road and car parking area, including associated operations, at Bells Of Lazonby Ltd, Edenholme Bakery, Lazonby, Penrith CA10 1BG.</li> <li>3. <b>Planning Application Ref: 2024/0026/FPA</b> – (Full Application) - Variation of condition 6 (agricultural occupancy restriction) to also allow occupation by staff of adjacent Low Plains water plant, attached to approval 08/0803, at Low Plains Farm Armathwaite CA4 9TR.</li> </ol> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p> <p><b>ALSO TO RECEIVE</b> the following reports for approval for:</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application Ref: 2023/1019/FPA</b> - Erection of a 3 bay broadband cabinet, on Land south of junction of B6412 and Scour Lane, Lazonby, Penrith CA10 1BX.</li> </ol> <p>The planning applications were considered by the Planning Committee and Members of the Parish Council by Email. Written notifications were given to parishioners via the parish notice boards, during the month of December into January. No objections or comments were received from parishioners for the planning applications. The Parish Council gave <b>NO OBJECTIONS</b> response to this planning application.</p> <p style="text-align: right;"><b><u>Note: Please see Appendix 18a.</u></b></p>

19.	<b>Planning Applications – Decisions.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Westmorland and Furness Council.</p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
20.	<b>New Parish Highways Link Person, and any current Reports to be made.</b>	<p><b>TO CONSIDER</b> the appointment of a new Parish Highways Link Person.</p> <p><b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p><b>ALSO TO RECEIVE</b> notice that there are planned roadworks on the M6 which will impact residents of Lazonby parish, on the A6 between Stoney Beck roundabout and the Golden Fleece. National Highways are carrying out repair works to Intack a Bridge on the southbound carriageway of the M6, that has been struck by an over height vehicle. To safely carry out the works they will be installing lane closures and temporary barrier on the M6. To safely install and remove the traffic management they need to close the motorway and divert the southbound traffic onto the A6. The closures will be overnight between the hours of 20:00 and 06:00 and are planned to take place on the nights of Saturday &amp; Sunday 2<sup>nd</sup> &amp; 3<sup>rd</sup> of March and again on Saturday &amp; Sunday 23<sup>rd</sup> &amp; 24<sup>th</sup> March.</p>
21.	<b>Flooding Action Group.</b>	<p><b>TO RECEIVE</b> an update about the flooding issues in the parish.</p>
22.	<b>Reduction in Donations Request for Catering Van.</b>	<p><b>TO CONSIDER</b> if the Parish Council are happy to reduce the weekly donation for Baraugh Food Produce is use the Eden Bridge car park because they are barely making a profit.</p>
23.	<b>Westmorland &amp; Furness Council's Community Asset Transfer Scheme.</b>	<p><b>TO CONSIDER</b> the Westmorland &amp; Furness Council's Community Asset Transfer Scheme.</p> <p><b>Report of the Clerk to Council.</b> Local groups and organisations can now apply for long term leases on Westmorland and Furness Council buildings and land for sustainable projects and initiatives. Councillor Carrick has asked for a breakdown of land owned by Westmorland &amp; Furness Council in the parish to see if the Parish Council can put any of it to use.</p>
24.	<b>Fishing Notice.</b>	<p><b>TO CONSIDER</b> replacing the fishing notice at the end of the Lazonby Fishing Rights which has recently been washed away in the floods.</p>
25.	<b>Footway Lighting Repairs</b>	<p><b>TO CONSIDER</b> the Parish Council doing a maintenance inspection of all the lights in the parish.</p> <p><b>ALSO TO RECEIVE</b> notification of more lights (13 &amp; 14) being out.</p> <p><b>ALSO TO RECEIVE</b> an update on the following footway lights which were both reported as not working (This was last minuted as 23/216):</p> <ol style="list-style-type: none"> <li>1. A footway Light reported to be out near the co-op shop.</li> <li>2. A footway light reported to be on constantly near the bowling club.</li> </ol>
26.	<b>Problem with the Tree between Lazonby Swimming Pool and Eden Bridge.</b>	<p><b>TO CONSIDER</b> the removal of the overhanging tree between Lazonby pool and the Bridge following further complaints regarding high vehicle strikes, even though cutting back work has been carried out on the tree recently.</p>

<p>27.</p>	<p><b>Woodland Management Plan – Stakeholder Consultation, at Scratchmill Scar, Lazonby Fell, Plumpton, Penrith.</b></p>	<p><b>TO CONSIDER</b> the Woodland Management Plan – Stakeholder Consultation, at Scratchmill Scar, Lazonby Fell, Plumpton, Penrith.</p> <p><b><u>Report of the Clerk to Council.</u></b></p> <p>A Forestry Management company are currently in the process of revising the Woodland Management Plan (<u>non-funded</u>) on behalf of the new woodland owner. This plan aims to deliver long-term benefits through sustainable forest management which includes a program of work to enhance the lowland heath habitat. The strategic plan outlines their proposals for the next ten- and twenty-year periods together with the following documents:</p> <ul style="list-style-type: none"> <li>• Location</li> <li>• Compartment &amp; Species Map</li> <li>• Concept felling and planting plan</li> </ul> <p>As a stakeholder in the Woodland Management process, they would be grateful if the Parish Council could let them have the Parish Council’s comments regarding their proposals. Please let the Senior Forest Manager have any feedback in writing by the 28<sup>th</sup> February 2024.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
<p>28.</p>	<p><b>Invitations to Participate.</b></p>	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>Survey asking for examples on how Household Support Fund has supported people</b> - This survey provides an opportunity to provide feedback on how Household Support Fund (HSF) has benefitted people across Cumbria, and what the impacts are likely to be if HSF did not continue beyond March 2024. Household Support Fund is national (DWP) funding that has been distributed by local Councils. In Cumbria, it has funded a number of activities, including the provision of Free School Meal Vouchers to cover the school holiday periods, increased School Clothing Grants, and Hardship Payments to individuals in financial crisis (available via the Council Service Centres, by phone or online form). The information provided in this survey will be available to Cumbria CVS, Cumberland Council and Westmorland and Furness Council - and parts of it may be shared with Ipsos-Mori (who are evaluating Household Support Fund effectiveness for DWP) and the Local Government Association. All the questions are optional, so you can complete the survey anonymously if you wish - but it's far more helpful to us if we know which organisation the information has come from.</li> <li>2. <b>Penrith Neighbourhood Development Plan – Public Consultation on Policies 8 and 9</b> - Westmorland and Furness Council are consulting on Policy 8 (Identifying and Protecting Local Green Spaces) and Policy 9 (Protecting and Enhancing Sport, Leisure and Recreation Facilities) of the Penrith Neighbourhood Development Plan. The consultation is open from 8<sup>th</sup> January to 18<sup>th</sup> February 2024.</li> <li>3. <b>CALC Training Programme January 2024 - July 2024.</b></li> <li>4. <b>CALC Event - How can CALC training help you?</b> - Tuesday 12<sup>th</sup> March 2024 at 7 pm, CALC provide an array of training courses for its members. This event is to give Parish Councils an introduction in to the courses, and give you the chance to see what our current courses are, and see what benefit the courses are to you and your council. CALC also run other courses of interest to councils, such as climate &amp; carbon courses, playground inspection courses, charity webinars etc. CALC’s trainers will be present to showcase their courses and to answer any questions you may have on their courses. They will also have Steve Parkinson, of Parkinson Partnership at the session. Steve facilitates finance and VAT</li> </ol>

related training to Councils.

5. **Training Event - Charitable Trusts and Parish/Town Councils - Navigating the Minefield** - CALC have arranged for Roger Taylor (Consultant at Wellers Hedleys Solicitors) to run a 2-part webinar which will give you a wider understanding of Trusts, and guidance for the trusteeship of charities, on Tuesday 19 & 26th March - £30 per person for the 2 webinars.

**Please Note: This information has been circulated by Email to Councillors.**

29. **INFORMATION given for reference only.**

**TO RECEIVE** and be **NOTED** any information that has been given out for reference only:

1. **Every Life Matters Winter Training Programme.**
2. **Newsletter from Eden Rivers Trust - autumn/winter 2023.**
3. **CALC Newsletter – November and December 2023.**
4. **Charge My Street information.**
5. **Westmorland & Furness Council Warm spots map information.**
6. **Winter Readiness for Families with Children - Emergency Infant Formula Milk - Westmorland and Furness information.**
7. **CCRG: Met Office Community Resilience Training Prospectus Information.**
8. **NALC December legal bulletin update – December 2023.**
9. **Civility and Respect Newsletter – December 2023.**
10. **Westmorland and Furness Council and CALC conversation Information – December 2023.**
11. **NWS E-bulletin – NWS’ Annual Review 2022-2023, capping at the Repository, development of a GDF in France Information.**
12. **Penrith Parking Permit Survey Information.**
13. **Local Council Award Scheme Information.**
14. **Cumbria Local Nature Partnership update – January 2024.**
15. **January 2024 edition of the Cumbria CVS Focus on Funding Newsletter.**
16. **Allithwaite & Cartmel Neighbourhood Plan Information** - The Final Allithwaite and Cartmel Neighbourhood Plan (version for referendum) including the Examiner’s recommended changes, along with associated documents including the Examiner’s Report and the Decision Statement is available on our Allithwaite and Cartmel Neighbourhood Plan webpage, with hardcopies available for inspection.
17. **Recent Storm updates etc.**
18. **2024-2025 S137 Spending Limits** - The Department for Levelling Up, Housing and Communities has notified the National Association of Local Councils (NALC) that the appropriate sum for section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2024/25 is £10.81 per electorate. The amount is a result of increasing the amount of £9.93 for 2023/24 by the percentage increase in the retail index between September 2022 and September 2023 under Schedule 12B to the 1972 Act.
19. **UK Shared Prosperity Fund E26 & Rural England Prosperity Fund 2.7 Information.**
20. **Westmorland and Furness Council Community Grant information.**
21. **Love Your Liver Road Show** - is coming to the North West to find those ‘unaware’ they have liver damage. You can get your liver checked out at Morrisons, in Kendal, Queen Katherines Avenue, LA9 6DU on Tuesday 6<sup>th</sup> February 2024 10 am – 4 pm.

**Please Note: This information has been circulated by Email to Councillors.**

30.	<b>Date of the Next Meeting.</b>	<b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 6 <sup>th</sup> March 2024, at 7.30 pm, in the Village Hall.
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**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

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**LAZONBY PARISH COUNCIL**  
**February 2024 Meeting of the Parish Council**  
**SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
11a and b.	11a - Minutes of the Council Meeting on the 6 <sup>th</sup> December 2023.  11b - Confidential Minutes of the Council Meeting on the 6 <sup>th</sup> December 2023 (Parish Council Members only).
15a.	Financial Report by the Treasurer.
18a.	Planning Applications – New (or Appeal).