

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 31st January 2020.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 5th February 2020, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible</i>

		<p><i>declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p>A note from the Clerk to the Council. A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
4.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
5.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
6.	Report from the local Community Police.	TO RECEIVE a report from the local Community Police.
7.	Minutes of the Council Meeting of the 4th December 2019.	<p>RECOMMENDATION that the Minutes of the Parish Council meeting on the 4th December 2019 be approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><u>Note: Please see Appendix 7a.</u></p>
8.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the 4th December 2019 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Transfer of Assets and Service to the Parish (last minute no. 19/244).	TO RECEIVE an update regarding the 'Transfer of Assets and Services' to the Parish'.
	b. Footway Light replacement on the B6413 (last minute no. 19/244).	<p>TO RECEIVE an update regarding the Footway Light replacement on the B6413 near Thorn Tree.</p> <p><u>Report of the Clerk to the Council.</u> The Clerk contacted Amanda Ward, the Assistant Property and Contracts Officer at Eden District Council to ask for an update on the Footway Light replacement on the B6413 near Thorn Tree. Amanda Ward replied to say that Eden District Council was currently waiting for a few of the outstanding lights to be transferred by ENWL which includes this light. Due to this light being put on hold for a while whilst discussions took place with the resident when it was initially installed, meaning that unfortunately that it missed the original slot with ENWL and they have had to re-programme it back into their list of works. Amanda has said that if she is provided with a date by ENWL then she will inform the Parish Council.</p>

<p>c. Hedgehog Warning Signs (last minute no. 19/244).</p>	<p>TO RECEIVE an update about the Hedgehog warning signs.</p>
<p>d. Lights on Fiddlers Lane (last minute no. 19/244).</p>	<p>TO RECEIVE an update on the lights on Fiddlers Lane.</p> <p><u>Report of the Clerk to the Council.</u> The Parish Council has been copied into a letter from the Location Manager of Anchor Handover's Eden Court which was sent to Eden District Council regarding the footway lights in Fiddlers Lane, and the concerns about the lack of them once the existing lights have ceased working. The letter has indicated disappointment in the Parish Councils decision not to pay for and maintain a new light in the area due to financial implications. The letter says that the footway lighting is of benefit to the Eden Court residents and other parishioners using the area. Also, that they feel it is an unfair distribution of Council Tax funds when 31 residents at Eden Court pay Council Tax.</p>
<p>e. Memorial for Chris Hill (last minute no. 19/244).</p>	<p>TO RECEIVE an update regarding a memorial to Chris Hill, who was a longstanding Parish Councillor and active member of the local community.</p>
<p>f. Unkempt Areas Under the Railway Bridge & Along the Railway Tracks (last minute no. 19/244).</p>	<p>TO RECEIVE an update about the unkempt areas under the railway bridge and along the railway tracks.</p> <p><u>Report of the Clerk to the Council.</u> The Clerk contacted Network rail to request that the land under the railway bridge and down the track sides at Lazonby Railway Station was cleared of rubbish and tree saplings that are now growing through the undergrowth, which also needs attention. The Clerk told them that she had contacted Northern rail about this issue who have told me that Network Rail own the land in question, and do clear it of litter. The clerk explained that the Parish Council were also told that Network Rail has semi-regular patrols to clear the track bed of litter, but for other areas (ie embankments or bridges) they normally deal with this reactively. Network rails asked for some more specific details and some images of the undergrowth, saplings and rubbish needing to be cleared, which the Clerk supplied courtesy of Councillor Chris West. Network Rail replied to confirm that their team would be attending the site on Monday 20th January 2020 to do the clearing work needed. The work has now been done and they have done a great job of clearing it.</p>
<p>g. Ownership of Land. (Last minute no. 19/244).</p>	<p>TO RECEIVE an update about the ownership of land near the Old School after a suggestion was made that the land may belong to the Parish Council.</p>
<p>h. Rubbish bin on Scarrows (Last minute no. 19/244).</p>	<p>TO RECEIVE an update on the new rubbish bin on Scarrows.</p> <p><u>Report of the Clerk to the Council.</u> Councillors met with Eden District Council to discuss the position of the new waste/litter bin. It was decided at the site meeting that the bin should be sited at Scarrows Lane, near to Mirador. The bin was then installed as requested. However, it appears that someone has moved the bin to another position nearer the bench seat at the Mirador and put reflectors on it. Parishioners have expressed their concerns about this and have said they are worried that any smells emanating from that bin will affect people who sit and enjoy the views from the Mirador. They have asked if the bin can be moved back to its agreed position and anchored down to prevent it from happening again. Furthermore, Councillor Chris West visited a number</p>

		of Parishioners living near the bin to see if they knew anything about the bin being moved, and also rang the farmer who uses the field next to the road.
	i. Parking on the Pavement issues (Last minute no. 19/241)	<p>TO RECEIVE an update about the parking on the pavement issues.</p> <p><u>Report of the Clerk to the Council.</u> After the last Parish Council meeting in December 2019, the Clerk contacted the community policewoman Erica Norman PCSO 5397 to report the issues of parking on the pavement supplying two photographs of the cars on the pavement. Erica Norman PCSO 5397 replied that the cars in the photographs would not be classed as an offence because the vehicles were not obstructing the pavement and were parked legitimately. Therefore, the Police would not be able to do anything about cars that are parked that are not obstructing the pavement and if there is no signage to say that they cannot park there. Erica Norman PCSO 5397 also said that she drives through Lazonby quite frequently and vehicles that park on the main road are also not committing an offence because most do not park on the pavement and the cars that park up towards Bells the Police would not be able to do anything about that either as there is no road markings or signs to say otherwise. Cars that park on double yellow lines would need to be dealt with by traffic wardens from the Council. It seems like the complaints are about all roadside parking in Lazonby which would never be able to stop as there is simply nowhere else for people to leave cars. It also acts as a good speed calming measure as it slows traffic down. Erica Norman PCSO 5397 did, however, say that she would keep an eye out when she is passing through and If she sees any cars obstructing the pavement or parked in a dangerous position then they will be dealt with it accordingly.</p>
9.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
10.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
11.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update on the proposed development of Lazonby Egg Packing Station.
	b. Neighbourhood Plan.	TO RECEIVE a final update regarding the Neighbourhood Plan.
	c. Traffic Issues in the Parish.	<p>TO RECEIVE an update about the Traffic Issues in the parish.</p> <p>ALSO TO CONSIDER the Eden Traffic Regulation Order 2020 – statutory consultation in Lazonby. Documents relating to the statutory advertisement and consultation of proposed amendments to the Eden Traffic Regulation Order were given to the Councillors by Email.</p> <p>1. PROPOSED NEW 'NO WAITING AT ANY TIME' RESTRICTION ON SEAT HILL, LAZONBY - As part of this year's annual review of traffic regulation orders, County Council are now to formally advertise the above proposal. Attached is a copy of the site notice which will appear</p>

in the press and will also be posted on site until 15th February 2020. Following comments received from residents and the Parish Council relating to the lack of room and vehicles having difficulties negotiating the above junction due to the narrow width of the road and parked vehicles. Cumbria County Council Highways are proposing to introduce a new 'No Waiting at Any Time' restriction on a short stretch of Seat Hill at its junction with the B6413, Lazonby. Full details of our proposals are shown on the enclosed plan.

2. **PROPOSED NEW 'NO WAITING AT ANY TIME' RESTRICTION ON THE B6413 AT LAZONBY** - As part of this year's annual review of traffic regulation orders, County Council are now to formally advertise the above proposal. Attached is a copy of the site notice which will appear in the press and will also be posted on site until 15th February 2020. Following comments from residents and the Parish Council relating to parking and a lack of visibility causing vehicles to drive on the footway when passing on the B6413 southwest of its junction with Scaur Lane, Cumbria County Council Highways are proposing to introduce new 'No Waiting at Any Time' restrictions on two short stretches of B6413, Lazonby. As part of the scheme we are also proposing to introduce a short length of 'No Waiting at Any Time' restriction on the northwest side of the B6413 at its junction with Scaur Lane to improve vehicle access to Scaur Lane and on Scaur Lane itself to improve resident access to the properties behind the village hall. All responses received will be reviewed and amendments may be made to the scheme. The proposals will be debated by Councillors at Eden Local Committee and, with Committee approval, the Traffic Regulation Order will be made and the scheme implemented.
3. **PROPOSED NEW 'NO WAITING AT ANY TIME' RESTRICTION ON THE B6412, LAZONBY** - As part of this year's annual review of traffic regulation orders, County Council are now to formally advertise the above proposal. Attached is a copy of the site notice which will appear in the press and will also be posted on site until 15th February 2020. Following comments being received from residents and the Parish Council relating to parking and a lack of visibility on the B6412 in the vicinity of the Bowling Club, Cumbria County Council Highways are proposing to introduce a new 'No Waiting at Any Time' restriction on a short stretch of the B6412. This will provide a break for vehicles travelling in a northerly direction when they meet opposing traffic travelling in the opposite direction. Full details of our proposals are shown on the enclosed plan. All responses received will be reviewed and amendments may be made to the scheme. The proposals will be debated by Councillors at Eden Local Committee and, with Committee approval, the Traffic Regulation Order will be made and the scheme implemented.

**THE COUNTY OF CUMBRIA (VARIOUS ROADS, DISTRICT OF EDEN)
(CONSOLIDATION AND PROVISION OF TRAFFIC REGULATIONS)
ORDER 20.**

The Cumbria County Council hereby give notice that it proposes to make the above Order under Sections 1(1), 2(1) to (4), 19, 32, 35, 35A, 38, 45, 46, 47, 49, 51, 53 and 64, Part 6 of the Traffic Management Act 2004 and Part

		<p>IV of Schedule 9 to the Road Traffic Regulation Act 1984.</p> <p>The effect of the proposed Order will be to: -</p> <p>Consolidate the provisions of the following Orders into one concise Order: -</p> <p>The County of Cumbria (Various Roads, District of Eden) (Consolidation and Provision of Traffic Regulations) Order 2018; and The County of Cumbria (Various Roads, District of Eden) (Consolidation and Provision of Traffic Regulations) (Order 2018) Variation (No. 1) Order 2019;</p> <p>and introduce the following proposed restrictions: -</p> <ul style="list-style-type: none"> (i) "No Waiting At Any Time" restrictions: - <ul style="list-style-type: none"> (a) At the junction of the A689 and B6277 in Alston; (b) On parts of the C1037 and C3033 in Calthwaite; (c) On part of the B6412 near the Bowling Club in Lazonby; (d) On parts of the B6413 near the Village Hall in Lazonby; (e) On part of the U3635 Seat Hill, Lazonby; (f) On the U3279 Church Street, Tebay; (g) On parts of the A685 and the U3392 in Tebay; (ii) "Prohibition of Heavy Commercial Vehicles Over 7.5 Tonnes maximum gross weight, except for access" restrictions on the B6262, C3048 and U3182 in Brougham; and (iii) "One-Way Traffic" restriction on part of the U3355 and the entirety of the U3349 Pembroke Street, Appleby. <p>Full details of the proposed Order together with a statement of the Council's reasons for proposing to make the Order, together with a copy of the Orders to be consolidated and revoked, may be inspected at: -</p> <ul style="list-style-type: none"> (i) Kirkby Stephen Library, Kirkby Stephen Local Links, Vicarage Lane, Kirkby Stephen, CA17 4QX; (ii) Alston Town Hall, Front Street, Alston, Cumbria, CA9 3RF; (iii) Skirsgill Highways Depot, Penrith, CA10 2BQ; and (iv) the offices of the undersigned during normal working hours. <p>If you wish to object or comment upon the proposed Order you should write to <i>Chief Legal Officer, Cumbria House, 117 Botchergate, Carlisle, CA1 1RD</i> or email kim.baxter@cumbria.gov.uk, by 15th February 2020, marking your correspondence with reference KB/4.4.1034/15.001537</p>
	<p>d. Footpath between Eden Bridge and Lazonby Swimming Pool.</p>	<p>TO RECEIVE an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.</p>
	<p>e. VE Day Celebrations.</p>	<p>TO RECEIVE an update about the VE Celebrations.</p>
	<p>f. Keeping the Village Tidy.</p>	<p>TO RECEIVE an update from the Lazonby Village Volunteers on their work keeping Lazonby Tidy,</p>
	<p>g. Planting Trees in the Parish.</p>	<p>TO RECEIVE an update about the planting approximately 100 saplings of various species at the southern end of what was the allotment site on the parish playing/sports field.</p>

12.	Financial Report by the Treasurer.	<p>TO RECEIVE the Financial Report from the Treasurer.</p> <p style="text-align: right;"><u>Note: Please see Appendix 12a.</u></p>
13.	Internet Banking.	<p>TO RECEIVE the Treasurer's Report on Internet Banking.</p> <p><u>Report of the Treasurer to the Council.</u></p> <p>The Treasurer began investigating on behalf of the Parish Council the possibilities of implementing Internet Banking. The following short report details his findings having consulted with the Council's Bank HSBC (Customer Manager) and CALC.</p> <p>Financial Regulations allow the Council to adopt the use of Internet Banking providing strict guidelines are enforced within the statutory regulations. Further robust checks at a local level would also have to be arranged upon agreement with the Council to prevent fraud and misuse of Parishioners money.</p> <p>HSBC provides a service known as "Business Internet Banking" which facilitates a Primary User and if required a Secondary User, of which more than one can be appointed. The Primary User is the person responsible for setting up and administering "Business Internet Banking" and its ongoing use, appointed in accordance with the mandate (ie the Treasurer).</p> <p>When registering for Internet Banking the Council will have to nominate someone to be the Primary User (ie the Treasurer). Since the mandate allows three signatures at present, the only option would be to allow the Treasurer to apply for Internet Banking on behalf of the Council and then become Primary User. A Secondary User (or Users) can be added by the Primary User and be given the same rights as the Primary User.</p> <p>CALC are supportive of the use of Internet Banking and recommend further layers of security checks on any transactions performed by the Users in addition to the Financial Regulations. CALC has just one concern, trust in the staff using the service. Whilst the present employees are established and known by the Council and considered secure the Council has to seriously consider future employee use since fraud cases are prevalent both locally and nationally.</p> <p>A blueprint for initiating additional security checks on any transactions would have to be included in the Council's Financial Regulations. They could be as follows –</p> <ul style="list-style-type: none"> • All signatures granted access (become Users). • Primary User (Treasurer) to make payments only and up to an agreed limit per transaction with the Council and more importantly the Bank. • Other Users make a periodic check, possibly once a month before/after meeting date. • The Treasurers Report to DETAIL any Internet Transfers. • Invoices payable countersigned by a signatory, checked by Chair. • Monthly Statements to be checked by Chair then signed off on each Transfer against earlier invoice. <p>Should the Council agree to adopt Internet Banking it is quite possible that once registered the system may prove or <u>not</u> prove feasible as the generic</p>

		banking concept by HSBC opens areas that may complicate security or become less beneficial than previously thought. Therefore a proviso should be given to enable the Primary User to report to the Council the capabilities of the system in all respects before the official implementation of the first transaction. This could be verified by the other Users.
14.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
15.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 20/0006 (Re-submission of 19/0166) – Retrospective change of use of agricultural land to domestic curtilage and proposed erection of detached garage, at 2 Holmegarth. Lazonby. 2. Planning Application No. 20/0022 – Retrospective installation of air source heat pump, at 5 Seat Hill, Lazonby. 3. Planning Application No. 20/0035 – Erection of single storey extension to front elevation, at Rectory Barn, Lazonby, Penrith. 4. Planning Application No. 20/0036 – Retrospective application for the erection of 2 no storage sheds with side covered area at Brackenbank Boarding Kennels, Lazonby, CA10 1AX. <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</p> <p>ALSO TO NOTE that a notice of intention was received for Planning Application No. 19/0903 – proposed demolition of the storage unit, at Bank Top Store, Lazonby, CA101AQ. PLEASE NOTE paperwork was received to comment on for this site, however, it was on the weekly planning application list on 27/12/19.</p> <p>ALSO TO RECEIVE a planning application report for approval regarding the following Planning Application, which was considered by the Planning Committee and Members of the Parish Council by Email, with written notification to parishioners via the parish notice boards, in December 2019. No objections or comments were received from parishioners. The Parish Council gave a NO COMMENTS response to the following planning application:</p> <ol style="list-style-type: none"> 1. Planning Application No. 19/0858 – Change of use of the existing building to create an independent dwelling., Eden Field, Armathwaite CA4 9PQ. <p style="text-align: right;"><u>Note: Please see Appendix 15a.</u></p>

16.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. Planning Application No. 19/0858 – Change of use of the existing building to create an independent dwelling at Eden Field, Armathwaite CA49PQ – GRANTED.</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
17.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p>1. Emergency Road closure - Great Salkeld, Penrith - 30.12.19 – The following details were given regarding an Emergency road closure along a section of the C3018 Great Salkeld, Penrith, allowing Morrison Utility Services to carry out repairs to a burst main.</p> <p>Extents A section of the C3018 from its junction with the C3002 in an overall north westerly direction to its junction with the B6413.</p> <p>Duration The closure is expected to be in place for 8 days.</p> <p>Alternative route A suitable alternative route will be available via the B6413, C3017 and the C3002.</p> <p>2. Temporary Road Closure - C3017 Salkeld Dykes near Penrith - 27.01.20 - a temporary road closure which has been put in place to allow Morrison Utility Services to carry out Water Mains Works. These works are due to commence 27th January 2020 and have an approx. duration of 3 & 5 weeks.</p> <p>Location:</p> <p>Phase 1: C3017 from a point approx. 20m south of its junction with the U3058, extending in a southerly direction for approx. 85m; Duration: From 27 January 2020 for approx. 5 weeks.</p> <p>Phase 2: C3017 from its junction with the U3058, extending in a north westerly direction for approx. 40m; Duration: From 27 January 2020 for approx. 3 week.</p> <p>Alternative Route: via the unrestricted section of C3017, C3002 & C3018.</p>

18.	Broken Wooden Post Near the Church.	<p>TO RECEIVE a report about a broken wooden post at the end of the Parish Council land opposite the church.</p> <p><u>Report of the Clerk to the Council.</u> It was reported to the Clerk that a broken post has a metal rail through it so when the post comes off it will leave a potentially dangerous exposed metal rail. It is not sure if this responsibility of the Parish Council or Cumbria County Council.</p>
19.	Park Bench Donation.	<p>TO CONSIDER a parishioner's kind offer of donating a park bench to the Parish.</p> <p><u>Report of the Clerk to the Council.</u> A parishioner has kindly offered to donate a new bench made of recycled plastic to the parish. The parishioner would like it to be positioned next to the railway bridge over Fiddler's Lane, Lazonby so that it would be convenient for elderly people walking from Eden Court, and placed in the walled corner and facing south. In this position, it would be protected from northerly and easterly cold winds and provide a beautiful view of the Pennines and the Eden Valley. The parishioner has recommended that the bench be anchored to a concrete slab, which they are also willing to finance. The parishioner has said that if the Parish Council considers the bench to be a feasible proposition, that they would be pleased to discuss the matter further.</p>
20.	Employing a Lengths man.	<p>TO CONSIDER employing a Lengths men in the parish.</p>
21.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. CALC Developing your Skills Programme - Jan to July 2020. 2. Invite to take part in the Battle of Britain 80th Celebrations. 3. EALC Councillor & Clerk Forum on Transparency Code Requirements - on 19th February 2020, at 7 pm at the Cumbria Fire & Rescue Service HG in Penrith. 4. NALC JPAG Practitioners Guide Survey - NALC is seeking feedback on behalf of the Joint Panel on Accountability and Governance (JPAG) on its Joint Practitioners Guide. To this end, all local (parish and town) councils are invited to complete a short on JPAG and the Guide by Friday 28th February 2020 on the NALC website. For more information on both JPAG and the Joint Practitioners Guide, please see the NALC website. <p><u>Please Note: This information has been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p>
22.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. NALC Legal Update – Dec 2019 – Repairs to property relating to affairs of the Church. <p><u>Please Note: This information has been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p>

23.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 4 th March 2020, in the Jubilee Room, Lazonby Village Hall at 7.30 pm.
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TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda items.

24.	Proposed Development of Lazonby Egg Packing Station (Wall at Bankfoot).	TO RECEIVE confidential updates on the proposed development of Lazonby Egg Packing Station.
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INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are **NOT** on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

February 2020 Meeting of the Parish Council

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
7a.	Minutes of the Council Meeting of the 4 th December 2019.
12a.	Financial Report by the Treasurer.
15a.	Planning Applications – New (or Appeal).