

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

**Clerk to the Council:** Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT  
**Tel:** 0843 2894416      **Website:** [www.lazonbyparishcouncil.org](http://www.lazonbyparishcouncil.org)      **Email:** [LazonbyPC@googlemail.com](mailto:LazonbyPC@googlemail.com)

---

### A NOTICE TO:

#### **All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 24<sup>th</sup> February 2023.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 1<sup>st</sup> March 2023, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### **AGENDA**

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	<b>TO RECEIVE</b> any apologies for absence.
2.	The filling of a Council Member Vacancy.	<b>TO CONSIDER</b> any nominations to co-opt new Council Members
3.	Requests for Dispensations.	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	<b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.  <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member</i>

		<p><i>requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b>  <i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul> <p><b>ALSO TO RECEIVE</b> the following concerns of Parishioners received so far via email to the Clerk:</p> <ol style="list-style-type: none"> <li>1. A parishioner has asked if the Parish Council would be able to arrange for the 'Lazonby' signs, the 30mph signs into the village and the reverse side of the 30mph signs to be cleaned as they either have green moss or algae on them and are looking quite tatty. The parishioner has said if they were cleaned it would highlight the speed limit and create a better more cared for impression when entering the village.</li> </ol>
7.	<b>Report from the local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> the Eden Focus Police Newsletter for Penrith &amp; Alston Police Newsletter for January 2023.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
8.	<b>Minutes of the Council Meeting on the 1<sup>st</sup> February 2023.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council Meeting on the 1<sup>st</sup> February 2023 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 8a.</u></b></p>
9.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 1<sup>st</sup> February 2023</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Donations at Eden Bridge Car Park (Last minute 23/09).</b>	<p><b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.</p>

	<b>b. Repair of the door on the Grass Cutting equipment storage shed (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update about the invoice for the rendering work on the grass-cutting equipment storage shed.
	<b>c. State of footpaths in the Village (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update about the state of the footpaths in the village, as well as the issue of dropped kerbs for wheelchair users.
	<b>d. Parish Fishing (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update about the Fishing Rights and Bailifing in the parish.
	<b>e. Sign at River Eden (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update about the sign saying “no access ISSS site on our stream by Lazonby Estates.” which appeared at the River Eden.
	<b>f. Broken Rail near the Old School (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update about the broken paving slab near the bench near the Old School.
	<b>g. Scaur Close steps (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update on the Scaur Close steps after it was reported that a brick has come out from under the steps, which go from Scaur Close onto the Salkeld road
	<b>h. Surface Water on the Road to Plumpton (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update on the surface water on the road to Plumpton.
	<b>i. Mud on Road from Quarry Vehicles and Blocked Gulley (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update about mud on road near the quarry onto the A6 to Plumpton, from quarry vehicles and the blocked gulley.
	<b>j. Damaged Stone Plinth near the Church (Last minute 23/09).</b>	<b>TO RECEIVE</b> an update about the damaged Stone Plinth near the Church.
	<b>k. pothole on the road to North Dykes (Last minute 23/06).</b>	<b>TO RECEIVE</b> a pothole on the road to North Dykes after the 30 mile an hour sign.
	<b>l. Damage to the Small Bridge-style Wall Over Harrowbeck (Last minute 23/06).</b>	<b>TO RECEIVE</b> an update about the damage to the small bridge-style wall over Harrowbeck and the nearby property
<b>10.</b>	<b>Report from the District Councillor.</b>	<b>TO RECEIVE</b> a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
<b>11.</b>	<b>Report from the County Councillor.</b>	<b>TO RECEIVE</b> a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.

12.	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<b>TO RECEIVE</b> an update about the proposed development of the Lazonby Egg Packing Station.
	<b>b. Footway between Eden Bridge and Lazonby Swimming Pool.</b>	<b>TO RECEIVE</b> an update on the footway project between Eden Bridge and Lazonby Swimming Pool.
13.	<b>Financial Report by the Treasurer.</b>	<b>TO RECEIVE</b> the February 2023 Treasurer's Report for approval. <b><u>Note: Please see Appendix 13a</u></b>
14.	<b>Internet Banking Daily Transfer Limit.</b>	<b>TO RECEIVE</b> an update on the Internet Banking daily transfer limit.
15.	<b>Authority for Payments.</b>	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.
16.	<b>Planning Applications – New (or Appeal).</b>	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
17.	<b>Planning Applications – Decisions.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. <b>Planning Application No: 22/0976</b> - Non-Material Amendment for the substitution of brick types, attached to approval 20/0904, on Land off Scaur Lane, Lazonby.</p> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
18.	<b>LPC Cumbria Highways Link Person Report.</b>	<b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.
19.	<b>Local Government Reorganisation.</b>	<p><b>TO RECEIVE</b> an update about the Local Government Reorganisation (LGR).</p> <p><b>ALSO TO RECEIVE</b> updates and newsletters on Local Government Reorganisation (LGR) – 3<sup>rd</sup> February, 10<sup>th</sup> February and 17<sup>th</sup> February; and information about the Westmorland &amp; Furness The Next Council Conversation 08/02/2023- Meeting notes and presentation.</p> <p><b><u>Please Note:</u></b> This information has been circulated by Email to Councillors.</p>

20.	Parish Council elections in May 2023.	<p><b>TO RECEIVE</b> an NALC Legal Update – February 2023 regarding when to hold Parish Council meetings following the May 2023 elections.</p> <p><b><u>Report of the Clerk to Council</u></b>  CALC has sought clarification from NALC on meeting dates if a Parish Council's election is contested, and below is the response:</p> <p><i>“The earliest date depends on when the results are announced hence our not specifying a date. If the results are announced on Thursday 4th May and a notice/ summons is issued that day then the three clear days are Friday, Saturday and Tuesday so the earliest a meeting can take place is Wednesday 10th May. However, if the result is not declared until Friday 5th May and the notice / summons is issued that day then the earliest date is Thursday 11th May. If the result is not declared until Saturday then the earliest date is Friday 12th May and so on.”</i></p> <p><b>NALC Legal Update – February 2023 - Annual council meetings dates - uncontested elections:</b>  Further to our annual meeting day guidance in December 2022, we have been asked about the earliest date a council annual meeting can be held where there is no contested election. Our view is that where there is no contested election, so it is known whom to summons, the summons can be served in sufficient time with the requisite three clear days' notice so that the annual council meeting could be held on Tuesday 9 May. That is the day councillors will take office because of the Coronation bank holiday on Monday 8 May. Councils have to know who they need to summons so notice cannot be given before results are known where there are contested elections.</p>
21.	Parish Grass-cutting for 2023.	<p><b>TO RECOMMEND</b> that the parish grass-cutting volunteers should be mobilised again for 2023 with a letter to the volunteers from the Council.</p>
22.	Parish Field and Grazing to Let for 2023.	<p><b>TO CONSIDER</b> the Parish Field and grazing to let for 2023.</p> <p><b>ALSO TO RECOMMEND</b> that the Council agree to give the Clerk and the Chair delegated authority to open the submitted bids for the grazing after the deadline and make a decision on who will rent the field. The Clerk will then inform the successful bidder of the decision.</p> <p><b><u>Report of the Clerk to the Council.</u></b>  The Clerk will put up sheep grazing posters on the notice boards and the LPC Website to advertise the parish playing/sports field from 1st April until 30<sup>th</sup> November, with a deadline for sealed bids by Monday 27<sup>th</sup> March 2023.</p>
23.	King's Coronation Celebrations.	<p><b>TO CONSIDER</b> a grant which has been made available to the Parish Council to apply for if the Parish Council can co-ordinate a fun event to celebrate the Coronation.</p>
24.	Maintenance of the Eden Bridge Car Park Area.	<p><b>TO CONSIDER</b> the maintenance of the Eden Bridge Car Park Area to deal with potholes, surface issues etc.</p>
25.	Refuse Collections.	<p><b>TO RECEIVE</b> notification of the refuse collection in Lazonby. The frequency remains the same but it may mean collection and/or time of collection may be different. The Clerk will be putting a copy of the poster on the Parish Council notice boards and the Parish Website. Parishioners will be notified if it affects their property.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>

26.	Invitations to Participate.	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li> <p><b>1. Rural Cost of Living Household Survey</b> - The Rural Services Network in partnership with Citizens Advice is running a Rural Cost of Living Household Survey. They were thrilled with the 3,000 responses they have had so far but we would like more and are hoping you can help! Ideally, they would like to target hard to reach rural residents, i.e. those without access to the internet or the capacity to engage with services online. They have also ensured the survey can be completed multiple times on the same device, so if colleagues are in the community with a digital device, they could help rural residents complete the survey. Results from the survey will build on the Rural Cost of Living research they commissioned last year and help them to lobby Government Departments, MPs and other policy makers for a fairer deal for rural communities. The survey will run until 31st March 2023.</p> </li> <li> <p><b>2. Finding, Understanding and Using Weather Information Event – 9th March 2023</b> – Alan Goodman from the Met Office will be finding, understanding and using Weather Information. An online training session for Cumbria community groups and voluntary sector organisations with an interest in emergency planning. If you live in Cumbria, it's hard not to be interested in the weather – we certainly get plenty of it, and it can cause a good deal of disruption. This online session with Alan Goodman, Met Office Civil Contingencies Advisor, will cover:</p> <ul style="list-style-type: none"> <li>• The basics of weather forecasting – what can reasonably be predicted and what's hard to pin down</li> <li>• How weather patterns in Cumbria are changing</li> <li>• Where to find the information the Met Office produces for the public</li> <li>• How to access and use Hazard Manager, a more detailed website for emergency responders</li> </ul> <p>The online session (run on Microsoft Teams) will take place on Thursday 9 March 2023, 1900 – 2030. The sessions aimed at:</p> <ul style="list-style-type: none"> <li>• Community Emergency Planning Groups</li> <li>• Parish Councils with an emergency plan (or thinking of writing one)</li> <li>• Voluntary sector search and rescue organisations</li> <li>• Any other interested voluntary and community sector organisations</li> <li>• Staff who support voluntary and community sector organisations.</li> </ul> </li> <li> <p><b>3. Great British Spring Clean 2023</b> - The Great British Spring Clean 2023 is back, and we'd like to ask for your support for this year's mass action campaign, which takes place from 17 March to 2 April. At Keep Britain Tidy, we believe that every action to protect the environment, no matter how small, makes a difference. And so, when hundreds of thousands of #LitterHeroes are inspired by their town or parish council to join forces and take the same action at the same time, the difference they make is huge. Last year 587 town and parish councils and local authorities took part! Please let us know if your council will support the Great British Spring Clean by pledging online now.</p> </li> <li> <p><b>4. EALC - Community Led Housing Event - 22nd March 2023</b> - Worried about whether local residents can afford to live in your area? <b>Community-led housing</b> - Schemes comprise quality, affordable</p> </li> </ol>
-----	-----------------------------	---

		<p>homes to buy, rent or self-build and are all about meeting the needs of your area. Homes are built and owned by the community for the long-term benefit of local people, whether that is income from rents straight into the community purse or homes for sale kept at affordable prices in the long term. Whatever the mix, it is about keeping them affordable in perpetuity and available for local occupancy because a diverse, permanent community is a thriving community. To help our local town and parish councils learn more about this practical and rewarding alternative to developer-led housing, Eden Association of Local Councils is offering a forum for councillors and clerks at which David Graham (member of the Community Land Trust Network) will:</p> <ul style="list-style-type: none"> <li>• Explain why it is important to tailor new housing to meet identified needs</li> <li>• Outline how to establish a local, independent and not-for-profit organisation for the purpose of building affordable homes</li> <li>• Share the community-led housing experience of the pioneering scheme at Crosby Ravensworth</li> <li>• Demonstrate how affordable housing can help to retain a good local mix of ages and families to support your local school, shop, pub and post office and keep your area buzzing</li> </ul> <p><b>Date: Wednesday 22 March 2023</b>  <b>Time: 6.45 pm for 7.00 pm start</b>  <b>Place: Virtual meeting room</b></p> <p>The event is free but please could you register your place by return email to CALC to help us with planning facilitators for the event. Joining instructions will be forwarded to those that have registered. Join our virtual forum and find out how a community-led housing scheme could help your town or parish council build something great.</p> <p><b><u>Please Note: This information has been circulated by Email Councillors.</u></b></p>
27.	<b>INFORMATION given for reference only.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>NALC Legal Update – February 2023.</b></li> <li>2. <b>Economic Development and Tourism Newsletter: Issue 62.</b></li> <li>3. <b>Eden Carers Newsletter – Spring 2023.</b></li> <li>4. <b>Cumbria in Bloom Pride in Your Community Awards 2023 information.</b></li> <li>5. <b>Cost of Living Support: Energy Bill Support Scheme &amp; Help to Save information.</b></li> <li>6. <b>Cumbria Local Authority Climate Update.</b></li> </ol> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
28.	<b>Date of the Next Meeting.</b>	<p><b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 5<sup>th</sup> April 2023, at 7.30 pm, in the Village Hall.</p>

#### **INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are **NOT** on the Agenda they will not be minuted.

# **LAZONBY PARISH COUNCIL**

## **March 2023 Meeting of the Parish Council**

### **SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
<b>8a.</b>	<b>Minutes of the Council Meeting on the 1<sup>st</sup> February 2023.</b>
<b>13a.</b>	<b>Financial Report by the Treasurer.</b>