

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 5th May 2023.

Dear Sir/Madam,

There will be an Annual General Meeting (AGM) of Lazonby Parish Council on **Wednesday 10th May 2023, in the Jubilee Room, Lazonby Village Hall, at approximately 6.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Appointment of Chair of the Council for 2023 - 2024.	TO RECOMMEND that proposals are invited from the floor for a Chair to be appointed for the year 2023 – 2024 from the Council Members.
2.	Appointment of Vice-chair of the Council for 2023 - 2024.	TO RECOMMEND that proposals are invited from the floor for a Vice-chair to be appointed for the year 2023 – 2024 from the Council Members.
3.	Apologies for absence.	TO RECEIVE any apologies for absence.
4.	Welcome to the New Parish Councillors for 2023 - 2027.	TO WELCOME the new Parish Council Members for 2023 to 2027. <u>Report of the Clerk to Council.</u> The Clerk will be ensuring the new Parish Council Member's Declarations of Member's Interest forms and 'Declaration of Acceptance of Office' forms and the Election Expense forms are filled and returned to Eden District Council by 1 st June 2023.

5.	The filling of Council Member Vacancies.	<p>TO CONSIDER the legislation regarding nominations to fill the Council Member vacancies left unfilled at the election by reason of insufficient nominations.</p> <p><u>Report of the Clerk to Council.</u> For 35 days after an election, the Parish Council can elect a new member straight onto the Council if they wish too. If there are more people coming forward for the unfilled positions than needed then the Parish Council can decide among themselves who they wish to come onto the Parish Council. After the 35 days, the Parish Council can advertise Member vacancies in order to co-opt new members.</p>
6.	Requests for Dispensations.	<p>TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.</p>
7.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
8.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
9.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
10.	Broadband in the Parish.	<p>TO RECEIVE and update about broadband issues in the parish.</p>

11.	Report from the local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p>ALSO TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and Penrith & Alston Police Newsletter for April 2023.</p> <p style="text-align: right;"><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
12.	Minutes of the Council Meeting on the 5th April 2023.	<p>TO RECOMMEND that the Minutes of the Parish Council Meeting on the 5th April 2023, including the confidential Minute, be approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><u>Note: Please see Appendix 12a.</u></p>
13.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 5th April 2023 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Donations at Eden Bridge Car Park (Last minute 23/62).	TO RECEIVE an update about the donations for Eden Bridge Car Park.
	b. Repair of the door on the Grass Cutting equipment storage shed (Last minute 23/62).	TO RECEIVE an update about the invoice for the rendering work on the grass-cutting equipment storage shed.
	c. State of footpaths in the Village (Last minute 23/62).	TO RECEIVE an update about the state of the footpaths in the village, as well as the issue of dropped kerbs for wheelchair users.
	d. Parish Fishing (Last minute 23/62).	TO RECEIVE an update about the Fishing Rights and Bailifing in the parish.
	e. Sign at River Eden (Last minute 23/62).	TO RECEIVE an update about the sign saying “no access ISSS site on our stream by Lazonby Estates.” which appeared at the River Eden.
	f. Mud on Road from Quarry Vehicles and Blocked Gulley (Last minute 23/62).	TO RECEIVE an update about mud on road near the quarry onto the A6 to Plumpton, from quarry vehicles and the blocked gulley.
	g. Damage to the Small Bridge-style Wall Over Harrowbeck (Last minute 23/62).	TO RECEIVE an update about the damage to the small bridge-style wall over Harrowbeck and the nearby property
	h. King’s Coronation Celebrations (Last minute 23/62).	TO RECEIVE an update about the King’s Coronation Celebrations Event.
	i. Maintenance of the Eden Bridge Car Park Area	TO RECEIVE an update about the Maintenance of the Eden Bridge Car Park Area.

	(Last minute 23/62).											
	j. Parish Boon Day (Last minute 23/74).	TO RECEIVE an update on the organisation of the boon day on Sunday 21 st May 2023 at 11 am meeting at Will Pool, in order to pick up litter and have a general tidy up.										
14.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmoreland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish.										
15.	Review of Standing Orders, Financial Regulations, Terms of Reference for Committees, and other policies & procedures.	TO CONSIDER if any amendments should be made to the current Standing Orders, Financial Regulations, Terms of Reference for Committees, and other Parish Council policies and procedures.										
16.	Schedule of Council Meetings and Venues for 2023 - 2024.	<p>TO CONSIDER the schedule for Council meetings and the venues from June 2023 until May 2024.</p> <p>TO RECOMMEND that the following dates be scheduled for Council Meetings, being the first Wednesday of every month. These dates exclude August 2023 and January 2024 as no scheduled Council meeting is held during those months:</p> <table border="0"> <tr> <td>Wednesday 7th June 2023;</td> <td>Wednesday 6th December 2023;</td> </tr> <tr> <td>Wednesday 5th July 2023;</td> <td>Wednesday 7th February 2024;</td> </tr> <tr> <td>Wednesday 6th September 2023;</td> <td>Wednesday 6th March 2024;</td> </tr> <tr> <td>Wednesday 4th October 2023;</td> <td>Wednesday 3rd April 2024;</td> </tr> <tr> <td>Wednesday 1st November 2023;</td> <td>Wednesday 1st May 2024.</td> </tr> </table>	Wednesday 7 th June 2023;	Wednesday 6 th December 2023;	Wednesday 5 th July 2023;	Wednesday 7 th February 2024;	Wednesday 6 th September 2023;	Wednesday 6 th March 2024;	Wednesday 4 th October 2023;	Wednesday 3 rd April 2024;	Wednesday 1 st November 2023;	Wednesday 1 st May 2024.
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Wednesday 1 st November 2023;	Wednesday 1 st May 2024.											
17.	Establishment of Committees and Working Groups 2023 - 2024.	<p>TO CONSIDER the re-establishment of existing Committee and Working Groups for 2023 - 2024. The following are the current 2022 - 2023 Committees, Members and Deputy Members.</p> <ol style="list-style-type: none"> 1. Planning Committee Members 2022 – 2023: Councillors Andrew Miller and Tim Wright. 2. Environment and Neighbourhood Committee Members 2022 – 2023: Councillors John Judson, Gordon Nicolson and Peter Foley. 3. Finance and Budget Committee Members 2022 – 2023: Councillors Angie Miller, Tim Wright, and Chris West with Treasurer Chris Hoy in an advisory capacity. <p>Governance Committee Members 2022 - 2024: Councillors Gordon Nicolson, Peter Foley and Tim Wright.</p> <p>Please note: that all Parish Council Members are considered to be Deputy Members of the Committees.</p> <p>ALSO TO CONSIDER if any new Committees or Working groups need to be established.</p>										

18.	Representatives on Outside Bodies 2023 - 2024.	<p>TO CONSIDER the appointment of representatives to serve on the following outside bodies for 2023 – 2024. The following are the 2022 – 2023 Parish Council representatives.</p> <ol style="list-style-type: none"> 1. Eden Association of Local Councils – Councillor Gordon Nicolson; 2. Lazonby Village Hall Management Committee – Councillor Tim Wright. 3. Highways Link person – Councillor John Judson
19.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update about the proposed development of the Lazonby Egg Packing Station.
20.	Financial Report by the Treasurer.	<p>TO RECEIVE the April 2023 Treasurer’s Report for approval.</p> <p style="text-align: right;"><u>Note: Please see Appendix 20a.</u></p>
21.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
22.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning application No: 23/0242 - Extension to barn approved for conversion under application 19/0858, at Eden Field, Armaithwaite, Carlisle CA4 9PQ. 2. Planning application No: 23/0155 – Use of summerhouse for a mixed use of dog grooming and summerhouse, at 17 Scour Close, Lazonby, Penrith. 3. Planning Application No: 23/0254 - Residential development of 9 dwellings and associated infrastructure, at land at Fiddlers Lane Lazonby. <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
23.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
24.	LPC Cumbria Highways Link Person Report.	TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.

25.	Local Government Reorganisation.	<p>TO RECEIVE an update about the Local Government Reorganisation (LGR).</p> <p>ALSO TO RECEIVE updates and newsletters on Local Government Reorganisation (LGR) – 3rd March, 10th March, 20th March and 24th March Westmorland & Furness Validation checklist (planning) consultation, Westmorland & Furness The Next Council Conversation 08/02/2023- Output Report, and information on the Westmorland & Furness briefing/update session on 21st March, at 6pm.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
26.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Survey about public involvement in the planning of services- part of the Integrated Care Board’s efforts around listening to and working with the community - It’s all about public involvement in the planning of services and part of the Integrated Care Board’s efforts around listening to and working with the community. Responses are welcome from members of the public as well as professionals in health, social care and the voluntary sector. 2. Special General Meeting of the Cumbria Association of Local Councils (CALC) Membership – 7th June 2023 at 7 pm. 3. Cumbria’s Police, Fire and Crime Commissioner (PFCC) Support Services Survey - Cumbria’s Police, Fire and Crime Commissioner (PFCC), Peter McCall, has launched a new survey; asking people who have experienced crime, to share their views on support services available across the county. Please could we ask you to share the details below with your members/contacts, as we would like as many people as possible to let us know their views? Police Fire and Crime Commissioner, (PFCC) Peter McCall, asks people their views on support services in Cumbria. Survey link: https://www.surveymonkey.co.uk/r/P2SL9WC The Survey closes 29th May 2023. <p><u>Please Note: This information has been circulated by Email Councillors.</u></p>
27.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. NALC Legal Update – April 2023. 2. Community Emergency Plans (CEPs) Quick Questionnaire- Town and Parish Council. 3. Information from CAfS relating to supporting Warm Homes For All. 4. Cumbria Local Authority Climate Update - April 2023. 5. Green Space 2 Grow Support Pack for Town and Parish Councils - updated 21/04/2023. 6. Cost of Living Support, Household Support Fund and PCCU. 7. National Association of Local Councils (NALC) Star Council Awards. <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
28.	Date of the Next Meeting.	<p>RECOMMENDATION that the date of the next scheduled meeting be announced once the annual Parish Council meeting dates have been agreed at this Annual General Meeting.</p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
May 2023 Meeting of the Parish Council
SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
12a.	Minutes of the Council Meeting on the 1st March 2023 – including the confidential Minutes.
20a.	Financial Report by the Treasurer.