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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 1st March 2024.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 6th March 2024, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Appointment of Temporary Chair.	TO CONSIDER the appointment of temporary Chair for the purpose of this meeting.
2.	Apologies for Absence.	TO RECEIVE any apologies for absence.
3.	Appointment of Chair of the Council for 2023 - 2024.	TO RECOMMEND that proposals are invited from the floor for a Chair to be appointed for the year 2023 – 2024 from the Council Members. <u>Report of the Clerk to Council.</u> With the recent resignation of the Chair, the Parish Council now needs to elect a new Chair; or if no one comes forward for the position, the Parish Council needs to make sure there is an acting Chair at each meeting that can support the Clerk and Treasurer over that month.
4.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members.
5.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
7.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
8.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
9.	Broadband in the Parish.	<p>TO RECEIVE an update about broadband issues in the parish.</p>
10.	Report from the Local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p>ALSO TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for January & February 2024.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
11.	Minutes of the Council Meeting on the 7th February 2024.	<p>TO RECOMMEND that the Minutes of the Parish Council Meeting on the 7th February be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 11a.</u></p>
12.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 7th February 2024 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Donations at Eden Bridge Car Park (Last minute 24/12).	<p>TO RECEIVE an update about the donations for Eden Bridge Car Park.</p>

	b. State of footpaths in the Village (Last minute 24/12).	TO RECEIVE an update about the state of the footpaths in the village.
	c. Parish Fishing (Last minute 24/12).	TO RECEIVE an update about the Fishing Rights and Bailifing in the parish. ALSO TO RECEIVE an update on the missing the fishing notice at the end of the Lazonby Fishing Rights which has recently been washed away in the floods.
	d. Social Media Presence for the Parish Council (Last minute 24/12).	TO RECEIVE an update about the social media presence for the Parish Council.
	e. Speed Limit Signs Coming into the Village (Last minute 24/12).	TO RECEIVE an update on the relocation of the 30 mph speed limit signs on the roads to Great Salkeld and Carlisle.
	f. Footway Lighting Repairs (Last minute 24/12).	TO RECEIVE an update on the survey of the footway lighting maintenance.
	g. Problem with the Tree between Lazonby Swimming Pool and Eden Bridge (Last minute 24/26).	TO RECEIVE an update on the removal of the overhanging tree between Lazonby pool and the Bridge following further complaints regarding high vehicle strikes, even though cutting back work was carried out on the tree recently.
13.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish.
14.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update about the proposed development of the Lazonby Egg Packing Station.
	b. Planting for Pollinators Project.	TO CONSIDER the Planting for Pollinators Project in the parish.
15.	Financial Report by the Treasurer.	TO RECEIVE the February 2024 Treasurer's Report for approval. <u>Note: Please see Appendix 15a.</u>
16.	Recharge for Footway Lighting.	TO RECEIVE information of the recharge for Footway Lighting. <u>Report of the Treasurer to Council.</u> The Clerk received a letter regarding the recharge information for footway lighting in the Parish from Westmorland & Furness Council. Then a few days late a further letter was received to advise the Parish Council that after further discussion Westmorland & Furness Council would no longer be recharged for the former district-owned footway lighting. This means that the Parish Council will no longer be invoiced for 2023-2024 and do not need to include or allow for this inseting their precept for 2024-2025. This only applies to those footway lights that the Council recharges to the Parish Council and does not apply to any lights that you may pay for directly to energy companies. Furthermore there is now to be a review of the lighting policy for the whole of the Westmorland & Furness area during 2024 and the Council will provide an update once that progresses. The Treasurer has now asked for further information to clarify this.

17.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
18.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council.</p> <p>1. Re-Consultation of Planning Application Ref: 23/0254 – (Full applications) - Residential development of 9 dwellings and associated, at Land at Fiddlers Lane, Lazonby, Penrith. The new documents for consideration are as follows:</p> <ul style="list-style-type: none"> • Drainage Strategy Response • Site Investigation Report NPD <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p> <p>ALSO TO CONSIDER Planning Services recent correspondence with the Clerk regarding the Parish Council’s formal consultation response, in relation to Planning Application Ref: 2023/1105/FPA - Extension of main bakery building, extension of gluten free bakery building, erection of a storage building, and reconfiguration of internal access road and car parking area, including associated operations, at Bells of Lazonby, because the Parish Council’s has used the word ‘comments’ on the applications response. They attached a copy of the scheme of delegation, and drew the Parish Council’s attention to point A (e). So in order for the application to be decided at planning committee, the Parish Council itself is required to raise a formal Objection to the scheme if Officers were recommending approval or vice versa. Therefore Planning Services would like to know if the Parish Council’s is making a formal objection to the scheme because this would trigger the requirement for it to be considered at Planning Committee.</p>
19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council.</p> <p>Please Note: At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
20.	Planning Applicants Response Regarding a Parish Council’s Response Letter to Westmorland & Furness Planning Services.	<p>TO RECEIVE the following response from Bells of Lazonby to the parish Council’s response to their letter to Planning services regarding Planning Application Ref: 2023/1105/FPA – (Full Application) - Extension of main bakery building, extension of gluten free bakery building, erection of a storage building, and reconfiguration of internal access road and car parking area, including associated operations, at Bells of Lazonby Ltd Edenholme Bakery Lazonby Penrith CA101BG, who wished the following to be noted:</p> <p>1. “Concerns about an increase in noise, disturbance and emission</p>

pollution.

The primary purpose of the large application is to facilitate more on-site storage of materials and finished goods, therefore reducing the reliance on off-site third party facilities. Based on the current profile of the business, roughly one third of HGV movements in and out of the site are linked to this third party off-site storage, and would therefore be reduced rather than increased. There are no emissions to note from the facility outside of the faint smell of baked goods and no plans as part of the planning application that would alter the emissions.

2. *Concerns about an increase in light pollution, especially regarding the impact on local wildlife*

As with previous developments, all new lighting installed on any development would be facing down towards the ground and be of appropriate type to minimise any impact on the area and wildlife. We have fitted shields to outside emergency lights to ensure they light up the ground and not the sky to minimize the light pollution created. Regarding light pollution for our neighbours, the development is to be on the same level as the current site, which is below the ground level at the top of the field, so there is adequate shielding by the natural topography of the field.

3. *Concerns regarding the size and scale of the proposed site*

This application represents long-term plans for the business and not an immediate expansion. It would be staggered over several years and is giving the business the facility to secure its long-term future in Lazonby. The majority of new space is for on-site storage rather than an expansion of operations.

4. *Concerns regarding materials being used for the new buildings*

All materials for new building works are in keeping with previous buildings on-site and meet all appropriate legislative requirements.

5. *Concerns about the impact on the local environment regarding fauna and flora*

A full independent Ecological and Tree survey was carried out by two independent, local companies and submitted as part of our application. The Ecologist response included some recommended "enhancements" and Bells of Lazonby have committed to incorporating those recommendations.

6. *Concerns that there is no indication of any traffic or travel plan for the site*

As the plan is intended to reduce traffic and there is no change to the travel route, which includes utilising a direct B class road directly into the site, it was initially deemed not necessary. We have subsequently instructed a travel assessment to be undertaken in line with a request from Highways and we will liaise with them as the relevant authority on a travel assessment.

7. *Concerns regarding Heavy Goods Vehicles travelling in and out of the village, especially as all routes in and out of Lazonby are on B roads and most are not suitable for Heavy Goods Vehicles*

There is a robust and detailed vehicle routing guidelines for all HGV's coming into or leaving the site, and this has been the case for several years. This is for vehicles to use the B6413 direct road from the site to join the A6 at Plumpton, in either direction. We do not allow vehicles to enter the site from any other direction.

This is also not changing as part of the planning application and will

remain in line with current, only with the intention to reduce vehicle usage on like for like business.

8. Concerns that there is no agreement or restrictions in writing to limit Heavy Goods Vehicles to working hours only

We request all HGV's to operate within normal working hours and the vast majority of our deliveries are between the hours of 7am and 5pm, and are only outside these hours by exception to provide the food ordered by our customers. As the only change expected out of this application is to reduce planned vehicles, a change to any agreement in hours is unnecessary and would not be agreeable.

It was shared during the meeting that we used to run a fleet of 14 vehicles that would each make round trips from the bakery of freshly baked goods to nearby towns and villages, at unsociable hours. Therefore, in recent years the business has improved the hours in which it operates which is a positive development relating to parishioners asks and is in keeping with our desire to be the best neighbour we can be.

9. Concerns about the suitability of Seat Hill for Heavy Goods Vehicles

The Bakery has been on this site for many years, and Bells of Lazonby provided the land for the construction of Seat Hill several decades ago. When Bells of Lazonby bought the site from the previous owners (for which it was used as the railway goods yard), as part of the development of the site the road was installed to be suitable for HGV use as that was required for construction vehicles to go up the road both for the Bakery and for the construction of the residences on Seat Hill themselves. The road is more than able to handle HGV's as has been demonstrably the case for several decades. Indeed, the bend outside the railway station has been constructed with enough width to allow HGVs to manoeuvre safely, however this is sometimes restricted with parked vehicles.

10. Concerns that there is no indication of future proofing, control or monitoring of operations at the site

We are unclear on what this query relates to as summarised in this way – if it relates to the concern raised around the business being sold and therefore operations changing in the future, we can reiterate that we remain 100% family owned and there are no plans to sell the business. The third generation of the family were added to the board within the last 5 years, and it remains happily independent, family owned and proudly in Lazonby, where members of the family still live to this day.

11. It is strongly felt that there is the need for long term control and documentation of the planning process to ensure future proofing

We believe this query is directed at the case office or planning department rather than Bells of Lazonby

12. Concerns regarding drainage and water run-off

A fully detailed drainage strategy has been submitted as part of the application and the application will only be approved with the approval by the relevant authority of the drainage strategy.

13. Concerns that there is a lack of compliance with the Lazonby Neighbourhood Plan and the Eden Local Plan

At the time of those plans being developed the field in question was not available and therefore we would not have been able to submit to the Parish our thoughts on acquiring and developing on this land. We believe now that the land is available, this is an application which can support the village and the 350 people employed on site by securing the long-term

		<p><i>future of the business in Lazonby.</i></p> <p>14. Concerns that the proposed site is Greenfield land <i>This will be considered by the case officer and the planning authority but we believe given it's location, its adjacency to the existing Bakery and the fact that it is not accessible by any route other than through the private land of the bakery site, that this is a greenfield development that minimises its impact, far more so than a new greenfield site would elsewhere</i></p> <p><i>We also believe our long-term record of support for the village, several of its causes and its people demonstrates our responsibility as a local business and as an employer. We thank the Parishioners for their feedback, we believe that we have answered their concerns fully. The Case Office and Planning Department will also take on board all parishioner feedback detailed provided both during the Parish Council Meeting and provided during the public consultation and all will be considered as part of the planning review process."</i></p>
21.	Report from the Highways Link Person.	<p>TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p>ALSO TO RECEIVE further details regarding the M6 Intack Bridge – repairs and roadworks, north of Southwaite services. The work involves repairing the steel beams that support the bridge deck, after the structure was struck by a high vehicle. This essential work will strengthen the bridge and ensure journeys remain safe for road users. They started the work on Friday 1 March 2024, taking around three weeks to complete. The M6 southbound between junction 42 (Golden Fleece) and junction 43 (Catterlan) will be reduced to two lanes during the day, with traffic running on the hard shoulder and lane 1. Overnight, the carriageway will be reduced to hard shoulder running only. To safely carry out our repairs, the bridge will be closed for the duration of the scheme. Drivers will be diverted via Southwaite underbridge. They will also be installing a temporary safety barrier and road markings. To do this safely the M6 southbound will be closed overnight between junction 42 and junction 43, with traffic being diverted by the A6. Both diversion routes will be clearly signposted with roadside signage. The planned dates for the overnight closures (8pm to 6am) are Saturday 2, Sunday 3, Saturday 23 and Sunday 24 March 2024. They always aim to work to our schedule, but unforeseen circumstances such as severe weather conditions may mean slight changes occur at short notice.</p> <p>We would like to apologise in advance for any inconvenience our essential repair work may cause you. The communities going cooperation is appreciated and helps to keep their workers and other road users safe. How to find out more. If you have any queries about the work, please contact us on 0300 123 5000. Or you can email us via: info@nationalhighways.co.uk.</p>
22.	Flood Action Group.	TO RECEIVE an update about the flooding issues in the parish.
23.	Standing Orders.	<p>TO UPDATE the public participation part of the Standing Orders.</p> <p><u>Report of the Clerk to Council.</u> It recently came to the attention of the Clerk that the standing orders Chapter 3 - Meetings Generally point f) - <i>"The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 5 minutes unless directed by the Chair of the meeting."</i> This is either an unnoticed typo or was decided a long time ago and never been changed. The Clerk would like the Council to agree to change it to a new total time of at least 15 minutes which is in line with other Parish Council's Standing Orders.</p>

24.	Weight limit on Eden Bridge.	TO CONSIDER the possibilities of a weight limit on Eden Bridge.
25.	Fire at Lazonby Firestation.	<p>TO RECEIVE the following (press release) about the fire at Lazonby Firestation in February 2024.</p> <p>From Andrew Clarke – the Communications and Engagement Officer:</p> <p><i>“Cumbria Fire and Rescue Service attended a fire at Lazonby On-Call Fire Station at 12:40am on Thursday 22nd February 2024. The small fire was contained to one room used as office space and was extinguished by Firefighters on the scene. It is believed the fire was caused by an electrical fault which is being investigated further. There was nobody in the building at the time of the fire and there was no damage to the fire appliance or equipment housed there. Cumbria Fire and Rescue Service’s business continuity plan has taken immediate effect to ensure there is no impact on the cover the On-Call crew can provide and therefore no impact on the community. Thanks for your support following the fire last week, and we appreciate your help in getting the word out to the community. There is likely to be increased activity around in and around the station this week as contractors begin work on the refurbishment of the affected area. Our appliance continues to be housed at Bells of Lazonby, and our Firefighters will train and deploy from there while the station is out of action. We have not had a call-out since the fire. I will continue to keep you informed during the recovery stage.”</i></p> <p>Follow up email from Andrew Clarke - Communications and Engagement Officer:</p> <p><i>“Thanks for your support following the fire last week, and we appreciate your help in getting the word out to the community. There is likely to be increased activity around in and around the station this week as contractors begin work on the refurbishment the affected area. Our appliance continues to be housed at Bells of Lazonby, and our Firefighters will train and deploy from there while the station is out of action. We have not had a call-out since the fire. I will continue to keep you informed during the recovery stage.”</i></p>
26.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li data-bbox="548 1352 1560 1682">1. Cumbria Fire and Rescue Community Risk Management Plan consultation - Cumbria Fire and Rescue Service (CFRS) is currently consulting on its Community Risk Management Plan (CRMP). The CRMP sets out the Service priorities over the next four years, and they are trying to ascertain as many views from different organisations as possible. Mark Clement, Head of Safety and Assurance at Fire Headquarters has asked me to invite you to take part in the consultation. A link to the consultation is shown below if you wish to take part. https://www.cumbriafire.gov.uk/our-community-risk-management-plan-crmp-2024-2028 <li data-bbox="548 1709 1560 2003">2. 2024 BBC Radio Cumbria Make a Difference Awards - Do you know someone going above and beyond to make things better? Whether it's caring for someone in need, being a brilliant neighbour, or inspiring children in the classroom, if you know someone who is really making a difference to your life or where you live, then <u>you can nominate them</u> for an BBC Radio Cumbria 'Make a Difference' award. There are 8 categories: Volunteer, Community, Fundraiser. Carer. Great Neighbour. Bravery, The Green Award and The Animal Award (New to 2024). Nominations will close at 11 pm on Sunday 10 March 2024. The winners

		<p>will be announced at a Make a Difference awards ceremony in September 2024.</p> <p>3. Official portraits of HM The King - All Town, Parish and Community Councils can apply for a free portrait of HM The King. You must complete an application by Thursday the 28th of March 2024.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
27.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Friends of Settle to Carlisle Line Magazine February 2024 and AGM document for 2024. 2. Souvenir D Day 80 Flags of Peace for D Day - on 6th June 2024 are available at a cost. <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
28.	Date of the Next Meeting.	<p>RECOMMENDATION that the date of the next scheduled meeting be Wednesday 3rd April 2024, at 7.30 pm, in the Village Hall.</p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
March 2024 Meeting of the Parish Council
SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
11a.	Minutes of the Council Meeting on the 7 th February 2024.
15a.	Financial Report by the Treasurer.