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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 1st November 2024.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 6th November 2024, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote,</i>

		<p>he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</p> <p><u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
7.	Broadband in the Parish.	TO RECEIVE an update about broadband issues in the parish.
8.	Report from the Local Community Police.	<p>TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for September & October 2024.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
9.	Minutes of the Meeting on the 2nd October 2024.	<p>TO RECOMMEND that the Minutes of the Parish Council's Meeting on the 2nd October be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 9a.</u></p>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Meeting on the 2nd October 2024 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Donations at Eden Bridge Car Park. (Last minute 24/207).	TO RECEIVE an update about the donations for Eden Bridge Car Park.
	b. Parish Fishing. (Last minute 24/207).	TO RECEIVE an update about the Fishing Rights and Bailifing in the parish.
11.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness on matters affecting the Parish.
12.	Parish Maintenance:	
	a. Flooding Issues in the Parish.	TO RECEIVE an update about the flooding issues in the parish.
	b. Footpaths in the Village.	TO RECEIVE an update about the state of the footpaths in the village.
	c. Parish Tree Survey.	TO RECEIVE an update on the parish tree survey for 2024.

	<p>d. Recycling Centre.</p>	<p>TO RECEIVED the update about the recycling centre and the new skips.</p> <p><u>Report of the Clerk to Council.</u> The recycling volunteers have reported that the new skips are now in place. Furthermore, the volunteers have reported there has been an issue with the clothes hopper as it appears to have decaying wet clothes/fabric stuck in the bottom more than likely from when the river has flooded. Both the collector who picks up the clothes and the recycling centre volunteers have reported that there is wet and decaying clothes/fabric in the base of the hopper as the contractor cannot take it away. The collector was very diligent and he took away all the fabric / clothing / shoes, but there was no way that he could deal with the plug of wet debris in the bottom of the hopper. Westmoreland & Furness have been contacted and have said that they have now received a set of keys to the hopper so they will arrange with their refuse contractor to have it removed ASAP.</p>
	<p>e. Service of the Grass-cutting Equipment.</p>	<p>TO CONSIDER giving authorisation for the grass cutting equipment to receive a service.</p> <p><u>Report of the Clerk to Council.</u> Last year it was decided that the Parish Council's grass cutting equipment did not need servicing because they did not have very much use. This year the machines have been quite well used and some general maintenance has been carried out on them by one of the grass cutting volunteers as minor problems have occurred. So the regular grass cutters have recommended that the machines should be serviced this year by Eden Valley Tool Repairs. The charges are expected to be about £70 - £80 per machine. There are three mowers to service. However, the strimmers do not have a lot of use and they appear to be starting and running. They have also had some general maintenance during the year so it is not thought they need any 'professional' attention this year. A grass cutting volunteer has kindly said that he is happy to take the mowers for their service.</p>
	<p>f. Other Maintenance Issues in the Parish.</p>	<p>TO CONSIDER any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).</p>
<p>13.</p>	<p>Financial Report by the Treasurer.</p>	<p>TO RECEIVE the October 2024 Treasurer's Report for approval. <u>Note: Please see Appendix 13a.</u></p>
<p>14.</p>	<p>CALC Subscriptions for 205/2026</p>	<p>TO CONSIDER the CALC subscriptions for 2025/2026.</p> <p><u>Report of the Clerk to Council.</u> The CALC Board has agreed that they will provide all member councils with a provisional figure for the CALC subscription next year, to enable you to build this figure into your budget setting. It should be noted however that they normally produce this figure for you in March because it is based on the number of electors in each parish and we do not receive the electorate figures from the unitary authorities until February, the figure also varies depending upon whether or not any member council has withdrawn from CALC membership. It was, therefore, agreed that CALC will provide you with a figure which is based on current membership and the electorate figure the have used for 2024/2025 subscription figures, but with the caveat that this figure may increase if your electorate has increased in 2024/2025 or if a council withdraws its membership from CALC between now and March 2025. Below the provisional subscription fee for 2025/2026 based on a 5% increase from NALC for their portion of the subscription and a 3% increase on the CALC portion of the subscription fee: £309.15. CALC hopes this enables Parish Councils to account more accurately for the CALC subscription fee for 2025/2026 when setting their budgets and precept and They would also like to take this opportunity to thank you for your continued support.</p>

15.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
16.	Annual Lazonby Parish Council Grant Applications for 2025 – 2026.	<p>TO RECEIVE notification of the grant applications for 2025 - 2026 received for consideration, to be further discussed at a Finance and Budget meeting to be held in the near future.</p> <ol style="list-style-type: none"> 1. The Fellrunner Village Bus for financial assistance of £702 towards providing a scheduled bus service to the residents in the Parish of Lazonby. 2. Lazonby Village Hall for financial assistance of £2750 towards purchasing a CCTV system for the village Hall. 3. Lazonby & District Swimming Pool for financial assistance of £2500 towards the repairs to the interior surface of the pool, especially the bottom. <p style="text-align: right;"><u>Please Note: This information will be given out at the future Finance & Budget Meeting.</u></p>
17.	Finance & Budget Committee Meeting.	TO CONSIDER arranging a Finance & Budget Meeting for the Parish Council Budget and Parish Council grant-giving for 2025 – 2026.
18.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council.</p> <ol style="list-style-type: none"> 1. Planning Application Ref: 2023/1105/FPA – (Full Application) - Extension of main bakery building, extension of gluten free bakery building, erection of a storage building, and reconfiguration of internal access road and car parking area, including associated operations, at Bells of Lazonby Ltd Edenholme Bakery Lazonby Penrith CA101BG – GRANTED. <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p> <p>ALSO TO NOTE that Planning services are no longer sending out decision notices via email to Parish Councils. However, they do publish decisions on the Westmorland & Furness Council website and they can also be found in the Westmorland and Furness Council Planning Weekly List.</p>
20.	Report from the Highways Link Person.	TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.

21.	Code of Conduct Complaint.	TO RECEIVE an update about the possible Councillor breach of Code of Conduct complaint.
22.	Consultation on 40 mph Speed Limit Signs on the Road to Carlisle.	TO RECEIVE an update on the Consultation on 40 mph Speed Limit Signs on the Road to Carlisle.
23.	Damaged Fence at Eden Bridge Car Park.	TO CONSIDER the damage to a fence at Eden Bridge car park after a car accidentally drove into it.
24.	Recharge for Footway Lighting 2024-25.	<p>TO RECEIVE notification about the recharge for Footway Lighting 2024-25.</p> <p><u>Report of the Clerk to Council.</u></p> <p>Westmorland & Furness Council has advised the Parish Council that after discussions there will be no recharged for the former district-owned footway lighting. This means the Parish Council will not be invoiced for the financial year 2024-25. Please bear in mind this only applies to footway lights that the Council recharges to the Parish Council and does not apply to any lighting that the Parish Council may pay directly to energy companies. Furthermore, a review of the lighting policy is on-going for Westmorland & Furness. It is anticipated this policy will be approved by April 2025 and all recharging will commence after this date. They will aim to engage with all Parish Councils on the new policy prior to adoption.</p>
25.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. CALC Surveys 2024 – the CALC Board have requested that we conduct two surveys this year which have both been approved by the CALC Board - a CALC Membership Survey and a CALC Training survey. The aim of these surveys is to ensure that the support / training we offer you meets the changing challenges that parish and town councils face. The surveys also help us to understand your views about our services and how we can improve the support we offer. CALC appreciate that your time is short. To thank you for helping us, every council that returns a completed survey by 30th November 2024 will be entered into a draw to win a prize of £100 for their Council (a draw will be held for both the membership survey and the training survey). CALC want to gather the views of the Councillors and the Clerk and ideally to make this an agenda item for your next meeting. However, if that is not possible then maybe the Chair can complete it with the clerk’s support. 2. Cumbria Intelligence Observatory User Survey - The Cumbria Intelligence Observatory is a website jointly managed by the Performance & Intelligence Teams within Cumberland Council and Westmorland and Furness Council. The aim of the Cumbria Intelligence Observatory is to bring together existing research and analysis resources throughout Cumbria, working jointly with partners to provide information and intelligence for Cumbria. The survey has been designed to gather feedback from users of the Cumbria Intelligence Observatory website to enable the above Performance & Intelligence Teams to review current usage of the website. This survey will be open until Friday the 8th of November 2024. The Performance & Intelligence Teams within Cumberland Council and Westmorland and Furness Councils will then use the responses to this survey to inform the future development of the Cumbria Intelligence Observatory to better meet user needs. Please note all responses are anonymous. <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>

26. **INFORMATION & Correspondence given for reference only.**

TO RECEIVE and be **NOTED** any information and correspondence that has been given out for reference only:

1. **Westmorland and Furness Council News releases** – on various topics throughout the Westmorland & Furness area.
2. **CALC Annual General Meeting 12th October 2024** - Agenda and supporting papers.
3. **CALC Training Bulletins.**
4. **Highways drop in sessions information for October 2024.**
5. **A595 Grizebeck Improvement Project Update.**
6. **CAfS/Zero Carbon Cumbria Community Climate Grants information.**
7. **Penrith Neighbourhood Development Plan-** In line with Regulation 18(2) of the Neighbourhood Planning (General) Regulations 2012 (as amended) please find attached a copy of the addendum to the Decision Statement and Schedule of Modifications which have been produced by Westmorland and Furness Council (the 'Council') to reflect the minor changes made to the Penrith Neighbourhood Plan ('the Plan') following the public consultation on Policies 8 and 9. The amendments relate to Policies 8 and 9 only. All modifications relating to other Policies remain as stated in the main Decision Statement and Schedule of Modifications. A Referendum relating to the adoption of the Penrith Neighbourhood Development Plan will be held on Thursday 28th November 2024. The Referendum will be conducted in accordance with procedures which are similar to those used in local government elections. The Penrith Neighbourhood Development Plan documents can be viewed on the Council's website.
8. **Parish Agreements Workshop Information.**
9. **Westmorland & Furness Autumn 2024 Climate and Nature newsletter.**
10. **Focus on Funding Newsletter - September 2024.**
11. **Planning policy consultation notification - Reference 2162771 - Marina Village Residential Opportunity SPD – Consultation Statement**
12. **Advice from Worknest on Positive Duty for Employers to Prevent Sexual Harrassement Information.**
13. **Active Councils – AGM Information.**
14. **Westmorland & Furness Funding Available for Projects and Initiatives** in Eden Westmorland and Furness Council's Eden Locality Board has grant schemes available for voluntary and non-profit-making groups who are involved in community based projects and initiatives that will benefit the local area. Applications for the Community Fund, 0-19 Youth Fund and Community Transport Grants are now open, and the next deadlines are as follows:

Community Grants	Monday 11 November 24
0-19 Youth Grants	Friday 29 November 24
Community Transport Grants	Monday 18 November 24

Grants are coordinated by the Community Development Team and applicants are advised to contact their local Community Development Officer for advice and guidance in advance of making an application for funding.

15. **Eden River Trust – Eden Stories webinars information.**
16. **Hyperfast GB Newsletter - Autumn 2024.**
17. **DWP Pension Credit information.**
18. **WAF Handyperson Scheme information.**

		<p>19. NWS E-bulletin – NWS annual review, GDF in the media, Repository capping progress etc.</p> <p>20. Update on Clerk and Treasurer Salary Scales.</p> <p>21. Highways and Town and Parish Councils Working Together on your roads Eden Town and Parish Briefing – 30th September 2024.</p> <p>22. Information on A66 Northern Trans-Pennine (NTP) Project - Community Events in November 2024.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
27.	Date of the Next Meeting.	RECOMMENDATION that the next scheduled meeting will be Lazonby Parish Council Meeting on Wednesday 4 th December 2024, at 7.30 pm, in the Jubilee Room, in the Village Hall.

TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.		
28.	Confidential Information on the Proposed Development of Lazonby Egg Packing Station.	<p>TO RECOMMEND that the CONFIDENTIAL Minutes of the Parish Council’s Meeting on the 2nd October 2024 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 28a.</u></p> <p>TO RECEIVE a confidential update about the proposed development of the Lazonby Egg Packing Station.</p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
November 2024 Meeting of the Parish Council
SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Annual General Meeting on the 2 nd October 2024.
13a.	Financial Report by the Treasurer.
28a.	CONFIDENTIAL Minutes of the Meeting on the 2 nd October 2024 (for the Parish Council Only).