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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 29th November 2024.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 4th December 2024, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members. ALSO TO CONSIDER a RECOMMENDATION to temporarily suspended the '12 months residency in the parish' part of the Parish Council's Co-option policy due to the urgent need to encourage parishioners to apply to be Councillors. The following points will need to be temporarily changed: <ul style="list-style-type: none">• has resided in the Parish for the past twelve months or rented/tenanted land in the Parish;• I have, during the whole of the twelve months preceding the date of my co-option occupied, as owner or tenant, land or other premises in the parish; or To instead replace the points with the suggested following: <ul style="list-style-type: none">• Is currently residing in the Parish or renting/tenanting land in the Parish;• I have, preceding the date of my co-option, occupied, as owner or tenant, land or other premises in the parish.

3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
7.	Broadband in the Parish.	TO RECEIVE an update about broadband issues in the parish.
8.	Report from the Local Community Police.	<p>TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for October & November 2024.</p> <p><u>Please Note:</u> This information has been circulated by Email to Councillors.</p>
9.	Minutes of the Meeting on the 6th November 2024.	<p>TO RECOMMEND that the Minutes of the Parish Council's Meeting on the 6th November 2024 be approved and signed as a true record of those proceedings.</p> <p><u>Note:</u> Please see Appendix 9a.</p>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Meeting on the 6th November 2024 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Parish Fishing. (Last minute 24/207).	TO RECEIVE an update about the Fishing Rights and Bailifing in the parish.

	b. Footway Lights Recharge.	TO RECEIVE an update on the Footway light recharge.
	c. Missing Defibrillator.	TO RECEIVE an update about the missing defibrillators on the Fire Station.
11.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness on matters affecting the parish.
12.	Parish Maintenance:	
	a. Flooding Issues in the Parish.	TO RECEIVE an update about the flooding issues in the parish.
	b. Footpaths in the Village.	TO RECEIVE an update about the state of the footpaths in the village. 1. The broken grate on the pavement near the pub 2. fly-tipping of hedge clipping on the footpath opposite the Chapel up to Meadow Croft.
	c. Parish Tree Survey.	TO RECEIVE an update on the parish tree survey for 2024.
	d. Damaged Fence at Eden Bridge Car Park.	TO RECEIVE an update on the damaged fence at Eden Bridge car park.
	e. Damaged Fence at Bateman Lane.	TO RECEIVE an update on the damaged fence at Bateman Lane.
	f. Recycling Centre.	TO RECEIVED the update about the recycling centre and the clearance of the clothes hopper.
	g. Other Maintenance Issues in the Parish.	TO CONSIDER any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).
13.	Financial Report by the Treasurer.	TO RECEIVE the November 2024 Treasurer's Report for approval. <u>Note: Please see Appendix 13a.</u>
14.	Staff Wage Rises.	TO CONSIDER the Staff Pay Rise for 2024. <u>Report of the Treasurer to Council</u> NALC (National Ass of Local Councils) have finally agreed this years' pay rise, an increase of 63 pence an hour from £12.63 to £13.26 on Scale Point 7. This will be paid back valued from 1st April 2024. The Clerk will receive an extra payment of £236.67, being 7 months hours at an increase of 63 pence per hour. The new monthly pay will be paid on 1st Dec from £677.81 to £711.62 an increase of £33.81 a month. The Treasurer will receive an extra payment of £49.21 being 7 months hours at an increase of 63 pence per hour and this will be paid in the new year in amalgamation with his annual expenses claim. His new monthly payment will increase from £141.04 to £148.07 an increase of £7.03 a month, paid value 1st Dec. In accordance with the Councils Financial Regulations the Treasurer will be paid by bank cheque in the new year.
15.	Fishing Agent Commission.	TO CONSIDER increasing the Fishing Agent's commission. <u>Report of the Treasurer to Council</u> The Treasurer having invoiced the Community Shop In Kirkoswald for the annual permits sales was asked if the Council would consider increasing the commission paid to the shop as the majority of permit sales by anglers did not yield any shop purchases. At present the commission is 10% of sales, that meant the shop earnt £21.40 in this current year. The other agent Lazonby Pool earnt £15.90.

16.	Parish Christmas Tree.	TO CONSIDER a request for additional payment of £10 for the Parish Christmas Tree due to possible inflation.
17.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
18.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council.</p> <ol style="list-style-type: none"> 1. Planning Application Ref: 2024/2089/FPA (Full Application) - Addition of solar panels to roof and air source heat pump on South elevation, at Blackrack Barn Low Plains Court Calthwaite Penrith CA11 9RQ. 2. Planning Application Ref: 2024/2090/LBC (Listed Building Consent) - Listed Building Consent for addition of solar panels to roof and air source heat pump on South elevation, at Blackrack Barn Low Plains Court Calthwaite Penrith CA11 9RQ. 3. Planning Application Ref: 2024/1812/FPA (Full Application) – Erection of a Dwelling, at Land between Swynways and Thackmoor, Old Town, High Heskett, Carlisle CA4 0JE. <p>ALSO TO RECEIVE the following report for approval for:</p> <ol style="list-style-type: none"> 1. Planning Application Ref: 2024/1467/FPA (Full Application) - Proposed extension to form workshop and maintenance area, at Eden Valley Mineral Water Company Armathwaite Carlisle. <p>This planning application was considered by the Members of the Parish Council initially at the November 2024 Meeting of the Parish Council who had no objections to the planning application. However, it was agreed to notify parishioners of the planning application before giving a response, due to it arriving too late to be placed on the agenda. Written notification were given to parishioners via the parish notice boards, during the month of November 2024. No objections or comments were received from parishioners for the planning application. The Parish Council gave NO OBJECTIONS response to planning services for this planning application.</p> <p style="text-align: right;"><u>Note: Please see Appendix 18a.</u></p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>

20.	Report from the Highways Link Person.	<p>TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p>ALSO TO RECEIVE notification of a temporary road closure has been put in place to allow Fibrus Networks Ltd. to carry out utility works which are expected to commence 11th December 2024 and anticipated to take 3 days to complete. Please see below details of the extents of the restriction and any alternative routes which may be in place, the relevant legal notice can be viewed at https://api-gb.one.network/downloads/tm/4587/site-notice_fea7c29ba8.pdf and a location plan clearly showing these extents can be found on one.network via link https://one.network/?tm=140356773.</p> <p>Location: U3055 Scarrows Lane, Lazonby from its junction with the C3015 extending in a south westerly then south easterly direction for approx. 1.2km.</p> <p>Alternative Route: via the unrestricted section of U3055, B6413 and C3015 and a way for pedestrians and dismounted cyclists will be maintained at all times .</p> <p>Access for Emergency Vehicles will be maintained where required for the duration of these works.</p> <p>Should you have any queries in relation to this temporary Order please contact the Highways Hotline by calling 0300 373 3306 or via the Westmorland & Furness Council website, quoting the reference TTROW/12430</p>
21.	Code of Conduct Complaint.	TO RECEIVE an update about the possible Councillor breach of Code of Conduct complaint.
22.	Welfare Unit at Eden Bridge Car Park.	TO RECEIVE information about the Welfare Unit at Eden Bridge Car Park.
23.	Giving the Chair and Clerk delegated authority to deal with any issues over the Christmas break.	TO RECOMMEND that the Council give the Chair and Clerk delegated authority to deal with any issues over the Christmas break, which will mean including all Council Members only when needed.
24.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <p>1. Help to shape future of your waste and recycling collections - Residents are being invited to help shape the future of waste and recycling collections in Westmorland and Furness. A ‘Community Conversation’ has been launched by Westmorland and Furness Council to gather people’s thoughts on current services in their area – what they like, what they would like to change and what they’d like to see in the future. The feedback received will help inform the council’s emerging options for creating consistent waste and recycling services across the whole of Westmorland and Furness. These options will be considered early next year and a vision for the revised service will be completed by mid-2025. This will be subject to further engagement and agreement and residents can expect to see the first changes being implemented from late 2025, with the majority of service revisions in place by the end of 2027. Giles Archibald, Westmorland and Furness Council’s Cabinet Member for Climate, Biodiversity and Environmental Services, said: “Our aim is to reduce waste, increase recycling, and provide services for our residents that are consistent across the whole of the Westmorland and Furness area. We also want to make it easier and more convenient for people to recycle and minimise their waste. “We want to involve our communities in helping us to plan what future services will look like, and have today launched our</p>

Community Conversation on waste and recycling collections. “This includes a survey that residents can complete to tell us what they think about current services in their area, how they use those services and what they’d like to see in the future. “We will also be holding some in-person events, where people can come along to learn more about what we are looking to achieve, ask questions and take part in workshops. We will be holding these events in each of the former district areas and there will also be an on-line event for anyone unable to attend the in-person sessions. “The feedback from these events and the online survey will provide us with valuable information that will help us to develop our vision for consistent waste and recycling services, so every household is receiving the same level of service wherever they are in Westmorland and Furness. We want to see services that are better performing, more efficient and that make it easier for people to recycle more and waste less. ”Currently, Westmorland and Furness Council delivers 7.5 million collections annually to 115,000 households in one of the largest and most rural unitary local authority areas in the country, covering a geographic area of 3,750 square kilometres. Councillor Archibald continued: “It’s vitally important to us that we reflect the views of our communities when we are planning the future of such important services that affect every household in Westmorland and Furness. I would encourage as many people as possible to complete our survey or attend one of the in-person events to share your views.”

To be part of the Community Conversation on the future of waste and recycling services in Westmorland and Furness, you can share your thoughts on current services in your area by completing the survey at: www.surveymonkey.com/r/WFwastesurvey The survey will close on **20 December 2024**. Paper copies of the survey will be available in the receptions of the council’s main public buildings at Barrow Town Hall, Kendal Town Hall and Voreda House, Penrith, as well as council libraries. In-person events where you can learn more about the waste and recycling harmonisation programme and the council’s ambitions, share your thoughts and take part in workshops on recycling and waste minimisation, will take place on the following dates:

- Tuesday, 26 November 2024, **Penrith** Library, 6pm – 7.30pm
- Wednesday, 27 November 2024, The Forum, **Barrow**, 6pm – 7.30pm
- Thursday, 28 November 2024, **Kendal Town Hall**, 6pm – 7.30pm
- Monday, 2 December 2024, **Online** event, 6pm-7pm

2. **Review of Polling Districts and Polling Places 2024** – Westmorland & Furness Council has launched a statutory review of polling districts, polling places and polling stations. They are requesting views about the existing arrangements for the polling districts, polling places and polling stations, and any proposed amendments made by the (Acting) Returning Officer and any suggestions for alternatives. Documents relating to the review can be inspected on the council’s website at <https://www.westmorlandandfurness.gov.uk/voting-and-elections/review-polling-districts-and-polling-places> or at one of the following offices, Barrow Town Hall, Kendal Town Hall, Voreda House, Penrith. You can respond to the consultation by visiting <https://consult.westmorlandandfurness.gov.uk/westmorland-and-furness-council/polling-district-review-2024-summary-report> They welcome the views of Parish Councils and Councillors on the proposed polling districts and polling places or any other related matters. All comments will be published anonymously on our website. The consultation closes on Friday 13th December 2024. Final proposals will be considered by the meeting of the council on Thursday 23rd

January 2025 and the outcome of the review will then be published on the council's website. This review is separate from the local government ward review being conducted by Local Government Boundary Commission for England. Furthermore, it is not a Community Governance Review, and it cannot be used to suggest changes to existing parish or parish ward boundaries. They appreciate that the consultation window isn't long, particularly for parish councils whose meetings fall outside of the dates. However, as this is a statutory review that must be complete by the end of January, we do not have longer to give the consultation and review the submissions. Councillors can respond individually. The local government ward boundary review means that we will inevitably have to do a further polling district and polling place review at the end of that process, so this will not be the last opportunity to influence decision-making on polling districts and polling places. They will be publicising the review through a press release and social media, but any assistance you can give to signpost local residents to this would be gratefully received. As well as responding online, you can also respond using the methods below:

By post to: Electoral Services, South Lakeland House, Lowther Street, Kendal LA9 4DQ. By email to: elections3@westmorlandandfurness.gov.uk.

Please Note: This information has been circulated by Email to Councillors.

25. **INFORMATION & Correspondence given for reference only.**

TO RECEIVE and be **NOTED** any information and correspondence that has been given out for reference only:

1. **Westmorland and Furness Council News releases** – on various topics throughout the Westmorland & Furness area.
2. **Public Space Protection Orders Information** - Further to my email of 7th July 2024 in relation to the Public Space Protection Order consultation, I can now confirm that the proposed orders have now been approved at cabinet on the 5th November 2024. The orders are in the process of been drawn up and signed by our legal team who have asked us to provide the following statement;

Legal notice - Westmorland and Furness Council hereby gives notice of its intention to discharge the following Public Spaces Protection Orders (PSPOs) under Section 61(4) of the Anti-Social Behaviour, Crime and Policing Act 2014:

- all the operative legacy PSPOs of the now abolished Councils of Barrow Borough Council, Eden District Council and South Lakeland District Council
- the Extension of a PSPO 'Westmorland and Furness Council – The Dogs on Leads (Eden) Order 2023'
- the Extension of a PSPO 'Westmorland and Furness Council – The Dogs Exclusion (Eden) Order 2023'

The aforementioned PSPOs will cease to have effect on 13 November following the new 2024 Westmorland and Furness Council PSPOs coming into force.

3. **ACTion – Community Led Planning Information.**
4. **ACT Update - November 2024**
5. **Healthwatch Westmorland and Furness Women's Health Project Information.**
6. **Priority Services Register and Rural Saving Energy Grants Information.**
7. **CALC Training Information.**
8. **Parish Precept Information for 2025 – 2026.**

		<p>9. Westmorland & Furness Council's Branch Event - Local Electric Vehicle Infrastructure – How can your Council get involved!</p> <p>10. Eden Rivers Trust - Adopt a water vole information.</p> <p>11. Friends of the Settle Carlisle Line - November 2024 Journal.</p> <p>12. LDNPP (for awareness) - Lake District Foundation - Trustee Recruitment Information.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
26.	Date of the Next Meeting.	<p>RECOMMENDATION that the next scheduled meeting will be Lazonby Parish Council Meeting on Wednesday 5th February 2025, at 7.30 pm, in the Jubilee Room, in the Village Hall. There is no scheduled meeting for January 2025.</p>

<p>TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.</p>		
27.	Confidential Information on the Proposed Development of Lazonby Egg Packing Station.	<p>TO RECOMMEND that the CONFIDENTIAL Minutes of the Parish Council's Meeting on the 6th November 2024 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 27a.</u></p> <p>TO RECEIVE a confidential update about the proposed development of the Lazonby Egg Packing Station.</p>
28.	Parish Council's Finance & Budget for 2025 – 2026.	<p>TO CONSIDER the Parish Council's financial issues and budget for 2025 - 2026.</p> <p>ALSO TO CONSIDER the grant applications for 2025 – 2026.</p> <p>PLEASE NOTE that this is being discussed at the full Parish Council meeting instead of a separate Finance and Budget Committee meeting due to recent Parish Council membership issues. Furthermore, it is also being discussed in the confidential part of the meeting due to the currently confidential business to be discussed. However, the information from this agenda item will be made public at the February 2025 meeting of the Parish Council as part of the minutes to be approved.</p> <p><u>Note: Please see Appendix 28a.</u></p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

December 2024 Meeting of the Parish Council

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council Meeting on the 6 th November 2024.
13a.	Financial Report by the Treasurer.
18a.	Planning Applications – New (or Appeal).
27a.	Confidential Information on the Proposed Development of Lazonby Egg Packing Station.
28a.	Parish Council's Finance & Budget for 2025 – 2026.