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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 30th May 2025.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 4th June 2025, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote,</i>

		<p>he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</p> <p><u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
7.	Broadband in the Parish.	TO RECEIVE an update about the B4RN wayleaves request.
8.	Report from the Local Police.	<p>TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter April & May 2025.</p> <p style="text-align: center;"><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
9.	Minutes of the Annual General Meeting (AGM) on the 7th May 2025.	<p>TO RECOMMEND that the Annual General Meeting (AGM) Minutes of the Parish Council Meeting on the 7th May 2025 be approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><u>Note: Please see Appendix 9a.</u></p>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Annual General Meeting (AGM) on the 7th May 2025 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Rubbish Bin on Bargeat Wath (Last minute 25/94).	TO RECEIVE an update about the no dog fouling signs at Bargeat Wath.
	b. Bike Track Project (Last minute 25/90).	TO RECEIVE an update on the bike track project.
	c. Rubbish bin at the Recycling Centre (Last minute 25/90).	TO RECEIVE an update about having a rubbish bin request for Eden Bridge recycling centre.
	d. Wall on the Carlisle Road (Last minute 25/90).	TO RECEIVE an update on the wall on Carlisle Road.
	e. Financial Regulations (Last minute 25/96).	TO RECEIVE an update on the Financial Regulations.
	f. Light on Village Hall (Last minute 25/108).	TO RECEIVE an update on the light on the village hall.
11.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness on matters affecting the parish.

12.	Parish Projects:	
	a. Will Pool Revamp.	TO RECEIVE an update on the revamp of Will Pool.
	b. Donation Box at Eden Bridge Car Park.	TO NOTE the donation box at Eden Bridge car park is still ongoing.
	c. Resurfacing of Eden Bridge Car Park.	TO RECEIVE an update on the resurfacing of Eden Bridge Car Park.
13.	Parish Maintenance:	
	a. Flooding Issues in the Parish.	TO RECEIVE an update about the flooding issues in the parish.
	b. Footpaths in the Village.	TO RECEIVE an update about the state of the footpaths in the village.
	c. Parish Tree Survey.	TO RECEIVE an update on the parish tree survey for 2025.
	d. Damaged Fence at Eden Bridge Car Park.	TO NOTE that the the damaged fence at Eden Bridge car park is still ongoing and remaining on the agenda until it is completed once Eden Bridge car park is resurfaced.
	e. Damaged Fence at Bateman Lane.	TO NOTE that the damaged fence at Bateman Lane is still ongoing and will be repaired when the other fence at Eden Bridge car park is repaired.
	f. Recycling Centre.	TO RECEIVED any recent issues concerning the recycling centre.
	g. Other Maintenance Issues in the Parish.	TO CONSIDER any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).
14.	Financial Report by the Treasurer.	TO RECEIVE the May 2025 Treasurer's Report for approval. <u>Note: Please see Appendix 14a.</u>
15.	Budget 2025 – 2026 Update.	TO RECEIVE an update on the Budget for 2025 – 2026. <u>Report of the Treasurer to Council.</u> Please Refer to Appendix 15a. At the December 2024 Meeting a Preliminary Budget was agreed in principle, further to that agreement with additional figures now available the Treasurer would like the Council to agree the final budget for 2025/26. Income Agreed Precept is £15000 Grants Received £3000 from Westmorland &Furness Council for resurfacing work at recycling centre. Expenditure Salaries are up to £13000 for staff uplift as recognition of employees professional standards and expected national pay rise for current year. Maintenance £2000 to include repairs to Will pool. Capital/Project Exp £4000 includes new fencing with resurface work at recycling centre. Regarding the re surfacing project the fencing may be slightly more than £1000, if so then some spare capacity is available within our Operating Costs. National Insurance for Employers is expected to be substantially larger than the previous two years of just £25 per annum. This is unknown at present but will become evident after the July Staff Salaries are paid. Some capacity for this will be available for six months worth of interest on deposit which I assume would fall

		<p>dramatically once the Egg Packing Station Grant is finally repatriated.</p> <p>Expected Year End Reserves 31st March 2026 £14138.00.</p> <p style="text-align: right;"><u>Note: Please see Appendix 15a.</u></p>
16.	Employment contract.	TO RECEIVE an update on the Clerk to Council's employment contract.
17.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
18.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council.</p> <p style="padding-left: 40px;">1. Planning Application Ref: 2025/0873/HOU (Householder) Proposed first floor side extension, at 5 Croft Close, Lazonby Penrith CA10 1AL.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
19.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
20.	Reports on any Highways Issues.	TO RECEIVE and CONSIDER any new reports on other issues that have arisen since the last Council meeting concerning Highways.
21.	Risk Assessment.	TO CONSIDER the updating of the Parish Council Risk Assessment.
22.	Boat Users on the River Eden.	TO CONSIDER the issues around boat users on the River Eden.
23.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <p style="padding-left: 40px;">1. Waste consultation - Help us to shape the future of your waste and recycling services – Westmorland & Furness Council launched a waste consultation on Wed 14th May, for a period of 8 weeks. They want to create efficient, cost-effective services that make it easier and more convenient for people to waste less and recycle more. Following a 'Community Conversation' survey last year we have listened to feedback, trialled different collection methods and containers and looked at potential costs and savings to come up with a list of possible options for future waste and recycling services across the whole of Westmorland and Furness. They are now asking for your thoughts on those options. https://www.surveymonkey.com/r/wasteoptions</p>

		<p>2. Drive the Future of Parking Hosted by Westmorland & Furness Council - Date: Tuesday, 17 June 2025 Time: 6:00 PM Location: <i>Held virtually on Microsoft Teams</i> Why attend? Join them for an important CALC Briefing on the Parking Review as they work toward a smarter, fairer, and more consistent approach to parking across Westmorland & Furness. This is your opportunity to help shape the draft vision and strategic objectives. Explore how they manage permits, fees, accessibility, and parking assets. Contribute to the development of a high-level Parking Strategy due this autumn.</p> <p>3. 20mph Community Consultation - Westmorland & Furness Council - There is a community consultation currently taking place across Westmorland & Furness regarding 20mph zones. There is also a drop-in event from 2pm-4:30pm at Penrith Library on Tuesday 24th June. The consultation process is open until Friday 18th July. To view the proposals and find out more then visit: www.westmorlandandfurness.gov.uk/20mph.</p> <p>4. Standards of Conduct for Elected Members in Town and Parish Councils - on Thursday 3 July – 6.00 pm -7.30 pm. This training will be open to all Town and Parish Councillors across Westmorland and Furness, together with their clerks. The session is important for all councillors, whatever your role or experience, as a refresher on this key topic. It will also be very useful for Clerks to keep up to date on this topical issue. At the session we will cover:</p> <p>A reminder of why standards matter. The current standards regime for town and parish councils and anticipated changes Your code of conduct</p> <ul style="list-style-type: none"> ○ When does it apply ○ The key requirements about behaviour and conduct ○ Registration and disclosure of interests <ul style="list-style-type: none"> · Bias and predetermination · Mini scenarios (tailored to Town and Parish Councils roles) to put it all into practice! <p>The session will be interactive, fast paced and engaging, using lots of real-life examples. This will be held on Teams. Please can you confirm your attendance so they are aware of numbers:</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
24.	INFORMATION & Correspondence given for reference only.	<p>TO RECEIVE and be NOTED any information and correspondence that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Westmorland and Furness Council News releases – on various topics. 2. CALC Training Information. 3. CALC News - March to April 2025. 4. CVS Information – Health & Wellbeing Bulletin, Events, Focus on Funding and Cumbria CVS Newsletter. 5. Information on the Local Plan Call for Sites Briefing - briefing note from Westmorland & Furness Council Planning Policy Team in regard to the Local Plan for Westmorland & Furness, which was held on Wednesday the 14th of May 2025. 6. Local Plan Update – May 2025 - Planning policy consultation notification - Reference 2428848. 7. Information on the ‘Pop-Up’ Pump Track & Cycling event in May 2025. 8. Cumbria Local Nature Partnership News. 9. Invitation to Hyperfast GB community meeting for Lazonby Parish -

		<p>28th May 2025.</p> <p>10. Mental Health Awareness Week – Drop ins at Penrith Library in May 2025</p> <p>11. Cumbria Local Nature Recovery Strategy Newsletter.</p> <p>12. Introduction to Youth Work Workshop Information which was held on Thurs 22nd May.</p> <p>13. Eden- Domestic Abuse support drop-in sessions Information.</p> <p>14. Publication of Westmorland and Furness Council’s Neighbourhood Planning Guide and Service Level Agreement Information.</p> <p>15. Unity Trust Bank – Customer Support Evening which was held on 29th May.</p> <p>16. Information on Westmorland & Furness Branch Event - Charity Commission - Local Council as Trustee - Thursday 19th of June.</p> <p>17. The Big Lunch 2025 information.</p> <p>18. Thrive with Arts, Culture and Heritage Grant Funds Information.</p> <p>19. Nuclear Waste Services E-bulletin – May 2025.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
25.	Agenda Items for Next Month’s Agenda.	TO CONSIDER any new agenda items for the July 2025 Parish Council meeting.
26.	Date of the Next Meeting.	RECOMMENDATION that the next scheduled meeting will be Lazonby Parish Council Meeting on 2 nd July 2025, at 7.30 pm, in the Jubilee Room, in the Village Hall.

TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.		
27.	Staff Pay scales.	<p>TO RECEIVE an update on the level of the pay scales for the Parish Council Financial Officer/Treasurer.</p> <p>PLEASE NOTE that this is being discussed in the confidential part of the meeting due to the currently confidential financial business to be discussed. However, the decision from this agenda item will be made public at a future meeting of the Parish Council as part of the minutes to be approved.</p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

Meeting of the Parish Council

June 2025

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council's Annual General Meeting (AGM) Meeting on the 7th May 2025.
14a.	Financial Report by the Treasurer.
15a.	Budget 2025 – 2026 Update.