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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 29th August 2025.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 3rd September 2025, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote,</i>

		he/she is advised to contact the clerk at least 48 hours in advance of the meeting. <u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.
5.	Matters of Urgency.	TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines. Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.
6.	Public Participation.	TO RECEIVE any contributions from the parishioners relating to: - Any item on the agenda; - And any other parish-related matter which they may wish to raise.
7.	Broadband in the Parish.	TO RECEIVE an update about broadband in the parish.
8.	Report from the Local Police.	TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter June & July 2025, and July & August 2025. TO RECEIVE an update on the Cumbria Constabulary Neighbourhood Policing Pledge meetings. <u>Please Note: This information has been circulated by Email to Councillors.</u>
9.	Minutes of the Meeting on the 2nd July 2025.	TO RECOMMEND that the Minutes of the Parish Council Meeting on the 2nd July 2025 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 9a.</u>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Meeting on 2nd July 2025 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Light on Village Hall (Last minute 25/156).	TO RECEIVE an update on the light on the village hall.
	b. Boat Users on the River Eden (Last minute 25/156).	TO RECEIVE an update on the issues around boat users on the River Eden.
	c. Fundraising help for Friends of Lazonby School (Last minute 25/156).	TO RECEIVE an update on the fundraising help for Friends of Lazonby School.
11.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness on matters affecting the parish.

12.	Parish Projects:	
	a. Will Pool Revamp.	TO RECEIVE an update on the revamp of Will Pool.
	b. Donation Box at Eden Bridge Car Park.	TO NOTE the donation box at Eden Bridge car park is still ongoing.
	c. Resurfacing of Eden Bridge Car Park.	TO RECEIVE an update on the resurfacing of Eden Bridge Car Park.
13.	Parish Maintenance:	
	a. Land at the Old School.	TO RECEIVE information about the urgent removal of several problem trees adjacent to the wall on Parish Council land near the Old School. ALSO RECOMMENDED that the Members be asked to confirm that an E Mail exchange took place where the Parish Council agreed to ask a tree surgeon to urgently remove several problem trees adjacent to the wall on Parish Council land near the Old School. TO CONSIDER other issues that need to be resolved on Parish Council's land near the Old school now the wall has been repaired.
	b. Flooding Issues in the Parish.	TO RECEIVE an update about the flooding issues in the parish.
	c. Roads in the Parish.	TO RECEIVE an update on the following road/Highways issues in the Parish. 1. The resurfacing on Station Road. 2. Parking Issues on Rectory Hill outside the Bowling Club. 3. Blocked drain on Rectory Hill, which has not been repaired since a barricade was put around it several months ago. 4. Build up of gravel on the roads outside the co-op, the Church, and at the junction with Scarrows Lane and the main road out of the village. 5. Broken street drain grate covering outside of Oswald View.
	d. Footpaths in the Parish.	TO RECEIVE an update about the state of the footpaths in the village. 1. Current issue that were reported to Highways and reported at the May 2025 Meeting of the Parish Council. 2. Deteriorating pavement surface located on the corner of Fern Lea.
	e. Parish Tree Survey.	TO RECEIVE an update on the parish tree survey for 2025.
	f. Damaged Fence at Eden Bridge Car Park.	TO RECEIVE an update on the damaged Fence repair at Eden Bridge car park.
	g. Damaged Fence at Bateman Lane.	TO NOTE that the damaged fence at Bateman Lane is still ongoing and will be repaired in due course.
	h. Recycling Centre.	TO RECEIVED any recent issues concerning the recycling centre. 1. Fly-tipping issues.

	i. Other Maintenance Issues in the Parish.	TO CONSIDER any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).
14.	Financial Report by the Treasurer.	TO RECEIVE the July & August 2025 Treasurer's Report for approval. <u>Note: Please see Appendix 14a.</u>
15.	Employment contract.	TO RECEIVE an update on the signing of the Treasurer employment contract.
16.	Staff Appraisals.	TO CONSIDER organising the staff appraisals for the Clerk and Treasurer.
17.	Staff Pay Rises.	TO CONSIDER the staff annual pay rise increases and give approval. <u>Report of the Treasurer to Council.</u> The National Association of Local Councils (NALC) have finally agreed this years' pay rise, an increase of 48 pence an hour from £15.08 to £15.56 on Scale Point 15 equating to a 3.2% uplift. This will be paid back valued from 1 sty April 2025. The Clerk will receive an extra one off payment of £128.80, being 5 months hours at an increase of 48 pence per hour. The new monthly pay will be paid on 1st October from £809.29 to £835.05 an increase of £25.76 a month. The Treasurer will receive an extra payment of £26.80 being 5 months hours at an increase of 48 pence per hour and this will be paid in the new year in amalgamation with his annual expenses claim. His new monthly payment will increase from £168.39 to £173.75 an increase of £5.36 a month, paid value 1st October. In accordance with the Councils Financial Regulations the Treasurer will be paid by bank cheque in the new year.
18.	Employers National Insurance.	TO RECEIVE an update on the Employers National Insurance Tax. <u>Report of the Treasurer to Council.</u> NALC and CALC had made some earlier warnings that the Employers NI Tax increases (from April 6 to 2025) may affect Parish Councils. Despite attempts to persuade central government otherwise this will be the case. To remind Councillors and parishioners, the employers' threshold has been lowered from £9100 to £5000 and the rate of increase from 13.8% to 15%. All Parish and Town Councils will not be included in a package (from the Treasury) to compensate public sector bodies for the rise. The policy set by the Chancellor is to compensate those who are direct public sector employees funded out of public money. Parish Councils are not directly funded by central government and so do not fall into this category. This has an implication that is substantial to these bodies who primarily employ part time staff. At present the Treasurer had made no provision in our Budget prior to this information. The cost to the Parish before the increase was £26.26 per annum, it is expected to increase to £750 after all the pay rises have been implemented. Whilst this is currently unfunded enough capacity in the existing Budget i.e.: bank interest receipts and a generous ceiling in the Lazonby Pool Service Agreement is ample. This will be included in the new Budget (2026/27) under Operating Costs. HMRC previously accepted an annual payment for Employers NI, as this has substantially increased HMRC require immediate payments. The Treasurer has negotiated a deal with HMRC to pay quarterly with the first payment having been made on 18th August for £205.82.

19.	Bank Fees.	TO RECEIVE information regarding the HSBC – Bank Monthly Service Fee Revision <u>Report of the Treasurer to Council.</u> Over the last couple of years HSBC have been charging a service fee for banking of £5 per month. A change of heart has been instigated by the giant corporation and with effect from 1st Sept these fees will be cancelled. The removal of these fees will save £60 per annum, however this does not apply to bank cheques which will still incur a 40 pence cost to write and then again to bank an item. Cheque issuance is very limited for the council, the exception being for the Treasurer, encashment of cheques at present being the Treasurers back valued pay and annual expenses and wayleave from NW Electricity whom the Treasurer pressures every year to update electronically.
20.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members. 1. The sum of £792.00 be paid to Nicol Landscapes Ltd for the urgent removal of some silver birch and a sycamore, on Parish Council land near the recently repaired boundary wall at the former Egg Packing Station. As this land adjacent belongs to the Parish Council it was important that it be cleared to provide a clear safe access for the residents behind the Old School. £132.00 is VAT which will be claimed next year. Total cost to Parish £660.00 (Bank Transfer No 180). 2. The sum of £628.00 to Heart of Cumbria for the work carried out to prepare and replace the information artwork on the indication board at the Will Pool (Bank Transfer No 181).
21.	Planning Applications – New (or Appeal).	TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council. 1. Planning Application Ref: 2025/1398/HOU - Proposed alterations and extension to dwelling to create additional accommodation at first floor level, Hazelbank, Lazonby, Penrith CA10 1AT. <u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.
22..	Planning Applications – Decisions.	TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council. 1. Planning Application Ref: 2025/0873/HOU – (Householder) Proposed first floor side extension, at 5 Croft Close, Lazonby , Penrith CA10 1AL – APPROVED with conditions. <u>Please Note:</u> At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.

23.	Reports on Any New Highways Issues.	TO RECEIVE and CONSIDER any new reports on other issues that have arisen since the last Council meeting concerning Highways. ALSO TO RECEIVE information about a temporary Road Closure - Meadow Close, Lazonby – on 08/09/25. A temporary road closure has been put in place to allow Story Homes to carry out utility works which are expected to commence 8th September 2025 and anticipated to take 3 weeks to complete. Please see below details of the extents of the restriction(s) and any alternative route(s) which may be in place, the relevant legal notice can be viewed at https://api-gb.one.network/downloads/tm/4587/site-notice_250a234c04.pdf and a location plan clearly showing these extents can be found on one.network via link https://one.network/?tm=144673090 Location: Meadow Close, Lazonby adjacent to a property known as Number 27 Meadow Close, extending in a south easterly direction for approx. 15 metres. Alternative Route: There is no suitable alternative route available for vehicles. A way for pedestrians and dismounted cyclists will be maintained at all times. N.B Passage for Emergency Vehicles will be maintained where required for the duration of this restriction. Should you have any queries in relation to this temporary Order please contact the Highways Hotline by calling 0300 373 3306 or via the Westmorland & Furness Council website, quoting the reference TTROW/15789
24.	Risk Assessment.	TO RECEIVE an update on the Parish Council Risk Assessment.
25.	Wreath for Remembrance Day.	TO CONSIDER the ordering of a Remembrance wreath from the Parish Council for Remembrance Day.
26.	Lazonby History Archive.	TO CONSIDER the request to put a link to the Lazonby's history archive, on the Cumbria Local History Federation archive website, on the Parish Council's website.
27.	Community Engagement in Lazonby – Raising Awareness of Invasive Species.	TO CONSIDER a request for permission to engage with the local community about raising awareness of invasive species, by setting up an information stand for a few hours at Eden Bridge car park. <u>Report of the Clerk to Council.</u> Eden Rivers Trust is reaching out to local Councils along the River Eden to discuss biosecurity measures and opportunities for public engagement. The Community Engagement Trainee at the Eden Rivers Trust, has been in contact as part of their role to raise awareness about Invasive Non-Native Species (INNS) in the Eden catchment and promote the Check, Clean, Dry campaign to recreational users on rivers and lakes. They have explained that awareness is absolutely key to help prevent the spread of invasive around the Eden Catchment, so they would like to spread the word and engage with the public, visitors and potential recreational lake users in towns and villages along the River Eden to raise awareness of INNS and what they can do to help. They have requested permission to set up a small gazebo or stand in car park in Lazonby along the River Eden, providing information leaflets, invasive species ID guides and interactive displays for all ages. They have asked if late August or early September for a few hours be an acceptable time to do this. Also please let them know if the Parish Council have any questions or want more information about the campaign or our work. ALSO TO RECEIVE information about the Eden Rivers Trust asking if they could clear up the Himalayan balsam along the river bank over the summer break. The Clerk agreed to it as it has been done in the past by parish volunteers and Councillors and therefore is something that need to be done. The Clerk did inform the Chair at the time.

28.	Invitations to Participate.	TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate. 1. Westmorland & Furness Parish & Town Council Event: Streetworks and Permitting - Over the last few years there has been a significant increase in work on the highway network. For decades Local Authorities have been campaigning for public and private sector investment in rural infrastructure, such as Broadband, Electricity, Highways, Bridges, Water Treatment to name a few. The good news is that over the last few years Cumbria has secured hundreds of millions in infrastructure investment - both through Government funding and private sector/commercial investment. This funding and investment has been welcomed - however this investment creates a new challenge of significant disruption on the highway network, impacting on businesses, residents and visitors. If you would like to know more about the investment across Westmorland and Furness and the role of the Council in Streetworks and Permitting, they are arranging a session for CALC's Parish and Town councils in Eden on 18th September 2025, at 7 pm, where they will be available to give more information and answer your questions. 2. Local Resilience Plans - Colleagues from the voluntary sector and unitary authorities will deliver a conference on Resilience in Autumn 2025 and would like to extend an invite to any community that's interested in planning ahead for emergencies. They will cover a range of topics ranging from practical help for groups, learning from past events, and finding out about how the emergency services and other responders work in these situations. Most importantly, they want to help communities to prepare for the future and this will be a good starting point for anyone who's interested but isn't sure where to start. If you'd like to help to shape the event and would like to be invited when the time comes, then please visit their MS Form to apply. If you have any queries in the mean time please get in touch with the Community Resilience Coordinator. 3. Invitation: Introduction to Age-friendly Communities Webinar – 10 September - The Centre for Ageing Better is carrying out some excellent work with parish and town councils to help create and develop age-friendly communities. As part of this work, they are hosting an Introduction to Age-friendly Communities Webinar on Tuesday 10th September, 10:00–11:00am. This one-hour online session will: Explain the Age-friendly Communities framework; Share practical examples from UK members working to make their places better for people of all ages; and Offer guidance for councils, voluntary organisations, and health systems interested in taking first steps or strengthening their age-friendly approach. 4. Cumbria Land-Based Skills Boot camp Questionnaire - The Land & Nature Skills Service are exploring the demand to bring forward a land-based skills boot camp. In order to gather data, they have put together a very short questionnaire. Completion of the survey will enable construction of appropriate skills support based on need, and is much appreciated. Please fill this in if you can and feel free to share more widely. 5. Invitation: Special presentation by Alex Scott, Cumbria's Lord Lieutenant – 8th September at 7pm on Teams. This strategy sets out the vision and direction of the Lord Lieutenancy's work across our county. Please confirm attendance.
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6. **Westmorland & Furness Council - Public Space Protection Order Consultation Council calls for views on proposed amendments of Public Space Protection Orders.** Residents are invited to share views on proposed amendments of Public Space Protection Orders which aim to support safer, cleaner, and more enjoyable outdoor spaces across Westmorland and Furness. In November 2024, the council introduced Public Space Protection Orders (PSPOs) to provide a consistent way for agencies to work together to address anti-social behaviour linked to fly-camping, irresponsible alcohol use, unsafe fires and barbecues, and dog issues such as fouling. The current Orders enable enforcement action against individuals causing nuisance in local communities, primarily on land owned by Westmorland and Furness Council. They also make it an offence to allow dog fouling on publicly accessible land and where dogs are required to be kept under control. Working together with partners including Cumbria Police, the Lake District National Park Authority, the National Trust and local groups, the council has identified even more areas where the Orders can be strengthened to better meet the needs of residents and visitors. Residents, businesses, and visitors are now invited to comment on these draft amendments that aim to tackle widespread problems with fly-camping on some National Trust owned land, and other related anti-social behaviour in areas of the Lakes. These include:

1. **Dog Control Orders in Eden** - Amendments to the dog control order, including the addition of some Eden-based play areas to Schedule 3 (Dog Exclusion Zones), where dogs would not be permitted, helping to protect young children and families using these facilities. In addition, a new requirement for dogs to be kept on leads within 200 metres of the public highway in Eden.
2. **Alcohol and Anti-Social Behaviour in Askam and Dalton** - An extension of the existing alcohol-related Public Space Protection Order (PSPO) to cover Askam and Dalton. This extension aims to help tackle issues of public nuisance and anti-social behaviour linked to alcohol consumption.
3. **Antisocial behaviour linked to fires, barbecues, vehicles, and structures in three National Trust sites** - the inclusion of three National Trust sites under the existing PSPO covering fires, barbecues, vehicles, and unauthorised structures to help protect sensitive natural landscapes and reduce the risk of environmental damage. The locations include Blea Tarn, Coniston Water East Shore, and Windermere West Shore, all of which have experienced increasing pressures from irresponsible behaviour such as open fires, fly-camping, and off-road vehicle access. The expanded protections would support ongoing efforts by the council and its partners to tackle anti-social behaviour and preserve these popular sites by ensuring they remain safe and enjoyable for all.

If adopted, the extended PSPOs would provide Westmorland and Furness Council and Cumbria Police with additional powers to deter and address anti-social behaviour. Breaches of a PSPO can result in Fixed Penalty Notices (FPNs) or fines of up to £1,000 on conviction.

7. **Hesket and Lazonby Place Action Group online meeting** - on Thursday 25th September 2025 at 5.00 pm.

Please Note: This information has been circulated by Email to Councillors.

29.	INFORMATION & Correspondence given for reference only.	TO RECEIVE and be NOTED any information and correspondence that has been given out for reference only: 1. Westmorland and Furness Council News releases – on various topics. 2. CALC Training Information. 3. CALC News. 4. NALC Legal bulletin - August 2025. 5. CVS Information – Health & Wellbeing Bulletin, Events, Newsflash Info, Focus on Funding and Cumbria CVS Newsletter. 6. Slide for the Westmorland and Furness Highways Surface dressing briefing for town and parishes. 7. Flood Resilience Survey - NALC has partnered with Action with Communities in Rural England (ACRE) to launch a new survey designed to help parish and town councils enhance their flood resilience. The short survey will capture what information and support parish and town councils need to better plan for flooding. The results will directly shape the development of practical resources tailored to local needs, ensuring that any future resources are genuinely helpful and relevant. Deadline for submission is 29th August 2025. 8. Information about CCTV at Lazonby village Hall. 9. Cumbria People and Nature Network news. 10. Devolution updates for Town and Parish Councils. 11. Information on Hate Crime & Incident Survey - the deadline was 1st Aug 2025. 12. Westmorland and Furness Authority - New Worrying about money leaflet. 13. Westmorland & Furness Parish Council Branch Event: Economic Strategy event – held on 20th July. 14. Update on the progress with the Nutrient Neutrality Northwest programme - As part of our work to reduce nutrient pollution and unlock development across four key catchments in Cumbria, we have appointed two experienced contractors, Burrow Environmental and Our Rivers (a joint venture between Nutrient Neutral and Hutchinson Environmental Services), to deliver the Package Treatment Plant (PTP) Replacement Programme. 15. Slides for the Eden Town & Parish Councils Event: Citizens Advice: Money Advice Session. 16. Slides for the Westmorland & Furness Parish Council Branch Event: Council's Role in Events. 17. Celebrate Your Local Leaders – NALC Star Councillor of the Year Nominations Now Open – deadline for submissions is 5th September 2025. 18. CALC's special online planning session hosted by Westmorland and Furness Planning Officers – 1st September 2025. 19. Slides from the Citizens Advice Presentation. 20. Information on Community Events at our Libraries in Eden. 21. Information notice on the Adoption of Marina Village Residential Opportunity Supplementary Planning Document (SPD). 22. Cumbria Local Nature Recovery Strategy Newsletter – Summer 2025. 23. Carbon Literacy Action Day 2025 information. 24. Baton of Hope Community Events on Sunday 7th September. 25. Important Update – New Assertion 10 in the 2025 Practitioners' Guide to be discussed further at the October meeting of the Parish Council. 26. Carer Support Carlisle & Eden Newsletter – August 2025. <u>Please Note: This information has been circulated by Email to Councillors.</u>
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30.	Agenda Items for Next Month's Agenda.	TO CONSIDER any new agenda items for the October 2025 Parish Council meeting.
31.	Date of the Next Meeting.	RECOMMENDATION that the next scheduled meeting will be Lazonby Parish Council Meeting on 1 st October 2025, at 7.30 pm, in the Jubilee Room, in the Village Hall.

TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.		
32.	Confidential Information on the closing down of the Lazonby Egg Packing Station Housing Project.	TO CONSIDER the final steps in regards to closing down the Lazonby Egg Packing Station Housing Project.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

Meeting of the Parish Council **September 2025**

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council's Meeting on 2 nd July 2025.
14a.	Financial Report by the Treasurer.