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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 26th September 2025.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 1st October 2025, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote,</i>

		he/she is advised to contact the clerk at least 48 hours in advance of the meeting. <u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.
5.	Matters of Urgency.	TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines. Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.
6.	Public Participation.	TO RECEIVE any contributions from the parishioners relating to: - Any item on the agenda; - And any other parish-related matter which they may wish to raise.
7.	Broadband in the Parish.	TO RECEIVE an update about broadband in the parish.
8.	Report from the Local Police.	TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for August & September 2025. TO RECEIVE an update on the Cumbria Constabulary Neighbourhood Policing Pledge meetings. <u>Please Note: This information has been circulated by Email to Councillors.</u>
9.	Minutes of the Meeting on the 3rd September 2025.	TO RECOMMEND that the Minutes of the Parish Council Meeting on the 3rd September 2025 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 9a.</u>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Meeting on 3rd September 2025 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Light on Village Hall (Last minuted 25/156).	TO RECEIVE an update on the light on the village hall.
	b. Boat Users on the River Eden (Last minuted 25/156).	TO RECEIVE an update on the issues around boat users on the River Eden.
	c. Wreath for Remembrance Day (Last minuted 25/197).	TO RECEIVE an update on the ordering of a Remembrance wreath from the Parish Council for Remembrance Day.
	d. Community Engagement in Lazonby – Raising Awareness of Invasive Species (Last minuted 25/199).	TO RECEIVE an update about the request for permission to engage with the local community about raising awareness of invasive species, by setting up an information stand for a few hours at Eden Bridge car park.

	e. Confusing Road Signs for Road Works (Last minuted 25/178),	TO RECEIVE an update about the recent confusing road work signage.
11.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness on matters affecting the parish.
12.	Parish Projects:	
	a. Will Pool Revamp.	TO RECEIVE an update on the revamp of Will Pool.
	b. Donation Box at Eden Bridge Car Park.	TO NOTE the donation box at Eden Bridge car park is still ongoing.
	c. Resurfacing of Eden Bridge Car Park.	TO RECEIVE an update on the resurfacing of Eden Bridge Car Park.
13.	Parish Maintenance:	
	a. Land at the Old School.	TO RECEIVE an update about issues that need to be resolved on Parish Council's land near the Old school now the wall has been repaired.
	b. Flooding Issues in the Parish.	TO RECEIVE an update about the flooding issues in the parish.
	c. Roads in the Parish.	TO RECEIVE an update on the following road/Highways issues in the Parish. 1. The resurfacing on Station Road. 2. Parking Issues on Rectory Hill outside the Bowling Club. 3. Broken street drain grate covering outside of Oswald View. 4. Broken drain grate below Townhead in Main Street. 5. Drains at the bottom of the steps near the cottage at the bottom of the village, where Eden Valley Players keep their props, has been blocked which caused the cottage to flood recently. It is full of silt.
	d. Footpaths in the Parish.	TO RECEIVE an update about the state of the footpaths in the village. 1. Deteriorating pavement surface located on the corner of Fern Lea.
	e. Parish Tree Survey.	TO RECEIVE an update on the parish tree survey for 2025.
	f. Damaged Fence at Eden Bridge Car Park.	TO RECEIVE an update on the damaged Fence repair at Eden Bridge car park.
	g. Damaged Fence at Bateman Lane.	TO NOTE that the damaged fence at Bateman Lane is still ongoing and will be repaired in due course.
	h. Vandalised Metal Bench on Carlisle Road.	TO RECEIVE an update about the Vandalised Metal Bench on Carlisle Road and stolen George IV memorial plaque.
	h. Recycling Centre.	TO RECEIVED any recent issues concerning the recycling centre.
	i. Other Maintenance Issues in the Parish.	TO CONSIDER any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).

14.	Financial Report by the Treasurer.	TO RECEIVE the September 2025 Treasurer's Report for approval. <u>Note: Please see Appendix 14a.</u>
15.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members. 1. The sum of £1544.28 to Zurich Insurance for the annual insurance premium for 16 the October maturity. (Bank Transfer No 183). IMPORTANT: Please note that the Old School which is rented to Bud Designs Ltd is covered for building insurance and is charged accordingly to the tenant. The cost incurred to Bud Designs for annual cover is £676.14 and is due to the parish on 16th October 2025. Also of significance is the cover for the footlights in the village. At present ownership is waiting to be transferred to Westmorland & Furness Council therefore the only remaining cost to the parish.
16.	Planning Applications – New (or Appeal).	TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council. 1. Planning Application Ref: 2025/1585/FPA (Full Application) Proposed installation of a ground mounted Solar PV array and Battery Energy Storage System (BESS), and ancillary infrastructure and equipment, on Land North of Roxane UK, Armathwaite, Carlisle CA4 9TU. <u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.
17.	Planning Applications – Decisions.	TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council. 1. Planning Application Ref: 2025/1398/HOU - Proposed alterations and extension to dwelling to create additional accommodation at first floor level, Hazelbank, Lazonby, Penrith CA10 1AT– APPROVED with conditions. <u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.
18.	Reports on Any New Highways Issues.	TO RECEIVE and CONSIDER any new reports on other issues that have arisen since the last Council meeting concerning Highways.
19.	Risk Assessment.	TO RECEIVE an update on the Parish Council Risk Assessment.
20.	Flytipping signs at Bargeat Wath.	TO CONSIDER the issue of the Flytipping signs at Bargeat Wath.

21.	Considering the new Assertion 10 in the 2025 Practitioners' Guide and digital and data protection responsibilities.	TO CONSIDER the implications of the new Assertion 10 in the 2025 Practitioners' Guide and digital and data protection responsibilities. <u>Report of the Clerk to Council.</u> CALC have drawn Councils attention to a new requirement introduced in the 2025 Practitioners' Guide for town and parish councils. Assertion 10 will apply to Annual Governance and Accountability Returns (AGAR) for the financial year beginning 1st April 2025. This new assertion focuses on ensuring that Councils are compliant with digital and data protection responsibilities. It goes beyond good intentions and places specific obligations on councils in the following areas: • Email Management – Councils must use a council-owned domain (e.g. clerk@parishcouncil.org.uk) and avoid personal email accounts. • Website Compliance – Council websites must meet accessibility regulations (WCAG 2.2 AA), include a current accessibility statement, and publish required FOI/Transparency Code documents. • Personal Data & GDPR – Councils must comply with UK GDPR and the Data Protection Act 2018, including registration with the ICO, policies, and staff/councillor training. • IT Policy – Councils (except parish meetings) must adopt a formal IT policy covering email, data security, personal device use, and breach response. To help Councils prepare, CALC have given a detailed guidance document with checklists. This explains what is required in each area and provides practical steps, template wording, and compliance tools. They encourage all Councils to review the attached document and begin assessing their current arrangements so that any changes can be implemented well in advance of the 2025/26 AGAR.
22.	150th Anniversary of Lazonby Train Station.	TO CONSIDER how the community can mark the 150 th anniversary of Lazonby Train Station in May 2026.
23.	Overnight parking issues at Eden Bridge car park.	TO CONSIDER the issues associated with overnight parking at Eden Bridge car park.
24.	Invitations to Participate.	TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate. 1. Planning policy consultation notification - Reference 2588699 - Arnsdale & Silverdale National Landscape is nationally designated for its natural beauty, and much loved and valued by many people. A new Management Plan for the National Landscape for the period 2026-2031 is being prepared. This new Draft Management Plan sets out how we can all work together to conserve, enhance and connect people to the National Landscape, to ensure it remains a beautiful place where people and nature thrive together. The Draft Management Plan takes account of consultations carried out in 2024 and 2025 and is now available for formal public consultation. Please share your views on the Draft Management Plan and supporting documents using the website link below by the 17 October 2025: www.arnside-silverdale.org.uk/management/management-plan/management-plan-consultation The National Landscape team has reviewed the previous Management Plan on behalf of Lancaster City Council, Lancashire County Council and Westmorland & Furness Council, with the support of Defra, Natural England, National Landscapes Association and many local stakeholders, partners and individuals. If you have any queries about the consultation

		please contact the Arnside and Silverdale National Landscape team. 2. <u>REMINDER</u> of the Standards of Conduct for Elected Members in Town and Parish Councils meeting on Thursday 2nd October 2024 at 5/30 pm – 9 pm online on Teams. <u>Please Note: This information has been circulated by Email to Councillors.</u>
25.	INFORMATION & Correspondence given for reference only.	TO RECEIVE and be NOTED any information and correspondence that has been given out for reference only: 1. Westmorland and Furness Council News releases – on various topics. 2. CALC Training Information. 3. CALC News. 4. NALC Clear Councils Newsletter – Sept 2025. 5. Further information on the CALC Annual General Meeting 4th October 2025. 6. CVS Information – Health & Wellbeing Bulletin, Events, Volunteer Training & Events, Newsflash Info, Focus on Funding and Cumbria CVS Newsletter. 7. Information for Citizens Assembly for Cumbria: learning from European experiences: September 10th, 2025. 8. ACT Update Sept 2025. 9. Highlights Rural Touring Scheme Annual Report information. 10. Pre-Notification Consultation for Proposed Pole Installations in National Landscapes (AONB) - Information was received to highlight the importance of early engagement with relevant stakeholders in relation to the erection of poles and associated infrastructure within the Area of Outstanding Natural Beauty (AONB), which is a nationally designated landscape. While it is recognised that permitted development rights allow for the installation of electronic communications infrastructure, including poles, the Local Planning Authority (LPA) has an active statutory duty under The Levelling Up and Regeneration Act 2023 (LURA) to consider the siting and appearance of such development in designated landscapes. In this context, it has been requested that prior to submitting any formal notification under the Electronic Communications Code or other statutory process, operators undertake the following: 1. Engage in early and meaningful consultation with: • The AONB Partnership/Team, and • Local residents and parish councils directly affected by the proposed siting. 11. Submit a concise report with your notification to the LPA setting out: • The dates and method of consultation; • A summary of the feedback received from the AONB and local community; • How that feedback has been taken into account in the final siting and design of the proposed infrastructure; • If concerns could not be accommodated, a short justification for why. It is believed that this approach aligns with good planning practice and demonstrates responsible infrastructure deployment in protected

		landscapes. It will also support a smoother and more collaborative notification process, reducing the likelihood of objections or requests for modifications under siting and appearance considerations. <u>Please Note: This information has been circulated by Email to Councillors.</u>
26.	Agenda Items for Next Month's Agenda.	TO CONSIDER any new agenda items for the November 2025 Parish Council meeting.
27.	Date of the Next Meeting.	RECOMMENDATION that the next scheduled meeting will be Lazonby Parish Council Meeting on 5 th November 2025, at 7.30 pm, in the Jubilee Room, in the Village Hall.

TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.		
28.	Confidential Information on the closing down of the Lazonby Egg Packing Station Housing Project.	TO RECOMMEND that the CONFIDENTIAL Minutes of the Parish Council's Meeting on the 3 rd September 2025 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 28a.</u> TO CONSIDER the final steps in regards to closing down the Lazonby Egg Packing Station Housing Project.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

Meeting of the Parish Council **October 2025**

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council's Meeting on 3 rd September 2025.
14a.	Financial Report by the Treasurer.
28a.	CONFIDENTIAL – Council Members only - Minutes of the Council's Meeting on 3 rd September 2025.