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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 28th November 2025.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 3rd December 2025, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i>

		<u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.
5.	Matters of Urgency.	TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines. <u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.
6.	Public Participation.	TO RECEIVE any contributions from the parishioners relating to: - Any item on the agenda; - And any other parish-related matter which they may wish to raise.
7.	Broadband in the Parish.	TO RECEIVE an update about broadband in the parish.
8.	Report from the Local Police.	TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for October & November 2025. TO RECEIVE any update on the Cumbria Constabulary Neighbourhood Policing Pledge meetings. <u>Please Note: This information has been circulated by Email to Councillors.</u>
9.	Minutes of the Meeting on the 5 th November 2025.	TO RECOMMEND that the Minutes of the Parish Council Meeting on the 4th November 2025 be approved and signed as a true record of those proceedings. <u>Note: Please see Appendix 9a.</u>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Meeting on 5th November 2025 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Boat Users on the River Eden (Last minuted 25/242).	TO RECEIVE an update on the issues around boat users on the River Eden.
	b. Confusing Road Signs for Road Works (Last minuted 25/242).	TO RECEIVE an update about the recent confusing road work signage.
	c. 150 th Anniversary of Lazonby Train Station (Last minuted 25/242).	TO RECEIVE an update about how the community can mark the 150 th anniversary of Lazonby Train Station in May 2026.
	d. Request to use the Playing/Sports Field for Metal Detecting (Last minuted 25/260).	TO RECEIVE an update about the Council giving permission to metal detect on the Playing/Sports Field.
11.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness on matters affecting the parish.

12.	Place Action Group (PAG).	TO RECEIVE an update about the Place Action Group (PAG) including the funding application for the signage for the Eden Bridge car park area and the replacement bench.
13.	Parish Projects:	
	a. Will Pool Revamp.	TO RECEIVE an update on the revamp of Will Pool.
	b. Donation Box at Eden Bridge Car Park.	TO NOTE the donation box at Eden Bridge car park is still ongoing.
	c. Resurfacing of Eden Bridge Car Park.	TO RECEIVE an update on the resurfacing of Eden Bridge Car Park.
14.	Parish Maintenance:	
	a. Land at the Old School.	TO RECEIVE an update about issues that need to be resolved on Parish Council's land near the Old school now the wall has been repaired.
	b. Flooding Issues in the Parish.	TO RECEIVE an update about the flooding issues in the parish.
	c. Roads in the Parish.	TO RECEIVE an update on the following road/Highways issues in the Parish. 1. The resurfacing on Station Road. 2. Parking Issues on Rectory Hill outside the Bowling Club. 3. Broken street drain grate covering outside of Oswald View. 4. Broken drain grate below Townhead in Main Street. 5. Drains at the bottom of the steps near the cottage at the bottom of the village, where Eden Valley Players keep their props, has been blocked which caused the cottage to flood recently. It is full of silt. 6. The recurring water flooding on the road between Eden Bridge car park and the swimming pool.
	d. Footpaths in the Parish.	TO RECEIVE any issues about the footpaths in the village.
	e. Parish Tree Survey.	TO RECEIVE an update on the parish tree survey for 2025.
	f. Damaged Fence at Eden Bridge Car Park.	TO RECEIVE an update on the damaged Fence repair at Eden Bridge car park.
	g. Damaged Fence at Bateman Lane.	TO NOTE that the damaged fence at Bateman Lane is still ongoing and will be repaired in due course.
	h. Vandalised Metal Bench on Carlisle Road.	TO RECEIVE an update about the Vandalised Metal Bench on Carlisle Road and stolen George IV memorial plaque.
	i. Recycling Centre and Eden Bridge car park.	TO RECEIVED any recent issues concerning the recycling centre and eden bridge car park..
	j. Other Maintenance Issues in the Parish.	TO CONSIDER any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).
15.	Financial Report by the Treasurer.	TO RECEIVE the November 2025 Treasurer's Report for approval. <u>Note: Please see Appendix 15a.</u>

16.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members. 1. The sum of £1200 to Lazonby Village Hall for grant allocated towards CCTV equipment (Bank Transfer No 190).
17.	Planning Applications – New (or Appeal).	TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council. 1. Planning Application Ref: 2025/2104/HOU (Householder) - Renovation of existing bungalow to include conversion of attic space, extension of existing carport to accommodate utility room with decked area above and rear extension with conservatory and mezzanine deck above, at Kinmont Lazonby PENRITH CA10 1BL. Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.
18.	Planning Applications – Decisions.	TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council. Please Note: At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.
19.	Reports on Any New Highways Issues.	TO RECEIVE and CONSIDER any new reports on other issues that have arisen since the last Council meeting concerning Highways.
20.	Risk Assessment.	TO RECEIVE an update on the Parish Council Risk Assessment.
21.	Considering the new Assertion 10 in the 2025 Practitioners' Guide and digital and data protection responsibilities.	TO RECEIVE an update regarding the implications of the new Assertion 10 in the 2025 Practitioners' Guide and digital and data protection responsibilities.
22.	Footway Lighting Transfer Agreement.	TO CONSIDER the terms of the footway lighting transfer agreement. Report of the Clerk to Council. The Lighting Manager – Sustainable Transport and Highways, at Westmorland & Furness Council has been in contact to say that they received a notification from Lazonby Parish Council to say they wished to transfer their parish lighting stock to Westmorland and Furness Council under Point 4.7.1.1 in the Westmorland and Furness Highways and Local Lighting Policy. The Legal Transfer Agreement was attached. They would like the Parish Council to confirm the transfer by signing all necessary parts and returning it.. Please be aware this agreement must be signed by both parties, until this point all maintenance and liabilities will remain with each Parish Council.
23.	Design Code Meeting.	TO RECEIVE a report about the Design Code Workshops for Parish & Town Councils.

24.	Parish Mower Maintenance.	TO RECOMMEND after receiving notification from the grass-cutting team, that 2 out of the 3 rotary cutter machines should be serviced this winter at a cost of approximately £150.00.
25.	Maintenance work on Eden Bridge.	TO RECEIVE information regarding the potential damage caused by the recent flooding in Lazonby. <u>Report of the Clerk to Council.</u> The Senior Bridges Technician for the Bridges & Structures Team at Westmorland & Furness Council are currently arranging an urgent diver inspection of the in-water piers of Lazonby Bridge. Additionally, they plan to remove the timber debris from the central pier at the same time. Given the nature of the urgent works, they have asked for permission to park welfare and relevant work vehicles at Eden Bridge car park for the duration of the project. They anticipate that the works will be done within the next couple of weeks and will be completed within one day. ALSO TO RECOMMEND that the Members be asked to confirm that an E Mail exchange took place where the Parish Council agreed to give permission to the Bridges & Structures Team at Westmorland & Furness Council, to park their welfare and relevant work vehicles at Eden Bridge car park for the duration of the project.
26.	Giving the Chair or Vice Chair and Clerk delegated authority to deal with any issues over the Winter break.	TO RECOMMEND that the Council give the Chair or Vice Chair and Clerk delegated authority to deal with any issues over the Winter (Christmas) break, which will mean including all Council Members only when needed.
27.	Invitations to Participate.	TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate. 1. Lake District National Park Partnership news release - Have your say on the future of the Lake District - the public are invited to share their views on a new plan which will shape the future of the Lake District. The Lake District National Park Partnership has launched a consultation for its Partnership plan, which sets out a strategy for the management of the National Park and English Lake District World Heritage Site from 2026 to 2031. The starting point for the plan is a shared vision for 2051, shaped by the Partnership's 24 partners: <i>"The Lake District is deeply valued by the nation, as a thriving, working landscape, which is nature and heritage rich, climate resilient and socially and economically vibrant."</i> The draft plan outlines the Partnership's ambitions for 2051, when the Lake District National Park will be 100 years old and recognised by UNESCO as a World Heritage Site for more than 30 years. The nine objectives for the five-year plan include: • Deliver nature's recovery • Improve the conditions of our lakes, rivers and tarns • Reduce carbon emissions • Increase the resilience of the landscape to climate change and its carbon storage potential • Help rural communities to be sustainable and vibrant • Improve the viability and resilience of farms • Improve the management of the historic environment • Inspire people to understand, enjoy and care for the Lake District • Improve integrated sustainable travel and reduce dependency on private vehicles Share your views on the draft plan via the online survey and be in with a chance to win a £100

voucher: <https://www.lakedistrict.gov.uk/PartnershipConsultation>
Throughout the consultation, which takes place between 24th November 2025 to 30th January 2026, the Partnership will be hosting a roadshow across the Lake District. You can speak to someone about the draft plan at one of the following sessions:

- 6 December 9am – 2pm: Muncaster Castle (Stable yard), CA18 1RQ
- 10 December 10am – 2pm: Keswick Tourist Information Centre (Moot Hall), CA12 5JR
- 13 January 3pm – 7pm: Marchesi Centre, Windermere LA23 2AF

2. Road closures for Clifton Rail Bridge Replacement over M6 Drop-in Engagement Events - National Highways Drop-in sessions - Road closures for Clifton Rail Bridge Replacement over M6 National Highways have asked us to share with you about drop-in sessions regarding the weekend road closures due to the replacement of the Clifton rail bridge over the M6. For further information or enquiries please either contact National Highways or Network Rail:

- Monday 1 December - Clifton Primary School, Clifton, CA10 2EG (with Network Rail) 6pm to 7.30pm.
- Tuesday 2 December - Eamont Bridge village hall, Penrith, CA10 2BH 9.30am to 6.30pm.
- Monday 8, Tuesday 9, Monday 15 and Tuesday 16 December - Rheged Centre, Redhills, Penrith, CA11 0DQ 9.30am to 5pm each day.
- Wednesday 10 December - Tebay Methodist Church, Orton Road, Tebay, CA10 3XB 10am to 7pm.
- Thursday 11 and Thursday 18 December - Kirkby Stephen Methodist Church, High Street, Kirkby Stephen, CA17 4SG 10am to 7pm each day.
- Saturday 13 December - engagement van session in Penrith, location to be confirmed 9am to 4pm.

3. Adapting Westmorland and Furness to the impacts of climate change: Town and Parish Councils engagement session - You are invited to an online engagement session with Westmorland and Furness Council on Climate Adaptation, on 7th of January 2026 at 7.00 pm. This will be an opportunity to discuss what they mean by climate adaptation, why we need to adapt for the future, and how we can work together to build resilience within our communities. They would also like to get your thoughts on Westmorland and Furness Council's draft Climate Adaptation Strategy, and how you would like to see this work link with Town and Parish Councils when it comes to developing a Climate Adaptation Action Plan.

Agenda:

- Introductions and presentation from W&F on climate adaptation (30 minutes). This will cover:
- An overview of the climate change predictions for our area
- What these changes mean for Westmorland and Furness
- What we mean by climate adaptation
- An introduction to Westmorland and Furness Council's draft Climate Adaptation Strategy
- Discussion (30 minutes)
- This will be an opportunity to provide feedback on the draft strategy and discuss how we can work together to facilitate

		climate resilience at an individual, household and community level across our area. <u>Please Note: This information has been circulated by Email to Councillors.</u>
28.	Information & Correspondence given for reference only.	TO RECEIVE and be NOTED any information and correspondence that has been given out for reference only: 1. Westmorland and Furness Council News releases – on various topics, including devolution updates. 2. CALC Weekly Update – Mid-October News & Training Opportunities. 3. CALC Monthly News. 4. NALC Legal Bulletin – November 2025. 5. CVS Information – Health & Wellbeing Bulletin, Events, Volunteering Newsletter, Training & Events, Newsflash Info, Focus on Funding, Cumbria CVS Newsletter, Healthwatch. 6. Cumbria's Local Nature Recovery Strategy Officially Launch information. 7. CALC W&F Branch Event - Winter Readiness virtual meeting on 26th November 2025 information. 8. Growing Well's Big Give Appeal for a minibus information. 9. Cumbria Local Nature Partnership News – November 2025. 10. Westmorland and Furness Council - Eden Community Development Team Update November 2025 information. 11. National Highways Community Legacy Fund - funding opportunity information. 12. Hedgerow Heroes Events aimed at Farmers and Landowners information. 13. Useful Charity Commission Resources Information. 14. Westmorlands & Furness Council Free Trees for Residents Scheme – closing date was 30th November 2025. <u>Please Note: This information has been circulated by Email to Councillors.</u>
29.	Agenda Items for Next Month's Agenda.	TO CONSIDER any new agenda items for the February 2026 Parish Council meeting.
30.	Date of the Next Meeting.	RECOMMENDATION that the next scheduled meeting will be Lazonby Parish Council Meeting on 4 th February 2026, at 7.30 pm, in the Jubilee Room, in the Village Hall. There is no scheduled meeting for January 2026.

TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.		
31.	Complaint from a Parishioner.	TO CONSIDER a complaint received from a parishioner regarding Parish Council finances. PLEASE NOTE that this is being discussed in the confidential part of the meeting due to the sensitive financial nature of the business to be discussed. However, the information from this agenda item will be made public at the February 2026 meeting of the Parish Council as part of the minutes to be approved.
32.	Parish Council's Finance & Budget for 2026 – 2027.	TO CONSIDER the Parish Council's financial issues and budget for 2026 - 2027. ALSO TO CONSIDER the grant applications for 2026 – 2027.

	PLEASE NOTE that this is being discussed at the full Parish Council meeting instead of a separate Finance and Budget Committee meeting due to recent low Council membership issues. Furthermore, it is also being discussed in the confidential part of the meeting due to the currently confidential business to be discussed. However, the information from this agenda item will be made public at the February 2026 meeting of the Parish Council as part of the minutes to be approved.
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Note: Please note that the relevant paperwork will sent out prior to the meeting and then also tabled at the meeting.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

Meeting of the Parish Council
December 2025

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council's Meeting on 5 th November 2025.
15a.	Financial Report by the Treasurer.