

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 49 Sandersons Croft, Kirkby Thore, Penrith Cumbria CA10 1XT

Tel: 0843 2894416

Website: www.lazonbyparishcouncil.org

Email: LazonbyPC@googlemail.com

A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 27th March 2015.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 1st April 2015, in the Jubilee Rooms, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,

Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of Council Member Vacancies by Co-option.	TO RECEIVE an update regarding the Council Member vacancies following Councillors resignations from the Council.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests. <i>If a Member requires advice on any item involving a possible declaration of</i>

interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.

A note from the Clerk to the Council.

A **personal interest** might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area.

A personal interest will also be a **prejudicial interest** if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.

5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Minutes of the Council Meeting of the 4th March 2015.	<p>RECOMMENDATION that the minutes of the meeting on the 4th March 2015 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 6a.</u></p>
7.	Matters Arising from the Minutes of the Council Meeting of the 4th March 2015.	<p>TO CONSIDER any matters arising from the minutes of the 4th March 2015.</p>
	13/245 - Public Participation - Lazonby Community Playground Maintenance.	<p>TO RECEIVE an update regarding the Eden District annual maintenance agreement and repairs of the Community Playground.</p>
	14/196 - Public Participation - The swings on the Coronation Garden site.	<p>TO RECEIVE an update regarding the Coronation Garden site.</p>
	14/207 - Public Participation - Cutting back of the tree at Croglin Toys.	<p>TO RECEIVE an update on the Cutting back of the tree at Croglin Toys.</p>
	14/222 - Public Participation - Drop Down Kerb at Barton Dale.	<p>TO RECEIVE an update regarding the drop Down Kerb at Barton Dale.</p> <p><u>Report of the Clerk to Council.</u> The drop kerb has now been put in place. The Clerk received the following thanks from the Parishioner who requested the drop Kerb:</p> <p><i>"May I say how very pleased I am that at last I have got some independence back due to the placement of drop down kerbs in Barton Dale. I know others will benefit too. Please convey my sincere thanks to all concerned especially Hilary and yourself . Kind regards to all"</i></p>
8.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> a) Any item on the agenda; b) And any other parish-related matter which they may wish to raise.
	Fibre Optic Broadband.	<p>TO RECEIVE an update regarding Fibre Optic Broadband from Brian Smythe.</p>

10.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
11.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
12.	<p>Lazonby Parish Projects:</p> <p>a. Registration of Parish Land.</p> <p>b. Will Pool Project.</p> <p>c. Neighbourhood Plan.</p> <p>d. Street lighting in the Parish.</p> <p>e. Lease of Tarn Wadling Wood</p>	<p>TO RECEIVE an update regarding the registration of Parish land.</p> <p>TO RECEIVE an update regarding the Will Pool project.</p> <p>TO RECEIVE an update regarding the implementation of a Neighbourhood Plan.</p> <p>TO RECEIVE an update regarding the Street lighting in the Parish.</p> <p>TO RECEIVE an update regarding the joint management of Tarn Wadling Wood.</p> <p><u>Report of the Clerk to Council.</u> The Clerk wrote again to Heather Swift, Site Manager - Cumbria & Northumberland at Woodland Trust, to urge the importance of resolving this project. Heather replied with the following:</p> <p><i>"My apologies for the delay, this is a bit of an unusual one and so had taken a bit of investigation, but also I had not realised that the information hadn't been passed onto yourselves. Thanks to the information sent by Peer on the insurance. I think there's has been a slight misunderstanding – it wasn't the insurance of the volunteer's (Dave Willetts) activity that was the issue, but the insurance to cover public liability for the wood itself i.e. accidents occurring not connected to any work activities. As such, Dave's insurance would not cover this, but obviously some insurance needs to, and this is where it had been envisaged that the Parish Council would have Public Liability insurance to cover the site, aside from the volunteer work. I can confirm that the Woodland Trust would be happy to consider a management agreement of say 5 years in length, with a view to extending this if both parties are happy, for a further period. This would give you the ability allow long term planning, without necessarily having to make long term commitments, as you had indicated as a preference. I hope that this clarifies matters, and look forward to hearing from you again."</i></p> <p>A reply was then sent back by Councillor Peter Minihan, who has also been dealing with this project, to say that there had been no misunderstanding and the information sent to the Woodlands Trust regarding the insurance was the Parish Council's position, meaning the Parish Council were happy to cover Mr Willetts as part of a volunteer team, as they do already covering the grass cutting volunteer team in the parish. The reply also pointed out that the question was for the Woodlands Trust legal team to clarify their position for Public Liability Insurance at Tarn Wadling Wood; and as stated at the on-site meeting, the Parish Council would not take on costs for land that they do not own. It was also said that the parishioners of Lazonby gain nothing from this Management agreement. Heather Swifts most recent reply had also stated that <i>"This would give you (the Parish Council) the ability to allow long term planning, without necessarily having to make long term commitments, as you had indicated as a preference"</i>, however, the reply from Councillor Peter Minihan challenged the fact that the Parish Council did not have any plans for Tarn Wadling Wood, as it was not the Parish</p>

		Council's to have plans for. It was further stated that not until the Woodlands trust approached the Parish Council had the Parish Council had an interest in the woodland apart from historic ownership. A reply from Heather Swift is still awaited.
	f. Footpath between Lazonby and Kirkoswald.	TO RECEIVE an update regarding the request for the footpath between Lazonby and Kirkoswald.
	g. Triangle in Scaur Lane.	TO RECEIVE an update on the revamp of the grass triangle in Scaur Close.
13.	Financial Report by the Treasurer.	TO RECEIVE the Financial Report of the Treasurer. <u>Note: Please see Appendix 13a.</u>
14.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
15.	Planning Applications – New (or Appeal).	TO CONSIDER any new applications which have been issued for consultation by Eden District Council. <u>Please Note:</u> At the time of this Agenda being issued there were no New Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda.
16.	Planning Applications – Decisions.	TO RECEIVE any decisions on Planning Applications which have been issued by Eden District Council. 1. Planning Application No: 14/1061 - (Full Application) Single storey extension to front of existing bungalow, at Brookfield, Lazonby, Penrith CA10 1AJ - GRANTED. 2. Planning Application No: 14/1065 - Change of use of agricultural buildings to three dwellings with associated operational development, at East Brownrigg, Low Dyke, Plumpton, Penrith CA11 9PF - GRANTED. 3. Planning Application No: 14/1106 - (Full Application) Demolition of existing attached store room and erection of sunroom, at Grumpley Nook, Lazonby, Penrith CA10 1AJ - GRANTED. <u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.
17.	Police up-date.	TO RECEIVE a report from the local Community Police, including any Neighbourhood Alert bulletins.
18.	Lazonby Fire/Rescue Service.	TO RECEIVE a report from the Lazonby Fire/Rescue Service, including any neighbourhood Alert Bulletins.
19.	Housing issues and Development in the Parish.	TO RECEIVE an update regarding the Barton Dale signs. <u>Report of the Clerk to Council.</u> The Clerk received the following Email from Debbie Renwick, the Property Gazetteer Officer/Authority Address Custodian at Eden District Council:

		<p><i>"Eden District Council has been in discussions with Story Homes with regard to the supply and installation of street nameplates at either end of Scaur Lane, this will assist the identification and location of properties which are now officially addressed to Scaur Lane especially upon the request of the emergency services which are required to attend to incidents at the properties. Street nameplates directly benefit the local community and are an essential part of street furniture. Story Homes have kindly agreed to supply and install the street nameplates in this instance. It is proposed that they will install at least one nameplate at either end of Scaur Lane with the possibility of an additional nameplate outside the three new Story Homes, properties which have been addressed to Scaur Lane. The preferred position of one of the nameplates would be attached to the Village Hall, this would allow the nameplate to be clearly visible to passing traffic but more importantly for emergency vehicles, however Story Homes would require permission from Lazonby Parish Council, or the owner of the village Hall in order to undertake this work. There is not sufficient space in the public footpath to install a free standing nameplate at this site and a nameplate on the opposite side of the road would have reduced visibility. Once installed, Eden District Council will adopt and maintain the street nameplates. We have passed the Council's and Department of Transport specifications to Story Homes with regard to the installation and design of nameplates. I have passed the Parish Council details to Chris Mossop at Story Homes in order that he can contact you direct with regards to this matter, however should you have any questions, please do not hesitate to contact me."</i></p> <p>The Clerk has replied to say that the Parish Council do not own the village hall, and that it is a community run building that has its own management committee. Therefore, it would be only right to contact the village hall too, so the Clerk forwarded the above Email to the Chair Carol Cutting, and spoke to her on the phone. Carol Cutting will liaise with the village hall committee and give the Parish Council feedback at the April 2015 meeting of the Parish Council. The Clerk has said that she will give the Parish Council's response to Debbie Renwick of EDC and Chris Mossop at Story Homes, by Thursday 2nd April 2015.</p> <p>The issue of the Barton Dale signs is still on-going with a possible new development which the Clerk hopes to report back at the April meeting of the Parish Council.</p> <p>TO CONSIDER any other issues relating to housing issues in the parish.</p>
20.	Traffic and Parking Issues in the Village.	TO CONSIDER how to tackle the issue of lack of parking in the village.
21.	LPC Cumbria Highways Link Person Report.	TO RECEIVE a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.
22.	Parish Notice Boards Maintenance.	TO CONSIDER further the maintenance of the Parish Notice Boards, after it was first brought to the Council's attention at the end of last year, that some of the notice boards needed re-varnishing.
23.	May 2015 Parish Council Elections.	TO RECEIVE the notice of election for Lazonby parish. Note: Please see Appendix 23a.
24.	Parish Field and Grazing to Let.	TO CONSIDER the Parish Field and grazing to let for 2015.
25.	Invitations to Participate.	<p>TO CONSIDER if Council members would like to comment, take part in, attend, or send a representative to the following:</p> <p>1. Draft Cumbria Minerals and Waste Local Plan 2014 to 2029 -</p>

		<p>Cumbria County Council is writing to invite the comments on the draft Cumbria Minerals and Waste Local Plan (February 2015). Comments must be received by midnight, Monday 11 May 2015.</p> <p>2. Victory in Europe (VE) Day Celebrations - The government has announced three days of commemorations to mark the 70th anniversary of Victory in Europe Day (VE Day 70) between 8th and 10th May. The plans include events across the UK to mark the 70th anniversary of the end of the Second World War in Europe. Events will range from a parade, a service of thanksgiving and a star-studded concert in central London, to street parties around the UK. Local authorities and communities are encouraged to participate. The Royal British Legion, as the national custodian of Remembrance, will act as the government's key partner in leading the nation in marking the commemoration. Find out more about events taking place around the country here: https://www.gov.uk/government/news/ve-day-events-and-general-information Local communities are encouraged to light a beacon. If your council would like to participate please see the additional information sent.</p> <p>3. Open Meeting of the Eden District Council Executive - Gamblesby Village Hall on Tuesday 7 April 2015.</p> <p>4. A letter from Sir Peter Luff MP - in his role as Commons Chair of the Speakers' Advisory Group for the 2015 Anniversaries within the Houses of Parliament, is running a project entitled 'LiberTeas' that they are planning on Sunday 14th June. This is to coincide with the 800th anniversary of sealing of Magna Carta (15th June 1215) the Houses of Parliament, in partnership with the National Trust and the Central Council of Church Bell Ringers, are asking the nation to take a moment to celebrate, debate and reflect on those rights which we can very often take for granted but which people throughout history have campaigned to make happen or fought to preserve. Communities across the UK are being encouraged to organise or attend a local event, to create a simultaneous celebration of their freedoms and rights. There will be a national peal of bells at 3pm after which we will ask the public to take a simultaneous cup of tea. Whether it's an afternoon tea for a few friends at home, a history talk or walk, a street party, a parade, a trail around the local museum – a LiberTeas event can be anything that you want it to be. Participation is in no way restricted to marking the Medieval Magna Carta moment.</p> <p><u>Please Note: Some of this information may have already been given out on Email to Councillors.</u></p>
26.	<p>INFORMATION given for reference only.</p>	<p>TO RECEIVE and note any information that has been given out for reference only:</p> <p>1. Changes to the smaller authorities' local audit and accountability framework: a guide - Departments for Community and Local Government has now published a guide setting out how smaller authorities (with turnover below £25,000) will be affected by the new audit regime and transparency requirements. It should answer many of the queries raised by Parish Councils.</p> <p><u>Please Note: Some of this information may have already been given out on Email to Councillors.</u></p>
27.	<p>Date of the Next Meeting.</p>	<p>RECOMMENDATION that the date of the next scheduled Meeting be confirmed as Wednesday 20th May 2015, in the Jubilee Rooms at</p>

Lazonby Village Hall.

PLEASE NOTE that this Meeting of the Parish Council will start with an Open Parish Meeting at 7pm followed by an Ordinary Meeting of the Council at approximately 7.30pm.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.