

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 27th October 2017.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 1st November 2017, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of Council Member Vacancy.	TO CONSIDER nominations to fill the Council Member vacancy by Co-option following a recent Councillor resignation and if there is not a response to the Eden District Council notice for the election of a new Councillor. <u>Report of the Clerk to Council.</u> A 'Notice of Vacancy' has been issued following the resignation of Carole Taylor. The notices were put on the Parish notice boards, and between the agenda being issued and the date of the meeting, the final date of a possible election will have passed and the Council will know if there have been any nominations for election or if they now need to look to co-opt.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Minutes of the Council Meeting of the 4th October 2017.	<p>RECOMMENDATION that the Minutes of the Parish Council meeting on the 4th October 2017 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 6a.</u></p>
7.	<p>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the 4th October 2017 (the list below are the main issues but in addition other issues may also be discussed from the last Minutes that are not listed here).</p> <p>a. Lease with Croglin Designs Ltd (Last minute no. 17/153). b. Parish Council Website (Last minute no. 17/190) c. Footpaths at 'The Meadows' Development (Last minute no. 17/177).</p>	<p>TO RECEIVE an update regarding the Lease with Croglin Designs Ltd.</p> <p>TO RECEIVE an update about the Parish Council website.</p> <p>TO RECEIVE an update about the footpaths at 'The Meadows' Development.</p>

	d. Request to put a Memorial Bench in the Village (Last minute no. 17/178).	<p>TO RECEIVE an update about the request to put a memorial bench in the village.</p> <p><u>Report of the Clerk to Council.</u></p> <p>After the October 2017 Meeting of the Parish Council, the Clerk notified the family requesting to site a memorial bench for their late father in the village, about the suggestion to site it at Eden Bridge picnic area and the use of a recycled plastic bench. The daughter replied saying that they would be happy for it to be in the picnic area at Eden Bridge. However, the daughter asked if that they could put a wooden bench there instead because her late father was a carpenter and woodwork was very important to both him and his family. The daughter also said that they would be happy to take care of any future maintenance themselves.</p>
8.	Extra-Ordinary Minutes of the Council Meeting of the 17th October 2017.	<p>RECOMMENDATION that the Extra-Ordinary Minutes of the Parish Council meeting on the 17th October 2017 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 8a.</u></p>
9.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
10.	Super Fast Broadband.	TO RECEIVE an update regarding Fibre Optic Broadband.
11.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	Lazonby Parish Projects:	
	a. Neighbourhood Plan.	TO RECEIVE an update regarding the Neighbourhood Plan.
	b. Will Pool Footpath Project.	TO RECEIVE an update regarding the Will Pool footpath project.
14.	Annual Lazonby Parish Council Grant Applications for 2018 – 2019.	<p>TO RECEIVE grant applications from the following, to be further discussed at a Finance and Budget Committee meeting to be held before the December 2017 meeting of the Parish Council.</p> <ol style="list-style-type: none"> 1. Great North Air Ambulance for financial assistance of £200 towards general running costs of the service. 2. The Fellrunner for financial assistance of £379.50 towards providing a scheduled bus service to the residents in the Parish of Lazonby. 3. Penrith & District Red Squirrel Group (P&DRSG) for financial assistance of £1000 towards the purchase of monitoring equipment for the purposes of detecting the presence of squirrel species in the P&DRSG's area of operations in Cumbria.

		<p>4. 2nd Eden Valley Scouts for financial assistance of £654 to purchase 12 DD scout hammocks and 12 DD 3x3 tarps for the scout group so that they can go away on camping weekends which are a little more adventurous than the average camping trip.</p> <p>5. Lazonby & District Swimming Pool for financial assistance of £500 towards purchasing specialised equipment to equip the planned new build of a 'Disabled Wet Room' at the Pool and enable access to the Swimming Pool for those people with limited mobility and disabilities.</p> <p><u>Please Note: This information has already been circulated on Email to Councillors and copies will be available at the meeting to view.</u></p> <p>ALSO TO CONSIDER the annual donation to Lazonby School of £50 for sorting and delivering the Parish Council Newsletter over the coming year.</p> <p>ALSO TO NOTE the date of the Finance and Budget Committee meeting in order to discuss grant awards, the budget and precept for 2018/2019 is Wednesday 8th November 2017 in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.</p>
15.	Financial Report by the Treasurer.	<p>TO RECEIVE the Financial Report from the Treasurer.</p> <p style="text-align: right;"><u>Note: Please see Appendix 15a.</u></p> <p>ALSO TO RECEIVE and NOTE that BDO LLP has successfully completed the audit of the Parish accounts 2016/17 on 23rd August 2017, and that no concerns were reported.</p>
16.	Authority for Payments.	<p>TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.</p>
17.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>1. Planning Application No: 17/0912 – Change of use from Methodist Chapel to residential use without changes to external appearance, at Lazonby Methodist Chapel, Main Street, Lazonby, Penrith CA10 1BG.</p> <p><u>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated on Email to Councillors and a copy will be available at the meeting to view.</u></p> <p><u>Please Also Note: This information has already been circulated on Email to Councillors and copies will be available at the meeting to view.</u></p>

18.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. Planning Application No: 17/0636 (Full Application) Replacement storage building at Lazonby Bowling Club, at Lazonby Bowling Club, Rectory Road, Lazonby, CA10 1BX - GRANTED</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p> <p>Please Also Note: <u>This information has already been circulated on Email to Councillors and copies will be available at the meeting to view.</u></p>
19.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
20.	Environment and Neighbourhood Committee Matters.	<p>TO RECEIVE an update on issues from the Environment & Neighbourhood Committee.</p> <p><u>Report of the Clerk to Council.</u></p> <p>The Contractors wishing to use Eden Bridge Car Park to store their equipment, while making repairs to the bridge, have been advised by Councillor Gordon Nicolson that the Parish Council requests a payment of £100 to do so. Furthermore, a condition that Lazonby Parish Council accepted no liability for loss or damage to the contractors' property and that any damage to the car park surface would be remedied.</p> <p>ALSO TO RECEIVE the following report about the Eden Bridge Wild Flower Area from Mr and Mrs Harbron:</p> <p><i>"We have scythed about two-thirds of the grassland. Whilst working this AM, we met Geoff Wilson, and were pleased to hear that he is prepared to strim/cut the area. We have shown him a few small areas to avoid, but would also add:</i></p> <ul style="list-style-type: none"> • <i>Please give us another week to finish off scything.</i> • <i>Please don't strim/cut too close to rocks and large shrubs/trees, as there is a healthy population of frogs which will - hopefully - have moved into unscythed areas.</i> • <i>Please remove arisings (cuttings) in order to reduce their enrichment of soil.</i> <p><i>We have put in a few more native plants, and will continue this over the coming months. If anyone wants to help to improve biodiversity in the area, just pulling nettles by the fence down to the river would be a good start. There is quite a lot of cranesbill there, but it is shaded out by more vigorous plants such as nettles.</i></p> <p><i>We'd like to thank the Parish Council for letting us take over this small area, and hope that no-one has grumbled about its 'untidiness'. Dare we ask if we might suggest a rather more wildlife-friendly management regime around the edges of the picnic area?</i></p>

21.	Electing a New Committee Member and Representative.	TO CONSIDER a replacement member for the Planning Committee, and a new Parish Council representative for the Lazonby & District Swimming Pool Committee, following the recent resignation of a Councillor.
22.	Transfer of Assets and Services to the Parish.	TO CONSIDER the transfer of assets and services to the Parish. TO RECEIVE the report of the presentation about the Devolution of Assets by Cumbria Association of Local Councils.
23.	Community Speed watch scheme which Cumbria Police.	TO CONSIDER looking to recruit volunteers for the Community Speed watch scheme promoted by Cumbria Police.
24.	Remembrance Sunday	TO RECEIVE information about the Remembrance Sunday Service. <u>Report of the Clerk to Council.</u> Councillor Chris West will represent the Parish Council at Remembrance Sunday by reading at the service. Councillor John Judson's wife Pat Judson has ordered the Parish Council Wreath.
25.	Invitations to Participate.	TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate. <ol style="list-style-type: none"> 1. Chairman's Carol Service - Councillor Mrs Mary Robinson, Chairman of Eden District Council, would like to invite members of the Parish to attend her Carol Service which is being held on Monday 11th December 2017 at St Andrew's Church, Penrith at 6.30pm. The service will be followed by refreshments in the Church. 2. Eden Association of Local Councils (EALC) Annual General Meeting - to be held on 15th November at 7pm at Fire & Rescue HQ, Penrith. 3. Town Centre Users Survey - Eden District Council and People and Places Insight Limited are undertaking a benchmarking review of the town centres in Eden District. Benchmarking has been conducted in over 350 locations and measures performance against 12 indicators such as, retail Offer, Footfall and Car parking <p><u>Please Note: This information has already been circulated on Email to Councillors and copies will be available at the meeting to view.</u></p>
26.	INFORMATION given for reference only.	TO RECEIVE and be NOTED any information that has been given out for reference only: <ol style="list-style-type: none"> 1. Police Newsletter – October 2017 2. CALC Newsletter – October 2017 3. CALC Liaison Officer Role Eden Information. 4. Cumbria Local Enterprise Newsletter – Autumn 2017. <p><u>Please Note: This information has already been circulated on Email to Councillors and a copy will be available at the meeting to view.</u></p>
27.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 6 th December 2017 , in the Jubilee Room, Lazonby Village Hall at 7.30pm.

28.	Wall at Bankfoot.	<p>TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p> <p>TO CONSIDER the next course of action regarding the collapsed wall at Bank Foot, Lazonby.</p> <p style="text-align: right;"><u>Note: Please see Appendix 28a.</u></p>
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INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

November 2017 Meeting of the Parish Council

SUPPLEMENTARY APENDICES

ITEM NO: (Appendix)	ITEM
6a.	Minutes of the Council Meeting of the 4th October 2017.
8a.	Extra-Ordinary Minutes of the Council Meeting of the 17 th October 2017.
15a.	Financial Report by the Treasurer.
28a.	Wall at Bankfoot – Confidential Minute.