

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

**Clerk to the Council:** Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT  
**Tel:** 0843 2894416      **Website:** [www.lazonbyparishcouncil.org](http://www.lazonbyparishcouncil.org)      **Email:** [LazonbyPC@googlegmail.com](mailto:LazonbyPC@googlegmail.com)

---

### **A NOTICE TO:**

#### **All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 26<sup>th</sup> February 2021.

Dear Sir/Madam,

You are hereby summoned to attend a meeting of Lazonby Parish Council which will be held via Zoom Virtual Meeting, on Wednesday 3<sup>rd</sup> March 2021 at 7.30 pm.

Members of the public are welcome to attend this meeting either by video link through the Zoom website or via telephone. Please notify the Clerk before 9 am on Wednesday 3<sup>rd</sup> March 2021 by email or telephone of your intention to attend so that joining instructions can be forwarded to you.

The meeting can be attended by video link or telephone and the software will need to be downloaded from the zoom website. Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Parish Council for any malicious acts/viruses etc. when using this third-party system. Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract).

If parishioners would like an issue raised instead of attending the virtual meeting please send in your queries via email by Tuesday 2<sup>nd</sup> March 2021 to the Clerk on [LazonbyPC@googlegmail.com](mailto:LazonbyPC@googlegmail.com)

It is important that Council Members and parishioners are made aware of the following at the beginning of each virtual meeting:

1. The meeting may be recorded for the purpose of minute taking and will be disposed of once it has been used in order to write the minutes and within 14 days of the meeting.
2. To have their microphones on mute unless they are allowed to speak.
3. To adhere to the Councils Code of Conduct, General Standing Orders and virtual Standing Orders
4. Only unmute when you have been invited in to speak.
5. Speak clearly and look into the camera.
6. Turn phones to silent.
7. Be aware of time lags and allow time for participants to respond.
8. Introduce themselves when raising a point.
9. Respond to the Chair when their name is called.
10. Be aware of your background (what others can see behind you when you are on screen i.e. valuables, photos, sounds)

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

# AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Apologies for absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
2.	<b>The filling of a Council Member Vacancy.</b>	<b>TO CONSIDER</b> any nominations to fill one Council Member vacancy.
3.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	<b>Declaration of Interest.</b>	<p><b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b>  <i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	<b>The Parish Council's Response to Coronavirus and other relevant information.</b>	<b>TO RECEIVE</b> an update on the Parish Council's involvement in helping the local community during the coronavirus Covid 19 pandemic.
6.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>

7.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul> <p><b>Due to it being a virtual meeting Parishioners are asked to please send in their queries, comments or concerns via email by Tuesday 2<sup>nd</sup> March 2021 to the Clerk on <a href="mailto:LazonbyPC@googlemail.com">LazonbyPC@googlemail.com</a></b></p>
8.	<b>Report from the local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> Cumbrian Police's Newsletter for Penrith &amp; Alston for January and February 2021.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
9.	<b>Parish Broadband Issues.</b>	<b>TO CONSIDER</b> broadband issues in the parish and a request by a parishioner for an improved service.
10.	<b>Minutes of the Council Meeting on the 3<sup>rd</sup> February 2021.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council meeting on the 3<sup>rd</sup> February 2021 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 10a.</u></b></p>
11.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 3<sup>rd</sup> February 2021</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Transfer of Assets and Service to the Parish (Last minute no. 21/21).</b>	<b>TO RECEIVE</b> an update regarding the 'Transfer of Assets and Services' to the Parish'.
	<b>b. Ownership of Land. (Last minute no. 21/21).</b>	<b>TO RECEIVE</b> an update about the ownership of land near the Old School after a suggestion was made that the land belonged to the Parish Council.
	<b>c. Broken Wooden Post Near the Church (Last minute no. 21/21).</b>	<b>TO RECEIVE</b> an update about a broken wooden post at the end of the Parish Council land opposite the church.
	<b>d. The Boundary fence on the Parish playing/sports field (Last Minute no. 21/21).</b>	<b>TO RECEIVE</b> an update on the boundary fence that separates the horse field from the Parish playing/sports field which has been reported to be in need of repair.
	<b>e. The white line at the bottom of Seat Hill (Last Minute no. 21/21).</b>	<b>TO RECEIVE</b> an update on the repainting of the white lines across the road at the bottom of Seat Hill onto the road to Bells Bakery.
	<b>f. Footway light at Thorn Tree (Last minute no. 21/21).</b>	<b>TO RECEIVE</b> an update on the Light at Thorn Tree which has been reported to not be working, and is believed to have never worked.
	<b>g. Maintenance work at Eden Bridge Car Park (Last minute no. 21/21).</b>	<b>TO RECEIVE</b> an update about the fencing and fence posts needing to be repaired and vegetation needing to be cut back at Eden Bridge Car park.

	<b>h. Donations at Eden Bridge Car Park (Last minute no. 21/21).</b>	<b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.
	<b>i. Charge Points for electric cars in Cumbria (Last minute no. 21/21).</b>	<b>TO RECEIVE</b> an update about the Charge Points for electric cars in Cumbria.
	<b>j. Safety sign on the Lane near Croglin Toys (Last minute no. 21/17).</b>	<b>TO RECEIVE</b> an update about the safety sign on the Lane near Croglin Toys.
	<b>k. Repair of the door on the Grass Cutting equipment storage shed (Last minute no. 21/17).</b>	<b>TO RECEIVE</b> an update about the repair of the door on the grass cutting equipment storage shed.
<b>12.</b>	<b>Report from the District Councillor Gordon Nicolson.</b>	<b>TO RECEIVE</b> a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
<b>13.</b>	<b>Report from County Councillor Hilary Carrick.</b>	<b>TO RECEIVE</b> a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
<b>14.</b>	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<b>TO RECEIVE</b> an update on the proposed development of the Lazonby Egg Packing Station.
	<b>b. Traffic Issues in the Parish.</b>	<b>TO RECEIVE</b> an update about the Traffic Issues in the parish.
	<b>c. Footpath between Eden Bridge and Lazonby Swimming Pool.</b>	<b>TO RECEIVE</b> an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.
<b>15.</b>	<b>Financial Report by the Treasurer.</b>	<b>TO RECEIVE</b> the February 2021 Treasurer's Report for approval. <b><u>Note: Please see Appendix 15a.</u></b>
<b>17.</b>	<b>Authority for Payments.</b>	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.
<b>18.</b>	<b>Planning Applications – New (or Appeal).</b>	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> <li><b>1. Planning Application No. 3/21/9002</b> - West Brownrigg Quarry, the road from the A6 at Plumpton on the B6413 to the Junction with the C3017, Plumpton, Penrith, CA11 9PF.</li> <li><b>2. Planning Application No. 21/0096</b> – Replacement of existing former chicken shed with new secure storage shed, at Barnwell House, Lazonby, Penrith.</li> <li><b>3. Planning Application No. 21/0120</b> - Retrospective replacement of 90kw log boiler with 80kw wood pellet boiler, 12 tonne wood pellet</li> </ol>

		<p>silos, 2900lt buffer tank with steel flue, at Brackenbank Lodge, Lazonby, Penrith.</p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
19.	<b>Planning Applications – Decisions.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <p>1. <b>Planning Application No: 21/0042</b> - Non-material amendment to layout, design and window locations attached to approval 20/0293, at Amberley House, Lazonby, Penrith - <b>GRANTED.</b></p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
20.	<b>LPC Cumbria Highways Link Person Report.</b>	<p><b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
21.	<b>Local Government Reorganisation Consultation.</b>	<p><b>TO CONSIDER</b> the Local Government Reorganisation Consultation.</p> <p>The Secretary of State for the Ministry for Housing, Communities and Local Government, Robert Jenrick MP, announced the government's consultation into local government reorganisation (LGR) in three areas of England, including Cumbria. Recently, the principal authorities in Cumbria were invited to submit their proposals for reorganisation in the autumn. Please follow the given link below for more information on the proposals submitted to the government for Cumbria. Also on the link is access to the consultation document for Cumbria.</p> <p>The government has also announced the postponement of County and District Council elections in Cumbria for 2021, however, any elections to Town and Parish Councils will still take place in May 2021.</p> <p>It is important that the Parish Council responds to the consultation as this reorganisation will have a very significant impact on the whole of Cumbria. Local Councils must have a say in the decisions made by the government. They would also like help to publicise the government's consultation in the local community to encourage residents to respond too. Please add the link to your website, put information on the notice-board, in the parish magazine and/or include it on your social media outlets too. The consultation lasts 8 weeks, including the Easter holidays, so please respond promptly if possible by clicking on the link below:</p> <p><a href="https://www.gov.uk/government/consultations/proposals-for-locally-led-reorganisation-of-local-government-in-cumbria-north-yorkshire-and-somerset">https://www.gov.uk/government/consultations/proposals-for-locally-led-reorganisation-of-local-government-in-cumbria-north-yorkshire-and-somerset</a></p> <p><b>The consultation is open now and will close at 11.45 pm on 19<sup>th</sup> April 2021.</b></p>

22.	<b>Parish Grass-cutting for 2021.</b>	<b>TO RECOMMEND</b> that the parish grass-cutting volunteers should be mobilised again for 2021 with a letter from the Chair to the volunteers.
23.	<b>Parish Field and Grazing to Let for 2021.</b>	<b>TO CONSIDER</b> the Parish Field and grazing to let for 2021.
24.	<b>Surveillance Camera at the Eden Bridge Recycling Centre.</b>	<b>TO CONSIDER</b> installing a Surveillance Camera at Eden Bridge Recycling Centre.
25.	<b>Invitations to Participate.</b>	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li><b>1. EPC2-21 - Model Design Code - NALC consultation briefing</b> - The Ministry for Housing, Communities and Local Government (MHCLG) have recently launched a consultation seeking views on proposals to create a new Office for Place which would involve each local planning authority drawing up its own design code in consultation with local people that developers would have to adhere to. This would involve some changes to the National Planning Policy Framework (NPPF). There is currently an eight-week consultation on the proposals which will close at 5 pm on 12<sup>th</sup> March 2021.</li> <li><b>2. Powering Up Recovery – Cumbria</b> - High-level Forum chaired by Jo Lappin, CEO of Cumbria Local Enterprise Partnership’, from 3 pm - 4.30 pm on Thursday 11th March 2021. They believe that 2021 will be the year to kickstart recovery that is both green and inclusive - a recovery which needs to boost Cumbria's economic potential. 2021 is about transition and developing innovation, skills and creating new jobs and green growth to help the recovery in Cumbria. At the same time, the pressure is on to accelerate ambitions to deliver environmental goals, both regionally and nationally. This is their second high-level forum in the Powering Up Recovery series. This is a free online event and can be registered online.</li> <li><b>3. FREE Communications Webinar 17th March 2021 - How Parish and Town Councils can Communicate &amp; Engage in a post-lockdown world</b> - Breakthrough Communications are delighted to host this free webinar for Parish and Town Council Clerks and Officers in Cumbria, in partnership with the Cumbria Association of Local Councils. As NALC’s National Partners for Parish and Town Council Communications, Breakthrough Communications will talk you through effective strategies, tactics and ideas about how to communicate even more effectively with your communities in a post-lockdown world. If you cannot make the event sign up anyway and they will send a recording of it to you. The Clerk has signed up for the Webinar.</li> </ol> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>

26.	<b>INFORMATION given for reference only.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>Action for Health and Mental Health Providers Forum Bulletins.</b></li> <li>2. <b>Cumbria Arts &amp; Culture Network Newsletters.</b></li> <li>3. <b>Regular Covid-19 – EDC Daily Member's Briefings.</b></li> <li>4. <b>Regular NALC Updates and Bulletins.</b></li> <li>5. <b>Cumbria Community Resilience Group - COVID Updates</b></li> <li>6. <b>Highways Customer Feedback Survey- deadline was 21<sup>st</sup> Feb 2020</b></li> </ol> <p style="text-align: center;"><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
27.	<b>Date of the Next Meeting.</b>	<b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 7 <sup>th</sup> April 2021, at 7.30 pm which will be held virtually via Zoom.

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

**LAZONBY PARISH COUNCIL**

**March 2021 Meeting of the Parish Council**

**SUPPLEMENTARY APPENDICES**

ITEM NO: (Appendix)	ITEM
10a.	Minutes of the Council Meeting of the 3 <sup>rd</sup> February.
15a.	Financial Report by the Treasurer.