

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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### A NOTICE TO:

#### All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 1<sup>st</sup> May 2026.

Dear Sir/Madam,

There will be an **Annual General Meeting (AGM)** of Lazonby Parish Council on **Wednesday 6<sup>th</sup> May 2026, in Lazonby Village Hall. This Meeting will start at the conclusion of the ‘Annual Open Parish’ Meeting (7 p.m start) but not before 7.30 p.m.** The Agendas for both Meetings are enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Appointment of Chair of the Council for 2026 - 2027.</b>	<b>TO RECOMMEND</b> that proposals are invited from the floor for a Chair to be appointed for the year 2026 – 2027 from the Council Members.
2.	<b>Appointment of Vice-chair of the Council for 2026 - 2027.</b>	<b>TO RECOMMEND</b> that proposals are invited from the floor for a Vice-chair to be appointed for the year 2026 – 2027 from the Council Members.
3.	<b>Apologies for Absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
4.	<b>The Filling of Council Member Vacancies.</b>	<b>TO CONSIDER</b> any nominations to co-opt new Council Members.
5.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6.	<b>Declaration of Interest.</b>	<b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.

		<p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b>  <i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
7.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
8.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul>
9.	<b>Broadband in the Parish.</b>	<p><b>TO RECEIVE</b> an update about broadband in the parish.</p> <p><b>ALSO TO RECEIVE</b> the Connecting Cumbria Newsletter - April 2026.</p>
10.	<b>Report from the Local Police.</b>	<p><b>TO RECEIVE</b> the Eden Focus Police Newsletter for Eden Rural and the Penrith &amp; Alston Police Newsletter for April 2026.</p> <p><b><u>Please Note:</u></b> This information has been circulated by Email to Councillors.</p>
11.	<b>Minutes of the Meeting on the 1<sup>st</sup> April 2026.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council Meeting on the 1<sup>st</sup> April 2026 approved and signed as a true record of those proceedings.</p> <p><b><u>Note:</u></b> Please see Appendix 11a.</p>
12.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Meeting on 1<sup>st</sup> April 2026</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Boat Users on the River Eden (Last minuted 26/72).</b>	<b>TO RECEIVE</b> an update on the issues around boat users on the River Eden.
	<b>b. 150<sup>th</sup> Anniversary of Lazonby Train Station (Last minuted 26/72).</b>	<b>TO RECEIVE</b> an update about how the community can mark the 150 <sup>th</sup> anniversary of Lazonby Train Station in May 2026.

	<b>c. Eden Rivers Trust Request to replace existing information board about invasive species (Last minuted 26/72).</b>	<b>TO RECEIVE</b> an update about Eden Rivers Trust Request to replace existing information board about invasive species.
	<b>d. Bike Track Project (Last minuted 26/72).</b>	<b>TO RECEIVE</b> an update about the Bike Track project for the parish.
13.	<b>Review of Standing Orders, Financial Regulations, Terms of Reference for Committees, and other policies &amp; procedures.</b>	<b>TO CONSIDER</b> if any amendments should be made to the current Standing Orders, Terms of Reference for Committees, Risk Assessment, Register of Assets, and other Parish Council policies and procedures.  <b>ALSO TO CONSIDER</b> the approval of the new version of the Financial Regulations.
14.	<b>Schedule of Council Meetings and Venues for 2026 - 2027.</b>	<b>TO CONSIDER</b> the schedule for Council meetings and the venues from June 2026 until May 2027.  <b>TO RECOMMEND</b> that the following dates be scheduled for Council Meetings, being the first Wednesday of every month. These dates exclude August 2026 and January 2027 as there is no scheduled Council meeting is held during those months:  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Wednesday 3<sup>rd</sup> June 2026;</p> <p>Wednesday 1<sup>st</sup> July 2026;</p> <p>Wednesday 2<sup>nd</sup> September 2026;</p> <p>Wednesday 7<sup>th</sup> October 2028;</p> <p>Wednesday 4<sup>th</sup> November 2026;</p> </div> <div style="width: 45%;"> <p>Wednesday 2<sup>nd</sup> December 2026;</p> <p>Wednesday 3<sup>rd</sup> February 2027;</p> <p>Wednesday 3<sup>rd</sup> March 2027;</p> <p>Wednesday 7<sup>th</sup> April 2027;</p> <p>Wednesday 12<sup>th</sup> May 2027</p> </div> </div> <p><b><u>Please Note</u> that the AGM and Open Parish Meeting in 2027 will need to be held on Wednesday 12<sup>th</sup> May 2027 (the second Wednesday of the month) due to the Parish Council s Elections in 2027.</b></p>
15.	<b>Establishment of Committees and Working Groups 2026 - 2027.</b>	<b>TO CONSIDER</b> the re-establishment of existing Committee and Working Groups for 2026 - 2027. The following are the current 2025 - 2026 Committees, Members and Deputy Members. <b>PLEASE NOTE</b> due to low Council Member Numbers and resignations during the last financial year then some committees are not at full member capacity.  <ol style="list-style-type: none"> <li>1. Planning Committee Members 2025 – 2026: Councillors Andrew Miller.</li> <li>2. Environment and Neighbourhood Committee Members 2025 – 2026: Councillors Phillip Whitehead and Maralyn Wade.</li> <li>3. Finance and Budget Committee Members 2025 – 2026: Councillor Tim Wright and Ryan Wilson-Lane, with Treasurer Chris Hoy in an advisory capacity.</li> <li>4. Governance Committee Members 2025 – 2026: Councillors Maralyn Wade and Ryan Wilson-Lane..</li> </ol> <p><b>Please note: that all Parish Council Members are considered to be Deputy Members of the Committees.</b></p> <p><b>ALSO TO CONSIDER</b> if any new Committees or Working groups need to be established.</p>

16.	<b>Representatives on Outside Bodies 2026 - 2027.</b>	<b>TO CONSIDER</b> the appointment of representatives to serve on the following outside bodies for 2026 – 2027. The following are the 2025 – 2026 Parish Council representatives.  1. Heskett & Lazonby Place Action Group (PAG) – Councillor Maralyn Wade
17.	<b>Report from the Westmorland &amp; Furness Councillor.</b>	<b>TO RECEIVE</b> a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the parish.
18.	<b>Place Action Group (PAG).</b>	<b>TO RECEIVE</b> an update about the Place Action Group (PAG) including the funding application for the signage for the Eden Bridge car park area.
19.	<b>Parish Projects:</b>	
	<b>a. Will Pool Revamp.</b>	<b>TO RECEIVE</b> an update on the revamp of Will Pool.
	<b>b. Donation Box at Eden Bridge Car Park.</b>	<b>TO NOTE</b> the donation box at Eden Bridge car park is still ongoing and part of the Eden Bridge car park refurbishment.
	<b>c. Refurbishment of Eden Bridge Car Park.</b>	<b>TO RECEIVE</b> an update on the refurbishment of Eden Bridge Car Park, this includes resurfacing, fence repairs and new signage.
20.	<b>Parish Maintenance:</b>	
	<b>a. Flooding Issues in the Parish.</b>	<b>TO RECEIVE</b> an update about the flooding issues in the parish.
	<b>b. Roads in the Parish.</b>	<b>TO RECEIVE</b> an update on the following road/Highways issues in the Parish.  1. <b>The resurfacing on Station Road.</b> 2. <b>The recurring water flooding on the road between Eden Bridge car park and the swimming pool.</b> 3. <b>Vandalised road sign on Carlisle Road near Scarrows.</b> 4. <b>The H Bars on the dropdown kerbs near the Lofts which are in need of repainting.</b> 5. <b>Pothole near the village hall.</b> 6. <b>Maintenance issues in Barton Dale.</b>
	<b>c. Footpaths in the Parish.</b>	<b>TO RECEIVE</b> any issues about the footpaths in the village.  1. <b>Scaur Close footpath.</b>
	<b>d. Parish Tree Survey.</b>	<b>TO RECEIVE</b> an update on the parish tree survey for 2026.
	<b>e. Damaged Fence at Bateman Lane.</b>	<b>TO NOTE</b> that the damaged fence at Bateman Lane is still ongoing and will be repaired in due course.
	<b>f. New Metal Bench with King George Plaque.</b>	<b>TO RECEIVE</b> an update about the new metal bench with the recovered King George memorial plaque.
	<b>g. Recycling Centre.</b>	<b>TO CONSIDER</b> any recent issues concerning the recycling centre and Eden bridge car park.
	<b>h. Tree Surgeon Tenders.</b>	<b>TO CONSIDER</b> tree Surgeon tenders for the Cooper Beach, the Oak at Will Pool, and the pruning of trees/shrubs at the King George bench site in Carlisle Road.

	i. Fences on the Parish Sports & Playing Field.	<b>TO CONSIDER</b> the repair of the fence on the parish Sports/Playing field.
	j. Benches in the parish.	<b>TO CONSIDER</b> the repair to the Bench at Birdhouse Bridge.  <b>ALSO TO CONSIDER</b> the reposition the bench at the bottom of Scaur Close steps to the top of the steps. Currently the bench is overlooking the road (B6142) but could it be put up to the top of the steps in Scaur Close, so the bench would then have a vista towards the Pennines, over the village church.
	k. Other Maintenance Issues in the Parish.	<b>TO CONSIDER</b> any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).
21.	Financial Report by the Treasurer.	<b>TO RECEIVE</b> the March 2026 Treasurer's Report for approval. <b>Note: Please see Appendix 21a.</b>
22.	Authority for Payments.	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.
23.	NALC/CALC Subscription for 2026/27.	<b>TO CONSIDER</b> if the Parish Council would like to continue the annual subscription to CALC along with the benefits of membership of CALC.  <b>Please note that payment must be received by 31<sup>st</sup> July 2026. CALC services will be put on hold for Parish Councils who do not pay by that date.</b>
24.	Planning Applications – New (or Appeal).	<b>TO CONSIDER</b> any new applications which have been issued for consultation by Westmorland and Furness Council.  <b>Please Note:</b> At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.
25.	Planning Applications – Decisions.	<b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Westmorland and Furness Council.  1. <b>Planning Application Ref: 2026/0528/PAPP</b> - Prior Notification under schedule 2, part 6, class E, to upgrade existing track, at Scratchmill Scar Woodlands, Plumpton, Penrith CA11 9PF – <b>PRIOR APPROVAL NOT REQUIRED.</b>  <b>Please Note:</b> At the time of this Agenda being issued there were no further Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.
26.	Reports on Any New Highways Issues.	<b>TO RECEIVE</b> and <b>CONSIDER</b> any new reports on other issues that have arisen since the last Council meeting concerning Highways.
27.	New Parish Council Website.	<b>TO RECEIVE</b> an update on the building of a new accessibility 2.2 complaint website.
28.	New Printer Contract.	<b>TO CONSIDER</b> a new Printer contact with Sharp after the 5 year lease with them ended.

29.	Invitations to Participate.	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>From Challenge to Action: 10 HR issues councils must address now</b> - WorkNest are hosting a webinar specifically for Councils who are under increasing pressure. With ongoing employment law changes and a growing list of HR responsibilities, it's becoming harder to stay compliant while managing day-to-day challenges and protecting the council, its people, and the public. This practical, solutions-focused webinar from WorkNest on <b>19th May at 2.00pm</b> will help you make sense of the key challenges - and what councils should be thinking about to address them. Please register for a place.</li> <li>2. <b>Online Training from Met Office</b> - the prospectus outlines free online training that the Met Office is running. There are several different courses so the prospectus is well worth a look. Page 2 of the booklet outlines how to book if you are interested in attending any of the sessions.</li> </ol> <p style="text-align: center;"><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
30.	Information & Correspondence given for reference only.	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information and correspondence that has been given out for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>Westmorland and Furness Council News releases – on various topics.</b></li> <li>2. <b>CALC Weekly and Training Updates/Bulletins.</b></li> <li>3. <b>CALC Annual General Meeting 2026</b> to noted the date is 10th October 2026, at Roundthorn, Penrith (More information to follow).</li> <li>4. <b>NALC Legal bulletin – 30<sup>th</sup> March 2026.</b></li> <li>5. <b>CVS Information – Health &amp; Wellbeing Bulletin, Volunteer Training &amp; Events, Newsflash Info, Cumbria CVS Newsletter, Funding training &amp; Events, Latest Events etc.</b></li> <li>6. <b>Branch Event: Assets of Community Value – Slides and information.</b></li> <li>7. <b>W&amp;F Branch Event: Integrated Transport: Practical Opportunities for Town &amp; Parish Councils held on 30<sup>th</sup> April 2026.</b></li> <li>8. <b>Regular Grant Finder Information.</b></li> <li>9. <b>News and updates from the Cumbria People and Nature Network – April 2026.</b></li> <li>10. <b>Eden Rivers Trust News Spring 2026.</b></li> <li>11. <b>NWS E-Bulletin – Sustainable management of nuclear waste, next generation of leaders, latest news from the Repository – April 2026.</b></li> <li>12. <b>The Climate and Nature Team would like to make the Parish Council aware of the Biodiversity Duty that is placed on public authorities, including town and parish councils</b> - Section 40 of the Natural Environment and Rural Communities Act 2006 or the 'Biodiversity Duty' states that: <i>“Every public authority must, in exercising its functions, have regard, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity”</i>. This means that town and parish councils have a duty to conserve wildlife and must start thinking about the best ways to do it. The actions town and parish councils take for biodiversity will contribute to the achievement of national goals and targets on nature recovery; by improving the natural environment, parishes will help to conserve biodiversity and improve the sustainability and quality of life of local residents and communities. Alongside the government's website, we have created a webpage on the Westmorland and Furness Council site to provide further information on the Biodiversity</li> </ol>

		<p>Duty, including statutory requirements, the associated benefits and recommended actions; the webpage also includes a link to the 'Nature Recovery for Town and Parish Councils' guide which offers an excellent starting point for considering actions that could be taken in your local area. Our own biodiversity duty report is available to view online and you may wish to share this with local town and parish councillors. They advise this information is reviewed and that your biodiversity policies and objectives are established at the earliest opportunity to maintain compliance with the Biodiversity Duty.</p> <p>13. <b>Parish and Town Council Property Owners information</b> - for the Renters Rights Act from May 1st 2026 and the obligations on parish and town councils who own property.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
31.	<b>Agenda Items for Next Month's Agenda.</b>	<b>TO CONSIDER</b> any new agenda items for the June 2026 meeting of the Parish Council.
32.	<b>Date of the Next Meeting.</b>	<b>RECOMMENDATION</b> that the next scheduled meeting will be Lazonby Parish Council's on Wednesday 3 <sup>rd</sup> June 2026 (venue to be confirmed).

<b>TO RECOMMEND</b> that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.		
33.	<b>Land at the Old School.</b>	<p><b>TO RECEIVE</b> an update about issues that need to be resolved on Parish Council land near the Old school.</p> <p><b>TO RECOMMEND</b> that the CONFIDENTIAL Minutes of the Parish Council's Meeting on the 1<sup>st</sup> April 2026 regarding the land at the old school be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 33a.</u></b></p>

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

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**LAZONBY PARISH COUNCIL**  
**Annual General Meeting**  
**May 2026**

**SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
11a.	Minutes of the Meeting on the 1 <sup>st</sup> April 2026.
21a.	Financial Report by the Treasurer.
33a.	<b>CONFIDENTIAL</b> Minutes of the Parish Council's Meeting on the 1 <sup>st</sup> April 2026 regarding the land at the Old School (For the Parish Council Only).