

LPC
LAZONBY PARISH COUNCIL

Decisions made by delegated Councillors with Parish Council Officers, and the Parish Council during the Coronavirus outbreak via Email.

Due to the recent outbreak of Coronavirus the Parish Council will not be holding any Parish Council meetings for the foreseeable future as advised by HM Government and until further notice. So if urgent matters arise then the Parish Council will give delegated authority to the Chair, the Clerk and the Treasurer to deal with any urgent matters, and include the whole Parish Council when necessary via Email.

**Actions and Decisions
During the Coronavirus – Covid19 pandemic.**

Date	Subject	Background Information	Decision
27 th March 2020	Letting of the Parish sports/playing field for sheep grazing.	The Clerk and Chair were given delegated authority at the March 2020 meeting of the Parish Council to open any seal bids after the deadline and make a decision who to let too. One bid was received for £201 for the period between 1 st April and 30 th November 2020.	RESOLVED that the bid of £202 for the sheep grazing be accepted, and the successful bidder be informed.
14 th April 2020	Minutes of the Council Meeting of the 4th March 2020.	The Minutes of the Council Meeting of the 4 th March 2020 were considered.	RESOLVED that the Minutes of the Council meeting of the 4 th March 2020 be approved and as a true record of those proceedings until they can be officially signed and minuted at the next viable meeting of the Parish Council.

14 th April 2020	March 2020 Financial Report by the Treasurer.	The Council received a written report from the Treasurer.	RESOLVED that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.
14 th April 2020	Authority for Payments.	The Council considered requests for payment received by the Treasurer, Clerk or Council Members.	RESOLVED that the Council considered requests for payment received by the Treasurer, Clerk or Council Members, and agreed to pay the following: <ol style="list-style-type: none"> 1. Staff Costs (March) of £542.82 2. Clerks Expenses (Dec - March) of £171.85 3. Councillor Nicolson for expenses related to the printing of leaflets for COVID 19 of £25 4. Councillor Miller's Training Course of £45.00 5. Information Commission fee for the Date Protection Renewal of £40.00.
16 th April 2020	The Holding of the Council's Annual General Meeting (AGM) during the Coronavirus Lockdown.	The Parish Council considered the holding of the Parish Council's Annual General Meeting (AGM) after looking into the options available to them on the advice of the National Association of Local Councils (NALC). These included postponing the AGM or holding the AGM via video conferencing. The Parish Council felt that the video conferencing would not be a suitable option for them. Therefore, the other option of postponing the AGM until the Parish Council can either comply with the legislation or return to normal was favoured. Furthermore, carry on making decisions remotely when needed which will be recorded on the decision proforma by the Clerk and displayed on the Parish Council website.	RESOLVED that the Parish Council all agreed to postpone the Parish Council's Annual General Meeting (AGM) until the Parish Council can either comply with the legislation or return to normal; and instead carry on making decisions remotely when needed, which will be recorded on the decision proforma by the Clerk and displayed on the Parish Council website.
6 th May 2020.	Planning Application No. 20/0217.	The Parish Council considered Planning Application No. 20/0217 - Creation of new access to farmstead	RESOLVED that Planning Committee Members and Members of the Parish Council had NO

		<p>and improvement of existing field access, at West Brownrigg Farm, Plumpton, Penrith. A planning application notice for the above planning application was posted on the Parish Council notice to allow the public a period of at least 5 days to give comments or objections to the planning applications. No comments or objections were received from the public, by the closing date.</p> <p>The Clerk consulted with the Planning Committee Members and Parish Council Members during the whole process by Email.</p>	<p>OBJECTIONS to make regarding Planning Application No. 20/0217 - Creation of new access to farmstead and improvement of existing field access, at West Brownrigg Farm, Plumpton, Penrith.</p> <p>ALSO RESOLVED that it be noted that the Clerk informed Eden District Council Planning of Lazonby Parish Council's decision.</p>
12 th May 2020	April 2020 Financial Report by the Treasurer.	The Council received a written report from the Treasurer.	<p>RESOLVED that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p> <p>ALSO RESOLVED that Councillors agreed the payments will now be signed off for April 2020 and that the Parish Council seek an exemption from a full audit for 2019/20.</p>
12 th May 2020	Authority for Payments.	The Council considered requests for payment received by the Treasurer, Clerk or Council Members.	<p>RESOLVED that the Council considered requests for payment received by the Treasurer, Clerk or Council Members, and agreed to pay the following:</p> <ol style="list-style-type: none"> 1. Staff Costs (April) of £542.82 2. Stevens (Internal Audit Fees) of £70 3. Clerks Pay Rise (Monthly Difference between Old and New) of £113. 65 4. Geoff Wilson (Fuel for Lawn Mowers) – of £5.93.
18 th May 2020	Planning Application No. 20/0247.	The Parish Council considered Planning Application No. 20/0247 – Detached garage/secure store with attached car port and refuse/recycling store, at 1 Back Row, Lazonby, Penrith.	RESOLVED that Planning Committee Members and Members of the Parish Council had NO OBJECTIONS to make regarding to make regarding Planning Application No. 20/0247 –

		<p>A planning application notice for the above planning application was posted on the Parish Council notice to allow the public a period of at least 5 days to give comments or objections to the planning applications. No comments or objections were received from the public, by the closing date.</p> <p>The Clerk consulted with the Planning Committee Members and Parish Council Members during the whole process by Email.</p>	<p>Detached garage/secure store with attached car port and refuse/recycling store, at 1 Back Row, Lazonby, Penrith.</p> <p>ALSO RESOLVED that it be noted that the Clerk informed Eden District Council Planning of Lazonby Parish Council's decision.</p>
8 th June 2020	Planning Application No. 20/0293.	<p>The Parish Council considered Planning Application No. 20/0293 - Erection of replacement dwelling and conversion of existing dwelling to form double garage, workshop and greenhouse. at Amberley House, Lazonby, Penrith.</p> <p>A planning application notice for the above planning application was posted on the Parish Council notice to allow the public a period of at least 5 days to give comments or objections to the planning applications. No comments or objections were received from the public, by the closing date.</p> <p>The Clerk consulted with the Planning Committee Members and Parish Council Members during the whole process by Email.</p>	<p>RESOLVED that Planning Committee Members and Members of the Parish Council had NO OBJECTIONS to make regarding to make regarding Planning Application No. 20/0293 - Erection of replacement dwelling and conversion of existing dwelling to form double garage, workshop and greenhouse. at Amberley House, Lazonby, Penrith.</p> <p>ALSO RESOLVED that it be noted that the Clerk informed Eden District Council Planning of Lazonby Parish Council's decision.</p>
8 th June 2020	May 2020 Financial Report by the Treasurer.	<p>The Council received a written report from the Treasurer.</p>	<p>RESOLVED that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p>