

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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### A NOTICE TO:

#### **All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 1<sup>st</sup> October 2021.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 6<sup>th</sup> October 2021, in Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

This meeting will still be subject to Covid-19 guidelines. This means the Parish Council will continue to assess any risks at the meeting venue and taking appropriate action where needed. There are no restrictions on the number of parishioners that can attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### **AGENDA**

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Apologies for absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
2.	<b>The filling of a Council Member Vacancy.</b>	<b>TO CONSIDER</b> any nominations to co-opt a new Council Member.
3.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	<b>Declaration of Interest.</b>	<b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.  <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a</i>

		<p><i>prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b>  <i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b>Please Note:</b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul>
7.	<b>Report from the local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> the Eden Focus Police Newsletters for Penrith &amp; Alston for August – September 2021.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
8.	<b>Parish Broadband Issues.</b>	<b>TO CONSIDER</b> broadband issues in the parish.
9.	<b>Minutes of the Council Meeting on the 1<sup>st</sup> September 2021.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council's Meeting on the 1<sup>st</sup> September 2021 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 9a.</u></b></p>
10.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 1<sup>st</sup> September 2021 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).</b>	
	<b>a. Transfer of Assets and Service to the Parish (Last minute no. 21/172).</b>	<b>TO RECEIVE</b> an update regarding the 'Transfer of Assets and Services' to the Parish'.

b. Footway light at Thorn Tree (Last minute no. 21/172).	<b>TO RECEIVE</b> an update on the Light at Thorn Tree which has been reported to not be working, and is believed to have never worked.
c. Donations at Eden Bridge Car Park (Last minute no. 21/172).	<b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.
d. Repair of the door on the Grass Cutting equipment storage shed (Last minute no. 21/172).	<b>TO RECEIVE</b> an update about the repair of the door on the grass cutting equipment storage shed.
e. Dropped flagstone on the pavement near the Midland Hotel (Last minute no. 21/172).	<b>TO RECEIVE</b> an update about the dropped flagstone on the pavement near the Midland Hotel.
f. The Meadows Management Group (Last minute no. 21/172).	<b>TO RECEIVE</b> an update about Story Homes handing over the management group to the residents of The Meadows as had been their intention.
g. Network Rail Land request to tidy up the land in the vicinity of railway bridge no. 306 (Last minute no. 21/172).	<p><b>TO RECEIVE</b> an update about the request to Network Rail about tidying up the land in the vicinity of railway bridge no. 306.</p> <p><b><u>Report of the Clerk to Council.</u></b></p> <p>Network Rail had been out to do the work before the September 2021 meeting of the Parish Council however the Parish Council were not happy with how much had not been cleared. The Clerk contacted Network Rail again as requested by the Parish Council to thank them for what they had cleared but to also say the land had not been cleared enough and they were therefore not content with the standard of work especially as the land was not cut up too and under the bridge enough. The Clerk requested the work to be carried out. The following email was received from Network Rail in response.</p> <p><i>“Thank you for contacting us regarding the scrubland under the railway bridge and down tracks at Lazonby &amp; Kirkoswald Station. We are only able to cut back vegetation that pose a risk to nearby properties, businesses or railways due to the agreements that we have in place. This is so that we do not disturb or affect the local environmental or ecosystems. As this does not pose a risk to any of the above, we are unable to cut back or prune the vegetation on this occasion. Please be assured that our team completes cyclical reviews of this area and our maintenance team have confirmed they will inspect the area again next year. I’m sorry as I know this isn’t the answer that you are looking for, but I hope the above explains why we are unable to act on this occasion. Thank you once again for bringing this to our attention.”</i></p>
h.State of footpaths in the Village (Last minute no. 21/172).	<b>TO RECEIVE</b> an update about the state of the footpaths in the village and the holes appearing in them, as well as the issue of dropped kerbs for wheelchair users.
i.Townhead to Scaleshill Public Footpath (Last minute no. 21/168).	<p><b>TO RECEIVE</b> an update about the overgrown Townhead to Scaleshill Public Footpath.</p> <p><b><u>Report of the Clerk to Council.</u></b></p> <p>At the last meeting of the Parish Council in September 2021, it was reported that a parishioner had contacted the County Council footpath officer about the overgrown beginning of the Townhead to Scaleshill Public footpath, which was making it virtually impassable and the broken signpost leaning on the</p>

		wall. They received a prompt reply saying a contractor would attend to cut back to the vegetation and the signpost would be erected in due course. However, the parishioner has informed the Clerk that the work had still not be done and so they had again contacted the Footpath Officer regarding the issues at the footpath as it had now been over 10 weeks since the parishioner was told that a contractor would clear the vegetation away. The Clerk asked the parishioner to let her know if the work was not carried out soon.
11.	<b>Report from the District Councillor Gordon Nicolson.</b>	<b>TO RECEIVE</b> a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	<b>Report from County Councillor Hilary Carrick.</b>	<b>TO RECEIVE</b> a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<b>TO RECEIVE</b> an update on the proposed development of the Lazonby Egg Packing Station.
	<b>b. Footpath between Eden Bridge and Lazonby Swimming Pool.</b>	<b>TO RECEIVE</b> an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.
	<b>c. Hedgerow Planting near Eden Bridge.</b>	<b>TO RECEIVE</b> an update on the planting of a hedgerow alongside the road between Eden Bridge and the swimming pool.
	<b>d. Pollinators Hedgerow Planting at Will Pool.</b>	<b>TO RECEIVE</b> an update on the planting of a pollinator's hedgerow at Will Pool.
14.	<b>Financial Report by the Treasurer.</b>	<b>TO RECEIVE</b> the September 2021 Treasurer's Report for approval. <b><u>Note: Please see Appendix 14a.</u></b>
15.	<b>Authority for Payments.</b>	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.  1. <b>The Annual Insurance Renewal to Zurich Municipal for £1247.16</b> , an increase of £41.13 from the previous year. Included in the cost is the Building Insurance Fees for the Old School and is currently occupied by Croglin Ltd, which amounts to £506.95. This fee will be recovered from Croglin Ltd and will therefore have the effect of reducing the premium to the Parish to <b>£740.21</b> .
16.	<b>Finance &amp; Budget Committee Meeting.</b>	<b>TO CONSIDER</b> arranging a Finance & Budget Committee Meeting for the Parish Council Budget and Parish Council grant-giving for 2022 - 2023 in November 2021.  <b><u>Report of the Treasurer to Council.</u></b> The preferred dates for the meeting would be between 4th November and 19th November 2021 to enable time to prepare the Finance & Budget Committee meeting Minutes for publishing, and then the Minutes, Budgets and Grant Awards agreed and approved at the December 2021 Full Meeting of the Parish Council. The Committee Members are Councillors Chris West, John Judson, Tim Wright and Chris Hoy (Treasurer).

17.	<b>Planning Applications – New (or Appeal).</b>	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> <li><b>1. Planning Application No. 21/0783</b> – Change of use of land to accommodate outdoor recreational woodland-luge track, chairlift with ancillary operations building, car parking and landscaping, at Land at Blaze Fell, Nord Vue, Armathwaite.</li> </ol> <p><b>ALSO TO RECEIVE</b> the following reports for approval. The following planning applications were considered by the Planning Committee and Members of the Parish Council by Email. Written notifications were given to parishioners via the parish notice boards, between Friday 10<sup>th</sup> September to Thursday 16<sup>th</sup> September 2021. No objections or comments were received from parishioners for either of the planning applications. The Parish Council gave a <b>NO OBJECTIONS</b> response to both of the following planning applications:</p> <ol style="list-style-type: none"> <li><b>1. Planning Application No. 21/0732</b> - Proposed extension to the existing barn to form additional residential accommodation, at Eden Field, Armathwaite, Carlisle.</li> <li><b>2. Planning Application No. 21/0758</b> - Erection of single storey rear, living and utility, extension and two storey front in-fill extension, at Glen Eden, Lazonby, Penrith.</li> </ol> <p style="text-align: right;"><b><u>Note: Please see Appendix 17a and b.</u></b></p> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
18.	<b>Planning Applications – Decisions.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> <li><b>1. Planning Application No. 21/0377</b> - Infill of lean to green oak porch and detached garage/office building, at High Hope House, Plumpton. - <b>GRANTED.</b></li> </ol> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
19.	<b>LPC Cumbria Highways Link Person Report.</b>	<b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.
20.	<b>The Old School Lease.</b>	<b>TO RECEIVE</b> notification that the Lease to Croglin Ltd for use of the Old School matures after 5 years on the 31st January 2022.
21.	<b>Local Government Reorganisation.</b>	<p><b>TO RECEIVE</b> an update about the Local Government Reorganisation (LGR).</p> <p><b><u>Report of the Clerk to Council.</u></b> A key milestone in the LGR transition planning work was recently achieved - as the first formal meeting of the new Cumbria LGR Programme Board was held on Tuesday 14th September 2021. It was attended by all the Chief Executive Officers. The meeting signified the start of the programme and the</p>

following was key items for discussion including:

- The final phase of work to agree the various workstreams and their named sponsors and projects leads
- A discussion on programme development and future resourcing
- An update on early work is now underway to gather a strong foundation of data and intelligence to help inform future decisions, and
- Sign off for a strategic communications and engagement plan on LGR to help ensure effective two way communication with all key stakeholders during the transition phase

Other topics on the agenda included a discussion around developing and agreeing on a clear set of Design Principles. The transition programme has now been grouped into three key overarching 'service based' themes – People, Place and Enabling Services and work are also now underway to develop a clear timeline for the next 19 months, based around four key phases for the project – these are:

**Phase one** – Mobilisation - laying the foundation to include data gathering/getting everyone to a place of common understanding and awareness/establishing governance/drafting the Structural Changes Order (SCO).

**Phase two** – Design - finalising and agreeing on the SCO/planning for elections/employee engagement.

**Phase three** – Implementation – putting in place the new Shadow Authorities/shaping service transition/countdown to vesting day.

**Phase four** – Stabilisation and closure – including Moving in/Vesting Day.

It was a very productive meeting supported by all the councils with a clear focus on building the two 'new houses' we will live in and delivering these two brand new councils successfully by April 2023. There is still a significant amount of work to be done in the mobilisation phase – including drafting the SCO– which is what will go to parliament to agree on the final transition governance arrangements. The County Council also updated the board that it had now received a letter from the Secretary of State – this letter is in response to a pre-action protocol letter that the County Council sent the Government in August which set out Cumbria County Council's concerns regarding the basis of the Secretary of State's decision. The County Council is now carefully considering their response, before deciding on its next steps in relation to any potential future legal action. It is appreciated that there is continued anxiety about the future but please be reassured that although they are still in the early stages of the process, they remain committed to working together to drive forward positive change for the people and communities of Cumbria.

#### **Update on 29th September 2021**

*The Programme Board met again this week and is continuing to make progress on some of the immediate priorities. Each council has this week submitted to the Government its preferences on key matters to inform the drafting of the Structural Changes Order (SCO), the legislation that will be laid before Parliament by the Secretary of State to define the transition arrangements and formally establish the new councils. Although there was no formal consultation on the contents of the SCO, councils have been able to contribute ideas and preferences on things like the names of the new authorities and the numbers of councillors each should have. These preferences were submitted following discussions with political group leaders and the Programme Board is now looking to agree on political oversight*

		<p>arrangements for the programme moving forward.</p> <p>The government will now put together a draft SCO this Autumn for us to consider before it is formally agreed by Parliament by March 2022 at the latest.</p> <p>The Programme Board agreed to organise a workshop in November to explore in more detail the strategic economic development opportunities arising from the reorganisation. It also considered updates on mobilisation priorities, including:</p> <ul style="list-style-type: none"> <li>• Establishing a data and intelligence hub</li> <li>• Initial programme budget and implementation costs</li> <li>• Ensuring the programme is fully resourced and that council colleagues play an active role it was stressed that we want to make sure our people are directly involved in building the new authorities</li> <li>• Finally, the board also noted Cumbria County Council's Cabinet decision on Thursday to proceed to the next stage of its intended claim for judicial review against the decision of the Secretary of State to implement the East/West two unitary authority proposal.</li> </ul> <p>If you have any questions, please email <a href="mailto:corporate.communications@cumbria.gov.uk">corporate.communications@cumbria.gov.uk</a></p>
22.	<b>Planters on main roads into the village.</b>	<b>TO CONSIDER</b> who and how the planters will be maintained on the main roads into the village.
23.	<b>The Queen's Platinum Jubilee.</b>	<b>TO CONSIDER</b> the Queen's Platinum Jubilee celebrations in the Parish.
24.	<b>Invitations to Participate.</b>	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>NALC policy consultation briefing on the DEFRA Local Nature Strategies consultation</b> - if Councils wishes to comment on the consultation please send the comments to Chris Borg, Policy manager, National Association of Local Councils by 15<sup>th</sup> October.</li> <li>2. <b>Cumbria Highways Update for Parish &amp; Town Councillors which includes a survey for Parish &amp; Town Councillors focused on the HIAMS project, communications and engagement with the new system.</b> The project team will use the results from this survey to further develop elements of the system and establish a communications, engagement and training strategy for the coming months to ensure Parish &amp; Town Councillors continue to be fully supported. So if your council is having any issues with the new system please let Highways know by completing the survey.</li> <li>3. <b>Route Strategy Review</b> – regarding the Route Strategies and the important role they play in developing the Department for Transport's investment priorities for our network. National Highways (formerly Highways England) has just started a review of our Route Strategies. As part of the review, a consultation exercise is being undertaken. An online feedback tool has been launched for people to submit their comments. The consultation will continue until 30<sup>th</sup> November 2021. Colleagues in the Route Strategy Team are keen to draw on a wide range of comments from road users and others. Therefore, I'd be grateful if you could share this email with local councils in your area I am sure they will be keen to get involved with the consultation exercise. Below I've included links to some background material</li> </ol>

		<p>about the review and the online tool. MPs are to be invited to a series of roundtable sessions to discuss the review. Cumbria CC, Copeland BC, C LEP etc have also been contacted by the Route Strategy Team. However, I want to ensure local councils are aware that the review has started.</p> <p><b>Route Strategy Review</b> - The evidence gathered from the review will be key to the development of the Department for Transport's next Road Investment Strategy (RIS 3 2025 – 30) and beyond. The review will allow informed decisions to be made on recommendations about future scheme options and investment priorities. This link will take you to our Route Strategies website where you will find more information about the review - <a href="https://highwaysengland.co.uk/our-work/our-route-strategies/">https://highwaysengland.co.uk/our-work/our-route-strategies/</a></p> <p><b>Consultation Exercise and Online Tool</b> - As part of the review, a consultation exercise is being carried out and an online tool has been launched. The online tool is an easy-to-use web-based platform, which will enable road users to highlight key issues on our roads and changes they want for the future. This tool will also allow users to comment on a specific location on a motorway or major A-road, a longer route or more generally about the network. The consultation will run until 30<sup>th</sup> November 2021. Clicking on the following link which takes you to the online tool which can also be accessed from the Route Strategies website: <a href="https://routestrategies.highwaysengland.co.uk/">https://routestrategies.highwaysengland.co.uk/</a></p> <p><b>4. Inspiring Eden - Economic Development Prospectus</b> - for Feedback by 5 pm on 29<sup>th</sup> October 2021. Please see the link to the webpage and PDF for the <b>Inspiring Eden</b>, the EDC Economic Prospectus which provides details of the vision, priorities and work streams to drive economic recovery and prosperity across the district over the coming months and years: <a href="https://www.eden.gov.uk/Economic-prospectus">https://www.eden.gov.uk/Economic-prospectus</a> .</p> <p><b>5. Notice of Cumbria Association of Local Council's (CALC) Annual General Meeting (AGM) on 16th October 2021 from 10.30 am via Microsoft Teams</b> – the Agenda and Papers for the CALC AGM have been circulated. Please note that there are two items to follow which will be circulated shortly. There are three speakers at this year's AGM and attendees will have the opportunity to listen to two of them. Please let us know which speakers you want to listen to CALC will allocate the attendee to their group in an online 'break-out' room.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
25.	<b>INFORMATION given for reference only.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>Regular NALC Updates and Bulletins.</b></li> <li>2. <b>Media Release: New wellbeing and fitness scheme 'HowFit' encourages residents to keep fit and healthy at home.</b></li> <li>3. <b>Connecting Cumbria Newsletter - September 2021</b></li> </ol> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
26.	<b>Date of the Next Meeting.</b>	<p><b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 3<sup>rd</sup> November 2021, at 7.30 pm, in the Village Hall.</p>

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

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**LAZONBY PARISH COUNCIL**

**October 2021 Meeting of the Parish Council**

**SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
9a.	Minutes of the Council Meeting on the 1 <sup>st</sup> September 2021.
14a.	Financial Report by the Treasurer.
17a and b.	Planning Applications – New (or Appeal).