

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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### A NOTICE TO:

#### **All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 26<sup>th</sup> November 2021.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 1<sup>st</sup> December 2021, in Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

This meeting will still be subject to Covid-19 guidelines. This means the Parish Council will continue to assess any risks at the meeting venue and take appropriate action where needed. There are no restrictions on the number of parishioners that can attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### **AGENDA**

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Apologies for absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
2.	<b>The filling of a Council Member Vacancy.</b>	<b>TO CONSIDER</b> any nominations to co-opt a new Council Member.
3.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	<b>Declaration of Interest.</b>	<b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.  <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the</i>

		<p>meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</p> <p><b><u>A note from the Clerk to the Council.</u></b>  A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
5.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b>Please Note:</b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul>
7.	<b>Report from the local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> the Eden Focus Police Newsletters for Penrith &amp; Alston for October 2021.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
8.	<b>Parish Broadband Issues.</b>	<b>TO CONSIDER</b> broadband issues in the parish.
9.	<b>Minutes of the Council Meeting on the 3<sup>rd</sup> November 2021.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council's Meeting on the 3<sup>rd</sup> November 2021 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 9a.</u></b></p>
10.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 3<sup>rd</sup> November 2021</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Transfer of Assets and Service to the Parish (Last minute no. 21/221).</b>	<b>TO RECEIVE</b> an update regarding the 'Transfer of Assets and Services' to the Parish'.
	<b>b. Donations at Eden Bridge Car Park (Last minute no. 21/221).</b>	<b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.
	<b>c. Repair of the door on the Grass Cutting equipment storage shed (Last minute no. 21/221).</b>	<b>TO RECEIVE</b> an update about the repair of the door on the grass cutting equipment storage shed.

<p><b>d. Dropped flagstone on the pavement near the Midland Hotel (Last minute no. 21/221).</b></p>	<p><b>TO RECEIVE</b> an update about the dropped flagstone on the pavement near the Midland Hotel.</p>
<p><b>e.State of footpaths in the Village (Last minute no. 21/221).</b></p>	<p><b>TO RECEIVE</b> an update about the state of the footpaths in the village and the holes appearing in them, as well as the issue of dropped kerbs for wheelchair users.</p>
<p><b>f. Parking Issues (Last minute no. 21/221).</b></p>	<p><b>TO RECEIVE</b> an update about the parking issues and the restriction of entry to homes in Scaur Lane.</p>
<p><b>g. Lights on Scaur Lane (Last minute no. 21/221).</b></p>	<p><b>TO RECEIVE</b> an update about the lower lights on Scaur Lane believed to be Cumbria Highway lights as they were reported to not be working at the October 2021 Parish meeting.</p>
<p><b>h. The Old School Lease (Last minute no. 21/221).</b></p>	<p><b>TO RECEIVE</b> an update about the Lease to Croglin Ltd for use of the Old School matures after 5 years on the 31st January 2022.</p> <p><b><u>Report of the Clerk to Council.</u></b>  The Finance &amp; Budget Committee have checked the Lease Rental Agreement for Croglin Ltd and were in agreement that the wording is applicable for the next 5 years and that the only changes would be the dates and amount (which is recorded on the Treasurer's Report) and frequency of payments per annum. The Treasurer will send the Clerk a copy of the Lease with the alterations to be made and once the Parish Council are in agreement then two copies can be printed out ready for signing early next year.</p>
<p><b>i. The Queens's Platinum Jubilee (Last minute no. 21/221).</b></p>	<p><b>TO RECEIVE</b> an update about the Queen's Platinum Jubilee celebrations in the Parish.</p> <p><b>ALSO TO RECEIVE</b> information about the Queen's Green Canopy – Plant a Tree for the Jubilee in 2022.</p>
<p><b>j. Availability of Fishing Permits (Last minute no. 21/228).</b></p>	<p><b>TO RECEIVE</b> an update on how to make it easier for Anglers to get hold of fishing permits at certain times of the day.</p>
<p><b>k. Concerns about the Sewage system in Scaur Lane (Last minute no. 21/217).</b></p>	<p><b>TO RECEIVE</b> an update about the concerns about the sewage system in Scaur Lane,</p> <p><b><u>Report of the Clerk to Council.</u></b>  At the November 2021 meeting of the Parish Council, it was reported that a parishioner has raised concerns about the sewage system in the Scaur Lane area. The parishioner pointed out that The Meadows housing development was approved on the condition that they upgraded the sewage system for the village which has not been done. The Parish Council asked the Clerk to pass on the parishioners concerns to Eden District Planning Services who replied with the following:  <i>"The only planning application for a residential development that I can trace for land off Scaur Lane, Lazonby that has been submitted by Story Homes is application 13/0241, a copy of the appeal decision notice for which is attached to the email. In accordance with the conditions attached to the approval, application 14/0334 satisfactorily discharged condition 4 relating to foul and surface water drainage. I have also spoken with a colleague from Building Control who has advised that the replacement of a sewerage system would fall under the remit of United Utilities, rather than the local planning authority. If there is any additional query regarding planning approval 13/0241, or if the query relates to a different application, please get back to us."</i></p>

	<b>I. Highways Issues Updates (Last minute no. 21/217).</b>	<b>TO RECEIVE</b> an update on a loose drain cover was reported in Fiddlers Lane.  <b>TO RECEIVE</b> an update on Potholes along the road from Lazonby to Thieftside
11.	<b>Report from the District Councillor Gordon Nicolson.</b>	<b>TO RECEIVE</b> a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	<b>Report from County Councillor Hilary Carrick.</b>	<b>TO RECEIVE</b> a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<b>TO RECEIVE</b> an update on the proposed development of the Lazonby Egg Packing Station.
	<b>b. Footpath between Eden Bridge and Lazonby Swimming Pool.</b>	<b>TO RECEIVE</b> an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.  <b>ALSO TO CONSIDER</b> how the Parish Council are going to raise the remaining funding needed for the footpath project.
	<b>c. Hedgerow Planting near Eden Bridge.</b>	<b>TO RECEIVE</b> an update on the planting of a hedgerow alongside the road between Eden Bridge and the swimming pool.
	<b>d. Pollinators Hedgerow Planting at Will Pool.</b>	<b>TO RECEIVE</b> an update on the planting of a pollinator's hedgerow at Will Pool.
	<b>e. New Lazonby Signs.</b>	<b>TO RECEIVE</b> an update about the Lazonby signs on the main roads into the village.
14.	<b>Annual Lazonby Parish Council Grant Applications for 2022 – 2023.</b>	<b>TO CONSIDER</b> the recommendations from the Finance & Budget Committee for the funding applications for 2019/2020.  <b><u>Report of the Clerk to Council.</u></b> The Finance and Budget Committee met in November, to discuss grant awards, as well as the budget and precept for 2022 - 2023. The following grant applications were considered with recommendations of awards to be given at the December 2021 Meeting of the Parish Council, in order for the Council to make their final decisions. The following organisations/groups asked for funding and their requests were discussed by the Finance and Budget Committee.  <ol style="list-style-type: none"> <li>1. <b>Great North Air Ambulance.</b></li> <li>2. <b>The Fellrunner.</b></li> <li>3. <b>Lazonby Playgroup.</b></li> <li>4. <b>The Village Hall.</b></li> </ol> <p style="text-align: right;"><b><u>Note: Please see Appendix 14a</u></b></p>
15.	<b>Financial Report by the Treasurer.</b>	<b>TO RECEIVE</b> the November 2021 Treasurer's Report for approval.  <b>ALSO TO RECEIVE</b> the <b>RECOMMENDATIONS</b> and Draft Minutes of the Finance and Budget Committee regarding the budget and precept for 2022 - 2023, after their recent meeting in November 2021.  <b><u>Note: Please see Appendix 14a and 15b.</u></b>

16.	<b>Authority for Payments.</b>	<b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.
17.	<b>Planning Applications – New (or Appeal).</b>	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
18.	<b>Planning Applications – Decisions.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <p><b>Please Note:</b> At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
19.	<b>LPC Cumbria Highways Link Person Report.</b>	<b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.
20.	<b>Local Government Reorganisation.</b>	<p><b>TO RECEIVE</b> an update about the Local Government Reorganisation (LGR).</p> <p><b><u>Report of the Clerk to Council.</u></b>  <b>Update on Local Government Reorganisation (LGR) – 5<sup>th</sup> November 2021</b></p> <p>Cumbria’s Councils have now received the draft Structural Changes Order (SCO) from Government which provides some additional detail about the two new councils. In the document, the Government has confirmed their intention to name the two new councils.</p> <p>For the Allerdale, Carlisle and Copeland areas, the council’s name will be <b>Cumberland</b>.</p> <p>For the Barrow, Eden and South Lakeland areas the council’s name will be <b>Westmorland and Furness</b>.</p> <p>Other details shared in the draft SCO include:</p> <p>The number of Councillors each council will potentially have:</p> <p><b>Cumberland Council</b> will have 46 members.  <b>Westmorland and Furness Council</b> will have 65 members.</p> <p>The Government also laid out in the draft SCO:</p> <ol style="list-style-type: none"> <li>1. Elections for the two new councils, as Shadow Authorities, will take place in May 2022 and then in 2027 and every four years thereafter.</li> <li>2. Joint Committees (one for Cumberland and one for Westmorland and Furness) will be established and each one will have 12 members - three from Cumbria County Council, three from each of the district councils in that area. So, in total 12 members each.</li> <li>3. Joint Committees are responsible for the preparatory work to establish the Shadow Authorities and overseeing the implementation planning until Shadow Authorities are elected.</li> </ol>

4. The Joint Committees will be dissolved once the Shadow Authorities and Executives for the two new councils are established.
5. A shadow authority is an 'authority which is appointed or elected to shape the two new councils ready for vesting on 1 April 2023. When the new councils go live on 1 April 2023 the shadow authorities are also then dissolved.

All of the information laid out in the draft SCO is still subject to Parliamentary approval which is likely to take place in March 2022.

Finally, the programme management process will continue as it is - a single programme management board to oversee the implementation of the two new councils.

### **Update on Local Government Reorganisation (LGR) - 18<sup>th</sup> November 2021**

The Programme Board meeting had a full agenda again this week, as work on many of the themes gets underway. The board was able to firm up the forward plan as well as finalise details for how the design phase is going to work. The board also agreed on a slight change in sponsors, with Andrew Seekings taking on the Strategic Commissioning Workstream, and Ian Frost was confirmed as the new sponsor for the Finance Workstream.

This week we have also launched a new public-facing website which provides a wealth of information on Local Government Reorganisation in Cumbria, such as information on the background to LGR as well as the overall aims and ambitions of the changes. There is also a timeline of events, and a glossary to help residents, businesses and our partners understand the process as well as some of the terminology. Please do share the website with your contacts. As we move through the process, updates to the website will be overseen by the LGR Communications Advisory Group.

### **Take a look at the new public-facing LGR website: [newcouncilsforcumbria.info](http://newcouncilsforcumbria.info)**

A lot of work over the past few weeks has also gone into developing and adding content to SharePoint sites for staff so that they can easily find the latest information and updates. The new content includes answers to frequently asked questions, some background information, key documents, as well as details of any jobs working on the LGR programme. The content is being overseen by the LGR Communications Advisory Group to ensure it is consistent across all the councils. The information will be updated on a regular basis, so we encourage staff to keep an eye on their local site.

### **Take a look at Cumbria County Council's LGR staff website: [cumbria.sharepoint.com/sites/LGR](http://cumbria.sharepoint.com/sites/LGR)**

Responses to the draft Structural Changes Order (SCO) have also been finalised, ahead of this week's deadline. These will be submitted to Government for consideration, although ultimately it will be for the Minister to decide the contents of the SCO, before it is ratified by Parliament next year. Just a reminder that within the SCO document Government has confirmed their intention to name the two new councils (see above). Other details shared in the draft SCO include the number of Councillors each council will potentially have (see above).

21.	<b>New Code of Conduct.</b>	<b>TO RECEIVE</b> information through CALC via Eden District Council that the new Code of Conduct is being reported to Council on 25 <sup>th</sup> November 2021 and will then be forwarded to Parish Councils. The new Code of Conduct should be adopted by the Parish Council at the first Parish Council meeting after it has been received.
22.	<b>Invitations to Participate.</b>	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <p><b>1. Transfer of Assets to Parish and Town Councils Questionnaire -</b> Eden District Council has set up a Devolution of Assets Task and Finish Group to review its policy on transfer of assets such as footway lighting, public toilets, play areas and amenity land. Some parishes and towns will have taken on assets and some will have decided not to for various reasons. It might be the case that some would still like to. In all instances, they would like to hear the Parish Council's views on the matter to help with the review. This might prove to be particularly important in the run-up to local government reorganisation. They would be grateful if the Parish Council would fill in a short questionnaire. The closing date for the submission of questionnaires is <b>noon on Friday 3 December 2021.</b></p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
23.	<b>INFORMATION given for reference only.</b>	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>Regular NALC Updates and Bulletins.</b></li> <li>2. <b>Civility and Respect Newsletter</b></li> <li>3. <b>Action for Health &amp; Mental Health Provider Forum Bulletin.</b></li> <li>4. <b>Connecting Cumbria Newsletter - November 2021.</b></li> <li>5. <b>Information on Council's new COP26 Community Fund to support parishes and community groups.</b></li> <li>6. <b>Cumbria Community Resilience Group Update</b></li> <li>7. <b>Information on Free Mindfulness taster at Penrith Library</b></li> </ol> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
24.	<b>Date of the Next Meeting.</b>	<b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 2 <sup>nd</sup> February 2022, at 7.30 pm, in the Village Hall.

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

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# **LAZONBY PARISH COUNCIL**

## **December 2021 Meeting of the Parish Council**

### **SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
<b>9a.</b>	<b>Minutes of the Council Meeting on the 3<sup>rd</sup> November 2021.</b>
<b>14a.</b>	<b>Annual Lazonby Parish Council Grant Applications for 2022 – 2023.</b>
<b>15a.</b>	<b>Financial Report by the Treasurer.</b>