

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 1st April 2022.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 6th April 2022, in Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of a Council Member Vacancy.	TO CONSIDER any nominations to co-opt a new Council Member.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at</i>

		<p><i>least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise. <p><u>Please note</u> that no decisions can be made on items brought to the attention of the Parish Council under this item.</p>
7.	Report from the local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p>ALSO TO RECEIVE the Police Newsletter for Penrith & Alston for February-March 2022.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
8.	Parish Broadband Issues.	TO CONSIDER broadband issues in the parish.
9.	Minutes of the Council Meeting on the 2nd March 2022.	<p>TO RECOMMEND that the Minutes of the Parish Council's Meeting on the 2nd March 2022 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 9a.</u></p>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 2nd March 2022 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Transfer of Assets and Service to the Parish (Last minute 22/34).	TO RECEIVE an update regarding the 'Transfer of Assets and Services' to the Parish'.
	b. Donations at Eden Bridge Car Park (Last minute 22/34).	<p>TO RECEIVE an update about the donations for Eden Bridge Car Park.</p> <p><u>Report of the Treasurer to Council.</u> The Treasurer has started the process to register for Just Donate as agreed at the last meeting but has encountered some bureaucratic obstacle that needs to be addressed before he can proceed further. During the application and as a consequence of this he has spoken to the Just Donate team to confirm the necessity of the extra requirements to complete registration despite not being a charitable body. What is required are two letters of reference, one from a Commercial Supplier/Partner plus a Supporter of the Parish Council to vouch for LPC's good standing and charitable purpose in</p>

	<p>identifying recent charitable support eg for our car park donation. The Treasurer feels that the Footway Path Project would be another good example. Once completed these letters can be uploaded to the application. Also required are copies of the two previous years' accounts and a recent bank statement signed by the Chair and a brand logo.</p>
<p>c. Repair of the door on the Grass Cutting equipment storage shed (Last minute 22/34).</p>	<p>TO RECEIVE an update about the repair of the door on the grass cutting equipment storage shed.</p>
<p>d.State of footpaths in the Village (Last minute 22/34).</p>	<p>TO RECEIVE an update about the state of the footpaths in the village and the holes appearing in them, as well as the issue of dropped kerbs for wheelchair users.</p>
<p>e. Parking Issues (Last minute 22/34).</p>	<p>TO RECEIVE an update about the parking issues and the restriction of entry to homes in Scaur Lane.</p>
<p>f. Highways Issues Updates (Last minute 22/34).</p>	<p>TO RECEIVE an update on a loose drain cover was reported in Fiddlers Lane.</p>
<p>g. Annual Lazonby Parish Council Grant Applications for 2022 – 2023 (Last minute 22/34).</p>	<p>TO RECEIVE an update regarding the funding applications for 2022/2023 for Lazonby Playgroup and The Village Hall.</p>
<p>h. Parish Notice Board Maintenance (Last minute 22/34).</p>	<p>TO RECEIVE an update about the maintenance of the Parish notice boards.</p>
<p>i. Parish Fishing (Last minute 22/34).</p>	<p>TO RECEIVE an update about the Fishing Rights and Bailifing in the parish.</p>
<p>j. Sign at River Eden (Last minute 22/34).</p>	<p>TO RECEIVE an update about the sign saying “no access ISSS site on our stream by Lazonby Estates.” which appeared at the River Eden.</p>
<p>k. Bank Charges (Last minute no. 22/39).</p>	<p>TO RECEIVE an update about the current banking fees being applied to the Parish Councils' bank account.</p>
<p>l. Parish Field and Grazing to Let for 2022. (Last minute no. 22/48).</p>	<p>TO RECEIVE an update on the Parish Field and grazing to let for 2022.</p> <p>ALSO TO RECOMMEND that the Members be asked to confirm that an E Mail exchange took place to agree to give delegated authority to the Chair Councillor Chris West and the Clerk Rebecca Wyatt so that they were able to open the bids for the sheep grazing and decide on the successful bidder. This is because it had not been officially decided at the March 2022 meeting of the Parish Council to give them delegated authority. This needed to be done because the lease started on 1st April 2022 before the April 2022 meeting of the Parish Council.</p> <p><u>Report of the Clerk to the Council.</u></p> <p>The Council received only one bid for the sheep grazing on the Parish playing/sports field from Mr Blaylock who offered £181 for the year's rent. The Clerk and Councillor Chris West, having been given delegated authority by the Council to deal with the bids, considered the bid received and agreed to accept it. Due to the timetable for the lease of the field, the Clerk informed Mr Blaylock that he was the successful bidder straight away because the lease started on the 1st of April 2022.</p>

	m. Broken Rail near the Old School (Last minute no. 22/49).	TO RECEIVE an update about the broken rail near the bench near the Old School.
11.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update on the proposed development of the Lazonby Egg Packing Station.
	b. Footpath between Eden Bridge and Lazonby Swimming Pool.	TO RECEIVE an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.
	c. New Lazonby Signs.	TO RECEIVE an update about the Lazonby signs on the main roads into the village.
14.	Financial Report by the Treasurer.	TO RECEIVE the March 2022 Treasurer's Report for approval. <u>Note: Please see Appendix 14a.</u>
15.	LPC Funding applications.	<p>TO CONSIDER the LPC Funding application Reports Back letter and Form.</p> <p><u>Report of the Clerk to the Council.</u></p> <p>It was decided at a previous meeting of the Parish Council that with the awarding of future funding the Parish Council needed a reporting back system about how the funding was used before any further awards were given. A letter with a reporting back form will be sent out when the grant awards are given to the successful applicants. Having discussed this with the Treasurer the date for the return of the Reporting Back forms would be better if it was the May of the following year because the applicants only receive the money during May. However, this could prove difficult if the Parish Council need them back before they decide to award them any further grants. Furthermore, the grants usually only run for the financial year that they are awarded even if they get them a month later. So how would the Parish Council like to deal with this?</p> <p>Also, would this apply to services to the Parish like Great Northern Air Ambulance and the Fellrunner Buses as their funding is mainly revenue funding for running costs awarded under special circumstances as a public service provided to the parish</p> <p>Since the new bank charges for the Parish Council future funding application forms will now need to contain bank details to pay them their grants through BACS instead of cheques because of the costs now related to cheques.</p> <p>Furthermore, it was decided at a previous Parish Council meeting that the Jubilee grant awards would require some form of an application letter or email from the applicant. This is very important for accounting purposes/best practice and public accountability. It will also now mean that their banking details for BACS will also be needed to avoid cheque writing.</p>

16.	Funding Agreement for Lazonby & District Swimming Pool.	TO CONSIDER a new Funding Agreement for Lazonby & District Swimming Pool.
17.	Donation for helping to update the village hall flat to house a Ukrainian family.	TO CONSIDER giving a donation from the Parish Council reserves towards the updating of the Village Hall Flat to accommodate a Ukrainian family.
18.	Queen's Platinum Jubilee Funding, Events and Information.	<p>TO CONSIDER funding requests for the Queen's Platinum Jubilee by community groups and organisations.</p> <p>1. The Women's Institution Committee have requested £100 to £150 to provide tea, coffee, scones, cakes, table decorations, a Raffle, printing posters etc. for a big celebratory coffee morning.</p> <p>ALSO TO RECEIVE information about the Eden District Council Queen's Platinum Jubilee Fund 2022. Eden District Council is making £20,000 available through its Queen's Platinum Jubilee Fund 2022 to assist Parish and Town Councils, community groups and individuals to organise events to mark the Queen's Platinum Jubilee. Grants of £500 for small community events organised by both constituted and non-constituted groups and of up to £1,000 for larger events organised by constituted groups only, with minimum match funding of 20%, are being made available to anyone wishing to organise events, or activities such as street parties, tree planting, or coffee mornings, particularly over the Platinum Jubilee Bank Holiday Weekend of 3 to 5 June 2022. Applications will be considered from the week commencing Monday 14 March 2022, though funding will not be paid to successful applicants until after 1 April 2022. For more information, including eligibility criteria, or to make an application for a Queen's Platinum Jubilee Fund 2022 grant, go to www.eden.gov.uk/your-environment/your-community/community-funding/queens-jubilee-funding/</p> <p>ALSO TO RECEIVE information on road closures for The Queens Jubilee Celebrations.</p> <p><u>Report of the Clerk to Council.</u> Laura McClellan, the Cumbria County Council Traffic Management Team Leader for Eden has informed Councils that Cumbria County Council Highway Officers have received a number of requests for guidance in relation to applying for road closures to allow celebrations within villages and towns in the Eden District for the Queen's Jubilee. For your information and should your Parish/Town Council wish to hold such an event, these types of celebrations meet with the regulations which are set out in the Town Police Clauses Act 1847, therefore, meaning that the District Councils have the powers to make the road closure order, as they would for carnivals or processions. Further information in relation to the application process can be found on the Eden District Council website Road closures (eden.gov.uk). Should you require any further guidance in relation to this matter please do not hesitate to contact me.</p>
19.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.

20.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 22/0134 - Proposed conversion of two containers to provide a detached garden room/annexe ancillary to the existing dwelling, at Scarthwaite, Plumpton, Penrith. 2. Planning Application No.22/0110 – Listed Building Consent for the replacement of cement render with lime render, at Willow Barn, Low Plains Court, Calthwaite, Penrith. 3. Planning Application No.22/0233 - Replace the existing rear conservatory with a single storey rear extension, at 4 Tallows Whins, Lazonby, Penrith, CA10 1AR. 4. Conditions 4 & 5 - Planning Application 3/21/9002 - West Brownrigg Quarry, the road from the A6 at Plumpton on the B6413 to the Junction with the C3017, Plumpton, Penrith, CA11 9PF. <p>ALSO TO NOTE that the Parish Council gave another no objection response to Re-consultation of Planning Application No: 21/1074 - Felling of Ash (T3) and crown lifting of Scots Pine (T4) with the removal of all secondary branches to approximately 8m above highest ground level to provide clear stem; trees protected by the condition of planning permission ref. 85/0631, at Overbeck, Scaur Lane, Lazonby, Penrith CA10 1UT.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
21.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 21/0577 - Outline planning application for up to seven new affordable dwellings, with approval sought for access, at the former Egg Packing station, Lazonby Penrith CA101BE – GRANTED. 2. Re-consultation of Planning Application No: 21/1074 - Felling of Ash (T3) and crown lifting of Scots Pine (T4) with the removal of all secondary branches to approximately 8m above highest ground level to provide clear stem; trees protected by the condition of planning permission ref. 85/0631, at Overbeck, Scaur Lane, Lazonby, Penrith CA10 1UT – GRANTED. <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
22.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>

23.	Local Government Reorganisation.	<p>TO RECEIVE an update about the Local Government Reorganisation (LGR).</p> <p>ALSO TO RECEIVE updates and newsletters on Local Government Reorganisation (LGR) - Newsletters – 2nd March 2022, 10th March 2022, 16th March 2022, 18th March 2022 and 25th March 2022. Also, notification of the LGR/elections updates presentation and then answer questions on 15th March 2022.</p>
24.	Adoption of the New Councillor Code of Conduct.	<p>TO RECOMMEND that the Parish Council adopt the new Councillor Code of Conduct.</p> <p style="text-align: right;"><u>Please Note: The draft Councillor Code of Conduct has been circulated by Email to Councillors.</u></p>
25.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Support for the Ukraine Survey - to gather information on communities and organisations in Cumbria that are involved in (or planning to get involved in) supporting people from Ukraine Carolyn Otley Community Resilience Officer Cumbria CVS has developed a Survey monkey questionnaire https://www.surveymonkey.co.uk/r/CumbriaUkraine <p>Please can you share with your communities via your websites. More information about the Government's "Homes for Ukraine" scheme can be found here: https://www.gov.uk/guidance/homes-for-ukraine-scheme-frequently-asked-questions</p> <ol style="list-style-type: none"> 2. Smaller Councils Committee letter to smaller Councils - At its recent meeting, the Smaller Councils Committee agreed that its Chair, Cllr Graham Ford, would write to smaller councils to ask what issues of relevance to them they would like the committee to address and the services they would like NALC to provide. A letter was received via email from the Chair to ask for responses to be sent to policycomms@nalc.gov.uk by 30th April 2022. <p style="text-align: right;"><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
26.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Regular NALC Updates and Bulletins, including the NALC Pay Agreement for 2021 / 2022 with salary scales; NALC Star Councils Awards for 2022; and the NALC Briefing - GB1-22 Ukraine. 2. CALC News January and February 2022. 3. Parliamentary Constituencies Secondary Consultation - which ran from 22nd February to 4th April 2022. 4. Cumbria in Bloom March Newsletter 2022. 5. Action for Health & Mental Health Provider Forum Bulletins. 6. Eden Volunteer Vacancies Information. 7. EALC & CPCA Events: County Wildlife Sites - Presentation Slides & Meeting Notes. 8. Winter Warmth Funding Information. 9. Connecting Cumbria Newsletter March 2022. 10. Updates and Events from the Zero Carbon Cumbria Team – 25th March 2022. <p style="text-align: right;"><u>Please Note: This information has been circulated by Email to Councillors.</u></p>

27.	Date of the Next Meeting.	<p>RECOMMENDATION that the date of the next scheduled meeting be Wednesday 4th May 2022, in the Jubilee Room, Lazonby Village Hall.</p> <p>PLEASE NOTE that this Meeting of the Parish Council will start with an Open Parish Meeting at 7 pm followed by the Annual General Meeting of the Council at approximately 7.30 pm.</p>
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INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

April 2022 Meeting of the Parish Council

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council Meeting on the 2 nd March 2022.
14a.	Financial Report by the Treasurer.