

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 28th October 2022.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 2nd November 2022, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of a Council Member Vacancy.	TO CONSIDER any nominations to co-opt new Council Members TO RECEIVE an update regarding the notice of vacancy following the resignation of Councillor Steve Craig. <u>Report of the Clerk to the Council.</u> The Notice of Vacancy was put up on Monday October 17 th 2022 and will expire on Thursday November 3 rd 2022, as the Notice needs to be displayed for 14 days. After this date, Eden District Council will let the Clerk know if there have been any requests received for an election.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
7.	Report from the local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p>ALSO TO RECEIVE the August 2022 - September 2022 Penrith & Alston Police Newsletter.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
8.	Minutes of the Council Meeting on the 5th October 2022.	<p>TO RECOMMEND that the Minutes of the Parish Council Meeting on the 5th October 2022 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 8a.</u></p>
9.	<p>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 5th October 2022 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).</p>	
	a. Donations at Eden Bridge Car Park (Last minute 22/197).	<p>TO RECEIVE an update about the donations for Eden Bridge Car Park.</p>

	b. Repair of the door on the Grass Cutting equipment storage shed (Last minute 22/197).	TO RECEIVE an update about the rendering of the grass-cutting equipment storage shed.
	c.State of footpaths in the Village (Last minute 22/197).	TO RECEIVE an update about the state of the footpaths in the village and the holes appearing in them, as well as the issue of dropped kerbs for wheelchair users.
	d. Parish Notice Board Maintenance (Last minute 22/197).	TO RECEIVE an update about the maintenance of the Parish notice boards.
	e. Parish Fishing (Last minute 22/197).	TO RECEIVE an update about the Fishing Rights and Bailifing in the parish.
	f. Sign at River Eden (Last minute 22/197).	TO RECEIVE an update about the sign saying “no access ISSS site on our stream by Lazonby Estates.” which appeared at the River Eden.
	g. Broken Rail near the Old School (Last minute 22/197).	TO RECEIVE an update about the broken rail near the bench near the Old School.
	k. Loose Sandstone Plinth (Last minute 22/197).	TO RECEIVE an update about the sandstone plinth which has come loose on a wall near the church.
	l. Request from Lazonby Village Hall Committee to review electricity use (Last minute 22/197).	TO RECEIVE an update about the request from Lazonby Village Hall Committee to review the footway light on the village hall’s electricity use.
10.	Report from the District Councillor.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
11.	Report from the County Councillor.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
12.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update about the proposed development of the Lazonby Egg Packing Station.
	b. Footway between Eden Bridge and Lazonby Swimming Pool.	TO RECEIVE an update on the footway project between Eden Bridge and Lazonby Swimming Pool.
13.	Financial Report by the Treasurer.	TO RECEIVE the October 2022 Treasurer’s Report for approval. <u>Note: Please see Appendix 13a.</u>
14.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.

15.	Annual Lazonby Parish Council Grant Applications for 2023 – 2024.	<p>TO RECEIVE notification of the grant applications for 2023 - 2024 received for consideration, to be further discussed at a Finance and Budget meeting to be held in the near future.</p> <ol style="list-style-type: none"> 1. Eden Valley Players for financial assistance of £2306 towards the cost of buying wireless microphones and headsets for productions and events. 2. Lazonby Festive Donation Tree Club for financial assistance of £120 towards buying Christmas decorations, additional lights and the purchase and erection of a tree. <p><u>Please Note: This information will be given to the Finance & Budget Committee to consider at their forthcoming meeting.</u></p>
16.	Finance & Budget Committee Meeting.	<p>TO CONSIDER arranging a Finance & Budget Committee Meeting for the Parish Council Budget and Parish Council grant-giving for 2022 - 2023 in November 2022.</p>
17.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 22/0740 – Modification of S106 agreement to amend the requirement for all affordable units to be constructed prior to the occupation of 25 open market dwellings, attached to Outline approval, at Land off Scaur Lane, Lazonby, Penrith. <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
18.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No: 22/0363 - Discharge of condition 7 (sample materials) and 8 (boundary treatments), attached to planning approval 21/0583, at Land South West of Bank Top, Lazonby – NOT DISCHARGED or APPROVED. 2. Planning Application No: 22/0386 - Variation of condition 2 (plans compliance) for the insertion of steps from street to dwelling, attached to approval 21/0583, at Land South of West Bank Top, Lazonby, Penrith – REFUSED. <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>

19.	LPC Cumbria Highways Link Person Report.	TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.
20.	Local Government Reorganisation.	<p>TO RECEIVE an update about the Local Government Reorganisation (LGR).</p> <p>ALSO TO RECEIVE updates and newsletters on Local Government Reorganisation (LGR) – 6th October, 13th October and 21st October 2022.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
21.	Trees at Eden Bridge.	TO CONSIDER how to maintain the trees at Eden Bridge.
22.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <p>1. Settlement Study – at the recent Forum meeting facilitated by CALC/EALC, Rea Psillidou introduced the Eden Settlement Study to those present and their attendance and feedback were greatly appreciated. A copy of the presentation was sent for information. Hopefully this, along with the attached Methodology, will provide Councillors with a good understanding of what the Settlement Study is about. Secondly, for them to move the Study forward, they would like feedback on the documents listed in (1) and (2) below in bold. As they mentioned in their meeting, this is a Study that they are in the very early stages of preparing and one which they wish to undertake in partnership with Councils – therefore input at this very early stage would be greatly valued. In providing feedback to them, they understand that the Settlement Study is something Councillors will likely want to discuss at your Town/Parish Council meeting. If this is the case, they would be grateful for this to be added to the agenda for <u>November</u> meetings as they are looking for feedback to be provided by 18th November 2022 to enable us to move the Study forward.</p> <ul style="list-style-type: none"> <p>List of settlement(s) and plan(s) for your Town/Parish Council area</p> <p>Please can you check that we have identified <u>all</u> the settlements within your Town/Parish that ought to form part of the Study. If you believe we have overlooked any, please provide this information in the attached feedback form.</p> <p>Draft Study Methodology</p> <p>Please let us have your thoughts on the Study Methodology and the different components (Parts A – D) of the Study.</p> <p>Feedback Form</p> <p>Please use this form to provide us with feedback on items (1) and (2) above.</p> <p>Once Councils have completed their feedback form on items (1) and (2), please return this to them by 18th November 2022 so they can collate all the feedback before passing it analysing the feedback received before sending it to Eden District Council's Planning Policy team to consider. If Councils anticipate any difficulties in meeting this deadline, they would appreciate it if Councils could let them know as soon as possible. Please note that due to the size of the Study, and the geographical area that it covers, it is not possible to undertake all four parts of it simultaneously. They are therefore looking to</p>

prioritise Parts A & B at this stage. In this respect, if it would assist Councils, please prioritise providing feedback on just these two parts by 18th November, with feedback on Parts C & D to follow no later than 23rd December 2022.

- 2. Climate and Carbon Literacy Training** – on 1st December, in a Virtual meeting room, at 6.30 pm to 8.30 pm at a cost of £35 per person. CALC has arranged a 2 hours session with CAfS to help Councils become more aware of what Councils can do to help take part in tackling the climate crisis. There are a limited number of places available for this session. Due to the booking conditions by the training provider, bookings will need to be made by 10th November, and any cancellations after this time will have to be charged for.
- 3. Parish Wildlife Planning Event** – on Thursday 17th November 2022, at 7.30 pm, at Yew Tree Hall, High Lorton CA13 9UJ. Book a place at the event. This event is being organised by Cumbria Wildlife Trust and Cumbria County Council, hosted by Lorton Parish Council. A place will need to be booked for the event.
- 4. NALC Events Survey** - The National Association of Local Councils (NALC) is proud of its events offer which provides an excellent chance for NALC to communicate and engage with delegates about its policy positions and campaigns. NALC events also provide delegates from inside and outside the local (parish and town) council sector with the chance to ask questions of NALC and thematic experts about the subject matter and the implications for local councils. Since July 2020 almost all of NALC's events have been held online on subjects ranging from young people to climate change. Almost all of these events have sold out, attracted a wide range of speakers and enabled broad discourse on NALC's campaigns. NALC is committed to delivering monthly online events to March 2023 (the end of the current financial year) but is interested in your views as to the preferred format of NALC's events from April 2023 for the 2023-24 financial years. They would be very grateful if Councillors could take 5 minutes to help directly inform NALC's event offer for the 2023-24 financial year by answering the short survey via this link <https://www.surveymonkey.co.uk/r/5BVSPZP>. The deadline for responses is 11:45 pm on Friday 4th November 2022.
- 5. CALC and Westmoreland & Furness (W & F) Local Councils Survey on WF Engagement (Oct 2022)** - Westmorland and Furness Council will begin delivering services in Barrow, Eden and South Lakeland on 1st April 2023. The priority for the new authority is to ensure continuity and that services are delivered to communities in a safe and legal fashion from day one. As a new Council though, this brings with it opportunities to consider doing things differently in the future. CALC and W & F Council would like to open a dialogue with Parish Councils around engagement, aspirations and what might be possible as the new council develops. To initiate this dialogue. They ask that Councils complete a short survey and return it to CALC by Friday 18th November. The survey was sent to Councillors via email.

Please Note: This information has been circulated by Email Councillors.

23.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Eden District Council Planning Committee Letter - Parish and Town Councils Representations at Committee. 2. Zero Carbon Cumbria: Cumbria Local Authority Climate Update 23.09.22 to 14.10.22 3. Local Government Association's cost of living support hub and bulletins for October 2022. 4. Parish Councils Elections 2023 - the cost of election update. 5. Local Council Award Scheme Presentation Information. 6. Economic Development and Tourism Newsletter: Issue 61 Summit Special – October 2022. 7. Town and Parish Council Grant Funding opportunities & guidance. 8. Cost of Living Crisis: WARM SPACES News Flash: Please register any 'warm spots' in your communities Information. 9. Eden District Council Sustainable Warmth Scheme. 10. Eden District Council Sustainable Warmth Scheme Information. 11. Disabled Facilities Grants Information. 12. Nutrient Neutrality and Planning Applications Update. <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
24.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 7 th December 2022, at 7.30 pm, in the Village Hall.

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
November 2022 Meeting of the Parish Council
SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
8a.	Minutes of the Council Meeting on the 5 th October 2022.
13a.	Financial Report by the Treasurer.