

# LPC

## LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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### A NOTICE TO:

**All Members of Lazonby Parish Council and to all Lazonby Parishioners.**

Date: Friday 27<sup>th</sup> October 2023.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 1<sup>st</sup> November 2023, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt  
Clerk to the Council.

### AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	<b>Appointment of Temporary Chair.</b>	<b>TO CONSIDER</b> the appointment of temporary Chair for the purpose of this meeting.
2.	<b>Apologies for Absence.</b>	<b>TO RECEIVE</b> any apologies for absence.
3.	<b>Appointment of Chair of the Council for 2023 - 2024.</b>	<b>TO RECOMMEND</b> that proposals are invited from the floor for a Chair to be appointed for the year 2023 – 2024 from the Council Members.  <b><u>Report of the Clerk to Council.</u></b> With the recent resignation of the Chair, the Parish Council now needs to elect a new Chair; or if no one comes forward for the position, the Parish Council needs to make sure there is an acting Chair at each meeting that can support the Clerk and Treasurer over that month.
4.	<b>The Filling of Council Member Vacancies.</b>	<b>TO CONSIDER</b> any nominations to co-opt new Council Members.
5.	<b>Requests for Dispensations.</b>	<b>TO RECEIVE</b> any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6.	<b>Declaration of Interest.</b>	<p><b>TO RECEIVE</b> any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><b><u>A note from the Clerk to the Council.</u></b></p> <p><i>A <b>personal interest</b> might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a <b>prejudicial interest</b> if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
7.	<b>Matters of Urgency.</b>	<p><b>TO CONSIDER</b> any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><b><u>Please Note:</u></b> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
8.	<b>Public Participation.</b>	<p><b>TO RECEIVE</b> any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> <li>• Any item on the agenda;</li> <li>• And any other parish-related matter which they may wish to raise.</li> </ul>
9.	<b>Broadband in the Parish.</b>	<p><b>TO RECEIVE</b> an update about broadband issues in the parish.</p> <p><b>ALSO TO RECEIVE</b> the Hyperfast GB Newsletter - October 2023.</p>
10.	<b>Report from the Local Community Police.</b>	<p><b>TO RECEIVE</b> a report from the local Community Police.</p> <p><b>ALSO TO RECEIVE</b> the Police, Fire and Crime Commissioners Partnership newsletter – Autumn 2023, the Eden Focus Police Newsletter for Eden Rural and the Penrith &amp; Alston Police Newsletter for September &amp; October 2023.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
11.	<b>Minutes of the Council Meeting on the 4<sup>th</sup> October 2023.</b>	<p><b>TO RECOMMEND</b> that the Minutes of the Parish Council Meeting on the 4th October 2023 be approved and signed as a true record of those proceedings.</p> <p><b><u>Note: Please see Appendix 11a.</u></b></p>

12.	<b>Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 4<sup>th</sup> October 2023</b> (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	<b>a. Donations at Eden Bridge Car Park (Last minute 23/191).</b>	<b>TO RECEIVE</b> an update about the donations for Eden Bridge Car Park.
	<b>b. State of footpaths in the Village (Last minute 23/191).</b>	<b>TO RECEIVE</b> an update about the state of the footpaths in the village, as well as the issue of dropped kerbs for wheelchair users.
	<b>c. Parish Fishing (Last minute 23/191).</b>	<b>TO RECEIVE</b> an update about the Fishing Rights and Bailifing in the parish.
	<b>d. Mud on Road from Quarry Vehicles and Blocked Gulley (Last minute 23/191).</b>	<b>TO RECEIVE</b> an update about mud on road near the quarry onto the A6 to Plumpton, from quarry vehicles and the blocked gulley.
	<b>e. Social Media Presence for the Parish Council (Last minute 23/191).</b>	<b>TO RECEIVE</b> an update about having a social media presence for the Parish Council.
	<b>f. Speed Limit Signs Coming into the Village (Last minute 23/191).</b>	<b>TO RECEIVE</b> an update on the relocation of the 30 mph speed limit signs on the roads to Great Salkeld and Carlisle.
	<b>g. Steps up to the Railway Station (Last minute 23/191).</b>	<b>TO RECEIVE</b> an update about the overgrown steps going up passed the Midland Hotel towards the Railway Station.
13.	<b>h. Footway Lighting Repairs (Last minute 23/187).</b>	<b>TO RECEIVE</b> an update on the following footway lights which were both reported as not working: <ol style="list-style-type: none"> <li>1. A footway Light reported to be out near the co-op shop.</li> <li>2. A footway light reported to be out on the corner of Scarrows Lane and Carlisle road.</li> </ol>
	<b>Report from the Westmorland &amp; Furness Councillor.</b>	<b>TO RECEIVE</b> a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish.
14.	<b>Lazonby Parish Projects:</b>	
	<b>a. Proposed Development of Lazonby Egg Packing Station.</b>	<b>TO RECEIVE</b> an update about the proposed development of the Lazonby Egg Packing Station.
	<b>b. Conservation in the Parish.</b>	<b>TO RECEIVE</b> an update on any conservation issues in the Parish.

15.	Financial Report by the Treasurer.	<p><b>TO RECEIVE</b> the October 2023 Treasurer's Report for approval.</p> <p><b><u>Note: Please see Appendix 15a.</u></b></p>
16.	Authority for Payments.	<p><b>TO CONSIDER</b> any requests for payment received by the Treasurer, Clerk or Council Members.</p>
17.	Annual Lazonby Parish Council Grant Applications for 2024 – 2025.	<p><b>TO RECEIVE</b> notification of the grant applications for 2024 - 2025 received for consideration, to be further discussed at a Finance and Budget meeting to be held in the near future.</p> <ol style="list-style-type: none"> <li>1. <b>The Penrith Swift Group</b> for financial assistance of <b>£600</b> towards the cost of installing swift nesting boxes on suitable properties in Lazonby.</li> <li>2. <b>The Fellrunner Village Bus</b> for financial assistance of <b>£810</b> towards providing a scheduled bus service to the residents in the Parish of Lazonby.</li> </ol> <p><b><u>Please Note: This information will be given to the Finance &amp; Budget Committee to consider at their forthcoming meeting.</u></b></p>
18.	Finance & Budget Committee Meeting.	<p><b>TO CONSIDER</b> arranging a Finance &amp; Budget Committee Meeting for the Parish Council Budget and Parish Council grant-giving for 2024 - 2025 in November 2023.</p>
19.	Planning Applications – New (or Appeal).	<p><b>TO CONSIDER</b> any new applications which have been issued for consultation by Eden District Council.</p> <p><b>ALSO TO RECEIVE and approve</b> a planning report for planning application No: 23/0662 - Detached garage, at Weldun, Scarrows Lane, Lazonby, Penrith CA101AT.</p> <p><b><u>Note: Please see Appendix 19a.</u></b></p> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
20.	Planning Applications – Decisions.	<p><b>TO RECEIVE</b> and be <b>NOTED</b> decisions on Planning Applications which have been issued by Eden District Council.</p> <p><b><u>Please Note:</u></b> At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
21.	LPC Cumbria Highways Link Person Report.	<p><b>TO RECEIVE</b> any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
22.	Adoption of the Westmorland and Furness Code of Conduct.	<p><b>TO RECOMMEND</b> that the Parish Council adopts the Westmorland and Furness Code of Conduct for Councillors.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>

23.	<b>Filling Internal and External Councillor Positions.</b>	<p><b>TO CONSIDER</b> filling the following positions after the recent resignations of three Councillors.</p> <ol style="list-style-type: none"> <li>1. Finance &amp; Budget Committee - Two Members.</li> <li>2. Environment &amp; Neighbourhood Committee – One Member</li> <li>3. Governance Committee – One Member</li> <li>4. Eden Association of Local Councils – One representative.</li> </ol>
24.	<b>Invitations to Participate.</b>	<p><b>TO CONSIDER</b> if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>Westmorland and Furness Council are consulting you on both their draft Statements of Licensing and Gambling Policies</b>  Westmorland and Furness Council are consulting you on both their draft Statements of Licensing and Gambling Policies, from 1<sup>st</sup> October 2023 to 31<sup>st</sup> December 2023.</li> </ol> <p><b>Statement of Licensing Policy 2024-2029</b>  The Licensing Act 2003 requires that the Council, acting as the Licensing Authority, prepare, consult on and publish a Statement of Licensing Policy to be published every five years, setting out the policies the Council will generally apply to promote the four licensing objectives when making decisions on applications under the Act.</p> <p><b>Statement on Gambling Policy 2024-2027</b>  The Gambling Act 2005 requires that the Council, acting as the Licensing Authority to prepare, consult on and publish a Statement of Gambling Policy every three years, setting out how the Authority will manage the licensing of local gambling premises.</p> <p>These will be Westmorland and Furness Council's first Statement of Licensing Policy and Statement of Gambling Policy and once adopted will be in force from 1<sup>st</sup> April 2024. The former Barrow Borough, Eden and South Lakeland District Council legacy policies will remain in place until 31<sup>st</sup> March 2024. Copies of the documents can be downloaded here:</p> <p>Draft Statement of Licensing Policy 2024-2029  <a href="https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/alcohol-entertainment-and-late-night-refreshment-licensing">https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/alcohol-entertainment-and-late-night-refreshment-licensing</a></p> <p>Draft Statement of Gambling Policy 2024-2027  <a href="https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/gambling-licensing-and-permits">https://www.westmorlandandfurness.gov.uk/business-and-licensing/licensing/gambling-licensing-and-permits</a></p> <p>Please send your comments us via email:  <a href="mailto:commercial@westmorlandandfurness.gov.uk">commercial@westmorlandandfurness.gov.uk</a></p> <p>or by post to: Head of Public Protection, Westmorland and Furness Council.</p> <p><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>

25.	<b>INFORMATION</b> given for reference only.	<p><b>TO RECEIVE</b> and be <b>NOTED</b> any information that has been given out for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>CALC Newsletter July &amp; August 2023.</b></li> <li>2. <b>Notification – Proposed extension of public spaces protection orders relating to dog control (Eden)</b> - -Westmorland and Furness Council ('the Council') proposes to extend the existing Public Space Protection Orders (PSPOs) applicable to the area of Eden, relating to dog control, for a further period of three years. The Council considers the three year extension of the existing PSPOs necessary to prevent anti-social behaviour issues relating to dog control and dog fouling, recurring and increasing in frequency and seriousness, after such time as the current orders expire on the 19th October 2023, the deadline for comments was Friday 13th October 2023.</li> <li>3. <b>Local, Regional and National Funding Opportunities information relevant to Parish Councils.</b></li> <li>4. <b>Information on Biodiversity Net Gain (BNG)</b> - under the Environment Act 2021, all planning permissions granted in England (with a few exemptions) except for small sites will have to deliver at least 10% biodiversity net gain from January 2024.</li> <li>5. <b>Community Emergency Planning update – October 2023.</b></li> <li>6. <b>Food &amp; Financial Resilience (West Group) information.</b></li> <li>7. <b>Changes to postal and proxy voting information.</b></li> <li>8. <b>Free Trees for Community Groups and Schools information.</b></li> </ol> <p style="text-align: right;"><b><u>Please Note: This information has been circulated by Email to Councillors.</u></b></p>
26.	<b>Date of the Next Meeting.</b>	<b>RECOMMENDATION</b> that the date of the next scheduled meeting be Wednesday 6 <sup>th</sup> December 2023, at 7.30 pm, in the Village Hall.

<b>TO RECOMMEND</b> that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda items.		
27.	<b>Marking Chris West's Retirement from the Parish Council.</b>	<p><b>TO RECEIVE</b> an update on Chris West's Retirement event.</p> <p style="text-align: right;"><b><u>Note: Please see Appendix 27a.</u></b></p>

**INFORMATION EXCHANGE:**

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

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**LAZONBY PARISH COUNCIL**  
**November 2023 Meeting of the Parish Council**  
**SUPPLEMENTARY APPENDICES**

<b>ITEM NO: (Appendix)</b>	<b>ITEM</b>
<b>11a.</b>	<b>Minutes of the Council Meeting on the 6<sup>th</sup> September 2023.</b>
<b>15a.</b>	<b>Financial Report by the Treasurer.</b>
<b>19a.</b>	<b>Planning Applications – New (or Appeal).</b>
<b>27a.</b>	<b>Marking Chris West's Retirement from the Parish Council – Confidential Minute.</b>