

LPC

LAZONBY PARISH COUNCIL

Minutes

**For the Meeting of Lazonby Parish Council on
Wednesday 4th October 2023, in Lazonby Village Hall, at 7.30 pm.**

Present: Chair Councillor Phillip Whitehead.

Councillors Andrew Miller, Ruth Hookway and Maralyn Wade.

Also in attendance: Six Parishioners, County Councillor Hilary Carrick, Treasurer to the Council Chris Hoy and Clerk to the Council Rebecca Wyatt.

ITEM / MINUTE No.	ITEM	BUSINESS
23/180	Appointment of Temporary Chair.	<p>TO CONSIDER the appointment of an acting Chair for the purpose of this meeting.</p> <p>RESOLVED that the Council present agreed that Councillor Phillip Whitehead be nominated to be the acting Chair for this meeting.</p>
23/181	Apologies for absence.	<p>RESOLVED that the apologies received from Parish Councillors Peter Foley and Tim Wright be accepted and noted.</p>
23/182	Appointment of Chairman of the Council for 2023 - 2024.	<p>It was recommended that proposals were invited from the floor for a permanent Chair to be appointed for the year 2023 – 2024 from the Council Members.</p> <p>With the recent resignation of the Chair the Parish Council now needs to elect a new Chair; or if no one comes forward for the position the Parish Council needs to make sure there is an acting Chair at each meeting that can support the Clerk and Treasurer over that month.</p> <p>RESOLVED that there were no nominations for a Chair to be appointed for the year 2023 – 2024 from the Council Members present.</p> <p>ALSO RESOLVED that this appointment of permanent Chair agenda item will be brought back to the next meeting of the Parish Council in November 2023.</p>
23/183	The Filling of Council Member Vacancies.	<p>The Council considered any nominations to co-opt new Council Members as the Parish Council have five Councillor seats to fill after recent resignations.</p> <p>Parishioner Maralyn Wade has now completed a Councillor co-option application form and observed a past Parish Council meeting, and now wishes to be co-opted onto the Parish Council.</p> <p>Three parishioners were also present at this meeting as observers in view of being co-opted as Parish Councillors at a future meeting. Two parishioners have submitted their Councillor co-option forms for consideration</p> <p>RESOLVED that Maralyn Wade be co-opted onto the Parish Council proposed by Councillor Andrew Miller, and seconded by Councillor Ruth Hookway, with all Councillors present in agreement.</p>

		<p>ALSO RESOLVED that the Clerk ensure the correct forms are filled out for the new Councillor and submitted to Westmoreland & Furness Council.</p> <p>ALSO RESOLVED that it be noted that three parishioners have shown interest in becoming Parish Councillors and have attended this meeting as observers, with two parishioners submitting their Councillor co-option Application form for consideration.</p>
23/184	Requests for Dispensations.	RESOLVED that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
23/185	Declaration of Interest.	RESOLVED that Councillor Phillip Whitehead declared a prejudicial interest in matters concerning the Egg Packing Station Housing Development.
23/186	Matters of Urgency.	<p>The Council received the following matters which arrived too late to be otherwise placed on the agenda so were introduced in this part of the agenda. These are as follows:</p> <ol style="list-style-type: none"> 1. Planning Application No. 23/0620 - Detached garage, at Weldun, Scarrows Lane, Lazonby, Penrith. 2. A rafting company has contacted the Parish Council to say they would like to give the Parish Council a donation for using the Eden Bridge car parking but they would like a receipt. <hr/> <ol style="list-style-type: none"> 1. RESOLVED that Planning Application No. 23/0620 - Detached garage, at Weldun, Scarrows Lane, Lazonby, Penrith be considered at Agenda Item 17 - Planning Applications – New (or Appeal) which is Minute No.23/196 of these Minutes. 2. RESOLVED that the Clerk would speak to the rafting company about the donation they wish to make.
23/187	Public Participation.	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish-related matter which they may wish to raise. The Parish Council also discussed issues that parishioners had been in contact about.</p> <ol style="list-style-type: none"> 1. A footway Light has been reported to be out near the co-op shop. 2. A footway light has been reported to be out on the corner of Scarrows Lane and Carlisle road. 3. A complaint of mole hills on the grass at Eden Bridge Car Park affecting the volunteer grass cutters equipment because of the stones that get churned up. 4. A report has been made about Fly-tipping at Eden Bridge Recycling Centre, which seems to increase when the car park is used for overnight parking, which has also increased in recent months. <hr/> <ol style="list-style-type: none"> 1. RESOLVED that it be noted that the footway light reported to be out near the co-op shop has been reported. 2. RESOLVED that it be noted that the Parish Council need to establish ownership of the footway light reported to be out on the corner of Scarrows Lane and Carlisle road so that it can be dealt with. 3. RESOLVED that it be noted that the complaint about mole hills on the grass at Eden Bridge Car Park which have been affecting the

		<p>volunteer grass cutters equipment will be reviewed next year as there will not be any grass cutting over the winter and the moles will hopefully move on.</p> <p>4. RESOLVED that it be noted that the Parish Council will look to put up a deterrent notice about overnight parking on Eden Bridge Car Park hopefully as part of the notice about donations for the car parks use.</p>
23/188	Broadband in the Parish.	RESOLVED that there was nothing further to report about broadband in the parish at present.
23/189	Report from the local Community Police.	<p>RESOLVED that it be noted that there was no report this month for Lazonby from the local community police.</p> <p>ALSO RESOLVED the Eden Focus Police Newsletter for Eden Rural and Penrith & Alston Police Newsletter for August and September 2023 be noted.</p>
23/190	Minutes of the Council Meeting on the 6th September 2023.	It was recommended that the Minutes of the Parish Council meeting on the 6 th September 2023 be approved and signed as a true record of those proceedings.
		RESOLVED that the Minutes of the Parish Council meeting on the 6 th September 2023 be approved and signed as a true record of those proceedings.
23/191	Progress Reports on Recent Actions.	The Council received progress reports regarding matters from the Minutes of the Council Meeting on the 6 th September 2023.
	a. Donations at Eden Bridge Car Park (Last minute 23/163).	RESOLVED that there was nothing further to report regarding donations at Eden Bridge car park.
	b. State of footpaths in the Village (Last minute 23/163).	<p>RESOLVED that it be noted that there was nothing further to report on the program for the maintenance of footpaths, including drop kerbs.</p> <p>ALSO RESOLVE that Councillor Ruth Hookway volunteered to help Councillors Andrew Miller and Tim Wright with updating the original survey on the state of the footpath due to their worsening state.</p>
	c. Parish Fishing (Last minute 23/163).	<p>The Council received an update about the Fishing Rights and Bailifing in the parish. Councillor Peter Foley has informed the Clerk that he will be organising a meeting via zoom or in person with the Angling Club is hoped for towards the end of October. Councillor Peter Foley has also said he would be glad to accompany the Treasurer when he speaks to the Swimming Pool and the Shop regarding the new permit system.</p> <p>RESOLVED that the report from Councillor Peter Foley be noted with thanks.</p>
	d. Mud on Road from Quarry Vehicles and Blocked Gulley (Last minute 23/163).	<p>RESOLVED that it be noted that the repairs on the gulley and drainage issues on the landowners side starts on the 5th October 2023.</p> <p>ALSO RESOLVED that it be noted that Highways has written to the land owner to ask them to clean the road of mud, which will be monitored as Highways have stringent powers to act if mud on the road is a safety issue.</p>

	e. Social Media Presence for the Parish Council (Last minute 23/163).	RESOLVED that it be noted that a Social Media Policy is currently being worked on which needs to be in place before any social media accounts can be set up for the Parish Council.
	f. The Old School Lease (Last minute 23/163).	RESOLVED that it be noted that the changes to the Old School lease from Croglin limited to the new name Bud Designs Limited have been made as well as updating the date. ALSO RESOLVED that the Treasurer Chris Hoy will take the lease to the Director of Bud Designs Limited to be signed under the businesses new name.
	g. Speed Limit Signs Coming into the Village (Last minute 23/172).	The Council received an update on the relocation of the 30 mph speed limit signs on the roads to Great Salkeld and Carlisle. RESOLVED that it be noted that Highways will be investigating and reviewing the 30 mph sign relocation, in the near future, to see if it adheres to the 30 mph zone criteria.
	h. Overhanging Tree Limb on the B6413 (Last minute 23/173).	The Council received an update about the overhanging tree limb on the B6413 has been reported to the Parish Council by Highways after a complaint from a parishioner was received and it was found to be below the mandatory 16ft 6 inches. RESOLVED that the overhanging tree branch has now been remediated by Nicol Landscapes, and the invoice has been submitted for payment. ALSO RESOLVED that it be noted that Highways have been informed that the work has been carried out.
	i. Steps up to the Railway Station (Last minute 23/159).	RESOLVED that it be noted that it is believed the overgrown steps going up passed the Midland Hotel towards the Railway Station have been partially cleared but they will now be checked to make sure it is completed.
	j. Food Vendors request to sell in the Parish (Last minute 23/174).	The Council received an update on the Food Vendors request to sell in the Parish. The Clerk has given Smoke and Steel vintage wood fired pizza truck the final go ahead to use Eden Bridge Car Park following the September 2023 meeting as well as advised about where to place their sign and how to pay. They have also produced their Health & Safety Policy and other relevant certificates. Barugh Cottage Produce food van who originally contacted the Parish Council in May 2023, and were given permission to use the Eden Bridge car park, has been back in touch and have now started using the car park on a Monday night, after giving the relevant paperwork and also told how to pay for their use of the car park. Both vendors will be paying a £20 donation per visit. RESOLVED that the report about the food vendors using Eden Bridge car park be noted.
23/192	Report from the Westmorland & Furness Councillor.	The Council received a report from Westmoreland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish. <ol style="list-style-type: none"> 1. Westmorland & Furness Council Plan delivery framework has ten strategic themes and priorities. The plan can be found on the Westmorland & Furness Council website. 2. The Westmorland & Furness Council will be supporting young people through their recently approved Youth Justice Plan, which

		<p>will help prevent or reduce children and young people entering the Youth Justice System.</p> <ol style="list-style-type: none"> 3. The Refuse collection workers are currently on strike so delays in collections are expected. Some areas have not received new rubbish bags or they have left in a pile nearby. Currently Lazonby is two days behind. Councillor Carrick said to keep an eye on this and contact her if it continues. 4. There is nothing to report on the Luge planning application or the Fiddlers Lane planning application at present. 5. Funding of £100,000 has been set aside for the Eden area for towns and parishes that want to introduce 20 mph zones. They will still have to meet criteria, and it would include consultations and feasibility studies. Each scheme costs around £25,000 so there is limited availability. In Lazonby there is traffic calming with cars parked on the side of the road up Main Street, and also vegetation obscuring the way. However, pavement mounting still is an issue and some of the vegetation does need cutting back.
		<p>RESOLVED that Westmoreland & Furness Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p> <p>ALSO RESOLVED that it be noted that Westmoreland & Furness Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p>
23/193	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	<p>The Council received a report about the proposed development of the Lazonby Egg Packing Station which is still ongoing as the policy for awarding the grant to carry out the work is still being reviewed. There are concerns that the Egg Packing Housing Development planning application permission could run out before this issue is resolved.</p>
		<p>RESOLVED that the report about the Egg Packing Station Housing Development be noted.</p>
	b. Conservation in the Parish.	<p>The Council received a report on conservation issues in the Parish.</p> <ol style="list-style-type: none"> 1. Councillor Phillip Whitehead reported that a parishioner has submitted a grant application form to the Parish Council to put up Swift nesting boxes in the village 2. Councillor Phillip Whitehead will be looking at more tree planting in the parish over winter 2024/2025 with help from the school children again. Also looking to plant a hedge on the road to Eden Bridge. This would hopefully include a donation of trees and hedging from the Woodland Trust
		<p>RESOLVED that Councillor Phillip Whitehead be thanked for his report, the contents of which were noted.</p>
23/194	Financial Report by the Treasurer.	<p>The Council received a report from the Treasurer for September 2023 (please see attached Treasurer's Report).</p>
		<p>RESOLVED that the Treasurer be thanked for his monthly report, the contents of which were approved, accepted and noted.</p>

23/195	Authority for Payments.	<p>RESOLVED that the Council has considered requests for payment received by the Treasurer, Clerk or Council Members, and agreed to pay the following:</p> <ol style="list-style-type: none"> 1. The sum of £181.90 to John Judson for expenses incurred for servicing the Parish grass mowers. 2. The sum of £15.06 to Geoff Wilson of expenses incurred for petrol for the Parish grass mowers. 3. The sum of £648 to Nicol Landscapes for remedial work on an overhanging tree limb on the road to Eden Bridge (VAT paid of £108 will be reclaimed next year).
23/196	Planning Applications – New (or Appeal).	<p>The Council considered any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 23/0620 - Detached garage, at Weldun, Scarrows Lane, Lazonby, Penrith. <p>RESOLVED that the Clerk will put a notice about Planning Application No. 23/0620 - Detached garage, at Weldun, Scarrows Lane, Lazonby, Penrith on the parish notice boards and Parish Council website to give parishioners a chance to comment, and if there are any comments received the Parish Council will consider them before the final response is given to Westmorland & Furness Planning Department by the 21 day deadline.</p>
23/197	Planning Applications – Decisions.	<p>RESOLVED that it be noted that there were no Planning Application Decisions received.</p>
23/198	LPC Cumbria Highways Link Person Report.	<p>RESOLVED that there were no further the reports regarding Highways issues.</p>
23/199	Marking Chris West's Retirement from the Parish Council.	<p>RESOLVED that due to the nature of the discussion the Council agreed that the discussion about marking the retirement of Chris West's from the Parish Council should be discussed under a confidential part of the agenda at the end of the meeting, which would exclude members of the public and press.</p>
23/200	Filling Internal and External Councillor Positions.	<p>The Council considered filling the following positions after the recent resignations of three Councillors.</p> <ol style="list-style-type: none"> 1. Finance & Budget Committee - Two Members. 2. Environment & Neighbourhood Committee – One Member 3. Governance Committee – One Member 4. Eden Association of Local Councils – One representative. <p>RESOLVED that it be noted that due to a low number of Councillors present that it would be better to bring it back to the next meeting of the Parish Council to reconsider.</p>
23/201	Invitations to Participate.	<p>The Council considered if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. 2023 Cumbria wide call for sites - Biodiversity Net Gain and other Habitat restoration sites - a letter was received detailing the 2023 Cumbria wide call for sites process, regarding expressions of interest for Biodiversity Net Gain and other Habitat restoration sites. Parish Councils are invited to submit expressions of interest in the Cumbria wide 2023 call for sites process, run jointly by Cumberland Council, The Lake District National Park Authority, Westmorland and Furness Council, and The Yorkshire Dales National Park Authority. This call is for the submission of information on land that could

deliver Biodiversity Net Gain or habitat restoration through a change in land use or management. This is a public call for sites meaning that anyone who owns, or has an interest in land, can put sites forward for consideration before it closes on the 17th October 2023.

2. Healthwatch Westmorland and Furness Accessibility Project, Timetable of Engagements and Survey - Westmorland and Furness Health Watch are undertaking a consultation 'I Want It That Way'. The survey aims to find out about accessibility of information and advice provided by GP's, dentists and pharmacies for people with a range of needs. The consultation closes on the 7th of October 2023. Ollie Flitcroft is the Engagement Officer managing this work and he would be grateful to receive any feedback you may have. You can contact him via Ollie@healthwatchwestfurn.co.uk or 01228 236338. He is able to travel to consult with small groups over the next couple of weeks if this helps your community provide a view.

3. NALC direct election to Larger and Smaller Councils' Committees - NALC are asking to get the message out to Councillors and Clerks who might be interested in standing for a post on either the larger councils' committee or the smaller councils' committees. These seats are for councillors and clerks who are not National Assembly members but who wish to participate in NALC committees.

Larger Councils' Committee.

Together with Councillors from National assembly, the following seats are available for candidates interested in direct election to this committee:

- Eight directly elected councillor seats from larger councils.
- Four directly elected non-voting clerks from larger councils.

To be eligible to stand for election, you must represent a larger council, defined as those with an electorate of over 6,000 and/or an annual budgeted income of £600,000.

Smaller Councils' Committee.

Three seats are available for candidates interested in direct election to the Smaller Councils Committee. Candidates may be councillors or clerks but must represent a smaller council which is defined as a council with less than 6,000 electorates. Its function is to enable smaller councils to be provided, through county associations, with the tools and information to carry out their functions effectively, with the minimum cost and complexity and to develop, formulate and respond to the policy issues affecting smaller councils within NALC's overall framework, including the ability to recommend directly to the Policy Committee.

The committee has three directly elected seats available together with together with councillors from National assembly. NALC welcome nominations from both councillors and clerks of smaller councils.

Meetings.

Both committees, they meet formally 4 times per annum, three of these are remote with one face to face meeting in London. On occasion the committee may meet informally.

Managing the Election.

UK Engage will be managing this election on behalf of the National Association of Local Councils. If you would like to put your name

		<p>forward to stand for election, you will need to complete a nomination form.</p> <p>The easiest way to do this is to complete our online nomination form Nominations for this election will close at 5pm on Wednesday, 25 October 2023. If you have any queries about the committees themselves, please contact nalccommittees@nalc.gov.uk.</p>
		RESOLVED that invitations to participate be noted.
23/202	INFORMATION given for reference only.	<p>RESOLVED that it be noted that the following information was given to the Council for reference only:</p> <ol style="list-style-type: none"> 1. CALC Newsletter July & August 2023. 2. CALC Training Information for September to December 2023. 3. Reduced Fair Bus Travel for 5-20 year olds information. 4. Cumbria OPFCC - Ethics and Integrity Panel Recruitment information. 5. NALC - Jo Cox Civility Commission - Call for Evidence from Local Councils Information - NALC recently met with the <u>Jo Cox Civility Commission</u> which aims to find practical recommendations to address the complex problem of violence, abuse and intimidation of elected representatives at all levels, including local councillors.
23/203	Date of the Next Meeting.	RESOLVED that the date of the next scheduled meeting be Wednesday 1 st November 2023, at 7.30 pm, in the Village Hall.

At this point in the meeting, the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.

RESOLVED that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.

23/204	Marking Chris West's Retirement from the Parish Council.	RESOLVED that it be noted that the Parish Council discussed marking Chris West's retirement from the Parish Council in the confidential part of the meeting due to the nature of the discussion.
---------------	---	---

The meeting finished at 9.05 pm.