

LAZONBY PARISH COUNCIL

Treasurer's Report September 2021

1. Expenditure

Staff Costs (Sept)	£ 676.86
Clerks Expenses (June – Sept includes £43.17cost of Zoom Membership)	£ 214.35 Bank Transfer 30
Geoff Wilson (Mower Fuel)	£ 23.53 Bank Transfer 31
John Judson (Expenses – Inkjet/Paper)	£ 15.00 Bank Transfer 32
PKF Accountants (External Audit Fee)	£ 360.00 Bank Transfer 33
Tetra Tech (Egg Packing Station Fees)	£ 1200.00
Siemens (Printer Lease Qtrly Fees)	£ 124.84 DD

Total £ 2614.58

2. Income

Foundry 34 (Chip Van Donation)	£ 80.00
Fishing Permits (Bank Transfers)	£ 52.00
KO Community Shop (Fishing Permits)	£ 299.70

Total £ 431.70

3. Bank Balances as at 30th September 2021

HSBC C/A - £ 5649.73
HSBC D/A - £ 49406.52

4. Notice of Conclusion to External Audit

The external auditor has confirmed that no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The Notice of Conclusion has been published on the website, available from Sept 23rd until Oct 29th with the RFO's contact details should any Parishioner request clarification of the review or any printed copies. The times to contact the RFO will be Weekdays during that period between the hours of 10am – 4pm. It is also noted on the review that 2 technicalities were brought to my attention. Firstly regarding Staff Costs, since 2020 the Annual Return now requires that Staff Expenses should not be allocated as Staff Costs, these should be Other Expenditure. Secondly any refunds made to the Council should not be allocated to Other Income but netted off so as not to inflate the total Income and Expenditure which could place the Council above the threshold for a Full Review. These 2 technical points did not incur any extra charge for amending the Return as this will be adjusted by myself prior to next years Return. As mentioned in the Monthly Expenditure the audit cost of £360 includes VAT of £60 and the charges applied relate to a sliding scale dependant upon the totals of Income and Expenditure. It is expected that the costs will be similar next year and thereafter or until the conclusion of the Egg Packing Station Project.

Chris Hoy
Treasurer
30.09.2021