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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 29th May 2026.

Dear Sir/Madam,

There will be an meeting of Lazonby Parish Council on **Wednesday 3rd June 2026, in Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for Absence.	TO RECEIVE any apologies for absence.
2.	The Filling of Council Member Vacancies.	TO CONSIDER any nominations to co-opt new Council Members.
3.	Chair and Vice Chair Declarations of Acceptance of Office.	TO RECOMMEND that the Council pass a formal resolution granting the Chair and Vice-Chair an extension to sign their Declaration of Acceptance of Office, after they were not signed at the Annual General Meeting in May 2026 due to an administration error. ALSO TO RECOMMEND that the elected Chair Councillor Phillip Whitehead to sign the Chair's Declaration of Acceptance of Office at this June 2026 meeting of the Parish Council, and that the Vice-Chair Councillor Maralyn Wade to sign the Vice-Chair's Declaration of Acceptance of Office before or at the next meeting of the Parish Council on 1st July 2026 as Councillor Wade is not able to attend this meeting.
4.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

5.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
6.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
7.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
8.	Broadband in the Parish.	<p>TO RECEIVE an update about broadband in the parish.</p> <p>ALSO TO RECEIVE the Connecting Cumbria Newsletter - May 2026.</p>
9.	Report from the Local Police.	<p>TO RECEIVE the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for May 2026.</p> <p>ALSO TO RECEIVE any update on the Cumbria Constabulary Neighbourhood Policing Pledge meetings or any other policing matters.</p> <p style="text-align: right;"><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
10.	Minutes of the Annual General Meeting on the 6th May 2026.	<p>TO RECOMMEND that the Minutes of the Parish Council's Annual General Meeting on the 6th May 2026 approved and signed as a true record of those proceedings.</p> <p style="text-align: right;"><u>Note: Please see Appendix 10a.</u></p>
11.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Annual General Meeting on 6th May 2026 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	<p>TO RECEIVE an update on the issues around boat users on the River Eden.</p>
	a. Boat Users on the River Eden (Last minuted 26/97).	

	b. Lazonby Train Station Historical Information Boards (Last minuted 26/97).	TO RECEIVE an update about the possibility of putting up the Lazonby Train Station Historical Information Boards at Lazonby train station, after the original copies made for the 150 th Anniversary of the station are to be displayed elsewhere.
	c. New Printer Contract (Last minuted 26/113).	TO RECEIVE an update on the new Printer contact with Sharp after the 5 year lease with them ended.
	d. Land on the corner of Scaur Lane. (Last minuted 26/93).	TO RECEIVE an update about the land at the swing area on the corner of Scaur Lane, and how it was left in a state of disrepair by the contractors working in that area on behalf of a Fibre Optic Company
	e. Loose Stone on Barn (Last minuted 26/93).	TO RECEIVE an update about a loose stone on a barn at the bottom of the village.
12.	Report from the Westmorland & Furness Councillor.	TO RECEIVE a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the parish.
13.	Place Action Group (PAG).	TO RECEIVE an update about the Place Action Group (PAG).
14.	Parish Projects:	
	a. Will Pool Revamp.	TO RECEIVE an update on the revamp of Will Pool.
	b. Refurbishment of Eden Bridge Car Park.	TO RECEIVE an update on the refurbishment of Eden Bridge Car Park, this includes resurfacing, fence repairs, new signage and the donation box.
15.	Parish Maintenance:	
	a. Flooding Issues in the Parish.	TO RECEIVE an update about the flooding issues in the parish.
	b. Roads in the Parish.	TO RECEIVE an update on the following road/Highways issues in the Parish. <ol style="list-style-type: none"> 1. The resurfacing on Station Road. 2. The recurring water flooding on the road between Eden Bridge car park and the swimming pool. 3. Vandalised road sign on Carlisle Road near Scarrows. 4. The H Bars on the dropdown kerbs near the Lofts which are in need of repainting. 5. Pothole near the village hall. 6. Maintenance issues in Barton Dale.
	c. Footpaths in the Parish.	TO RECEIVE any issues about the footpaths in the village. <ol style="list-style-type: none"> 1. Scaur Close footpath.
	d. Parish Tree Survey.	TO RECEIVE an update on the parish tree survey for 2026.
	e. Damaged Fence at Bateman Lane.	TO RECEIVE an update on damaged fence at Bateman Lane is still ongoing and will be repaired in due course.
	f. New Metal Bench with King George Plaque.	TO RECEIVE an update about the new metal bench with the recovered King George memorial plaque.
	g. Recycling Centre.	TO CONSIDER any recent issues concerning the recycling centre and Eden bridge car park.

	h. Tree Surgeon Tenders.	TO RECEIVE an update on the tree Surgeon tenders for the Cooper Beach, the Oak at Will Pool, and the pruning of trees/shrubs at the King George bench site in Carlisle Road.
	i. Fences on the Parish Sports & Playing Field.	TO RECEIVE an update on the repair of the fence on the parish Sports/Playing field.
	j. Benches in the Parish.	TO RECEIVE an update on the repair to the Bench at Birdhouse Bridge. ALSO TO RECEIVE an update on the repositioning of the bench at the bottom of Scaur Close steps to the top of the steps.
	k. Other Maintenance Issues in the Parish.	TO CONSIDER any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).
16.	Financial Report by the Treasurer.	TO RECEIVE the April 2026 Treasurer's Report for approval. <u>Note: Please see Appendix 16a.</u>
17.	The Annual Internal Audit Report 2025/26.	TO CONSIDER the Annual Internal Audit Report 2025/26 for approval. <u>Report of the Treasurer to Council.</u> John Kidd has completed the Internal Audit Review and has found no matters of concern and therefore confirms that these accounts are a true and fair representation of the Parish Financial Records.
18.	Section 1 Annual Governance Statement 2025/26.	TO CONSIDER Section 1 Annual Governance Statement 2025/26 for approval. <u>Report of the Treasurer to Council.</u> The Chair and Clerk to sign where approval has been given for ensuring a sound system of internal control, including arrangements for the preparation of the Accounting Statements.
19.	Section 2 Accounting Statements 2025/26.	TO CONSIDER Section 2 Accounting Statements 2025/26 for approval. <u>Report of the Treasurer to Council.</u> The Chair and Responsible Financial Officer to sign where approval has been given on the Income and Expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.
20.	Dates for the Notice of Public Rights.	TO CONSIDER the Dates for the Notice of Public Rights for approval. <u>Report of the Treasurer to Council.</u> The Notice of Public Rights is published along with all the relevant AGAR forms/accounting records on the Parish website before 30 th June 2026. The Notice of Public Rights gives an opportunity to any Parishioner to contact the Responsible Financial Officer between certain dates and times should they wish to inspect and or make copies of the accounting records. Therefore approval is required by the Parish Council to agree that the dates for Public Rights will be announced on Thursday 25 th June 2026 and will commence on Friday 26 th June 2026 and end on Saturday 25 th July 2026.
21.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
22.	Grant Repayment.	TO CONSIDER the process of paying back the grant for the Egg Packing Station.

23.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Westmorland and Furness Council.</p> <p>1. Planning Application Ref.no: 2026/0970/HOU (Householder) - Extension and alterations to bungalow including refurbishment works, at Thorn Lea, Lazonby , Penrith CA10 1AT</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
24.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Westmorland and Furness Council.</p> <p>1. Planning Application Ref: 2025/2104/HOU - Renovation of existing bungalow to include conversion of attic space, extension of existing carport to accommodate utility room with decked area above and rear extension with conservatory and mezzanine deck above – at Kinmont, Lazonby, Penrith CA101BL – APPROVED WITH CONDITIONS.</p> <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.</p>
25.	Reports on Any New Highways Issues.	<p>TO RECEIVE and CONSIDER any new reports on other issues that have arisen since the last Council meeting concerning Highways.</p> <p>ALSO TO RECEIVE a past notice which was in force for a period not exceeding 5 days from 7th May 2026 to allow United Utilities to carry out urgent utility repair works. The location was C3016, adjacent to a property known as Ewan Close, extending in a south westerly direction for a distance of approx 60m.</p>
26.	New Parish Council Website.	<p>TO RECEIVE an update on the building of a new accessibility 2.2 complaint website.</p>
27.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <p>1. The Big Lunch and The Big Help Out taking place on 5th - 8th June 2026. It's one big do and everyone across the UK is invited to meet, eat and lend a hand locally, in the UK's biggest celebration of community. Millions are expected to join in, and you can be one of them! Some will do picnics, some will do litter picks. Some will do food and fun, some will do getting things done. The Eden Project has distributed the information through CALC.</p> <p>2. Meet Miranda Event - CALC - This session will provide an opportunity for members of Parish and Town Councils and Parish Meetings to meet Westmorland & Furness Council's new Chief Executive. Miranda Cannon will be introducing herself, talking about her reflections so far, looking ahead in terms of priorities, and talking about how the council works with local councils. Tracey Ingham Assistant Director Safe and Strong Communities will join Miranda for this event and there will be a question</p>

and answer session after the briefing. Please book a place with CALC if you wish to attend.

When - 4th June 2026 from 18.30 to 19.30

Location - Online on Microsoft Teams

3. **Cumbria Local Nature Recovery Strategy Workbook** Launch event – for Councils to complete if they wish. If your Parish Council have completed the workbook, they would greatly welcome any feedback on your experience, including what worked well and any suggestions for improvement. If your Parish Council have not yet completed it, they would still be very pleased to hear from you if you are planning to do so. They would also be grateful to receive any information about projects or initiatives that have arisen as a result of using the workbook. The Resources are on the CALC website.
4. **Follow up event for the Cumbria Local Nature Recovery Strategy (CLNRS) Workbook** - The CLNRS workbook was launched earlier this year, and now they are pleased to invite all Town and Parish Councillors and Clerks to a follow-up virtual event on Tuesday 14th July 2026, at 7 pm via Teams. This session will be an opportunity to reconnect, hear how councils are getting on with the workbook, share examples of projects and initiatives that have emerged, and discuss how councils can continue to support nature recovery locally. Whether your Parish Council have already completed the workbook, are part way through, or are still planning to begin, they would be delighted for you to join them.
5. **NALC shared “The Project Keystone survey” is now live and they need your voice.** In this survey, they want to understand your views of:
 - The purpose, mission and values of organisations that support parish and town councils.
 - Emerging sector challenges and NALC and/or CALCs positioning to meet future needs,
 - How well NALC engages and represents you,
 - What changes you would like to see in the organisations that support parish and town councils.

This is a key moment to gather robust, thoughtful input to help inform future direction. They are particularly interested in considered responses - your insights are valued and will be used to inform this strategic review and shape future Project Keystone engagements. The survey will take 25-35 minutes to complete and closes on 5th June 2026.

6. **People’s Emergency Briefing screening in Penrith, at 7pm, on Friday 26th June 2026 – The** Director of Penrith Action for Community Transition (PACT) has invite members of Lazonby Parish Council to attend a local screening of the *People’s Emergency Briefing* film on the threats to British life from ongoing damage to nature and to our climate.

Location: Penrith Parish Centre, St Andrew's Place, Penrith CA11 7XX

Date: Friday 26th June 2026.

Time: 7 pm

The film features footage from last November's National Emergency Briefing, which brought together leading UK experts in climate science, food security, health, economics, national security and nature. It presents

a clear, measured overview of how the climate and nature crisis is affecting everyday life in Britain - and what the evidence says about risks and responses. The initiative is explicitly non-partisan, and is supported by a wide range of organisations including National Trust, Church of England, Exeter University, the Royal Meteorological Society, WWF, National Education Union, and many more. Local authorities play a vital role in responding to these challenges. Councils are central to reducing emissions across housing, transport, planning and infrastructure, and to strengthening local resilience in the face of increasing flood risk, heatwaves, food insecurity and wider systemic pressures. They also hold important responsibilities in relation to emergency planning, local resilience forums and community risk assessment, making it especially important that elected members have access to the clearest possible scientific understanding of the risks ahead. The purpose of the Briefing is to support informed democratic discussion and ensure that national and local decision-makers, alongside the public, share a common understanding of the scale and urgency of the challenge. Following the 50-minute film, PACT will host a 45-minute structured local discussion on what this means for our community, including implications for local preparedness, resilience and long-term planning. They would greatly value your attendance - whether to listen and contribute, or simply observe the discussion. Your presence would signal the importance of open, evidence-based dialogue on an issue that affects residents across all wards and political affiliations. A place needs to be booked.

Please Note: This information has been circulated by Email to Councillors.

28. Information & Correspondence given for reference only.

TO RECEIVE and be **NOTED** any information and correspondence that has been given out for reference only:

1. **Westmorland and Furness Council News releases – on various topics.**
2. **CALC Weekly and Training Updates/Bulletins and CALC News for March & April 2026.**
3. **NALC Legal bulletin – 26th May 2026.**
4. **CVS Information – Health & Wellbeing Bulletin, Volunteer Training & Events, Newsflash Info, Cumbria CVS Newsletter, Funding training & Events, Latest Events etc.**
5. **Eden Area Support – Information about grants.**
6. **Equality, Diversity and Inclusion (EDI) training session information – this was on 2nd June 2026.**
7. **Practitioners’ Guide 2026/27** - issued by the Smaller Authorities Proper Practices Panel (SAPPP) to support all councils in the preparation of statutory annual accounting and governance statements, as set out in the Annual Governance and Accountability Return (AGAR).
8. **Friends of the Settle to Carlisle Line – Friends on Track Newsletter – May 2026.**
9. **Cumberland Council and Westmorland and Furness Council’s Branch Event - Integrated Transport, held in May, information slides.**
10. **CALC - AGAR 2025/26: Box 11 clarification; Assets for AGAR and Insurance purposes Information; and AGAR Assertion 10 (Digital and Data Compliance).**
11. **Local Government Boundary Commission for England – Communications Information.**
12. **NALC shared the Environment Agency flooding survey which had**

		<p>a deadline for 29th May 2026 (email received on 18th May 2026).</p> <p>13. NALC shared the Home Office published its long awaited Section 27 guidance to help guide organisations with premises and events in scope of the Terrorism (Protection of Premises) Act 2025 in April 2026. The act is commonly known as 'Martyn's Law' in recognition of Martyn Hett, one of the 22 victims of the Manchester Arena attack in 2017. The survey to be completed by Friday 29 May 2026 (email received 18/5/26).</p> <p>14. Appointment of a Director for the CALC Board Eden Area Information.</p> <p>15. CALC – Information on Town and Parish Clerks Must Be Employed by the Council.</p> <p>16. Eden Rivers Trust's Gaps and Gates fund Information.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
29.	Agenda Items for Next Month's Agenda.	TO CONSIDER any new agenda items for the July 2026 meeting of the Parish Council.
30.	Date of the Next Meeting.	RECOMMENDATION that the next scheduled meeting will be Lazonby Parish Council's on Wednesday 1 st July 2026, at 7.30 pm, in the Jubilee Room, in Lazonby Village Hall.

TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matters to be discussed in the next agenda item.		
31.	Land at the Old School.	<p>TO RECEIVE an update about issues that need to be resolved on Parish Council land near the Old school.</p> <p>TO RECOMMEND that the CONFIDENTIAL Minutes of the Parish Council's Annual General Meeting on the 6th May 2026 regarding the land at the old school be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 31a.</u></p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
Meeting of the Parish Council
June 2026

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
10a.	Minutes of the Annual General Meeting on the 6th May 2026.
16a.	Financial Report by the Treasurer.
31a.	CONFIDENTIAL Minutes of the Parish Council's Annual General Meeting on the 6th May 2026 regarding the land at the Old School (For the Parish Council Only).