

## Grant Application Selection Criteria

**The criteria for selection should be:** Reasonable  
Defensible  
Transparent  
Objective

1. Must be a benefit to the Parish or is in the interests of some or all of its inhabitants.
2. The applicant must demonstrate how the grant will promote and develop community activity and/or engagement.
3. Must be used for capital projects not as revenue funding.
4. Cannot be used to benefit one person nor to benefit an organisation that operates exclusively outside the parish.
5. Cannot be used for personal or financial gain.
6. Cannot be used for the maintenance of privately owned property.
7. No application will be accepted after the published deadline.
8. Recurring applications for the same activity will not be considered.
9. Evidence of own fundraising efforts needed.
10. The applicant must be prepared to provide the Parish Council with evidence that the grant has been spent within 12 months of receipt on the project for which it has been awarded; and if the applicant wishes to receive future grant funding then evidence of the existing grant expenditure is needed first.

### **Grant Award Timetable:**

1. Grants to be returned by the published deadline on the application form, usually the end of October.
2. The Finance and Budget Committee will meet in November, after setting a date to meet at the November meeting of the Parish Council, to decide on who to award a grant and how much to award them based on the above criteria.
3. The final recommendations will be made to the Parish Council at their December meeting, and the final decisions on the awarding of grants made.
4. Successful grant applicants will receive their official grant award notification letters by the end of December.
5. Grant awards will be paid to the successful applicants by May of the following year.