

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 2nd June 2017.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 7th June 2017, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i> <u>A note from the Clerk to the Council.</u>

		<p><i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
4.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
5.	Minutes of the Council Meeting of the 10th May 2017.	<p>RECOMMENDATION that the Minutes of the Parish Council meeting on the 10th May 2017 be approved and signed as a true record of those proceedings.</p> <p>Note: Please see Appendix 5a.</p>
6.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the 10th May 2017.	
	a. Transparency Code (Last minute no. 17/64).	TO RECEIVE an update about the Transparency Code and making sure the Parish Council complies.
	b. Precarious Fence on Land Near the Auction Mart (Last minute no.17/72).	<p>TO RECEIVE an update about the precarious fence on land near the auction mart in Lazonby.</p> <p><u>Report of the Clerk to Council.</u></p> <p>The Clerk wrote to H & H Property to ask if the precarious fence on land near the Auction Mart was their responsibility. David Pritchard, the Operations Director, at Harrison & Hetherington Ltd, wrote back and confirmed that the fence was on their property, and that one of their staff would attend to the matter and reinstate hopefully within the week. The fence has now been repaired and looks safe. They also raised an issue regarding several trees which they believed belonged to the highways that are damaging the sandstone wall on the opposite side of the road, and ask if the Parish Council had any comments on this.</p>
	c. Establishment of Committees and Working Groups 2017 – 2018 (last minute no. 17/81).	<p>TO RECEIVE an update about Committee Membership for 2017 - 2018.</p> <p><u>Report of the Clerk to Council.</u></p> <p>At the May 2017 Meeting of the Parish Council it was resolved that the Clerk ask Councillors Tim Wright and Carole Taylor if they wish either to remain Committee Members on the Committees they are presently on or become new Committee Members for either of the Committees. Councillor Tim Wright said he was happy to remain on the Committees he was on.</p> <p>ALSO PLEASE NOTE that the Committee meeting dates for the Governance Committee, the Environment and Neighbourhood Committee and Finance and Budget Committee need to be organised as resolved in the last meeting of the Parish Council.</p>
	d. Representatives on Outside Bodies 2017 – 2018 (last minute	TO RECEIVE an update about representatives on outside bodies for 2017 - 2018.

	no. 17/82).	<p><u>Report of the Clerk to Council.</u></p> <p>At the May 2017 Meeting of the Parish Council it was resolved that the Clerk ask Councillor Christine Chamberlain if she wished to continue as the Parish Council representative for the Lazonby and District Swimming Pool Association Management Committee.</p>
7.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <p>a) Any item on the agenda; b) And any other parish-related matter which they may wish to raise.</p>
8.	Super Fast Broadband.	TO RECEIVE an update regarding Fibre Optic Broadband.
9.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
10.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
11.	Review of Standing Orders and Financial Regulations.	TO RECEIVE an update about review of the Standing Orders and the Financial Regulations.
12.	Lazonby Parish Projects:	
	a. Registration of Parish Land.	TO RECEIVE an update regarding the registration of Parish land.
	b. Neighbourhood Plan.	TO RECEIVE an update regarding the Neighbourhood Plan.
	c. Scaur Close Green.	TO RECEIVE an update regarding the Scaur Close Green triangle project.
	d. Wall at Bank Foot.	<p>TO RECEIVE a report on the collapsed wall at Bank Foot.</p> <p>ALSO TO CONSIDER how best to proceed with the wall at Bank Foot.</p>
	e. Will pool Path Project	TO CONSIDER the creation of a path to Will pool.
13.	Financial Report by the Treasurer.	<p>TO RECEIVE the Financial Report from the Treasurer.</p> <p><u>Note: Please see Appendix 13a.</u></p>
14.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
15.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>1. Planning Application No: 17/0324 - (Full Application) Opening up of access to driveway, at 10 High Seat Hill, Lazonby, Penrith CA10 1AW.</p> <p>2. Planning Application No: 17/0348 - (Full Application) Proposed extension to existing factory building, at Edenholme Bakery, Lazonby, Penrith CA10 1BG.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and</p>

		<p>the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated on Email to Councillors and a copy will be available at the meeting to view._</p>
16.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <p><u>Please Note:</u> At the time of this Agenda being issued there were no Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
17.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE an update about the barriers at the bottom of Station Road near the Co-op.</p> <p>ALSO TO RECEIVE an update on the Story Contractors use of Eden Bridge Car Park in order to carry out repairs at Eden Bridge on behalf of Cumbria County Council.</p> <p>ALSO TO RECEIVE any other reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p>
18.	Personnel Matters.	<p>TO CONSIDER AND MAKE RECOMMENDATIONS concerning the draft contracts of employment of the Clerk and Treasurer, and the draft Disciplinary and Grievance Procedures</p> <p><u>Please Note:</u> This information has already been circulated on Email to Councillors and copies will be available at the meeting to view._</p>
19.	Committee Terms of Reference.	<p>TO CONSIDER the terms of reference for each of the Parish Council Committees.</p> <p><u>Please Note:</u> This information has already been circulated on Email to Councillors and copies will be available at the meeting to view._</p>
20.	Invitations to Participate.	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Public Sector Show which takes place on the 27th June 2017 at the ExCeL in London. It is free to attend. The Public Sector Show is the UK's largest expo for providing local authorities, central government and the wider public sector with the solutions to create smarter, more efficient public services. The key areas of interest at this year's show include digital transformation, finance & corporate resources, skills & workforce, procurement efficiency, estates & property management, commercialisation, resource management and much more. <p><u>Please Note:</u> This information has already been circulated on Email to Councillors and copies will be available at the meeting to view._</p>
21.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Police Newsletter to parishes from Superintendent Rob O'Connor – May 2017. 2. Police and Crime Commissioner - First Year in Office – May 2017.

		<p>3. CALC Newsletter – May 2017.</p> <p>4. Green Book Update - Information from Jonathan Owen, the Chief Executive of NALC, about the changes to the 'Green Book', which is the National Joint Council for local government services National Agreement on Pay and Conditions of Service handbook.</p> <p>5. Information about the Cumbria Flood Recovery Fund: funding for Community Flood Action and/or Emergency Response Groups</p> <p>6. NALC update to briefing note LO3-17 on Data Protection.</p> <p>7. NALC Chief Executive's Bulletin 19 -19 May 2017.</p> <p>8. Information about Friends of the Lake District Manifesto for the Landscape of Cumbria.</p> <p><u>Please Note: This information has already been circulated on Email to Councillors and a copy will be available at the meeting to view.</u></p>
22.	Date of the Next Meeting.	RECOMMENDATION that the date of the next scheduled meeting be Wednesday 5 th July 2017 - the venue is still to be announced.

INFORMATION EXCHANGE:
Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
June 2017 Meeting of the Parish Council
SUPPLEMENTARY APENDICES

ITEM NO: (Appendix)	ITEM
5a.	Minutes of the Council Meeting of the 10 th May 2017.
13a.	Financial Report by the Treasurer.