

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 1st June 2018.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 6th June 2018, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the Meeting is enclosed and you are hereby summoned to attend.

The Agenda for the Meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of Council Member Vacancies.	TO CONSIDER nominations to fill the Council Member vacancy by Co-option following a recent Councillor resignation. <u>Report of the Clerk to Council.</u> A 'Notice of Vacancy' was issued following the resignations of Virginia Minihan and Peter Minihan. The final date of a possible election was 30 th May 2018. At the time this agenda was issued the Clerk was waiting to hear if there were any nominations for election. If there are no nominations the Council can look to co-opt new Members. If so there are currently three vacant positions for Parish Councillors.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4.	Declaration of Interest.	<p>TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p>Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications which were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
7.	Super Fast Broadband.	<p>TO RECEIVE an update regarding Super Fast Broadband.</p>
8.	Report from the local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p><u>Report of the Clerk to Council.</u> Mark Robson, PCSO 5398 will not be attending the June 2018 Parish Council meeting as he is currently dealing with Appleby Horse Fair. He has however reported that there is not much to pass on as his north rural patch because it has been generally trouble free. There has been the odd suspicious vehicle(s), so just a reminder to the public to keep doors and windows locked when in an unoccupied room. Please report any suspicious vehicles to 101. Also the roads will be busy on the Alston to Penrith Road, via Langwathby.</p> <p>In May 2018, PCSO Mark Robson also sent an Email to Better Highways Eden, which was also copied to the Parish Council and Bells of Lazonby, explaining that he was conducting speed checks on the Junction of Seat Hill in Lazonby on</p>

		<p>30/04/18 and whilst doing these checks, he was approached by the owner of Bells of Lazonby, who explained that he has a problem when HGVs attempting to leave the junction onto the main road. In summary, there is a large marked parking bay at the Junctions mouth. When a vehicle parks here it makes it tight for HGV's to leave the junction. The HGVs need the whole junction in order to see to the left, to get a safe view. When a car is parked in the bay the HGV is forced to squeeze passed the parked car and then has to leave completely straight leaving a blind spot. It was also pointed out to me that people park on Seat Hill at the wide bend to the top of the hill and before the railway station. When cars park here HGVs have to mount the grass verge and then the pavement which in turn in-dangers the safety of pedestrians. Would it be possible to consider some double yellows lines on the corner? Would it be possible to look at the parking bays and consider potentially removing them? Even a mirror may assist at the junction?</p> <p>PCSO Robson has taken some photos, which he is happy to pass onto the right department for dealing with this. Also another local parishioner agreed that the marked bays do cause a problem when a vehicle parks here and for the safe departure of a HGV. Although PCSO Robson did not witness any of these issues, as there was no parked cars in the bays and there wasn't many cars on the junction however, looking at it, he can see the issue, especially as a lot of people already park on Seat hill near the railway station.</p>
9.	Minutes of the Council Meeting of the 2nd May 2018.	<p>RECOMMENDATION that the Minutes of the Parish Council meeting on the 2nd May 2018 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 9a.</u></p>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the 2nd May 2018 (the list below are the main issues but in addition other issues may also be discussed from the last Minutes that are not listed here).	
	a. Lease with Croglin Designs Ltd (Last minute no. 18/90).	<p>TO RECEIVE an update regarding the Lease with Croglin Designs Ltd.</p> <p><u>Report of the Clerk to Council.</u></p> <p>The Clerk has been in touch with the Surveyors several times and eventually got a reply to say that they were working on the report.</p>
	b. Transfer of Assets and Service to the Parish (Last minute no. 18/90).	<p>TO RECEIVE an update regarding the 'Transfer of Assets and Services' to the Parish'.</p> <p><u>Report of the Clerk to Council.</u></p> <p>The agreement to transfer the footway lighting has been issued for signing by Eden District Council. The Clerk has scanned and sent it around to the Parish Council Members to view prior to the June 2018 meeting of the Parish Council.</p>
	c. General Data Protection Regulation (GDPR) (last minute no. 18/90).	<p>TO RECEIVE an update regarding General Data Protection Regulation (GDPR).</p> <p><u>Report of the Clerk to Council.</u></p> <p>The GDPR Working Group met at the beginning of May where they considered the policies and documents to make the Parish Council GDPR Complaint. These have been sent out to all Parish Council Members for comments with the aim of approving them at the June 2018 meeting of the Parish Council. This will make the Parish Council GDPR Compliant. The Clerk is still however going through the Parish Council files and destroying or putting them in the County Council Archives. It has also been confirmed that Parish and Town Councils and Parish meetings do not need to appoint a Data Protection Officer under</p>

		GDPR.
	d. Parish Notice Board (last minute no. 18/90).	TO RECEIVE an update regarding the maintenance of the Parish notice board near the church.
	e. Establishment of Committees and Working Groups 2018 – 2019 (last minute no. 18/97).	TO RECIEVE an update about the Establishment of Committees and Working Groups 2018 - 2019. Councillor Gill Sharples as kindly offered to take the place of Councillor Chris Hill on the Governance Committee because Councillor Hill is already sitting on several committees.
	f. Service Level agreement with Lazonby & District Swimming Pool Committee (last minute no. 18/106).	TO RECEIVE an update about the Lazonby & District Swimming Pool Committee Service Level Agreement from April 2018 for the Community Playground.
11.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	Lazonby Parish Projects:	
	a. Neighbourhood Plan.	<p>TO RECEIVE an update regarding the Neighbourhood Plan.</p> <p><u>Report of the Clerk to Council.</u></p> <p>The Neighbourhood Planning (General) Regulations 2012 Submission of Neighbourhood Plan Proposal Regulation 16 Notification commenced on 25th May 2018. As stated on the notice the Lazonby Neighbourhood Plan Steering Group on behalf of Lazonby Parish Council has submitted a Neighbourhood Plan proposal under Regulation 15(1) of the Town and Country Planning Neighbourhood Planning (General) Regulations 2012. The Plan sets out a shared vision for Lazonby Parish and establishes the type of development needed to help sustain the community. If adopted, it will become part of the development plan for land use and development proposals within Lazonby Parish until 2029.</p> <p>The Plan can be inspected at:</p> <ul style="list-style-type: none"> • The Council offices, at Mansion House, Penrith between 10am and 4pm. • viewed on the Authority's website at: https://www.eden.gov.uk/lazonbyneighbourhoodarea <p>If you have any comments on the neighbourhood plan proposal, please respond by email to neighbourhood.planning@eden.gov.uk Or in writing to: Planning Policy Team, Eden District Council, Mansion House, Penrith, Cumbria, CA11 7YG</p> <p>All responses must be received no later than 5pm on Tuesday 10th July 2018. Any representations may include a request to be notified of our decision under Regulation 19 in relation to this neighbourhood plan. A Notice will be put on the Parish Notice boards.</p>

	b. Traffic Issues Consultation.	TO RECIEVE an update about the Traffic Issues Consultation.
14.	Financial Report by the Treasurer.	TO RECEIVE the Financial Report from the Treasurer. <u>Note: Please see Appendix 14a.</u>
15.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
16.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No: 18/0336 - Alterations to existing dwelling, at Croft End, Scaur Lane, Lazonby, Penrith, CA10 1BX. 2. Planning Application No: 18/0366 - Installation of a 22.5m high telecommunications monopole accommodating 3no. Antennas and 1no. 600mm dish, 3no. Equipment cabinet and 1no. Meter cabinet located in a fenced compound measuring 5m x 5m, at a field S.E of Rose Bank Farm, Lazonby, CA10 1AT (<i>This planning application was not given out by Email to the Parish Council but it was listed on the weekly planning list</i>). 3. Planning Application No: 18/0407 - Erection of single detached replacement dwelling, at East Brownrigg, Plumpton. <p>Please Note: At the time of this Agenda being issued there were no further Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</p>
17.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No: 18/0234 – (Full Application) Proposed garages, new access and drainage to serve barn conversions as consented under application 14/1065, at East Brownrigg, Low Dyke, Plumpton, Penrith CA119PF - GRANTED 2. Planning Application No: 18/0250 - (Full Application) Extension to dwelling, at 15 Scaur Close, Lazonby CA10 1BT – GRANTED. <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
18.	LPC Cumbria Highways Link Person Report.	<p>TO RECEIVE any reports on other issues that has arisen since the last Council meeting concerning Cumbria Highways.</p> <p><u>Please note: that this information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p>

<p>19.</p>	<p>The Great Cumbrian Litter Pick.</p>	<p>TO CONSIDER if the Parish Council would like to join in the Great Cumbrian Litter Pick in July 2018.</p> <p><u>Report of the Clerk to Council.</u> The following information was sent through to the Parish Council:</p> <p><i>Let's Get Together for a Cleaner Cumbria! - Will you join in and organise a litter pick in your parish? Let's get every parish in Cumbria involved to make this a really high profile and well-supported day and show the rest of the UK how proud we are of our county. FRIDAY 6TH JULY 2018. Read our guide "Helpful Hints for organising your Great Cumbrian Litter Pick Community Event". Register your own local community litter pick or sign up to join a litter pick in your area. Download our great, free resources including posters, logos and banners.</i></p> <p><i>Why are Friends of the Lake District organising this ambitious event?</i> <i>Not a day goes by currently, without more news about the global, harmful effects of plastics and other discarded materials on our environment. Litter not only spoils how our beautiful Cumbrian landscapes look, it also creates toxins and pollutants that are harmful to the land and the wildlife and livestock that live here. Carelessly chucked-away rubbish can clog and pollute our waterways, affect our soils and be incredibly harmful to creatures that unwittingly ingest it, or become tangled in our discarded debris. The Great Cumbrian Litter Pick is a terrific opportunity for people of all ages from all communities across Cumbria to rise to the challenge, come together and muck in. Through small, individual actions, we can effect real change.</i></p> <p><i>We'll also be holding a <u>COMPETITION</u> to find out which district can host the most litter picks: Eden, Carlisle, Allerdale, Copeland, Barrow or South Lakeland with a prize of an Environmental Improvement or Landscape Grant for your area. And we want you to share your litter pick pics with us too!</i> <i><u>www.thegreatcumbrianlitterpick.org.uk</u> Please, register today to help make a cleaner Cumbria. For more information or if you've got any questions, contact Ruth Kirk, Landscape Engagement Officer <u>ruth-kirk@fld.org.uk</u> 01539 720788</i></p>
<p>20.</p>	<p>Invitations to Participate.</p>	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Building Control SCA Proposal Survey - Barrowden Parish Council (Leicestershire) believes that there is a strong case for ending the complete division of responsibility between planning bodies and building control. It should be a requirement that building control bodies ensure that development proceeds in general accordance with the approved plans and conditions. To that end it will be submitting a proposal direct to Government over the early summer of 2018 asking for an end to this policy division. Please circulate the following survey link to member councils in your areas (<u>https://www.surveymonkey.co.uk/r/D7H9VKF</u>) to gather supporting evidence from the local council sector to strengthen the Barrowden proposal when submitted to Government (summer 2018). Please also feel free to complete this short survey yourselves which will only take 5 minutes to complete. The deadline for completion of the survey is 5pm on 11th June 2018. 2. Local Council Review (LCR) - For their next issue they would like the Parish Council to answer questions on reorganising local government, which can be found here:

		<p>https://www.surveymonkey.co.uk/r/LCROpinionsurvey. They would be grateful if this could be completed by 22nd June 2018.</p> <p><u>Please Note: This information has already been circulated by Email to Councillors and copies will be available at the meeting to view.</u></p>
21.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. CALC Newsletter – May 2018. 2. Press release from Sue Hannah, Healthwatch Cumbria - building links between the NHS and Third Sector 3. Press release from Sue Hannah, Healthwatch Cumbria - Health and care leaders celebrate 'historic' step towards improving health and wellbeing across north Cumbria <p><u>Please Note: This information has already been circulated by Email to Councillors and a copy will be available at the meeting to view.</u></p>
22.	Date of the Next Meeting.	<p>RECOMMENDATION that the date of the next scheduled meeting be Wednesday 3rd July 2018, in the Jubilee Room, Lazonby Village Hall at 7.30pm.</p>

23.	Wall at Bankfoot.	<p>TO RECOMMEND that members of the public and press who are in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p> <p>TO CONSIDER the next course of action regarding the collapsed wall at Bank Foot, Lazonby.</p>
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INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL
June 2018 Meeting of the Parish Council
SUPPLEMENTARY APENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council Meeting of the 2 nd May 2018.
14a.	Financial Report by the Treasurer.