

LPC

LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 25th February 2022.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 2nd March 2022, in Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,



Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	Apologies for absence.	TO RECEIVE any apologies for absence.
2.	The filling of a Council Member Vacancy.	TO CONSIDER any nominations to co-opt a new Council Member.
3.	Requests for Dispensations.	TO RECEIVE any requests received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4.	Declaration of Interest.	TO RECEIVE any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. <i>Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at</i>

		<p><i>least 48 hours in advance of the meeting.</i></p> <p><u>A note from the Clerk to the Council.</u> <i>A personal interest might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a prejudicial interest if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.</i></p>
5.	Matters of Urgency.	<p>TO CONSIDER any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines.</p> <p><u>Please Note:</u> This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.</p>
6.	Public Participation.	<p>TO RECEIVE any contributions from the parishioners relating to:</p> <ul style="list-style-type: none"> • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
7.	Report from the local Community Police.	<p>TO RECEIVE a report from the local Community Police.</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
8.	Parish Broadband Issues.	TO CONSIDER broadband issues in the parish.
9.	Minutes of the Council Meeting on the 2nd February 2022.	<p>TO RECOMMEND that the Minutes of the Parish Council's Meeting on the 2nd February 2022 be approved and signed as a true record of those proceedings.</p> <p><u>Note: Please see Appendix 9a.</u></p>
10.	Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Council Meeting on the 2nd February 2022 (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Transfer of Assets and Service to the Parish (Last minute 22/11).	TO RECEIVE an update regarding the 'Transfer of Assets and Services' to the Parish'.
	b. Donations at Eden Bridge Car Park (Last minute 22/11).	<p>TO RECEIVE an update about the donations for Eden Bridge Car Park.</p> <p><u>Report of the Treasurer to Council.</u> The Treasurer has contacted 'Just Donate' and can report the following information. Firstly, the Treasurers has established that the Parish Council can operate this facility despite being a non-charitable body, however, this will incur slightly higher fees. All donations by text will be banked in a central pool and administered by 'Just Donate', the cash accumulations will be paid to the Parish Council's bank on a monthly basis, however, this will only be paid once a threshold of £100 is reached. For the first 3 months no payments will be made, then once the £100 threshold is reached, if not this will be rolled over each month thereafter until reached. The amounts for donation will be £1, £3, £5, £10, £20, and £30. The fees incurred amount to 5% per transaction and then a further fee known as an out payment charge to cover transaction costs when a payment is made to our bank, this is either the greater of £3 or 1.5% per payment.</p>

	c. Repair of the door on the Grass Cutting equipment storage shed (Last minute no. 22/11).	TO RECEIVE an update about the repair of the door on the grass cutting equipment storage shed.
	d.State of footpaths in the Village (Last minute no. 22/11).	TO RECEIVE an update about the state of the footpaths in the village and the holes appearing in them, as well as the issue of dropped kerbs for wheelchair users.
	e. Parking Issues (Last minute no. 22/11).	TO RECEIVE an update about the parking issues and the restriction of entry to homes in Scaur Lane.
	f. The Old School Lease (Last minute no. 22/11).	TO RECEIVE an update about the Lease to Croglin Ltd for use of the Old School matures after 5 years on the 31st January 2022.
	g. The Queen's Platinum Jubilee (Last minute no. 22/11).	TO RECEIVE an update about the Queen's Platinum Jubilee celebrations in the Parish.
	h. Highways Issues Updates (Last minute 22/11).	TO RECEIVE an update on a loose drain cover was reported in Fiddlers Lane.
	i. Annual Lazonby Parish Council Grant Applications for 2022 – 2023 (Last minute no. 22/11).	TO RECEIVE an update regarding the funding applications for 2022/2023 for Lazonby Playgroup and The Village Hall.
	j. Parish Notice Board Maintenance (Last minute no. 22/21).	TO RECEIVE an update about the maintenance of the Parish notice boards.
	k. Parish Fishing (Last minute no. 22/06).	TO RECEIVE an update about the Fishing Rights and Bailifing in the parish.
	l. Sign at River Eden (Last minute no. 22/07).	<p>TO RECEIVE an update about the sign saying “no access ISSS site on our stream by Lazonby Estates.” which appeared at the River Eden.</p> <p><u>Report of the Clerk to Council.</u> At the February 2022 Meeting of the Parish Council it was reported there was a new sign on the downstream riverbank of the bridge; It had been put there by Lazonby Estates, which says “no access ISSS site on our stream by Lazonby Estates.” It was felt that the sign should be reported to the Cumbria County Council’s Rights of Ways Officer as the sign is located 60 metres above the Parish Council’s Fishing stretch.</p>
11.	Report from the District Councillor Gordon Nicolson.	TO RECEIVE a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.
12.	Report from County Councillor Hilary Carrick.	TO RECEIVE a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.
13.	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	TO RECEIVE an update on the proposed development of the Lazonby Egg Packing Station.

	b. Footpath between Eden Bridge and Lazonby Swimming Pool.	TO RECEIVE an update on the footpath project between Eden Bridge and Lazonby Swimming Pool.
	c. Hedgerow Planting near Eden Bridge.	TO RECEIVE an update on the planting of a hedgerow alongside the road between Eden Bridge and the swimming pool.
	d. Pollinators Hedgerow Planting at Will Pool.	TO RECEIVE an update on the planting of a pollinator's hedgerow at Will Pool.
	e. New Lazonby Signs.	TO RECEIVE an update about the Lazonby signs on the main roads into the village.
14.	Financial Report by the Treasurer.	TO RECEIVE the February 2022 Treasurer's Report for approval. <u>Note: Please see Appendix 14a.</u>
15.	Bank Charges.	<p>TO RECEIVE a report about the current banking fees being applied to the Parish Councils' bank account.</p> <p><u>Report of the Treasurer to Council.</u> The Treasurer can report the following information. In December last year, the Treasurer noticed that when banking cheques on behalf of the Footway appeal HSBC applied some changes to our deposit account. Upon contacting the branch in Penrith he asked for some information and clarification on this sudden expense. Whilst awaiting a reply a statement was delivered applying a £5 charge on the current account. This further expense was reported to the branch. Eventually, a response from HSBC admitting that changes had been made to all customers' accounts with effect from 1st November 2021 and that correspondence by email was sent. This did not arrive in the Treasurer's inbox and after a few more days of investigation, the branch contact finally asked for my email address. The email address was completely incorrect, bizarre since the Treasurer opened the account with the same email address as is current today. Updating their records correctly the Treasurer received a copy of the letter on account changes and fees to be incurred. Therefore from 1st November 2021, all Community Accounts (the Parish Council's account type) will no longer be available as HSBC are introducing a new Charitable Bank Account for charities and not-for-profit organisations that operate for a charitable purpose (our category account). The Charitable Bank Account will have a monthly account fee of £5 (this will add an annual expense of £60 to be budgeted). All cheques paid into and out of the Parish Council's account will also incur a £0.40 charge per cheque. The branch contact implied that all the major banks were gradually applying service fees.</p> <p>In the Treasurers view it would not be worthwhile to consider moving accounts as fees would soon follow our migration, the upheaval is too cumbersome unless the Parish Council had a serious issue with HSBC in the future. To mitigate the cost of paying cheques to suppliers, etc of £0.40 we could raise the daily limit slightly, currently £1000, but receiving cheques from the Parish Council could only encourage BACS. Outside of the Footway appeal the Parish Council only receives about 2 cheques per annum."</p>
16.	Funding Agreement for Lazonby & District Swimming Pool.	TO CONSIDER the appropriate action regarding the Funding Agreement for Lazonby & District Swimming Pool as the agreement runs out at the end of March 2022.

17.	Zoom Membership.	TO CONSIDER if to continue the paid Zoom Membership now that the Parish Council are having face to face meetings.
18.	Authority for Payments.	TO CONSIDER any requests for payment received by the Treasurer, Clerk or Council Members.
19.	Planning Applications – New (or Appeal).	<p>TO CONSIDER any new applications which have been issued for consultation by Eden District Council.</p> <p>Please Note: At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the ‘Matters of Urgency’ item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.</p>
20.	Planning Applications – Decisions.	<p>TO RECEIVE and be NOTED decisions on Planning Applications which have been issued by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No. 21/0950 - Proposed storage building to replace existing temporary storage building, at Roxane UK Eden Valley. Armathwaite. Carlisle – GRANTED. 2. Planning Application 3/21/9002 - West Brownrigg Quarry, the road from the A6 at Plumpton on the B6413 to the Junction with the C3017, Plumpton, Penrith, CA11 9PF – PERMITTED. <p>Please Note: At the time of this Agenda being issued there were no further Planning Application Decisions received. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting.</p>
21.	LPC Cumbria Highways Link Person Report.	TO RECEIVE any reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.
22.	Local Government Reorganisation.	<p>TO RECEIVE an update about the Local Government Reorganisation (LGR).</p> <p>ALSO TO RECEIVE updates on Local Government Reorganisation (LGR) Newsletters – 3rd February, 9th February and 17th February 2022.</p>
23.	Parish Grass-cutting for 2022.	TO RECOMMEND that the parish grass-cutting volunteers should be mobilised again for 2022 with a letter to the volunteers from the Council.
24.	Parish Field and Grazing to Let for 2022.	<p>TO CONSIDER the Parish Field and grazing to let for 2022.</p> <p>ALSO TO RECOMMEND that the Council agree to give the Clerk and the Chair delegated authority to open the submitted bids for the grazing after the deadline and make a decision on who will rent the field. The Clerk will then inform the successful bidder of the decision.</p> <p><u>Report of the Clerk to the Council.</u> The Clerk will put up sheep grazing posters on the notice boards to advertise the parish playing/sports field from 1st April until 30th November, with a deadline for sealed bids by Tuesday 29th March 2022.</p>
25.	Broken Rail near the Old School.	TO RECIEVE a report about the broken rail near the bench near the Old School.

<p>26.</p>	<p>Invitations to Participate.</p>	<p>TO CONSIDER if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Eden Rivers Trust’s Events - Free view from the Riverbank virtual talks – Join them on Zoom for a series of three monthly talks about protecting Eden’s rivers and the fragile ecosystems they support. This year they are inviting some special guests who are carrying out great work to share their stories and knowledge. You will also hear from members of the Eden River Trust’s team who will take you 'behind the scenes to share some of the work they are doing to ensure that Eden supports a better future for all. Each talk will be rounded off with a Q&A session where you can ask the speakers your burning questions. You will need to book a place if you wish to attend. 2. “Great British Spring Clean 2022: Will You Take Part? We are excited to let you know that, from today, your residents can pledge to take part, and you can now <u>complete our short survey</u> and tell us how your town or parish council will participate in the campaign in 2022. Each year during the Great British Spring Clean, we see more and more #LitterHeroes join us. The past two years have really emphasised why local places matter, and how people are prepared to show they care. Town or parish councils who partner with us on the campaign will receive a link to order free Great British Spring Clean litter collection bags. We will also share a partner pack, from 12th February, to help you promote the campaign locally. This will contain social media assets, posters, and a press release.” 3. Flooding Training Sessions – the following email is from Jane Philips the Engagement Advisor Cumbria for the Flood Resilience Team, Cumbria and Lancashire Environment Agency: <p><i>“As mentioned a few weeks ago we will be running Check for Flooding training sessions for community groups and partners. We sent out a poll on 7th January asking whether you use MS Teams or Zoom. The results of the poll concluded that the majority of people use MS Teams so the sessions will be conducted using MS Teams. If you are unable to access MS Teams or are not able to attend either of the slots then we will be uploading a recording of one of the sessions to The Flood Hub. There are two-time slots available to attend the training. The sessions will cover the same information so you only need to attend one. Please sign up by clicking on the Eventbrite link below. If you have any issues signing up then please get in touch. Please arrive 5 minutes before the time listed below so we can begin promptly:</i></p> <ul style="list-style-type: none"> • Thursday 3rd March 10 am – 11:30 am • Tuesday 8th March 7 pm – 8:30 pm <p><i>By participating in the meeting you are agreeing to the session being recorded and uploaded to The Flood Hub via YouTube. You must keep your microphone muted when you are not talking and your camera off at all times. There will be time for questions at the end of the session. You will then have the opportunity to post a question in the chat or raise your hand. If you feel uncomfortable asking a question on the call then you can email CL.floodresilience@environment-agency.gov.uk and we can answer the question separately. The Check for Flooding webpage was developed by a national Environment Agency team so if we are unable to answer any specific questions we will take them away to be</i></p>
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		<p><i>answered afterwards.”</i></p> <p>4. Cumbria in Bloom Competitions and Awards 2022 - Cumbria in Bloom 2022 is open for entries. Interested Councils can use the forms sent by email or visit the Cumbria in Bloom website at www.cumbria-in-bloom.org.uk</p> <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
27.	INFORMATION given for reference only.	<p>TO RECEIVE and be NOTED any information that has been given out for reference only:</p> <ol style="list-style-type: none"> 1. Regular NALC Updates and Bulletins. 2. Connecting Cumbria Newsletter February 2022. 3. Civility and Respect February 2022 Newsletter. <p><u>Please Note: This information has been circulated by Email to Councillors.</u></p>
28.	Date of the Next Meeting.	<p>RECOMMENDATION that the date of the next scheduled meeting be Wednesday 6th April 2022, at 7.30 pm, in the Village Hall.</p>

INFORMATION EXCHANGE:

Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

March 2022 Meeting of the Parish Council

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	Minutes of the Council Meeting on the 2 nd February 2022.
14a.	Financial Report by the Treasurer.