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LAZONBY PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: *Rebecca Wyatt, 15 Dunfell View, Kirkby Thore, Penrith, Cumbria CA10 1UT*
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A NOTICE TO:

All Members of Lazonby Parish Council and to all Lazonby Parishioners.

Date: Friday 27h June 2025.

Dear Sir/Madam,

There will be a Meeting of Lazonby Parish Council on **Wednesday 2nd July 2025, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.** The Agenda for the meeting is enclosed and you are hereby summoned to attend.

The Agenda for the meeting is set out as below.

Yours faithfully,

Rebecca Wyatt

Rebecca Wyatt
Clerk to the Council.

AGENDA

ITEM NO:	ITEM	RECOMMENDATIONS, CONSIDERATIONS & ACTIONS.
1.	**Apologies for Absence.**	**TO RECEIVE** any apologies for absence.
2.	**The Filling of Council Member Vacancies.**	**TO CONSIDER** any nominations to co-opt new Council Members.
3.	**Requests for Dispensations.**	**TO RECEIVE** any requests received by the Clerk since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disclosable pecuniary interest.
4.	**Declaration of Interest.**	**TO RECEIVE** any Declarations by elected and co-opted Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. *Members are invited to declare any personal interests they may have relating to any item on the Agenda and, having done so, to consider whether they also have a prejudicial interest in that item. Members are also reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable*

		pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 48 hours in advance of the meeting. **A note from the Clerk to the Council.** *A **personal interest** might be reasonably regarded as one which might affect a member's wellbeing, financial position, or business (which would be a 'direct' interest, as it impacts on the member directly); or that of a relative or friend (which would be an 'indirect' interest) to a greater extent than that of other council tax payers, ratepayers or other inhabitants of the area. A personal interest will also be a **prejudicial interest** if a member of the public, who knows the relevant facts, would reasonably think that a member's personal interest is so significant that it is likely to prejudice his / her judgement of the public interest.*
5.	**Matters of Urgency.**	**TO CONSIDER** any matters on grounds of urgency which arrived too late to be otherwise placed on the agenda and/or are determined by certain deadlines. **Please Note: This item can be used to raise any 'matters of urgency', even if the matter is to be discussed later in the agenda under a related item heading. For example: planning applications that were received after the agenda was issued in order to meet the 21 day deadline. These will then be dealt with in the appropriate agenda item.**
6.	**Public Participation.**	**TO RECEIVE** any contributions from the parishioners relating to: • Any item on the agenda; • And any other parish-related matter which they may wish to raise.
7.	**Broadband in the Parish.**	**TO RECEIVE** an update about the B4RN wayleaves request.
8.	**Report from the Local Police.**	**TO RECEIVE** the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter May & June 2025, and the Wildlife and Rural Affairs - May 2025. **Please Note: This information has been circulated by Email to Councillors.**
9.	**Minutes of the Meeting on the 4th June 2025.**	**TO RECOMMEND** that the Minutes of the Parish Council Meeting on the 4th June 2025 be approved and signed as a true record of those proceedings. **Note: Please see Appendix 9a.**
10.	**Progress Reports on Recent Actions - progress reports regarding matters from the Minutes of the Parish Council's Meeting on 4th June 2025** (the list below are the main issues but in addition, other issues may also be discussed from the last Minutes that are not listed here).	
	a. Bike Track Project (Last minute 25/129).	**TO RECEIVE** an update on the bike track project.
	b. Light on Village Hall (Last minute 25/129).	**TO RECEIVE** an update on the light on the village hall.
	c. Boat Users on the River Eden (Last minute 25/141).	**TO RECEIVE** an update on the issues around boat users on the River Eden.
	d. Fundraising help for Friends of Lazonby School (Last minute 25/125).	**TO RECEIVE** an update on the fundraising help for Friends of Lazonby School.
11.	**Report from the Westmorland & Furness Councillor.**	**TO RECEIVE** a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness on matters affecting the parish.

12.	**Parish Projects:**	
	a. Will Pool Revamp.	**TO RECEIVE** an update on the revamp of Will Pool.
	b. Donation Box at Eden Bridge Car Park.	**TO NOTE** the donation box at Eden Bridge car park is still ongoing.
	c. Resurfacing of Eden Bridge Car Park.	**TO RECEIVE** an update on the resurfacing of Eden Bridge Car Park.
13.	**Parish Maintenance:**	
	a. Flooding Issues in the Parish.	**TO RECEIVE** an update about the flooding issues in the parish.
	b. Roads in the Parish.	**TO RECEIVE** an update on the following road/Highways issues in the Parish. 1. The resurfacing on Station Road. 2. Parking Issues on Rectory Hill outside the Bowling Club. 3. Blocked drain on Rectory Hill, which has not been repaired since a barricade was put around it several months ago.
	c. Footpaths in the Village.	**TO RECEIVE** an update about the state of the footpaths in the village. 1. Current issue that were reported to Highways and reported at the May 2025 Meeting of the Parish Council. 2. Deteriorating pavement surface located on the corner of Fern Lea.
	d. Parish Tree Survey.	**TO RECEIVE** an update on the parish tree survey for 2025.
	e. Damaged Fence at Eden Bridge Car Park.	**TO RECEIVE** an update on the damaged Fence repair at Eden Bridge car park.
	f. Damaged Fence at Bateman Lane.	**TO NOTE** that the damaged fence at Bateman Lane is still ongoing and will be repaired in due course.
	g. Recycling Centre.	**TO RECEIVED** any recent issues concerning the recycling centre.
	h. Other Maintenance Issues in the Parish.	**TO CONSIDER** any other maintenance issues that need to be looked at in the parish that are the sole responsibility of the Parish Council (not other external bodies).
14.	**Financial Report by the Treasurer.**	**TO RECEIVE** the June 2025 Treasurer's Report for approval. **<u>Note: Please see Appendix 14a.</u>**
15.	**Staff Pay Scales Update.**	**TO RECEIVE** an update about the Staff pay scales. **<u>Report of the Treasurer to Council.</u>** With an agreement made by the Council at the Meeting in May the following figures are now available from the Staff Pay Review. Both the Clerk and The Treasurer have been granted an increase in Scale Points from 7 to 15 with effect from 1 st February 2025. 1. **Clerk's Pay** - This will increase from £13.26 an hour to £15.08, an uplift of £1.82 per hour. The Clerk works 644 hours per annum and on the new pay scale will receive £9711.52 per annum an increase of £1172.08 per annum. From July 1st the new monthly pay will be £809.29. However this is a backdated deal from 1 st February, 4 months pay is

		therefore owed at an increase of £97.67 per month. Totalling £390.68 this will be paid in two instalments, firstly £195.34 on 19 th May and a further £195.34 on 2nd June now that the Clerk is in receipt of her new Employment Contract. 2. **Treasurer's Pay** - This will increase from £13.26 an hour to £15.08, an uplift of £1.82 per hour. The Treasurer works 134 hours per annum and on the new pay scale will receive £2020.72 per annum an increase of £243.88 per annum. From July 1st the new monthly pay will be £168.39. However this is a backdated deal from 1 st February, 4 months pay is therefore owed at an increase of £20.32 per month. Totalling £81.28 this back valued payment will be deferred until the new Employment Contract has been finalised by the Council. The Treasurer has agreed this will be paid by cheque as per internal financial regulations and signed off at the Meeting in September.
16.	**Authority for Payments.**	**TO CONSIDER** any requests for payment received by the Treasurer, Clerk or Council Members.
17.	**Planning Applications – New (or Appeal).**	**TO CONSIDER** any new applications which have been issued for consultation by Westmorland and Furness Council. **Please Note: At the time of this Agenda being issued there were no Planning Applications received. However, if any New Planning Applications reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, then the Clerk and the Chair will consider if it is appropriate to introduce them to the meeting; or if it may be necessary to convene a meeting of the Planning Committee. These will be initially introduced under the 'Matters of Urgency' item on this agenda to then be further discussed in this item of the agenda. This information has already been circulated by Email to Councillors.**
18.	**Planning Applications – Decisions.**	**TO RECEIVE** and be **NOTED** decisions on Planning Applications which have been issued by Westmorland and Furness Council. **Please Note: At the time of this Agenda being issued there were no Planning Application Decisions received for the parish. However, if any Planning Application Decisions reach the Clerk to the Parish Council between the Agenda being issued and the Meeting itself, they will be presented at the Meeting. This information has already been circulated by Email to Councillors.**
19.	**Reports on Any New Highways Issues.**	**TO RECEIVE and CONSIDER** any new reports on other issues that have arisen since the last Council meeting concerning Highways. **ALSO TO RECEIVE** notification of a temporary road closure has been put in place to allow United Utilities Water to carry out utility works which are expected to commence 1st July 2025 and anticipated to take 3 days to complete. Please see below details of the extents of the restriction(s) and any alternative route(s) which may be in place, the relevant legal notice can be viewed at https://api-gb.one.network/downloads/tm/4587/site-notice_8ca0e64610.pdf and a location plan clearly showing these extents can be found on one.network via link https://one.network/?tm=142940716 **Location:** C3015 Armathwaite from its junction with the C3027 extending in a south westerly direction for a distance of approx. 90m. **Alternative Route:** A suitable alternative route will be signed and made available via the unrestricted sections of the C3015, C3017, B6413, A6 and C3027. A way for pedestrians and dismounted cyclists will be maintained at all times. **N.B Passage for Emergency Vehicles will be maintained where required for**

		the duration of this restriction. Should you have any queries in relation to this temporary Order please contact the Highways Hotline by calling **0300 373 3306** or via the Westmorland & Furness Council website, quoting the reference TTROW/14576
20.	**Risk Assessment.**	**TO RECEIVE** an update on the Parish Council Risk Assessment.
21.	**Clerks Annual Leave.**	**TO RECEIVE** a request from the Clerk to the Parish Council regarding taking Annual Leave from Monday 4th August until Tuesday 26th August 2025 (15 days of annual leave).
22.	**Invitations to Participate.**	**TO CONSIDER** if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate. **1.** Please find links to Westmorland & Furness' Community Conversation Survey on Parking, which is live until the 18th July 2025. We would appreciate you taking five minutes to have your say and sharing this with your parish councils. Link to the survey: https://www.surveymonkey.com/r/8Q8NZCD For more information, please see the flyer and digital copy of the survey attached. You can also find further information on the Westmorland & Furness website. https://www.westmorlandandfurness.gov.uk/your-council/have-your-say/consultations/parking-services-review Paper copies of the survey are also available at 40 public buildings across the Westmorland and Furness area, including council buildings, community hubs, and museums. **2. Planning Outreach Programme Information -** In preparation for new Local Plans across Cumbria, Friends of the Lake District are offering Town Councils, Parish Councils and other interested groups professional and bespoke Planning Workshops (in person or online if preferred) through our Planning Outreach Programme. As well as helping you to be in the best position to respond to Local Plan consultations, we will also provide guidance as to how to best engage in the Development Control process, enabling you to make robust responses to planning applications in your area. Further information regarding our Outreach Programme can be found here: https://www.friendsofthelakedistrict.org.uk/Pages/Category/our-work-planning **3. Eden Town & Parish Councils Event: Citizens Advice: Money Advice Session - Citizens Advice -** Life is complicated. Sometimes we can encounter challenges and difficulties that we struggle to handle and can find ourselves in need of help to overcome them. With the cost of living squeeze and numerous bills still on the increase, many people currently find themselves struggling to deal with money issues. Worrying about money can be extremely stressful – it can also affect your health. Citizens Advice can give people the knowledge and confidence they need to find their way forward, whatever their circumstances and whatever their problem. The Citizens Advice team is available to help everyone who needs support. They can provide guidance and education, as well as influencing future political policies. Everything they do and the way they work benefits individuals and our wider society. CALC's Westmorland and Furness branch is offering an opportunity for clerks and councillors to engage with Andy Auld, CEO of Citizens Advice Carlisle and Eden, to find out more about the money advice and other work undertaken locally by the

		charity, funded in part by Westmorland and Furness Council. **Date: Thursday 10 July 2025** **Time: 6.45pm for 7.00pm start** 4. **Westmorland & Furness Parish Council Branch Event: Affordable Housing -** With the national government's ambitious housing targets for Cumbria and the recent 'call for sites' from Westmorland and Furness Council, it is even more important that town and parish councils have a keen understanding of the housing needs in their respective communities. Affordable housing can come in a variety of forms, including to buy, rent or self-build and are all about meeting the needs of your area. Community-led homes can be built that are owned by the community for the long term benefit of local people, whether that is income from rents straight into the community purse or homes for sale kept at affordable prices in the long term. There is also the option to refurbish existing properties that have stood empty for a period of time. Whatever the mix, the aim is to provide high quality affordable homes that sustain communities, support economic growth and further the achievement of environmental goals because a diverse, permanent community is a thriving community. CALC's Westmorland and Furness Branch is offering an opportunity for clerks and councillors to engage with colleagues from Westmorland and Furness Council's Housing Department and the Rural Housing Enabler Service to learn more about how to tackle the provision of affordable homes for the benefit of your community. **Date: Tuesday 15 July 2025** **Time: 6.45pm for 7.00pm start** **Please Note: This information has been circulated by Email to Councillors.**
23.	**INFORMATION & Correspondence given for reference only.**	**TO RECEIVE** and be **NOTED** any information and correspondence that has been given out for reference only: 1. **Westmorland and Furness Council News releases** – on various topics including £37.7 million highways and transport plan to drive smoother journeys across the area; Help shape Westmorland and Furness Council parking services; Nutrient neutrality partnership appoints contractor; and Council's pothole prevention programme is underway on 66 miles of road. 2. **CALC Training Information.** 3. **CVS Information – Health & Wellbeing Bulletin, Events, Newsflash Info, Focus on Funding and Cumbria CVS Newsletter.** 4. **Common Land & Village Greens Information -** about deadline to correct non-registration or mistaken registration of common land and village greens by 15th March 2025. 5. **Information on helping shape practical tools to support older people in your community –** Focus Group Invitation which was for 19th June 2025. 6. **Friends of the Settle-Carlisle Line - Annual General Meeting in June 2025 information.** 7. **Planning policy consultation notification - Reference 2459937** - After a consultation period, Sockbridge and Tirril Parish Council now have the right to produce their own Neighbourhood Plan or Neighbourhood Development Orders**.** 8. **Events and Activities in the Eden Libraries information.** 9. **Westmorland & Furness Council's Climate and Nature Newsletter – June 2025.** 10. **Information on Arts Fund launched by Westmorland & Furness Council -** the fund is aimed at existing not-for-profit arts, cultural and heritage organisations or charities, in the Eden & Barrow area of Westmorland and Furness. Applications are invited for grants between

		£2,000 and £10,000. The fund launched yesterday and closes on Monday 7th July 2025, at 10am. **11. Standards of Conduct for Elected Members in Town and Parish Councils Virtual session information reminder.** **12. Cumbria Local Nature Partnership News – June 2025.** **13. Westmorland and Furness Parking session information slides.** **14. Lazonby Village Photo Information.** **15. Information on Surface dressing briefing for town and parishes -** Westmorland and Furness Highways are held a virtual briefing ahead of the 'main train' starting, on 26th June 2025. **16. Information on NALC is disappointed at the government's decision to axe funding for neighbourhood planning.** **17. Information from the 'Local Council as Trustee' in partnership with the Charity Commission event.** **Please Note: This information has been circulated by Email to Councillors.**
24.	**Agenda Items for Next Month's Agenda.**	**TO CONSIDER** any new agenda items for the July 2025 Parish Council meeting.
25.	**Date of the Next Meeting.**	**RECOMMENDATION** that the next scheduled meeting will be Lazonby Parish Council Meeting on 3rd September 2025, at 7.30 pm, in the Jubilee Room, in the Village Hall. There is no scheduled meeting for August 2025.

INFORMATION EXCHANGE:
Please note that following the Council meeting there will be a 15 minute period where members can exchange information of a general nature. As items raised are NOT on the Agenda they will not be minuted.

LAZONBY PARISH COUNCIL

Meeting of the Parish Council
July 2025

SUPPLEMENTARY APPENDICES

ITEM NO: (Appendix)	ITEM
9a.	**Minutes of the Council's Meeting on 4th June 2025.**
14a.	**Financial Report by the Treasurer.**