

LPC

LAZONBY PARISH COUNCIL

Minutes

For the Council Meeting held on Wednesday 8th July 2015, starting at approximately 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.

Present: Chair Councillor Virginia Minihan.

Councillors John Judson, Christine Chamberlain, Gordon Nicolson, Chris West and Peter Minihan

Also in attendance: The Parish Council Treasurer Chris Hoy and Clerk to the Council Rebecca Wyatt and 1 parishioner.

Apologies for absence were received from County Councillor Hilary Carrick.

ITEM / MINUTE No.	ITEM	BUSINESS
15/142	The filling of Council Member Vacancies by Co-option.	<p>The Council considered nominations to fill the Council Member vacancies left unfilled at the election by reason of insufficient nominations.</p> <p>RESOLVED that it be noted that the Parish Council will continue to look to co-opt a new Council Member to fill the remaining position.</p>
15/143	Requests for Dispensations.	<p>RESOLVED that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.</p>
15/144	Declaration of Interest.	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p>RESOLVED that it be noted that Councillor Gordon Nicolson declared a personal interest in matters concerning Eden District Council.</p>
15/145	Matters of Urgency.	<p>The Council received one matter on the grounds of urgency which arrived too late to be otherwise placed on the agenda, and/or was determined by certain deadlines.</p> <p style="padding-left: 40px;">1. Planning Application No: 15/0528 - (Full Application) Demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 9RQ.</p> <p>RESOLVED that Planning Application No: 15/0528 - (Full Application) Demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 9RQ be considered alongside Planning Application No: 15/0529 - (Listed Building) Listed building consent for the demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 9RQ which is already on the agenda in Planning Applications – New (or Appeal).</p>

15/146	Minutes of the Council Meeting of the 17th June 2015.	The Minutes of the Council Meeting of the 17th June 2015 were considered.
		RESOLVED that the Minutes of the Council Meeting of the 17th June 2015 be approved and signed as a true record of those proceedings.
15/147	Matters Arising from the Minutes of the Council Meeting of the 17th June 2015.	The Council considered any matters arising from the Minutes of the 17th June 2015.
	13/245 - Public Participation - Lazonby Community Playground Maintenance.	The Council received an update regarding the Lazonby Community Playground. The Clerk wrote to several contacts in Eden District Council to ask for an official letter to say that they did not wish to purchase the land that the community playground is on, from Lazonby & District Swimming Pool so that the Parish Council can make moves to take on the land instead. Also would they send the logs regarding the weekly inspection and grass cutting of the Lazonby community playground. The Clerk has yet to receive a reply.
		RESOLVED that Councillor Gordon Nicolson take up the matter of the ownership of the land that the community playground is situated on with Eden District Council, and also ask for the weekly inspections and grass cutting logs.
	15/108 - Grass Cutting in Scaur Lane.	The Council received an update about grass cutting issues at Scaur Lane and in other areas in the parish. It was reported that the grass verge had not been cut in Scaur Lane the last time Eden District Council contractors were in the area. However, it has since been cut but it is not known by whom.
		RESOLVED that Councillor Gordon Nicolson to again ask Eden District Council to make sure they cut the verge in Scaur Lane.
15/121 - Public Participation - the Neon light on the Co-ops ATM.		The Council received an update about the status of the new ATM which has been installed at the co-op and causing a disturbance to traffic and local residents because of its bright blue neon light. The Clerk has been in touch with Eden District Council's Planning Services to ask if any action is being taken regarding this issue, and to also ask if planning permission should have been sought to have this new ATM installed. The Clerk received a reply to say that they can confirm that an enforcement case has been opened in regards to the ATM at the Lakes & Dales Scotmid Co-operative, and that it has been allocated reference number 15/5055, and will be investigated accordingly.
		RESOLVED that it be noted that Eden District Council has opened an enforcement case in regards to the ATM at the Lakes & Dales Scotmid Co-operative, and that it has been allocated reference number 15/5055, and is being investigated accordingly with discussions taking place regarding alternatives.
15/125 - Standing Orders and Financial Regulations.		The Council received an update on the CALC approved amendments made to the current Financial Regulations of the Council. CALC have approved the amendments that the Council considered at the June 2015 meeting of the Council, with the following clause to be added to the Financial Regulations to determine the basis of allocating a Precept. <i>"The Treasurer will provide a Budget for consideration in November that will present a projection of cash reserves at year end in the new financial year. The level of reserves will be a guide as to the amount of Precept the committee wishes to recommend to the council for approval. Should the budget project the yearend reserves in excess of £10k then consideration should be given to reduce the Precept by an agreed yet</i>

		<p><i>sensible amount. For example a reserve of £12k would trigger this consideration. The committee would lock in a realistic buffer of £2k as a safety margin before any implementation, i.e. £10-12k. Below £10k and an increase would be considered."</i></p>
		<p>RESOLVED that following the resolution made at the June 2015 meeting of the Council, that the Council would now accept the amendments to the Financial Regulations having received CALC's approval.</p> <p>ALSO RESOLVED that the Treasurer and Clerk will make sure that the Financial Regulations are amended accordingly.</p>
	15/137 - Photocopier Lease Review.	<p>The Council received an update on the lease of a new photocopier. The Clerk has received one quote so far after asking several companies for a quote. It was suggested that the Clerk pursue more quotes if possible.</p>
		<p>RESOLVED that the Clerk continue to pursue quotes regarding a new photocopier contract and bring them back to the next meeting in September.</p>
	15/138 - Request to hold a Training Event on the Planning Process.	<p>The Council considered a date to hold the training event on the Planning Process. The Council Members suggested either the 17th September or the 24th September 2015 to hold the planning process training event.</p>
		<p>RESOLVED that the Clerk give Eden District Council the proposed dates and see which one would best suit them.</p> <p>ALSO RESOLVED that as soon as a date is agreed then the Clerk book the venue and email other Parish Councils to invite them to the planning process training event.</p>
	15/148 Governance Committee Membership.	<p>The Council considered confirmation of the membership of the Governance Committee, as this had been left off the May agenda by mistake.</p>
		<p>RESOLVED that Councillor Chris West will be the third member of the Governance Committee along with existing members Councillor Gordon Nicolson and Councillor Peter Minihan.</p>
	15/149 Public Participation.	<p>There were no parishioners wishing to make any comments at the meeting. However, the Council have received correspondence on several issues in the parish.</p> <p>A parishioner has suggested that the Parish Council employ someone to keep the village tidy of litter, especially around the former egg packing station and in front of the church. The issue of employing a parish maintenance person has been discussed before in the past.</p> <p>A parishioner has asked if the Council can put up a wire fence to help protect the ducklings on the pond but the Council are unable to do this, especially as the ducks are wild.</p> <p>It was also brought to the Parish Council's attention that an anonymous volunteer had kindly planted up the flower containers on the main roads into the village.</p>
		<p>RESOLVED that the Clerk encourage keeping the village tidy through the Parish Council Newsletter to see if that improves matters.</p> <p>ALSO RESOLVED that the Council wished to thank the kind person who has been maintaining the flower planters on the main roads into the village.</p>

15/150	Fibre Optic Broadband.	RESOLVED that it be noted that there was no report given on the Fibre Optic superfast broadband.
15/151	Report from the District Councillor Gordon Nicolson.	<p>The Council received a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. District Councillor Gordon Nicolson reported that Eden District Council were giving grants of £500 to parishes who applied to do something to mark the Tour of Britain 2015 Cycle Race. There are three deadlines - 31st July, 21st August and 28th August for the grant applications. 2. Eden District Council are working closely with local Parish Councils to find out if they would like to run services locally to them. There will be a letter going out to Parish Clerks regarding this. There are moves to become unitary authorities in Cumbria, and there will be reductions in services even some of them being axed in the future. A Consultation is to be sent to all parishes. <p>RESOLVED that the Clerk speak to Lazonby WI and Lazonby School to let them know about the grants and to see if they are doing anything to mark the Tour of Britain 2015 cycle race</p> <p>ALSO RESOLVED that the Treasurer speak to Brian Armstrong to see if he is doing anything, being a keen cyclist, and let him know about the funding too.</p>
15/152	Report from County Councillor Hilary Carrick.	<p>The Council received a written report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. Story Homes has made a temporary repair to the roads surface in Scaur Lane but they will need to do the permanent repair within 6 months of the temporary repair. The temporary repair was carried out on 22nd May 2015 so the permanent repair will need to be completed by 22nd November 2015. 2. Councillor Hilary Carrick has not been able to find out about the drainage issues at the end of Lamb Lea and Scaur Close, so has requested that the Council contact United Utilities to find out more. <p>RESOLVED that the Council keep an eye on the road repairs to ensure it is done by the end of November 2015.</p> <p>ALSO RESOLVED that the Clerk contact United Utilities to ask what has been connected into the trench which was dug at Lamb Lea/Scaur Close between plot 1 and plot 20.</p>
15/153	<p>Lazonby Parish Projects:</p> <p>a. Registration of Parish Land.</p> <p>b. Will Pool Project.</p>	<p>The Council received an update regarding the registration of parish land. Councillor John Judson having been given the Statutory Declaration to sign, attended a solicitors office to give the Declaration by carrying out the swearing of oath, at a fee of £11.</p> <p>RESOLVED that the Declaration now be returned to Bethan Griffiths at Cartmell Shepherd with a cheque for £140 to cover the Land Registration fee.</p> <p>The Council received an update regarding the Will Pool project. Another meeting needs to be arranged with the Environment Agency, after the last one had to be postponed, regarding the possible green algae and the reduced flow of the water. Chris West is to also pursue a meeting with</p>

	<p>Will Cleasby of Eden River Trust. Councillor Gordon Nicolson has sent off the closing funding report for Cumbria County Council and the project has been signed off. The duck warning sign is still awaited. The construction plans for a path is still ongoing, with approval from Cumbria Highways. It is hoped that the surface of the path will be a substrate called dolomite as used before.</p> <p>RESOLVED that Councillors Virginia and Peter Minihan will measure the length and width of the proposed path so that quotes for the work can be sought, with Councillor Virginia Minihan reporting back to the Council in September.</p>
c. Neighbourhood Plan.	<p>The Council received an update regarding the Neighbourhood Plan. The draft Neighbourhood plan is being worked on. A suggestion box is being put in the Co-op to allow the local community to add their comments.</p> <p>RESOLVED that it be noted that the next Neighbourhood Plan Steering group meeting is July 30th 2015, the venue is to be announced.</p> <p>ALSO RESOLVED that a notice be put up on the parish notice boards to inform the community about the suggestion box in the Co-op.</p>
d. Street lighting in the Parish.	<p>The Council received an update regarding the street lighting in the parish. A parishioner has requested that a light near Nichol House (near school) be put on the lighting list for future consideration.</p> <p>RESOLVED that the request for a light near Nichol House (near the school) be put on the lighting list for future consideration be noted.</p>
e. Scaur Close Green.	<p>The Council received an update on the revamp of the Scaur Close green. Geoff Wilson took questions from the Councillors present regarding his and Rob Sims proposals for Scaur Close green. Councillor John Judson asked why they thought that they needed to go to the expense of stump grinding. Geoff replied that it was in the interests of finishing the site properly, and preventing any grow-back, which was accepted by the Council. Geoff also said that he would do some research into possible sources of funding in support of 'green-space' work. A consultation with local residents was also discussed.</p> <p>RESOLVED that Geoff Wilsons and Rob Simms suggestions for the Scaur Close triangle were provisionally accepted without amendment by the Parish Council.</p> <p>ALSO RESOLVED that the Council give Geoff and Rob permission, without reference-back, to put the recommendations in a consultation paper to go to all Scaur Close residents and the two Bartondale residents that back onto the triangle; and then report back to the Parish Council with the consultation responses.</p> <p>ALSO RESOLVED that the Council ring fence £1000 expenditure in 2015 -16 and possibly another £1000 (to include a seat) in 2016 -17.</p> <p>ALSO RESOLVED that the Clerk send Geoff some links to possible funding sources towards paying for the project.</p>
f. Recycling Centre and Eden Bridge Car Park.	<p>The Council received an update on the maintenance of the Eden Bridge Car Park's surface. Councillor John Judson has bought two dumpy bags of hardcore to use in the repairs to Eden Bridge car park.</p> <p>RESOLVED that Councillors will repair the potholes at Eden Bridge car park once Councillor Judson's whacker plate has been returned to him.</p>

	g. Community Playground.	RESOLVED that it be noted that the issue of the Community playground was dealt with earlier in the meeting but will in future be dealt with in this part of the agenda.
15/154	Financial Report by the Treasurer.	<p>The Council received a report from the Treasurer (please see attached Treasurer's Report). The Annual Return with the accounting explanations has now been posted to the external auditors.</p> <p>RESOLVED that it be note that the Treasurer has received thank you letters for funding given by the Parish Council from the Fellrunner, Lazonby School and the Great North Air Ambulance.</p> <p>ALSO RESOLVED that it be noted that the Treasurer has now opened up an account with Penrith Tool Hire on behalf of the Parish Council.</p> <p>ALSO RESOLVED that the Treasurer be thanked for his report and review, the contents of which were approved, accepted and noted.</p>
15/155	Authority for Payments.	<p>RESOLVED that the authority be given to pay the following reimbursements to Councillor John Judson:</p> <ol style="list-style-type: none"> 1. The amount of £11 for the cost of the swearing of the oath for the Land Registry Statutory Declaration document. 2. The amount of £101.47 for the cost of two treated fence posts for the repairs to the gate in Bateman lane and two dumpy bags of hardcore for the repairs to Eden Bridge car park.
15/156	Planning Applications – New (or Appeal).	<p>The Council considered the following Planning Applications, which were issued for consultation by Eden District Council or County Council.</p> <ol style="list-style-type: none"> 1. Planning Application No: 15/0466 - (Full Application) Part retrospective for various playground equipment, at Lazonby C of E School, Lazonby, Penrith CA10 1BL. 2. Planning Application No: 15/0523 - (Full Application) Proposed alterations, first floor extension and porch to house. Demolition of concrete garage and erection of prefabricated timber summer room. Alterations to vehicular entrance and parking area, at Rose Cottage, Lazonby, Penrith CA10 1AJ 3. Planning Application No: 15/0529 - (Listed Building) Listed building consent for the demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 9RQ. 4. Planning Application No: 15/0528 - (Full Application) Demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 <p>RESOLVED that the Council, having noted complaints from two villagers that were passed on by two councillors, OBJECT to the large size of the target board, the visual intrusion it causes, and the excessive noise that is brought about from its use, regarding Planning Application No: 15/0466 - (Full Application) Part retrospective for various playground equipment, at Lazonby C of E School, Lazonby, Penrith CA10 1BL</p> <p>ALSO RESOLVED that the Council has NO OBJECTIONS to Planning Application No: 15/0523 - (Full Application) Proposed alterations, first floor extension and porch to house. Demolition of concrete garage and erection of prefabricated timber summer room. Alterations to vehicular entrance and parking area, at Rose Cottage, Lazonby, Penrith CA10 1AJ.</p>

		<p>ALSO RESOLVED that the Council has NO OBJECTIONS to Planning Application No: 15/0529 - (Listed Building) Listed building consent for the demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 9RQ.</p> <p>ALSO RESOLVED that the Council has NO OBJECTIONS to Planning Application No: 15/0528 - (Full Application) Demolition of existing lean to and erection of new orangery to rear of property, at Low Plains House, Calthwaite, Penrith CA11 9RQ.</p>
15/157	Planning Applications – Decisions.	RESOLVED that it be noted that no Planning Application Decisions were received.
15/158	Police up-date.	RESOLVED that it be noted that no written or verbal report was received from the Police, although the Clerk sent the latest Penrith Rural Newsletter by Email to all Councillors earlier today.
15/159	Lazonby Fire/Rescue Service.	RESOLVED that it be noted that no written or verbal report was received from Lazonby Fire/Rescue Service.
15/160	Housing Development in the Parish.	<p>The Council received an update regarding the Barton Dale signs. The Clerk has contacted Story Homes again with a reply being received from Chris Mossop, the Architectural Designer at Story Homes:</p> <p><i>"Don't worry we're still here. We were looking to install all the road signage at the same time, this generally being carried out towards the end of a development build programme. We'll forward confirmation of the signage style and locations, as originally discussed with Debbie, early next week as a proposal for discussion when you next meet. In the meantime should you have any specific queries please do not hesitate to contact me."</i></p> <p>There were no other issues relating to housing issues in the parish to discuss.</p> <p>RESOLVED that the reply from Chris Mossop, the Architectural Designer at Story Homes, regarding the Barton Dale signage be noted.</p>
15/161	Traffic and Parking Issues in the Village.	<p>The Council received an update on the removal of the parking restrictions and lines outside the lofts which were supposed to be removed after a 6 month trial over a year ago but did not happen. With the removal of the parking restrictions, Cumbria Highways has said that it is unlikely that they will repair the barriers at the bottom of Station Road again if they get damage. However, the barriers have already been damaged several times since the implementation of the parking restrictions.</p> <p>RESOLVED that the Council agreed to the reversal of the parking restrictions outside of the Lofts near the Co-op but would like the two parking bays across the road to remain as they are.</p> <p>ALSO RESOLVED that the Clerk contact County Councillor Hilary Carrick to ask her to inform Cumbria Highways of the Parish Council's decision, and to inform them that the barriers at the bottom of Station Road have already been damaged while the parking restrictions were in place.</p>
15/162	LPC Cumbria Highways Link Person Report.	<p>The Council received a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p>RESOLVED that it be noted that Councillor John Judson reported that the coping stones at the railings near the Church had been fixed.</p>

15/163	Local and National races.	<p>The Council discussed the Tour of Britain 2015 Cycle Race earlier in the meeting. The Council also acknowledged that no one had heard anymore about the Lazonby 10k race.</p> <p>RESOLVED that it be noted that there was nothing else to report regarding either the Tour of Britain 2015 Cycle Race other than was reported earlier in the meeting; or the Lazonby 10k race at present.</p>
15/164	Notification about the Annual Grant forms being sent	<p>The Council received notification that the Clerk will be sending out the Annual Grant Forms in August 2015. The Council also discussed if there were any other village groups or organisations who should be sent a form in case they did not realise funding was available.</p> <p>RESOLVED that if Councillors knew of anyone else that would benefit from applying for a grant from the Parish Council they would let the Clerk know.</p> <p>ALSO RESOLVED that the Clerk advertise the Parish Council's grant process through the Parish Council newsletter.</p>
15/165	Invitations to Participate.	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> 1. Letter from NALC Chairman regarding Fly a Flag for the Commonwealth – 14 March 2016 - The NALC Chairman wrote - <i>The "9th March this year marked Commonwealth Day 2015. Over 750 Commonwealth flags were raised together at 10am that morning by local authorities (including 191 town councils) and a small number of others, throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and the Commonwealth, with His Excellency Kamallesh Sharma, Commonwealth secretary-general, raising the final flag outside the Great West Door of Westminster Abbey, London, before attending the annual Commonwealth Observance there that day. This was the largest, single, raising of the Commonwealth flag in the history of the Commonwealth, which bodes well for the future, especially as this event is to become an annual occasion growing in size and stature over the next few years, involving the countries and communities of all the other 52 Commonwealth countries on Commonwealth Day each year, (which always falls on the second Monday in March). I have pleasure therefore, in asking all local (parish and town) councils, to download the 2016 Guide To Taking Part from the Fly a Flag website, and would like to encourage your participation in this unique, annual occasion, that will bring the communities and countries of the Commonwealth together in a common celebration of this great family of nations, its diverse cultures and communities. Please go to page 5 of the guide to enable you to see how you can take part, and where to obtain your 90' x 54' Commonwealth flag for the 14 March 2016. (Once used, the flag can be stored away in readiness for Commonwealth Day 2017 and beyond, so please look upon the purchase of the Commonwealth flag as an investment for the future). Your flag could either be raised by your mayor, chairman of the council, or you may wish to invite a young person from a local school to raise it on your behalf, especially as the youth of the Commonwealth are the future of the Commonwealth. It is important that those taking part, should complete the online registration form found at Fly a Flag by no later than the 29 January 2016 to ensure your involvement is registered to enable the public and media alike, to attend your flag raising ceremony on the morning of the 14 March 2016. (Those that have taken part</i>

		<p><i>previously do not have to re-register their involvement unless the town or parish clerk has changed).</i>"</p> <p>2. Implementing geological disposal: A call for evidence on working with communities - The 2014 White Paper, <i>Implementing Geological Disposal</i>, sets out a voluntarist approach based on working with communities that wish to participate in the siting process. The White Paper explains the work that will happen before formal discussions between interested communities and the developer of a GDF, <u>Radioactive Waste Management (RWM)</u> begin. No sites have been selected or are currently under consideration. Formal discussions to start to identify potential sites will only begin once three Initial Actions have been completed:</p> <ul style="list-style-type: none"> • bringing development of a Geological Disposal Facility (GDF) in England within the definition of a 'Nationally Significant Infrastructure Project' in the Planning Act 2008, and bringing forward a supporting National Policy Statement; • a national geological screening exercise bringing together existing geological information relevant to the safety of a GDF; • working with experts and stakeholders by convening a Community Representation Working Group (CRWG), chaired by Department of Energy and Climate Change (DECC). The CRWG will develop the processes for working with communities including: community representation, the test of public support, and details of community investment. To support the third of these actions, DECC has launched a Call for Evidence, which asks for contributions on how communities can become involved in the siting process for a GDF. <p>The Call for Evidence can be accessed via: https://www.gov.uk/government/consultations/implementing-geological-disposal-working-with-communities.</p> <p>The document provides background information on the process as well asking a series of questions, centered on the issues of community representation, community investment and the test of public support. At the end of the document is a response form. The closing date for the submission of responses is 4 September 2015.</p> <p>RESOLVED that the invitations to participate be noted.</p>
15/166	INFORMATION given for reference only.	<p>RESOLVED that it be noted that the following information was given to the Council for reference only.</p> <p>1. CALC Circular for July and August 2015.</p>
15/167	Date of the Next Meeting.	<p>RESOLVED that it be noted that the date of the next scheduled Meeting be confirmed as Wednesday 2nd September 2015, at 7.30pm in the Jubilee Rooms at Lazonby Village Hall.</p> <p>ALSO RESOLVED that it be noted that there is no scheduled Parish Council meeting for August 2015.</p>