

# LPC

## LAZONBY PARISH COUNCIL

### Minutes

**For the Council Meeting held on Wednesday 1<sup>st</sup> November 2017, starting at approximately 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.**

**Present:** Chair Councillor John Nicol.

Councillors John Judson, Chris West, Chris Hill, Gordon Nicolson, Virginia Minihan, Peter Minihan and Gill Sharples.

Also in attendance: County Councillor Hilary Carrick, Broadband Champion Brian Smthe, the Parish Council Treasurer Chris Hoy, the Clerk to the Council Rebecca Wyatt and one parishioner.

ITEM / MINUTE No.	ITEM	BUSINESS
17/195	Apologies for absence.	<b>RESOLVED</b> that it be noted that apologies for absence were received from Councillor Tim Wright.
17/196	The filling of Council Member Vacancies.	<p>The Council considered nominations to fill the Council Member vacancy by Co-option following a recent Councillor resignation. A 'Notice of Vacancy' was issued following the resignation of Carole Taylor. The notices were put on the Parish notice boards, and between the agenda being issued and the date of the meeting, the final date of a possible election had passed. There were no nominations for election. The Clerk has had interest from a parishioner regarding co-option but they are currently reading the information the Clerk has sent them and will see if they wish to be considered.</p> <p><b>RESOLVED</b> that the Council will continue to look to fill the vacant Councillor position.</p>
17/197	Requests for Dispensations.	<b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
17/198	Declaration of Interest.	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson declared a personal and prejudicial interest in matters concerning Eden District Council.</p>
17/199	Matters of Urgency.	<b>RESOLVED</b> that it be noted that there were no matters of urgency raised for consideration.
17/200	Minutes of the Council Meeting of the 4th October 2017.	<p>The Minutes of the Council Meeting of the 4<sup>th</sup> October 2017 were considered.</p> <p><b>RESOLVED</b> that it be noted that the words 'Eden District Council' be replaced with 'Cumbria County Council' on Minute 17/182 - Lazonby Parish Projects: a) Neighbourhood Plan, of the October 2017 Minutes of the Parish Council.</p> <p><b>ALSO RESOLVED</b> that subject to the above amendments the Minutes of the Council meeting of the 4<sup>th</sup> October 2017 be approved and signed as a true record of those proceedings.</p>

17/201	<b>Progress Reports on Recent Actions.</b>	The Council received progress reports regarding matters from the Minutes of the 4 <sup>th</sup> October 2017.
	<b>a. Lease with Croglin Designs Ltd (Last minute no. 17/153).</b>	<p>The Council received an update about the lease with Croglins Designs Ltd. The Council discussed possible options and particularly either accepting a surrender of the existing lease and issuing a fresh one to the incoming tenant and agreeing to an assignment of the lease from Croglin Designs Ltd to Croglin Ltd.</p> <p><b>RESOLVED</b> that the Council would agree to the assignment of the lease from Croglin Designs Ltd to Croglin Ltd (7 agreed, 1 abstained).</p> <p><b>ALSO RESOLVED</b> that the Clerk inform Joe Butler of Croglin Designs Ltd of the Parish Council's decision to agree to the assignment of the lease of the Old School to Croglin Limited and to ask him to supply an original copy of the agreement between Croglin Design Limited and Croglin Limited, signed by both parties, for the assignment of the lease, which should include an undertaking by Croglin Limited to comply with all of the tenant's obligations under the lease, including, but not limited to, the payment of the rent.</p>
	<b>b. Parish Council Website (Last minute no. 17/190)</b>	<b>RESOLVED</b> that it be noted that the new Parish website is still under construction.
	<b>c. Footpaths at 'The Meadows' Development (Last minute no. 17/177).</b>	<b>RESOLVED</b> that it be noted that issue of the problems with the footpath at 'The Meadows' development are still being progressed.
	<b>d. Request to put a Memorial Bench in the Village (Last minute no. 17/178).</b>	<p>The Council received an update about the request to put a memorial bench in the village. After the October 2017 Meeting of the Parish Council the Clerk notified the family, requesting to site a memorial bench in the village for their late father, of the Council's suggestion to site it at Eden Bridge picnic area and the use of a recycled plastic bench. The daughter replied saying that they would be happy for it to be in the picnic area at Eden Bridge. However, the daughter asked if that they could put a wooden bench there instead because her late father was a carpenter and woodwork was very important to both him and his family. The daughter also said that they would be happy to take care of any future maintenance issues themselves.</p> <p><b>RESOLVED</b> that the Parish Council agreed to the siting of a wooden memorial bench at the Eden Bridge picnic site as long as the maintenance is upheld by the family requesting this; and also to advise them that the bench would need anchoring in concrete.</p> <p><b>ALSO RESOLVED</b> that the Clerk inform the family of the Council's decision and ask them how they now wish to proceed.</p>
17/202	<b>Extra-Ordinary Minutes of the Council Meeting of the 17<sup>th</sup> October 2017.</b>	The Extra-Ordinary Minutes of the Parish Council meeting on the 17 <sup>th</sup> October 2017 were considered.
		<b>RESOLVED</b> that the Extra-Ordinary Minutes of the Parish Council meeting on the 17 <sup>th</sup> October 2017 be approved and signed as a true record of those proceedings.
17/203	<b>Public Participation.</b>	<p>Although there were no parishioners present at the meeting, the Council received several written communications from Parishioners.</p> <p>1. A parishioner contacted the Council with concerns that from the item in the newsletter about parking on the main street it might be construed</p>

		<p>that residents were being blamed for the traffic problems because of their parking and that this could be divisive within the village. Councillor John Nicol discussed the problem at some length with the parishioner and explained that there was concern over vehicles mounting the kerb to avoid oncoming traffic and those gaps in the parking would provide passing places. The parishioner pointed out that there was no prohibition on parking and there is nowhere else for residents to park. Concerns were also expressed about the size of vehicles but Councillor Nicol pointed out that smaller Lorries would probably increase the number required to shift the same amount of cargo. Concerns were also expressed about the expansion of the village and the consequent increase in traffic but Councillor Nicol explained what had been and was being done to try to have an influence on this. Concerns have also been raised that restriction on parking in the main street could mean an increase of parking on Scaur Lane.</p> <ol style="list-style-type: none"> <li>2. A parishioner has expressed concerns about current parking situation in Scaur Lane.</li> <li>3. A Parishioner has stated that she fell off the side of a pavement and broke a wrist due to a hedge growing over the footpath.</li> <li>4. Councillor Chris West has weeded under the notice board at the top of the village and beyond it to help keep the village tidy.</li> </ol>
	<ol style="list-style-type: none"> <li>1. <b>RESOLVED</b> that the concerns about the restrictions to parking in main street be noted</li> <li>2. <b>ALSO RESOLVED</b> that the concerns about parking in Scaur Lane be noted.</li> <li>3. <b>ALSO RESOLVED</b> that County Councillor Hilary Carrick ask Cumbria Highways to write to the owner of the hedge and ask them to cut it back to prevent further accidents.</li> <li>4. <b>ALSO RESOLVED</b> that Councillor Chris West be thanked for weeding under the notice board at the top of the village and beyond it.</li> </ol>	
17/204	<b>Super fast Broadband.</b>	<p>The Council received a verbal report regarding Fibre Optic Superfast Broadband from Broadband Champion Brian Smythe. A meeting of Connecting Cumbria is to happen next week. BT is continuing to install fibre cable between Kirkoswald and Glassonby, although it is not certain if this includes taking the cable to each property. More will be known after the meeting next week. There has been no official response from the Universal Service Obligation Consultation as yet. Lonsdale now have the backhaul working which has increased supply 10 fold which is making a difference. It is hopes that this has also made a difference at Low Plains. Lonsdale Fibre Network held a meeting meeting at Gamblesby. Lonsdale is working on rectifying any problems there are with their service.</p> <p><b>RESOLVED</b> that Brian Smythe be thanked for his report about Superfast Broadband, the contents of which were noted.</p>
17/205	<b>Report from the District Councillor Gordon Nicolson.</b>	<p>The Council received a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. The next round of Eden District Council's Community funding is currently underway with a deadline is 12<sup>th</sup> January 2018. Information about this stream of funding is on the Eden District Council website.</li> </ol>

		<p>2. Next week Eden District Council makes an extension to the “Alcohol consumption in designated public place orders” to include Long Marton and Shap because of reports of anti-social behaviour. Penrith, Alston, Kirkby Steven and Appleby are already covered.</p>
		<p><b>RESOLVED</b> that it be noted that District Councillor Gordon Nicolson reserved the right to request to speak on other issues on the agenda.</p> <p><b>ALSO RESOLVED</b> that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p>
17/206	Report from County Councillor Hilary Carrick.	<p>The Council received a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. Year end updates on last year’s issues – Cumbria County Council pays money every year to Citizens Advice for a money advice service. 10% of cases came from Penrith North (Great Salkeld and Lazonby) – 191 individuals (1.2 million of debt).</li> <li>2. The Cumbria County Council’s Public Health Locality Grant has given £76000 to Eden towards dementia alliances, suicide advice, crime prevention, youth services etc.</li> </ol> <p><b>RESOLVED</b> that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p> <p><b>ALSO RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>
17/207	<b>Lazonby Parish Projects:</b>	
	<b>a. Neighbourhood Plan.</b>	<p>The Council received an update regarding the Neighbourhood Plan. The Neighbourhood Plan submission documents are going to be sent to Eden District Council this month, with a cover letter signed by the Clerk on behalf of the Parish Council as they are the official body, and the documents will be also put on the Parish Council website. The next Steering Group meeting is 13<sup>th</sup> November 2017, when they will be making the final preparations for the submission of the Neighbourhood Plan. A leaflet will also be issued to every house in the parish giving an update on the Neighbourhood Plan and notification about voting on the referendum.</p> <p><b>RESOLVED</b> that the Council approved and adopted the Neighbourhood Plan and its submission to Eden District Council under cover of the agreed letter.</p> <p><b>ALSO RESOLVED</b> that the report about the Neighbourhood Plan be noted.</p>
	<b>b. Will Pool Footpath Project.</b>	<p>The Council received an update regarding the Will Pool footpath project. Councillor Gordon Nicolson has been in contact with John Banks, the Network Engineer in Economy and Highways at Cumbria County Council, and sent him the following information:</p> <p><i>“...Lazonby Parish Council has agreed to provide a footpath from Meadow End to the Will Pool a distance of 60 m. The path would be located on the roadside verge along the boundary wall of Meadow End. The land is owned by Lazonby Parish Council. It is proposed to excavate the line of the path to a depth of 150 mm x 1200 mm wide. The excavation will be lined on the outer edge, filled with hard core and topped with crushed dolomite. The work is estimated to take three days. I understand that Councillor Carrick has had a preliminary discussion with you and that you have indicated that the land at the side of the road is public highway and as such a permit would be required to excavate/construct the footway and that three way traffic lights would be</i></p>

required for the duration of the proposed works to enable the work to be carried out in a safe manner. Please let me know the process and costs for securing the necessary permit and providing traffic control measures. The work is the subject of a grant application which will be submitted next month.”

John Banks replied that:

“As discussed all the proposed works are within the publically maintained highway therefore the construction of the footway will need to be to current specification and the Highway Authority will maintain the footway going forward after construction. Ie requirement for a bituminous surface. To avoid the requirement for a S278 Agreement (formal agreement with CCC) permit and traffic control costs the works can be undertaken by CCC under a private works agreement. I therefore submit the following:

Construction of 62m x 1.2m footway (150mm Type 1 sub-base, 50mm of 20mm Dense Binder course and 30mm of 6mm close graded wearing course) - £4003

The above includes supply and fitting of pre-treated timber edging, excavation and disposal, re-siting of the signpost. Further to the proposed works and to enhance the new footway (also part of routine maintenance) we would resurface the footway between the farm entrance and the new footway (not included in the estimate to PC). I have not included clearing the overhanging vegetation in the estimate as it was indicated by a third party at the meeting this may be undertaken by others prior to any works to aid visibility at the bend.”

The Council discussed this further, and the grant giving schedule for the work.

**RESOLVED** that the Council agreed to the quote given by County Council of £4003 because only the County Council Contractors can carry out the work.

**ALSO RESOLVED** that the Clerk write to R & S Plant Sales Ltd to inform them that the Parish Council cannot proceed with the quote for the work they have given as the work now has to be carried out to a Cumbria County Council specification by its contractor due to the work to be done is within the curtilage of the public highway.

17/208

**Annual Lazonby Parish Council Grant Applications for 2018 – 2019.**

The Council received notification of the grant applications from the following, to be further discussed at a Finance and Budget Committee meeting to be held before the December 2017 meeting of the Parish Council.

1. **Great North Air Ambulance** for financial assistance of £200 towards general running costs of the service.
2. **The Fellrunner** for financial assistance of £379.50 towards providing a scheduled bus service to the residents in the Parish of Lazonby.
3. **Penrith & District Red Squirrel Group (P&DRSG)** for financial assistance of £1000 towards the purchase of monitoring equipment for the purposes of detecting the presence of squirrel species in the P&DRSG's area of operations in Cumbria.
4. **2<sup>nd</sup> Eden Valley Scouts** for financial assistance of £654 to purchase 12 DD scout hammocks and 12 DD 3x3 tarps for the scout group so that they can go away on camping weekends which are a little more adventurous than the average camping trip.
5. **Lazonby & District Swimming Pool** for financial assistance of £500

		<p>towards purchasing specialised equipment to equip the planned new build of a 'Disabled Wet Room' at the Pool and enable access to the Swimming Pool for those people with limited mobility and disabilities.</p> <p>6. <b>Lazonby Bowling Club</b> for financial assistance of £1,250 towards the replacement of the building which houses all of their valuable grounds maintenance equipment and towards the cost of a replacement mower.</p> <p>The Parish Council also considered the annual donation to Lazonby School of £55 for sorting and delivering the Parish Council Newsletter over the coming year.</p> <p>Also the date of the Finance and Budget Committee meeting in order to discuss grant awards, the budget and precept for 2018/2019 is Wednesday 8<sup>th</sup> November 2017 in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.</p> <hr/> <p><b>RESOLVED</b> that it be noted that the Funding applications will now be referred to the Finance and Budget Committee.</p> <p><b>ALSO RESOLVED</b> that the Council agreed to the annual donation to Lazonby School of £55 for organising and delivering the Parish Council Newsletter over the coming year.</p> <p><b>ALSO RESOLVED</b> that it be noted that the date of the Finance and Budget Committee meeting is Wednesday 8<sup>th</sup> November 2017 in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.</p>
17/209	<b>Financial Report by the Treasurer.</b>	<p>The Council received a report from the Treasurer (please see attached Treasurer's Report). Geoff Wilson, volunteer grass cutter, has asked if money could be given purchasing a new mower, as it is quite old now, and repairs to the strimmer. He has also submitted an invoice of £17.10 for mower fuel and repairs.</p> <p>Metcalf Contractors have now paid the £100 for the use of Eden Bridge Car Park, while they do repairs to the Bridge.</p> <p>The BDO LLP has also successfully completed the audit of the Parish accounts 2016/17 on 23rd August 2017, and that no concerns were reported.</p> <hr/> <p><b>RESOLVED</b> that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that the BDO LLP has successfully completed the audit of the Parish accounts 2016/17 on 23rd August 2017, and that no concerns were reported.</p>
17/210	<b>Authority for Payments.</b>	<p>The Council considered requests for payment received by the Treasurer, Clerk or Council Members.</p> <ol style="list-style-type: none"> <li>1. The purchase of the Parish Council's Remembrance Day wreath costing £30.</li> <li>2. The cost of repairs and fuel for the grass cutters mower costing £17.10</li> </ol> <hr/> <p><b>RESOLVED</b> that the amount of £30 be paid to Mrs Judson for the purchase of the Parish Council's Remembrance Day wreath.</p> <p><b>ALSO RESOLVED</b> that the amount of £17.10 be paid to Geoff Wilson for fuel and repairs to the mower.</p>

17/211	<b>Planning Applications – New (or Appeal).</b>	<p>The Council considered any new applications which have been issued for consultation by Eden District Council.</p> <p><b>1. Planning Application No: 17/0912</b> – Change of use from Methodist Chapel to residential use without changes to external appearance, at Lazonby Methodist Chapel, Main Street, Lazonby, Penrith CA10 1BG.</p> <p><b>RESOLVED</b> that the Council have <b>NO COMMENTS</b> to make regarding Planning Application No: 17/0912 – Change of use from Methodist Chapel to residential use without changes to external appearance, at Lazonby Methodist Chapel, Main Street, Lazonby, Penrith CA10 1BG.</p>
17/212	<b>Planning Applications – Decisions.</b>	<p><b>RESOLVED</b> that the following Planning Application decision be noted:</p> <p>1. Planning Application No: 17/0636 (Full Application) Replacement storage building at Lazonby Bowling Club, at Lazonby Bowling Club, Rectory Road, Lazonby, CA10 1BX - <b>GRANTED</b></p>
17/213	<b>LPC Cumbria Highways Link Person Report.</b>	<p><b>RESOLVED</b> that it be noted that there were no further Highways issues to discuss at present.</p>
17/214	<b>Environment and Neighbourhood Committee Matters.</b>	<p>The Council received an update on issues from the Environment &amp; Neighbourhood Committee. The Contractors wishing to use Eden Bridge Car Park to store their equipment, while making repairs to the bridge, have been advised by Councillor Gordon Nicolson that the Parish Council requests a payment of £100 to do so. Furthermore, a condition that Lazonby Parish Council accepted no liability for loss or damage to the contractors' property and that any damage to the car park surface would be remedied.</p> <p>The Council also received the following report about the Eden Bridge Wild Flower Area from Mr and Mrs Harbron:</p> <p><i>“We have scythed about two-thirds of the grassland. Whilst working this AM, we met Geoff Wilson, and were pleased to hear that he is prepared to strim/cut the area. We have shown him a few small areas to avoid, but would also add:</i></p> <ul style="list-style-type: none"> <li>• <i>Please give us another week to finish off scything.</i></li> <li>• <i>Please don't strim/cut too close to rocks and large shrubs/trees, as there is a healthy population of frogs which will - hopefully - have moved into unscythed areas.</i></li> <li>• <i>Please remove arisings (cuttings) in order to reduce their enrichment of soil.</i></li> </ul> <p><i>We have put in a few more native plants, and will continue this over the coming months. If anyone wants to help to improve biodiversity in the area, just pulling nettles by the fence down to the river would be a good start. There is quite a lot of cranesbill there, but it is shaded out by more vigorous plants such as nettles. We'd like to thank the Parish Council for letting us take over this small area, and hope that no-one has grumbled about its 'untidiness'. Dare we ask if we might suggest a rather more wildlife-friendly management regime around the edges of the picnic area?</i></p> <p>Mr Clive Bennison has now taken down the goal posts on the parish Playing Field and cut them up for scrap.</p> <p>The split bag of aggregate in School Lane has been cleared up by Councillor John Judson and taken down to Eden Bridge Car Park for use there.</p>

		<p><b>RESOLVED</b> that the report about the contractors paying £100 to the Parish Council for the use of Eden Bridge Car Park while they do repairs to Eden Bridge be noted.</p> <p><b>ALSO RESOLVED</b> that the report from Mr and Mrs Harbron be noted with thanks to them both for the work they have done on the wildlife area this year.</p> <p><b>ALSO RESOLVED</b> that the Parish Council wished to thank Geoff Wilson for strimming the Wildlife area.</p> <p><b>ALSO RESOLVED</b> that the Council wished to thank Mr Bennison for his help with the removal of the goal posts on the Parish Playing Field, and for the Clerk to write a letter of thanks to him.</p> <p><b>ALSO RESOLVED</b> that the Council thank Councillor John Judson for clearing up and removing the split bag of aggregate from School Lane.</p>
17/215	<b>Electing a New Committee Member and Representative.</b>	<p>The Council considered again a replacement Member for the Planning Committee, and a new Parish Council representative for the Lazonby &amp; District Swimming Pool Committee, following the recent resignation of a Councillor.</p> <p><b>RESOLVED</b> that Councillor Gill Sharples will be the new member of the Planning Committee.</p> <p><b>ALSO RESOLVED</b> that Councillor Chris Hill will be the new Parish Council representative for the Lazonby &amp; District Swimming Pool Committee.</p>
17/216	<b>Transfer of Assets and Services to the Parish.</b>	<p>The Council considered the transfer of assets and services to the Parish. The Council also received the report of the presentation about the Devolution of Assets by Cumbria Association of Local Councils after their presentation at the October 2017 meeting.</p> <p>Councillor Gordon Nicolson has clarified a number of points with Eden District Council about footway lighting including transfer of non approved lights, maintenance arrangements, supply of electricity and the next steps if we wish to progress acquiring the lights. There are potentially 36 lights to adopt – 30 currently meeting the Eden District Council requirements, with 6 (no's 24 to 29 on the road to Carlisle) not being maintained due to accessibility reasons but are looking to be adopted too. The currently maintained lights will be replaced with low cost LED lights, which were said to have an approximate annual cost of £15 a light instead of the current cost of approximately £70 a light per year on the old lighting stock.</p> <p>The Environment &amp; Neighbourhood Committee will now meet for further discussions and bring back any proposals and comments to the December 2017 meeting of the Parish Council.</p> <p><b>RESOLVED</b> that the transfer of assets and services to the parish, the footway lights and Swings, be referred to the Environment &amp; Neighbourhood Committee for further discussions.</p> <p><b>ALSO RESOLVED</b> that the Environment &amp; Neighbourhood Committee meet on Wednesday 29<sup>th</sup> November 2017, at 7,30 pm in the Village hall, with the Clerk to book to the room.</p> <p><b>ALSO RESOLVED</b> that the Clerk invite representatives from CALC and Eden District Council to the February 2018 meeting of the Parish Council to discuss further the transfer of assets and services to the parish.</p>



17/217	<b>Community Speed watch scheme with Cumbria Police.</b>	<p>The Council considered looking to assist with the recruitment of volunteers for the Community Speed watch scheme promoted by Cumbria Police. Councillor Gill Sharples has already spoken to people in the parish who would be willing to volunteer, and would be happy to either co-ordinate a group of volunteers as a member of the community or the do the same under the Parish Council's support. PC Bailey would give training to the minimum of six volunteers, and would be happy to attend a future Parish Council meeting to explain it further. County Councillor Carrick also said that Great Salkeld has equipment that Lazonby could borrow if they wished. Those caught speeding would be issued warning letters not fines.</p> <p><b>RESOLVED</b> that Council agreed to giving their support to the Community Speed Watch scheme (4 votes for, 1 vote against and 3 abstained).</p> <p><b>ALSO RESOLVED</b> that Councillor Gill Sharples co-ordinate the Community Speed Watch scheme and organise for posters being put up in the parish asking for more volunteers.</p> <p><b>ALSO RESOLVED</b> that the Clerk advertise for volunteers for the Community Speed Watch scheme in the Parish Council website.</p>
17/218	<b>Remembrance Sunday</b>	<p>The Council received information about the Remembrance Sunday Service. Councillor Chris West will represent the Parish Council at Remembrance Sunday by reading at the service. Councillor John Judson's wife Pat Judson has ordered the Parish Council Wreath.</p> <p><b>RESOLVED</b> that Councillor Chris West be thanked for representing the Parish Council at Remembrance Sunday, by reading at the service on the 12<sup>th</sup> November 2017.</p> <p><b>ALSO RESOLVED</b> that Mrs Judson be thanked for ordering and collecting the Parish Council wreath for Remembrance Sunday.</p>
17/219	<b>Invitations to Participate.</b>	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> <li>1. <b>Chairman's Carol Service</b> - Councillor Mrs Mary Robinson, Chairman of Eden District Council, would like to invite members of the Parish to attend her Carol Service which is being held on Monday 11<sup>th</sup> December 2017 at St Andrew's Church, Penrith at 6.30pm. The service will be followed by refreshments in the Church.</li> <li>2. <b>Eden Association of Local Councils (EALC) Annual General Meeting</b> - to be held on 15<sup>th</sup> November at 7pm at Fire &amp; Rescue HQ, Penrith.</li> <li>3. <b>Town Centre Users Survey</b> - Eden District Council and People and Places Insight Limited are undertaking a benchmarking review of the town centres in Eden District. Benchmarking has been conducted in over 350 locations and measures performance against 12 indicators such as, retail Offer, Footfall and Car parking</li> <li>4. <b>CALC Training Schedule.</b></li> <li>5. <b>Local Government Boundary Commission England (LGBCE) consultation on proposals for new constituency boundaries in Cumbria.</b></li> </ol>

		<ol style="list-style-type: none"> <li>1. <b>RESOLVED</b> that it be noted that Councillors Virginia Minihan and Chris Hill will attend the Chairman's Carol Service on Monday 11<sup>th</sup> December 2017.</li> <li>2. <b>ALSO RESOLVED</b> that Councillor John Nicol will attend the Eden Association of Local Councils (EALC) Annual General Meeting on 15<sup>th</sup> November.</li> <li>3. <b>ALSO RESOLVED</b> that it be noted that Councillors were urged to take part in the Town Centre Users Survey.</li> <li>4. <b>ALSO RESOLVED</b> that the CALC Training Schedule be noted.</li> <li>5. <b>ALSO RESOLVED</b> that Local Government Boundary Commission England (LGBCE) consultation on proposals for new constituency boundaries in Cumbria be noted.</li> </ol>
17/220	<b>INFORMATION given for reference only.</b>	<b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only. <ol style="list-style-type: none"> <li>1. <b>Police Newsletter – October 2017</b></li> <li>2. <b>CALC Newsletter – October 2017</b></li> <li>3. <b>CALC Liaison Officer Role Eden Information.</b></li> <li>4. <b>Cumbria Local Enterprise Newsletter – Autumn 2017.</b></li> </ol>
17/221	<b>Date of the Next Meeting.</b>	<b>RESOLVED</b> that it be noted that the date of the next scheduled meeting will be confirmed as Wednesday 6 <sup>th</sup> December 2017, in the Jubilee Room, Lazonby Village Hall at 7.30pm.

<p><b>At this point in the meeting the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</b></p> <p><b>RESOLVED</b> that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p>		
17/222	<b>Wall at Bank Foot.</b>	<p>The Confidential Minute of the 4<sup>th</sup> October 2017 Meeting was considered.</p> <p>The Council received an update regarding the collapsed wall at Bankfoot and considered the next course of action regarding the collapsed wall at Bank foot, Lazonby.</p> <p><b>RESOLVED</b> that the Confidential Minute of the 4<sup>th</sup> October 2017 Meeting be approved and signed as a true record of those proceedings.</p> <p><b>ALSO RESOLVED</b> to continue to liaise with Eden District Council, Arnison Heelis and Laces to move the issue of the collapsed wall forward.</p>

The Meeting finished at 9.21 pm.

**Please Note: Amendments to these Minutes have been made in red following approval at the Parish Council Meeting on the 6<sup>th</sup> December 2017.**